

The meeting of the Heritage Newmarket Advisory Committee was held on Tuesday, December 1, 2015 in Mulock Room, 395 Mulock Drive, Newmarket.

- Members Present: Councillor Hempen  
Soni Felix Raj (7:09 to 9:22 p.m.)  
Athol Hart, Chair  
Billie Locke  
Joan Seddon  
Malcolm Watts
- Absent: Rohit Singh
- Guests: Sherita Clark, Quaker Meeting House  
Richard Kamus, Quaker Meeting House
- Staff Present: C. Finnerty, Council/Committee Coordinator

The meeting was called to order at 7:00 p.m.

A. Hart in the Chair.

### **Presentations/Deputations**

1. Ms. Sherita Clark and Mr. Richard Kamus addressed the Committee regarding the Quaker Meeting House Accessibility Project and summarized their proposal for an addition to the existing west entrance to house a vestibule and accessible elevator alongside the existing staircase. In addition, there are plans to renovate the basement to accommodate an accessible washroom. The designated part of the building will be left untouched, with the exception of any improvements that may be required by the Ontario Building Code. Discussion ensued regarding funding for the project and requirements under the Accessibility for Ontarians with Disabilities Act.

Moved by: Councillor Hempen  
Seconded by: Joan Seddon

THAT the presentation by Ms. Sherita Clark and Mr. Richard Kamus regarding Quaker Meeting House be received

**Carried**

## **Declarations of Interest**

None.

## **Approval of Minutes**

2. Heritage Newmarket Advisory Committee Minutes of November 3, 2015.

Moved by: Billie Locke  
Seconded by: Joan Seddon

THAT the Heritage Newmarket Advisory Committee Minutes of November 3, 2015 be approved.

**Carried**

## **Correspondence**

None.

## **Items**

3. Designated Property Maintenance and Concerns

The Chair advised that the Senior Planner – Community Planning attended the Clock Tower site and the three buildings to the south of the property with the Supervisor of By-law Enforcement to ensure that each property is in compliance with the Property Standards By-law. Each property appeared to be in compliance, with no evidence of interior water damage, though deterioration around the base of the Clock Tower appeared to be significant. The Senior Planner – Community Planning prepared a letter for the owner requesting that the deterioration be attended to.

Moved by: Malcolm Watts

Seconded by: Billie Locke

THAT the letter to Mr. Chris Bobyk, The Forrest Group regarding degradation of 180 Main Street be endorsed by the Heritage Newmarket Advisory Committee.

**Carried**

The Chair provided a verbal update on the Fernbank House and advised that the Recreation and Culture and Public Works Departments will be having a condition assessment completed to determine what works can be completed on the home. The Chair recommended that Fernbank House be listed on each agenda.

Moved by: Councillor Hempen

Seconded by: Soni Felix Raj

THAT the verbal update from the Chair regarding the Fernbank House be received.

**Carried**

4. Plaques

J. Seddon advised that the Plaque Subcommittee is working to prepare a checklist for each plaque project. Discussion ensued regarding checklists for each heritage file, preparation of a workplan for the subcommittee and associated resource needs.

5. Heritage Newmarket Budget

The Council/Committee Coordinator provided a verbal update with respect to the Heritage Newmarket Budget.

6. Update from the Senior Planner regarding Heritage Consultant Services.

The Chair provided a verbal update with respect to consultant services for property research and report preparation for heritage designation. The Request for Proposal has closed and several submissions have been received. Each proposal will be reviewed by the Review Panel, being the Senior Planner – Community Planning, Chair and Vice-Chair of the Heritage Newmarket Advisory Committee.

7. Discussion regarding recommendations for a Cultural Strategy for Ontario.

Discussion ensued regarding the timeframes associated with the Cultural Strategy for Ontario. The Chair advised that the Ontario Historical Society, Architectural Conservancy of Ontario and Community Heritage Ontario have provided recommendations on the matter to the province.

Moved by: Joan Seddon

Seconded by: Billie Locke

THAT the Heritage Newmarket Advisory Committee support the efforts of the Ontario Historical Society, Architectural Conservancy of Ontario and Community Heritage Ontario with respect to the Cultural Strategy for Ontario.

**Carried**

8. Reports of Committee Members

a) Architecture, Recreation, Culture, Heritage (ARCH) Committee

No update to provide.

b) Elman W. Campbell Museum Board

B. Locke advised that the proposed storage system installation has been delayed. She further advised that the gift shop sale, held in conjunction with the Santa Claus Parade, was a success.

c) Lower Main Street South Heritage Conservation District Advisory Group

The Chair provided a verbal update advising that the Heritage Newmarket Advisory Committee is being requested to review regulations for outdoor patios. Councillor Hempen provided a verbal update regarding the Outdoor Patio Pilot Project report that was before Committee of the Whole on November 30, 2015. The Chair further advised that the Committee has been requested to prepare draft signage guidelines for the Heritage Conservation District. The guidelines are expected to identify signage that would be typical in the district, including barber pole signs and awnings.

Moved by: Councillor Hempen

Seconded by: Billie Locke

THAT the matter related to drafting signage regulations in the Heritage Conservation District be deferred to the January meeting;

AND THAT further information related to signage in the Heritage Conservation District be provided to the Heritage Newmarket Advisory Committee.

### **Carried**

- d) Newmarket Historical Society Board of Directors

No update to provide.

### **New Business**

- a) The Chair provided an update on the Town's Heritage fund and suggested that the Committee begin to review means of obtaining revenue in order to provide financial assistance to property owners for heritage upgrades.
- b) The Chair requested that staff provide a status update regarding Heritage Newmarket Advisory Committee's recommendations related to a Heritage by-law.
- c) M. Watts recommended an arrangement with the Newmarket Historical Society in order to enable access to the archives.
- d) Councillor Hempen advised that he received an e-mail from a resident expressing concern over photographs being taken of his house and requested information on any protocols associated with taking photos of homes and consultation with residents. Discussion ensued regarding the Committee's position on photographing heritage homes.

## **Adjournment**

Moved by: Malcolm Watts

Seconded by: Soni Felix Raj

THAT the meeting adjourn.

## **Carried**

There being no further business, the meeting adjourned at 9:22 p.m.

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Date

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Athol Hart, Chair