



**Mike Mayes, Director  
Financial Services/Treasurer**

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November 12, 2015

**JOINT CAO, COMMISSIONERS AND CORPORATE SERVICES REPORT - FINANCIAL SERVICES – 2015-59**

**TO:** Mayor Tony Van Bynen and Members of Council  
Committee of the Whole

**SUBJECT:** 2016 Fees and Charges - Overview

**ORIGIN:** Director, Financial Services/Treasurer

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**RECOMMENDATION**

**THAT Joint CAO, Commissioners and Corporate Services Report - Financial Services – 2015-59 dated November 12, 2015 regarding 2016 Fees and Charges - Overview be received for information purposes.**

**COMMENTS**

**Purpose**

The purpose of this report is to provide an overview of the reports on 2016 fees and charges that will be coming to Council for approval.

**Budget Impact**

Adjustments to fees and charges being proposed at this time are being calculated insofar as their impact on the 2016 budget. Further information on this will be available as part of the budget process.

**Summary**

The fees and charges that will be presented to the Committee of the Whole on November 16 include:

- Water and Wastewater Rates (report 2015-53)
- Fire Services (report 2015-56)
- Planning Act Fees (report 2015-57)
- General Fees and Charges (report 2015-58)

These changes will be effective January 1, 2016.

Adjustments to 2016 Recreation fees and Licensing fees were approved by Council on September 14, 2015. Proposed 2016 Building Permit Fees were presented to Committee of the Whole on September 28, 2015 and will seek Council approval on November 30.

## Background

The annual update of fees and charges includes a review of market conditions, participation rates and external factors. The Service Pricing Policy (SPP), established in 2007, balances costs between user groups and taxpayers and allows for long-term financial sustainability. The proposed 2016 fees and charges adhere to the current SPP.

Building Permit Fees have been reviewed by BMA Management Consulting Inc. and the proposed 2016 building permit fees were presented to Committee of the Whole on September 28.

In a regular business planning and budget cycle, fees and charges updates are submitted in two streams: fees for Recreation & Culture, and Licensing for early approval in September; the remaining fees in late November or December. The goal is to have them become effective on January 1 of the new fiscal year.

## BUSINESS PLAN AND STRATEGIC PLAN LINKAGES

This report links to Newmarket's key strategic directions in being *Well Managed through fiscal responsibility*.

## CONSULTATION

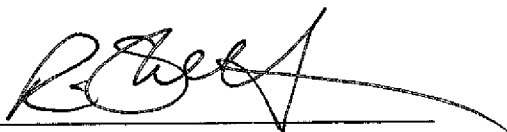
Advertisement on the Town of Newmarket's website has been provided for a three-week period in advance of the public meeting (Council on November 30). In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council's consideration of the fee adjustments. These fees and charges are being presented as part of the Committee of the Whole meeting scheduled for November 16, 2015.

## BUDGET IMPACT

The individual reports will recommend fees and charges that should allow them to achieve their cost recovery targets.

## CONTACT

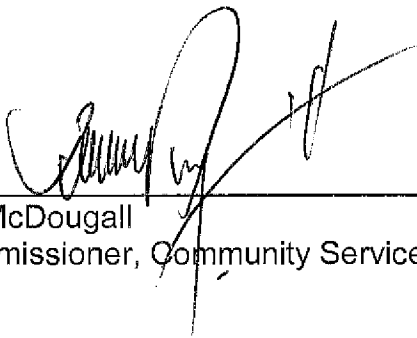
For more information on this report, contact: Mike Mayes at 905-953-5300, ext. 2102 or via e-mail at [mmayes@newmarket.ca](mailto:mmayes@newmarket.ca)



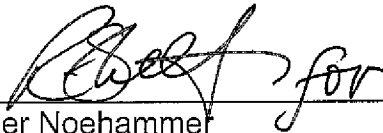
Bob Shelton  
Chief Administrative Officer



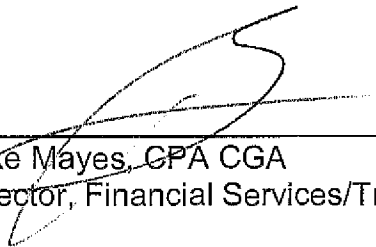
Anita Moore, AMCT  
Commissioner, Corporate Services



Ian McDougall  
Commissioner, Community Services



Peter Noehammer  
Commissioner, Development and  
Infrastructure Services



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