



Newmarket Public Library Board

Minutes

Date: Wednesday, September 15, 2021

Time: 5:30 PM

Location: Electronic VIA ZOOM
See How to Login Guide

Members Present: Darcy McNeill, Chair
Jane Twinney, Vice Chair
Kelly Broome
Darryl Gray
Leslee Mason
Art Weis
Victor Woodhouse

Staff Present: Tracy Munusami, CEO
Jennifer Leveridge, Manager, Library Services
Benjamin Shaw, Manager, Library Operations
Lianne Bond, Administrative Coordinator

1. Call to Order

The Chair called the meeting to order at 5:40 pm.

2. Adoption of Agenda Items

2.1 Adoption of the Regular Agenda

2.2 Adoption of the Closed Session Agenda

2.3 Adoption of the Consent Agenda Items

One item was added under Policies and one item was added under Closed Session

Motion 21-09-210

Moved by Art Weis
Seconded by Darryl Gray

That items 2.1 to 2.3 be adopted as amended.

Carried

3. Declarations

None were declared.

4. Consent Agenda Items

4.1 Adoption of the Regular Board meeting minutes for Wednesday, June 16, 2021 and Monday, July 12, 2021

4.2 Strategic Operations Report for June, July and August, 2021

4.3 Second Quarter Statistics

4.4 Second Quarter Financial Statement

4.5 Bank Transfer

Motion 21-09-211

Moved by Jane Twinney
Seconded by Darryl Gray

That items 4.1 to 4.5 be adopted and approved as presented.

Carried

5. Policies

5.1 Health and Safety Policies

Motion 21-09-212

Moved by Leslee Mason
Seconded by Art Weis

That the Board approve the Health and Safety Policy, Workplace Violence Policy and Workplace Harassment Policy without change.

Carried

5.2 Temporary Face Covering Policy

The Library Board reviewed the Temporary Face Covering Policy and asked for further clarification regarding what is considered approved face coverings.

5.3 Collection Development Policy

Revisions to the Collection Policy were reviewed by the Library Board. Further changes to the Policy were requested before approval.

5.4 Vaccination Policy

The CEO recommended that the Library Board adopt the Town of Newmarket's Vaccination policy for Library employees.

Motion 21-09-213

Moved by Art Weis

Seconded by Victor Woodhouse

That the Library Board adopt the Town of Newmarket's Vaccination Policy as presented.

Carried

6. Business Arising

6.1 Strategic Planning Update

The Strategic Planning Consultants have completed a site visit of the Library and the Community and Stakeholder surveys have been conducted. Two Board members have joined the Strategic Planning Committee.

Motion 21-09-214

Moved by Darryl Gray

Seconded by Leslee Mason

That the Library Board receive the verbal update on Strategic Planning.

Carried

6.2 Indigenous Land Acknowledgement

Motion 21-09-215

Moved by Darryl Gray
Seconded by Kelly Broome

That the Library Board adopt the following Land Acknowledgement of Indigenous Peoples to begin Library Board meetings;

Ahneen, Biindigen - Hello, Welcome

We acknowledge that the Newmarket Public Library is located on the traditional territories of the Wendat, Haudeno-saunee, and the Anishinaabe peoples and the treaty land of the Williams Treaties First Nations and other Indigenous peoples whose presence here continues to this day. We thank them for sharing this land with us.

We also acknowledge the Chippewas of Georgina Island First Nation as our close neighbours and friends, and we work to ensure a cooperative and respectful relationship.

Miigwetch - Thank you

Carried

6.3 Dr. Seuss Books Update/Collection Policy Update

Through consultation with community members and libraries, the Dr. Seuss Report outlined changes that the Library will be undertaking to the address materials of concern.

Motion 21-09-216

Moved by Kelly Broome
Seconded by Jane Twinney

That the Library Board receive the report on Dr. Seuss books of concern update.

Carried

6.4 Library Board Action List

The Library Board reviewed and updated that Action List.

Motion 21-09-217

Moved by Leslee Mason
Seconded by Darryl Gray

That the Library Board receive the Action List as amended.

Carried

7. New Business

7.1 Ontario Public Library Week

The Library Board reviewed the report on Canada Library Workers Day and Ontario Public Library Week. A proclamation request will be sent to the Town of Newmarket to proclaim October 17-23, 2021 as Ontario Public Library Week.

Motion 21-09-219

Moved by Darryl Gray

Seconded by Art Weis

That the Library Board receive the report on the Canada Library Workers Day and Ontario Public Library Week;

And That the Library Board directs staff to request the Town of Newmarket proclaim October 17-23, 2021 as Ontario Public Library Week.

Carried

8. Closed Session (If required)

Motion 21-09-220

Moved by Kelly Broome

Seconded by Leslee Mason

That the Library Board move into a Closed Session at 6:30 pm for personal matters about an identifiable individual, R.S.O 1990, Chapter P.44, 16.4 (4) (b).

Carried

Motion 21-09-221

Moved by Kelly Broome

Seconded by Art Weis

That the Library Board move out of Closed Session at 6:34 pm.

Carried

9. Dates of Future Meetings

The next regular Board meeting is scheduled for Wednesday, October 20, 2021 at 5:30 pm. Location electronic via Zoom

10. Adjournment

Motion 21-09-222

Moved by Kelly Broome

Seconded by Jane Twinney

That there being no further business the meeting adjourn at 6:35 pm.

Carried

Darcy McNeill, Chair

Tracy Munusami, Secretary/Treasurer