



# Town of Newmarket

## Minutes

### Heritage Newmarket Advisory Committee

Date: Tuesday, August 10, 2021

Time: 7:00 PM

Location: Electronic VIA ZOOM  
See How to Login Guide

Members Present: Billie Locke, Chair  
Councillor Bisanz  
Norman Friend  
Mitch Sauder  
Joan Seddon

Members Absent: Gord McCallum, Vice-Chair  
David McLennan

Staff Present: D. Morton, Planner  
A. Walkom, Legislative Coordinator

The meeting was called to order at 7:06 PM. Billie Locke in the Chair.

**1. Additions & Corrections to the Agenda**

None.

**2. Conflict of Interest Declarations**

None.

**3. Presentations/Deputations**

None.

**4. Approval of Minutes**

**4.1 Heritage Newmarket Advisory Committee Meeting Minutes of June 1, 2021**

Moved by: Councillor Bisanz

Seconded by: Mitch Sauder

1. That the Heritage Newmarket Advisory Committee Meeting Minutes of June 1, 2020 be approved.

**Carried**

**5. Correspondence**

None.

**6. Items**

**6.1 Plaque Process**

The Planner provided an overview of the current process to receive, evaluate and order heritage plaques.

**6.2 Heritage Plaques on Main Street**

The Planner provided an update on a resident's inquiry regarding the condition of heritage plaques on Main Street as well as wayfinding signs throughout the Town. He advised that the issue has been referred to the Public Works department as they are responsible for maintenance of these signs.

**6.3 Replacement Plaque requested at 303 Park Avenue**

The Planner provided an update on a request for a replacement sign for the property located at 303 Park Avenue.

Moved by: Joan Seddon

Seconded by: Mitch Sauder

1. That the Heritage Newmarket Advisory Committee recommend a replacement heritage plaque for 303 Park Avenue be ordered and issued.

**Carried**

#### **6.4 New Plaque requested at 543 Timothy Street**

The Planner provided an update on a request for a new heritage plaque for 543 Timothy Street, which recognizes the Office Specialty company which was located in the building and 1912 as the year of construction.

Moved by: Mitch Sauder

Seconded by: Joan Seddon

1. That the Heritage Newmarket Advisory Committee recommend a heritage plaque for 543 Timothy Street be ordered and issued.

**Carried**

#### **6.5 345 Botsford Street Heritage Plaque Request**

Committee members discussed the request for a Heritage Plaque for the Julius Rogers house located at 345 Botsford Street which had been addressed originally at the June 1, 2021 Heritage Committee meeting.

Moved by: Joan Seddon

Seconded by: Councillor Bisanz

1. That the Heritage Newmarket Advisory Committee recommend a heritage plaque for 345 Botsford Street be ordered and issued.

**Carried**

### **7. Committee Reports**

#### **7.1 Elman W. Campbell Museum Board**

Billie Locke provided an update that the Elman W. Campbell Museum would be reopening in September 2021.

#### **7.2 Lower Main Street South Heritage Conservation District Advisory Group**

Mitch Sauder advised of the most recent sign permits issued in the Lower Main Street South Heritage Conservation District.

**8. New Business**

None.

**9. Adjournment**

Moved by: Joan Seddon

Seconded by: Councillor Bisanz

1. That the meeting be adjourned at 7:32 PM.

**Carried**

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Chair

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Date