



TOWN OF NEWMARKET
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November 10, 2015

**JOINT CENTRAL YORK FIRE SERVICES AND CORPORATE SERVICES REPORT -
FINANCIAL SERVICES 2015-56**

TO: Mayor Tony Van Bynen and Members of Council
Committee of the Whole

SUBJECT: 2016 User Fees and Charges – Fire Services

ORIGIN: Fire Chief and Director, Financial Services/Treasurer

RECOMMENDATIONS

THAT Joint Central York Fire Services and Corporate Services Report – Financial Services 2015-56 dated November 10, 2015 regarding 2016 User Fees and Charges – Fire Services be received and the following recommendations be adopted:

- 1. THAT the attached Schedule “A” being the Town of Newmarket 2016 Fire Services Fees Schedule, be approved and adopted by by-law;**
- 2. AND THAT the fee adjustments come into full force and effect January 1, 2016.**

COMMENTS

Purpose

The purpose of this report is to recommend adjustments to the user fees and charges in Fire Services for 2016.

Budget Impact

The anticipated impact of the adjustment to Fire Services fees is not material.

Summary

Fees and charges are being targeted to increase by 3.5% on average, resulting from general service cost increases including wages and benefits. A new fee for a fireworks permit has been introduced for 2016. Effective November 1, 2015, the Ministry of Transportation increased the remuneration rate for fire response services on provincial highways from \$410 to \$450 per hour. The 2016 fire fee schedule reflects this increase.

Background

Based on the Service Pricing Policy, fees and charges are categorized by user and type of service. Fire Services Fees are considered to be a Consumer Good. It is preferable, or in the best interest of the user or community, to influence the use of the service for the overall health, safety, security, and sustainability of the whole community.

All rates and fees are reviewed annually and adjusted in accordance with the Annual Budget Review Process and application of the Service Pricing Policy.

Analysis & Options

The proposed change to 2016 fees and charges for Fire Services is a 3.5% increase to reflect service cost increases including wages and benefits. A new fee for fireworks permits is being introduced for 2016. Effective November 1, 2015, the Ministry of Transportation increased the remuneration rate for fire response services on provincial highways from \$410 to \$450 per hour. Attached is the proposed Fire Services user fee schedule for 2016.

Central York Fire Services has been retained to provide emergency services for the Township of King and the Town of Whitchurch-Stouffville. As per the agreements, CYFS receives an Annual Retainer Fee and Per Call Fee from King and Whitchurch-Stouffville. The annual retainer fee is adjusted annually by an amount equal to the percentage increase or decrease in the approved budget of CYFS. The current agreements expire at the end of 2016.

BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

The adoption of the 2016 Fees and Charges by-law, implementing adjustments to Fire Services Fees, lies within the key focus area *Well-equipped & managed* of the Community Strategic Plan.

CONSULTATION

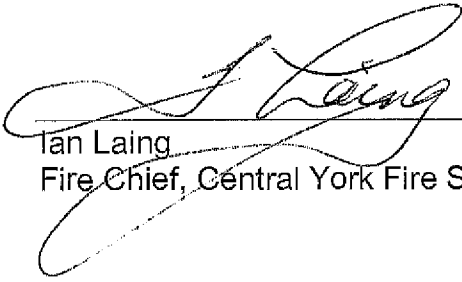
Advertisement on the Town of Newmarket's website has been provided for a three-week period in advance of the public meeting (Council on November 30). In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. These fees and charges are being presented as part of the Committee of the Whole meeting scheduled for November 16, 2015.

BUDGET IMPACT (Current and Future)

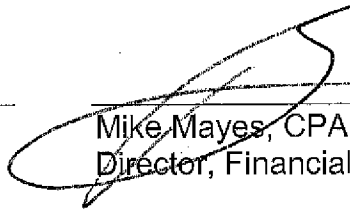
The anticipated impact of the adjustment to Fire Services fees is not material.

