



## Town of Newmarket

### Minutes

### Elman W. Campbell Museum Board of Management

Date: Thursday, October 21, 2021

Time: 7:30 PM

Location: Electronic VIA ZOOM  
See How to Login Guide

Members Present: Jackie Playter, Chair  
Councillor Morrison (7:55 PM - 8:11 PM)  
Norman Friend  
Billie Locke  
Cathie Searle

Members Absent: Ron Atkins  
Ross Caister

Staff Present: W. Broydell, Curatorial Assistant  
D. Smith, Recreation Programmer  
A. Walkom, Legislative Coordinator

**1. Call to order**

The meeting was called to order at 7:36 PM. Jackie Playter in the Chair.

**2. Regrets**

Ross Caister was unable to attend.

**3. Additions & Corrections to the Agenda**

None.

**4. Conflict of Interest Declarations**

None.

**5. Approval of Minutes**

**5.1 Elman W. Campbell Museum Board Meeting Minutes of September 30, 2021**

Moved by: Billie Locke

Seconded by: Norman Friend

1. That the Elman W. Campbell Museum Board Meeting Minutes of September 30, 2021 be approved.

**Carried**

**6. Business arising from the Minutes**

Jackie Playter advised that the patio at the Old Flame brewery would soon be removed for the season.

**7. Correspondence and Communications**

None.

**8. Financial Report**

Jackie Playter provided a financial report which included an overview of the Museum budget and reserve.

Moved by: Cathie Searle

Seconded by: Billie Locke

1. That the financial report be received.

**Carried**

**9. Museum Report**

The Curatorial Assistant provided the Museum Report which contained the latest attendance figures for 2021. She advised that the front door of the Museum needs to be replaced and that the funds for the replacement may need to be taken from the Museum fund.

Moved by: Billie Locke

Seconded by: Norman Friend

1. That the Museum Report be received.

**Carried**

**10. Friends of the Museum Report**

Billie Locke advised that the Friends of the Museum had held their first meeting since the Museum had reopened.

Moved by: Cathie Searle

Seconded by: Councillor Morrison

1. That the Friends of the Museum report be received.

**Carried**

**11. New Business**

Jackie Playter advised that there is an effort to secure donations to purchase a grave marker for former Town volunteer Jim Nuttall.

**12. Next Meeting**

The next meeting of the Elman W. Campbell Museum Board is November 18, 2021.

**13. Adjournment**

The meeting adjourned at 8:11 PM.

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Jackie Playter, Chair

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Date