

**TOWN OF NEWMARKET
2022 USER FEES
SCHEDULE E**

Department: Engineering Services

Effective Date: Jan 1, 2022

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2021 FEE BEFORE TAX	2022 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Development Services							
Subdivision Design Standard Manual	Each	Y	\$ 99.84	\$ 101.34	\$ 13.17	\$ 114.51	1.5%
Site Alteration Permit	Owner Occupied Residential	N	\$ 268.96	\$ 272.99	\$ -	\$ 272.99	1.5%
	All Other Types of Property		\$ 2,000.00	Site Alteration Permit fee (\$2,030) plus Engineering Fees that are based on the percentage of the cost estimate of the works and as indicated in this By-Law with HST		Site Alteration Permit fee (\$2,030) plus Engineering Fees that are based on the percentage of the cost estimate of the works and as indicated in this By-Law with HST	
Engineering Checking & Inspection (40% collected at submission of application and the balance collected at execution of agreement)							
Site Plans handled fully in house	9% of the value of all site works and services outside of the buildings	Y	min. \$1,435	min. \$1,435	min. \$186.55	min. \$1,621.55	N/A
Projects in which the Town's Checking Consultant is providing the design review and field monitoring service plus a deposit estimated by the Town for payment of the Town's Checking Consultant is required.	5% Admin Fee of the value of outside works and services plus checking consultant fees	Y	min. \$1,435	min. \$1,435	min. \$186.55	min. \$1,621.55	N/A
Subdivisions – Admin. Fee + Deposit for Checking Consultant	5% Admin Fee plus checking consultant fees	Y	3% Admin Fee + 2.75% deposit for checking consultant	5% Admin Fee plus checking consultant fees		5% Admin Fee plus checking consultant fees+HST	N/A
Overhead incurred for checking Consultant Invoicing	15% Admin Fee	Y	15% Admin Fee	15% Admin Fee		15% Admin Fee +HST	

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Other Services							
Emergency Work Performed for Developer or Other	Minimum or Actual	Y	minimum \$1,068.33 plus HST or Actual Cost + 15% Admin. Fee + HST	minimum \$1,084.36 plus HST or Actual Cost + 15% Admin. Fee + HST		minimum \$1,084.36 plus HST or Actual Cost + 15% Admin. Fee + HST	1.5%
Coordination/administration of private works in Town contract or as part of private works in Region contract.	Minimum or Actual	Y	\$211.11 minimum + HST or Actual Cost + 15% Admin. Fee + HST	\$214.28 minimum + HST or Actual Cost + 15% Admin. Fee + HST		\$214.28 minimum + HST or Actual Cost + 15% Admin. Fee + HST	1.5%
Coordination/administration of Regional works within Town contracts	18% Admin. Fee + HST	Y	18% Admin. Fee + HST	18% Admin. Fee + HST		18% Admin. Fee + HST	0.0%
Property Information – Assumed/ Unassumed + Release Cert. If requested & available	Per application	Y	\$ 183.47	\$ 186.22	\$ 24.21	\$ 210.43	1.5%
Property Information (legal, environmental, compliance)	(legal, environmental, compliance)	Y	\$ 183.47	\$ 186.22	\$ 24.21	\$ 210.43	1.5%
Consultant's request for traffic counts (ATR or TMC)	Each	Y	\$ 127.86	\$ 129.77	\$ 16.87	\$ 146.64	1.5%
Preparation of "Pre-servicing Agreement"	Each	Y	\$ 2,050.00	\$2,080 plus Engineering Fees that are based on the percentage of the cost estimate of the works and as indicated in this By-Law, plus HST		\$2,080 plus Engineering Fees that are based on the percentage of the cost estimate of the works and as indicated in this By-Law, plus HST	

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Hire/Retain a Consultant/Vendor and Peer Review Fees	Each	Y	NEW	Actual cost plus 15% administrative fee for the Town to retain a consultant/Vendor for the review, implementation or monitoring related to an application, as determined by the director of Engineering, or their designate.		Actual cost plus 15% administrative fee for the Town to retain a consultant/Vendor for the review, implementation or monitoring related to an application, as determined by the director of Engineering, or their designate.	
Site Plan Inspection for Security Release After the First Request	Each	Y	\$ 447.41	\$ 454.12	\$ 59.04	\$ 513.16	1.5%