



**Mike Mayes, Director
Financial Services/Treasurer**

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January 7, 2016

CORPORATE SERVICES REPORT - FINANCIAL SERVICES-2016-02

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 2016 Interim Tax Billing and Bylaw

ORIGIN: Supervisor, Property Tax & Assessment

RECOMMENDATION:

THAT Corporate Services Report - Financial Services – 2016-02 dated January 7, 2016 regarding the 2016 Interim Tax Billing be received and the following recommendation be adopted:

THAT Council enact a by-law (attached hereto as Appendix "A") for the levy and collection of the 2016 Interim Tax Levy.

COMMENTS

Purpose

The purpose of this report is to enable billing of the 2016 Interim Tax Levy.

Budget Impact

The Town's portion of the Interim billing will be approximately \$26,790,000.

Summary

With approval of the 2016 Interim Tax Billing by-law and the processing of the tax bills, the Town will have the funds required to meet municipal service obligations. The 2016 Interim due dates will be February 23rd, March 24th and April 25th for all property taxpayers including Residential, Multi-residential and Commercial/Industrial.

BACKGROUND

Interim Levy

The *Municipal Act, 2001 s.317* provides municipalities with the authority to levy interim taxes in an amount not to exceed 50% of the prior year's taxes, other than in cases where an assessment was on the roll for only part of the year. In these cases the prior year levy may annualized for the purpose of the current year's interim levy.

The interim levy will be payable in three relatively equal installments that will be due on February 23rd, March 24th and April 25th.

Once the Region of York finalizes their tax rates and the Province of Ontario sets the 2016 education tax rates, the final tax rates for the year will be set for each class of property, and final tax bills issued. The amount of this interim bill will be deducted from the total levied for the year.

The final tax bills are scheduled to be issued in June for the residential taxpayers, with three relatively equal installments due in July, August and September. Commercial and industrial property tax bills are scheduled for August with two installments due in September and October. Following the final tax bills, any supplementary and omitted assessments are billed as received.

Please note that all taxpayers have an option to sign up for a pre-authorized payment plan at any time, which will allow for smaller monthly payments from January to October of the tax year. Additional information is available on the Town's website.

Late Payment Charges (Penalty and Interest)

Under the provisions of *The Municipal Act, 2001, s.345*, a municipality may impose late payment charges for the non-payment of taxes or any installment by the due date. Penalty in an amount not to exceed 1.25% of the taxes due is charged for all installments not paid by the due date. Interest in the same amount is charged each future month in which default continues. These amounts are the maximum allowed under the Act. A previous by-law was passed authorizing these charges and it remains in effect from year to year until repealed.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket's key strategic directions in being Well Managed through fiscal responsibility.

BUDGET IMPACT

Operating Budget (Current and Future)

This provides interim financing for the Town's 2016 operations.

Capital Budget

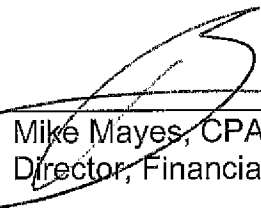
No impact.

CONTACT

For more information on this report, contact: Grace Marsh at 905-953-5300, ext. 2143 or via e-mail at: gmarsh@newmarket.ca



Grace Marsh, CMTP, CMMIII
Supervisor, Property Tax & Assessment



Mike Mayes, CPA, CGA
Director, Financial Services/Treasurer



Anita Moore, AMCT
Commissioner, Corporate Services

GM/ne

Attachment:

Interim Tax Levy By-law Number 2016-XX (2 pgs.)



CORPORATION OF THE TOWN OF NEWMARKET

BY-LAW NUMBER 2016-xx

WHEREAS the Council of the Corporation of the Town of Newmarket wishes to impose an Interim levy as authorized by the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended:

AND WHEREAS section 317 of the *Municipal Act, 2001*, authorizes a council to pass by-laws for the payment of taxes by instalments and the date or dates in the year for which the taxes are imposed on which the taxes or instalments are due;

THEREFORE BE IT ENACTED by the Municipal Council of the Corporation of the Town of Newmarket as follows:

1. THAT the Council of the Corporation of the Town of Newmarket is hereby authorized to levy in 2016 an amount equal to fifty percent (50%) of the prior year annualized taxes on property that is rateable for local municipality purposes;
2. AND THAT taxes may be levied under this by-law on a property that is rateable for local municipality purposes for the current tax year, but which was not rateable for local municipality purposes for the prior tax year, including assessment of property that is added to the assessment roll after the by-law is passed;
3. AND THAT the Treasurer of the Corporation of the Town of Newmarket shall send to each person so taxed a printed bill specifying the amounts and due dates of taxes payable by the taxpayer;
4. AND THAT the Treasurer of the Corporation of the Town of Newmarket shall send the tax bill to the taxpayer's residence or place of business unless the taxpayer directs the Treasurer, in writing, to send the bill to another address, in which case it shall be sent to that address. This direction will continue until revoked by the taxpayer in writing;
5. AND THAT the realty taxes levied by this by-law shall be due and payable in instalments on February 23, 2016, March 24, 2016 and April 25, 2016 and be paid to the Treasurer, Town of Newmarket at the Municipal Offices, 395 Mulock Drive, Newmarket or to a financial institution to the credit of the Treasurer, Town of Newmarket;
6. AND THAT Council directs that all payments, including partial payments, shall be applied to accounts on a consistent basis;
7. AND THAT this by-law shall come into effect January 1, 2016.

ENACTED THIS DAY OF

Tony Van Bynen, Mayor

Andrew Brouwer, Town Clerk