



# **Town of Newmarket**

## **Minutes**

### **Council Workshop - Electronic**

Date: Tuesday, January 18, 2022  
Time: 1:00 PM  
Location: Streamed live from the Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor  
Deputy Mayor & Regional Councillor Vegh  
Councillor Simon (1:15 PM - 2:56 PM)  
Councillor Woodhouse  
Councillor Twinney  
Councillor Morrison  
Councillor Kwapis  
Councillor Broome  
Councillor Bisanz

Staff Present: I. McDougall, Chief Administrative Officer  
E. Armchuk, Commissioner of Corporate Services  
P. Noehammer, Commissioner of Development & Infrastructure Services  
J. Grossi, Acting Deputy Town Clerk  
R. Gillis, Manager of Water/Wastewater  
M. Gregory, Manager of Operations  
M. Mayes, Director of Financial Services/Treasurer  
L. Ellis, Manager of Asset Management  
E. Wright, Asset Management Specialist  
R. Grech, Manager of Capital Projects  
C. Schritt, Senior Climate Change Specialist  
A. Walkom, Legislative Coordinator

The meeting was called to order at 1:00 PM.

Mayor Taylor in the Chair.

**1. Notice**

Mayor Taylor advised that in accordance with the Town's Procedure By-law, no decisions are to be made but rather this meeting was an opportunity for Council to have informal discussion regarding various matters.

**2. Additions & Corrections to the Agenda**

None.

**3. Conflict of Interest Declarations**

None.

**4. Items**

**4.1 Core Asset Management Plans**

The Chief Administrative Officer introduced the concept of core asset management plans as a watershed moment for the Town of Newmarket which will drive data-driven decision making into the future. The Commissioner of Corporate Services provided an overview of the Asset Management plans which had previously been presented to Council and introduced the staff members who had worked to produce the plans.

The Manager of Asset Management began the presentation with a timeline of the Asset Management process to date and introduced the service area managers to provide an overview of services, achievements and plans for the Asset Management recommendations implementation. The Manager of Operations, Manager of Capital Projects, Manager of Water/Wastewater and Senior Climate Change Specialist provided a presentation which outlined the asset conditions, current issues and workplans for the Town's road, bridge, water and waterwater, and stormwater infrastructure.

The Manager of Asset Management continued the presentation with an overview of the current Asset Management practices at the Town of Newmarket and the potential challenges over the long-term. The presentation concluded with the next steps for core asset management. Members of Council asked questions of clarification regarding tracking and forecasting the condition of assets, existing condition of water infrastructure and safety, determining the condition of roads, use of grant funding for repairs, and the status of stormwater ponds and water mains.

Moved by: Councillor Woodhouse

Seconded by: Councillor Kwapis

1. That the presentation provided by the Manager of Asset Management and Asset Management Specialists regarding the Core Asset Management Plans be received.

**Carried**

**5. Adjournment**

Moved by: Councillor Morrison

Seconded by: Councillor Twinney

1. That the meeting be adjourned at 2:56 PM.

**Carried**

---

John Taylor, Mayor

---

Jaclyn Grossi, Acting Deputy Town Clerk