Central York Fire Services

Minutes

Joint Council Committee

Date:	Tuesday, July 6, 2021
Time:	9:30 AM
Location:	Electronic VIA ZOOM
	See How to Login Guide

Members Present: Councillor Gallo, Town of Aurora
Deputy Mayor & Regional Councillor Vegh, Town of Newmarket
Councillor Gilliland, Town of Aurora
Councillor Bisanz, Town of Newmarket
Councillor Thompson, Town of Aurora

Members Absent: Councillor Broome, Town of Newmarket

Staff Present: J. Sharma, Chief Administrative Officer, Town of Newmarket
D. Nadorozny, Chief Administrative Officer, Town of Aurora
I. Laing, Fire Chief, Central York Fire Services
R. Wainwright van Kessel, Director of Finance – Treasurer, Town of Aurora
J. Inglis, Deputy Chief, Central York Fire Services
A. Downey, Director of Operations, Town of Aurora
R. Volpe, Deputy Chief, Central York Fire Services
M. Mayes, Director of Financial Services/Treasurer, Town of Newmarket
A. Gibson, Senior Financial Analyst, Town of Newmarket
L. Georgeff, Director of Human Resources, Town of Newmarket
A. Walkom, Legislative Coordinator, Town of Newmarket
J. Grossi, Legislative Coordinator, Town of Newmarket

The meeting was called to order at 9:33 AM.
Councillor Bisanz in the Chair.

1. **Additions & Corrections to the Agenda**

    None.

2. **Conflict of Interest Declarations**

    None.

3. **Presentations**

    None.

4. **Deputations**

    None.

5. **Approval of Minutes**

    5.1   **Central York Fire Services – Joint Council Committee Meeting Minutes of May 4, 2021**

    Moved by: Councillor Gallo
    Seconded by: Councillor Gilliland
    1. That the Central York Fire Services – Joint Council Committee Meeting Minutes of May 4, 2021 be approved.

    Carried

    5.2   **Central York Fire Services – Joint Council Committee Meeting (Closed Session) Minutes of May 4, 2021**

    Moved by: Deputy Mayor & Regional
                       Councillor Vegh
    Seconded by: Councillor Gilliland
    1. That the Central York Fire Services – Joint Council Committee Meeting (Closed Session) Minutes of May 4, 2021 be approved.

    Carried

6. **Items**

    6.1   **Fire Services Headquarters Station 4-5 – Update No. 5**

The Director of Operations for the Town of Aurora provided an update regarding Station 4-5 and advised that the project is currently on track and that he is confident that it will remain on budget.

Moved by: Councillor Thompson
Seconded by: Councillor Gilliland
1. That Report No. JCC-2021-05 be received for information.

Carried

6.2   CYFS 2022 Budget Target and Process

The Director of Financial Services/Treasurer for the Town of Newmarket provided an overview of the 2022 budget process and targets, while outlining various aspects that will affect the budget including the Newmarket cost reduction targets, salary gapping and new revenues. He advised that these would each be further explained in subsequent budget reports, and provided a timeline for the 2022 budget approval between both Newmarket and Aurora Councils and the Joint Council Committee.

Moved by: Councillor Gallo
Seconded by: Councillor Thompson
1. That Fire Services Report JCC-2021-06 "CYFS 2022 Budget Target and Process" dated July 6, 2021 be received.

Carried

6.3   Shared Services Allocation Factor

The Director of Financial Services/Treasurer for the Town of Newmarket provided an introduction to the Shared Services Allocation Factor report and advised that this process was being formalized by providing an annual report to the Joint Council Committee going forward. The Senior Financial Analyst for the Town of Newmarket provided an overview of the cost allocation methodology and the percentage change year over year between the two municipalities.

Members of the Committee asked for additional historical data related to population and number of emergency calls to further understand the allocation percentage changes year over year.

Moved by: Councillor Thompson

Seconded by: Councillor Gallo

1. That Fire Services Report JCC-2021-07 Shared Services Allocation Factor dated July 6, 2021 be received.

Carried

6.4   2020 Financial Results – Optional Format

The Director of Financial Services/Treasurer for the Town of Newmarket provided an overview of the proposed format and layout for the Central York Fire Services budget based on feedback provided by Members at previous meetings. The Members supported the proposed format and the Director of Financial Services/Treasurer advised that future reports would follow this template.

Moved by: Councillor Thompson

Seconded by: Councillor Gilliland

1. That Fire Services Report JCC-2021-08 Financial Result – Optional Format dated July 6, 2021 be received.

Carried

7.   New Business

7.1   Town of Newmarket Chief Administrative Officer (CAO)

The Chief Administrative Officer for the Town of Aurora advised that this would be Jag Sharma's last Joint Council Committee meeting as he has accepted a new position with the Toronto Community Housing Corporation (TCHC). The Members thanked him for his time as the Chief Administrative Officer for the Town of Newmarket.

8.   Closed Session

Moved by: Deputy Mayor & Regional Councillor Vegh

Seconded by: Councillor Gilliland

1. That Joint Council Committee resolve into Closed Session due to a position, plan, procedure, criteria or instruction to be applied to any negotiation carried

on or to be carried on by or on behalf of the municipality or local board as per Section 239(2)(k) of the Municipal Act, 2001 regarding Whitchurch Stouffville Fire Protection Agreement.

Carried

Joint Council Committee resolved into Closed Session at 10:01 AM. Joint Council Committee (Closed Session) Minutes are recorded under separate cover.
Joint Council Committee resumed Open Session at 10:26 AM.

8.1   Whitchurch Stouffville Fire Protection Agreement

Moved by: Councillor Gallo
Seconded by: Councillor Gilliland
1. That Closed Session Report CL-JCC-2021-02 dated July 6, 2021 be received; and,

2. That the Chief Administrative Officer and the Fire Chief be authorized to execute the agreement with Whitchurch Stouffville.

Carried

9.   Adjournment

Moved by: Councillor Thompson
Seconded by: Councillor Gilliland
1. That the meeting be adjourned at 10:29 AM.

Carried

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Councillor Bisanz, Chair

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