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## **Fourth Quarterly Update to the Outstanding Matters List for 2021 Staff Report to Council**

Report Number: 2022-07

Department(s): Legislative Services

Author(s): Jaclyn Grossi, Acting Deputy Town Clerk

Meeting Date: January 31, 2022

### **Recommendations**

1. That the report entitled Fourth Quarterly Update to the Outstanding Matters List for 2021 dated January 31, 2022 be received; and,
2. That Council adopt the Outstanding Matters List (**Attachment A**); and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution

### **Purpose**

The purpose of this report is to present Council with the fourth quarterly update to the Outstanding Matters List in 2021.

### **Background**

Council adopted the [first quarterly update](#) for 2021 at their May 10, 2021 Council - Electronic meeting, the [second quarterly update](#) at their August 30, 2021 Council – Electronic meeting, and the [third quarterly update](#) at the November 1, 2021 Council – Electronic Meeting. This report serves to present the fourth quarterly update for 2021.

### **Discussion**

An updated Outstanding Matters List (Attachment A) has been provided and is presented to Council for adoption. As a reminder, the items included in Attachment A are only items from the Outstanding Matters List, which require Council decision or

consideration. The chart does not depict other projects or work that staff continue to dedicate resources towards. It also does not include the Council-approved action items contained in the REV it Up Campaign or within Council's Strategic Priorities.

Corresponding item numbers have been enumerated to ensure that Council has ease of reference for specific matters should there be questions about associated timeframes or the subject matter itself.

## **Staff have completed 2 items on the Outstanding Matters List**

The following items have been removed from the Outstanding Matters List (the "List") as of January 20, 2022:

### **(1) Jordanray Boulevard Parking Review**

Recommendations:

That staff be directed to resend the notice of meeting and staff report to the residents of Jordanray Boulevard; and,

That the report entitled Jordanray Boulevard Parking Review dated September 13, 2021 be deferred.

This item has been removed as Staff recirculated the notice to residents prior to Council receiving report regarding the Jordanray Boulevard Parking Review at their November 15, 2021 Committee of the Whole - Electronic meeting.

### **(2) Damage to Lawns Due to Snow Removal**

Recommendation:

That Council direct staff to provide an information report regarding damage to lawns caused by snow removal.

This item has been removed as Council received information report INFO-2021-33 entitled Sidewalk Snow Clearing and Sod Damage on October 15, 2021 which Councillor Bisanz requested to be placed on the November 15, 2021 Committee of the Whole – Electronic meeting agenda.

## **Conclusion**

Staff will continue to provide Council with an updated Outstanding Matters List quarterly in 2022 to reflect the current status of items which Staff have been directed to report back to Council on.

## **Business Plan and Strategic Plan Linkages**

As this report highlights an updated Outstanding Matters List for the Corporation, this report aligns with all six pillars of Council's Strategic Priorities.

## **Consultation**

Members of the Strategic Leadership Team (SLT) and Operational Leadership Team (OLT) were consulted in this report.

## **Human Resource Considerations**

There are no human resource considerations specific to this report. However, individual projects within the List may have associated human resources impacts, and any such considerations will be noted in the individual reports on those matters

## **Budget Impact**

There are no budget impacts specific to this report. However, individual projects within the List may have associated budget impacts, and any such considerations will be noted in the individual reports on those matters.

## **Attachments**

**Attachment A** – Outstanding Matters List.

## **Approval**

Lisa Lyons, Director of Legislative Services/Town Clerk

Esther Armchuk, Commissioner, Corporate Services

Peter Noehammer, Commissioner, Development & Infrastructure Services

Ian McDougall, Chief Administrative Officer

## **Contact**

For more information about individual projects contained in Attachment A, please contact the responsible Department Director or respective Commissioner.