



# **Town of Newmarket**

## **Minutes**

### **Council Workshop - Electronic**

Date: Monday, September 27, 2021  
Time: 1:00 PM  
Location: Streamed live from the Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor  
Deputy Mayor & Regional Councillor Vegh  
Councillor Simon (1:26 PM - 2:51 PM)  
Councillor Woodhouse  
Councillor Twinney (1:18 PM - 2:51 PM)  
Councillor Morrison  
Councillor Kwapis  
Councillor Broome  
Councillor Bisanz

Staff Present: I. McDougall, Chief Administrative Officer  
E. Armchuk, Commissioner of Corporate Services  
P. Noehammer, Commissioner of Development & Infrastructure Services  
L. Lyons, Director of Legislative Services/Town Clerk  
M. Mayes, Director of Financial Services/Treasurer  
L. Ellis, Manager of Asset Management  
A. Walkom, Legislative Coordinator  
J. Grossi, Legislative Coordinator

Guests: Martin Gordon, WSP Canada Inc.  
Danah Ashcroft, WSP Canada Inc.

For consideration by Council on October 12, 2021.  
The meeting was called to order at 1:00 PM.  
Mayor Taylor in the Chair.

**1. Notice**

Mayor Taylor advised that the Municipal Offices were closed to the public and that this meeting was streamed live at [Newmarket.ca/meetings](http://Newmarket.ca/meetings).

Mayor Taylor advised that in accordance with the Town's Procedure By-law, no decisions are to be made but rather this meeting was an opportunity for Council to have informal discussion regarding various matters.

**2. Additions & Corrections to the Agenda**

None.

**3. Conflict of Interest Declarations**

None.

**4. Items**

**4.1 Asset Management Plans**

The Director of Financial Services/Treasurer provided an introduction to the Asset Management Plan presentation, and the Manager of Asset Management reviewed the work completed to date, the Council touchpoints, and key deadlines for the project going forward.

Martin Gordon of WSP Canada Inc. provided a presentation outlining the key concepts being alternative interventions to save money and improve forecasting, trade-offs between service, cost and risk, and the levels of service key performance indicators. He further reviewed the past work completed by previous consultants and staff, and provided additional information, modelling and long term investment date for the two proposed scenario results. The presentation concluded with recommendations and next steps.

Members of Council queried the presenters and staff regarding the rate of return on investments and the investment strategy, criteria used to measure assets, and multi-year budgeting impacts.

Moved by: Councillor Kwapis

Seconded by: Councillor Morrison

1. That the presentation provided by the Manager of Asset Management, and Martin Gordon and Danah Ashcroft of WSP Canada Inc. regarding Asset Management Plans be received.

**Carried**

**5. Adjournment**

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the meeting be adjourned at 2:51 PM.

**Carried**

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John Taylor, Mayor

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Lisa Lyons, Town Clerk