CONTACT

For more information on this report, contact Mike Mayes at 905-953-5300, ext. 2102, or via email at mmayes@newmarket.ca OR Ian Laing, Fire Chief, Central York Fire Services at 905-953-5300, ext. 3001 or ilaing@newmarket.ca.



Ian Laing
Fire Chief, Central York Fire Services



Mike Mayes, CPA CGA
Director, Financial Services/Treasurer



Anita Moore, AMCT
Commissioner, Corporate Services

FW:ne
Attachment

(1) 2016 User Fees Schedule A – Fire Services (2 pgs.)

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Fire Services

Effective Date: January 1, 2016

Note: Shaded areas indicate fees established by the Ministry of Transportation.

SERVICE PROVIDED	UNIT OF MEASURE	TIMELINES	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Apartment/Office Inspections Base Building	One to five storey premises	6 hours	Y	\$344.41	\$356.46	\$46.34	\$402.80	3.5%
	Six or more storey premises	8 hours	Y	\$459.22	\$475.29	\$61.79	\$537.08	3.5%
	Each additional unit	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
Request for Report	Day Care Home Inspection	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
	Day Nursery Inspection	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
	Faxing or Mailing Reports	0.75 hours	Y	\$43.05	\$44.56	\$5.79	\$50.35	3.5%
Hazardous Materials Response (any location)	First hour per fire unit/flat rate		N	\$410.00	\$450.00	\$0.00	\$450.00	9.8%
	Each additional 1/2 hour per fire unit		N	\$205.00	\$225.00	\$0.00	\$225.00	9.8%
Industrial & Commercial Inspection	Per hour/firefighter plus material used		N	\$44.29	\$45.84	\$0.00	\$45.84	3.5%
	Per hour/officer plus material used		N	\$50.93	\$52.71	\$0.00	\$52.71	3.5%
	Per single industrial unit	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
LLBO Inspections	Each additional unit	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
	LLBO Inspections	2 hours	Y	\$114.81	\$118.83	\$15.45	\$134.28	3.5%

**TOWN OF NEWMARKET
2016 USER FEES
SCHEDULE A**

Department: Fire Services

Effective Date: January 1, 2016

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SERVICE PROVIDED	UNIT OF MEASURE	TIMELINES	SUBJECT TO HST YES/NO	2015 FEE BEFORE TAX	2016 FEE BEFORE TAX	HST AMOUNT	TOTAL FEE	% INCREASE
Provincial Highway Accident Responses	First hour per fire unit/flat rate		N	\$410.00	\$450.00	\$0.00	\$450.00	9.8%
	Each additional 1/2 hour per fire unit		N	\$205.00	\$225.00	\$0.00	\$225.00	9.8%
Property File Search	File Search and Response	1.5 hours	Y	\$86.11	\$89.12	\$11.59	\$100.71	3.5%
Retrofit Inspections (9.5, 9.6)		6 hours	Y	\$344.41	\$356.46	\$46.34	\$402.80	3.5%
Retrofit Inspections (9.8)		3 hours	Y	\$183.69	\$190.12	\$24.72	\$214.84	3.5%
Paid Duty Truck Stand-by	First hour per fire unit/flat rate		N	\$410.00	\$450.00	\$0.00	\$450.00	9.8%
	Each additional 1/2 hour per fire unit		N	\$205.00	\$225.00	\$0.00	\$225.00	9.8%
	Per hour/firefighter plus material used		N	\$44.29	\$45.84	\$0.00	\$45.84	3.5%
	Per hour/officer plus material used		N	\$50.93	\$52.71	\$0.00	\$52.71	3.5%
Fireworks Permit Fee			N	New	\$97.30	\$0.00	\$97.30	n/a
Extinguisher Training Using Classroom and Burn Pan	Per session up to 20 people with own extinguishers		Y	\$350.00	\$362.25	\$47.09	\$409.34	3.5%
Chronic False Alarm (preventable cause)-after two responses	Per unit/per incident		N	\$410.00	\$450.00	\$0.00	\$450.00	9.8%