



Town of Newmarket

Minutes

Elman W. Campbell Museum Board of Management

Date: Thursday, November 19, 2020

Time: 7:30 PM

Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Jackie Playter, Chair
Councillor Morrison
Ron Atkins
Michelle Clayton-Wood
Billie Locke
Cathie Searle

Members Absent: Ross Caister
Norman Friend

Staff Present: W. Broydell, Curatorial Assistant
D. Smith, Recreation Programmer
A. Walkom, Legislative Coordinator

1. Call to order

The meeting was called to order at 7:31 PM. Jackie Playter in the Chair.

2. Regrets

3. Additions & Corrections to the Agenda

None.

4. Conflict of Interest Declarations

None.

5. Approval of Minutes

5.1 Elman W. Campbell Museum Board Meeting Minutes of September 17, 2020

A correction was noted regarding Item 10: Museum Report.

Moved by: Billie Locke

Seconded by: Ron Atkins

1. That the Elman W. Campbell Museum Board Meeting Minutes of September 17, 2020 be approved as amended.

Carried

6. Business arising from the Minutes

Board Members discussed the concerns which had been raised regarding the Old Flame Brewery located next to the Museum.

7. Correspondence and Communications

The Curatorial Assistant advised of the periodicals which had been received by the Museum.

Moved by: Councillor Morrison

Seconded by: Ron Atkins

1. That the correspondence be received.

Carried

8. Financial Report

Jackie Playter provided a financial report which included an overview of the Museum budget and reserve.

Moved by: Billie Locke

Seconded by: Ron Atkins

1. That the financial report be received.

Carried

9. Museum Report

The Curatorial Assistant advised that the Elman W. Campbell Museum will remain closed until at least June 2021. She advised that Museum staff have been redeployed to assist at Magna and Ray Twinney and that Facility staff are responsible for overseeing the museum during closure. She advised that the Museum had received funding from the Museums Assistance Program. She advised that staff are working on updating the accession registry and the collections database. Finally she advised of the Museum Online Programs which had been developed and were expected to be online on November 23, 2020.

Moved by: Cathie Searle

Seconded by: Ron Atkins

1. That the Museum Report be received

Carried

10. Friends of the Museum Report

Billie Locke advised that there was no update on this item.

11. New Business

(1) Members discussed the need for the Museum Board to meet while the Museum is closed due to the COVID-19 pandemic. The next meeting date was set as March 18, 2021.

(2) Jackie Playter introduced Cathie Searle as the newest member of the Elman W. Campbell Museum Board.

12. Next Meeting

The Board set the next meeting as March 18, 2021.

13. Adjournment

The meeting adjourned at 7:55 PM.

Jackie Playter, Chair

Date