



Audit Committee

Presented by:

Michael Tambosso, FCPA, FCA

June 7, 2021

Members

Unique structure for Municipal audit committee - Balanced between Council members and non-elected individuals with strong business backgrounds

- Chair - Michael A. Tambosso, FCPA, FCA - RETIRED PARTNER, PwC
- Councillor Bisanz
- Rebecca Mathewson, CPA, CGA - RETIRED (King, Georgina, East Gwillimbury, Region of York)
- Councillor Morrison
- Tom Mungham - CEO, Alcohol and Gaming Commission of Ontario
- Deputy Mayor & Regional Councillor Vegh

Members since October 2019. Report covers Audit Committee activities since June 2018.

Mandate

Assist Council in maintaining the financial integrity of the Municipality by providing advice and recommendations with respect to:

- Financial control framework including financial reporting, accounting policies, information systems integrity, approval processes and the safeguard of assets,
- External auditor's Request For Proposal (RFP) scope documents,
- Scope of the audit,
- Annual report and management letter of the External Auditor,
- Work plan of the Internal Auditor and to provide comment and advice with respect to the recommendations of the Internal Auditor on issues of internal financial control,
- Any special project or issue as requested by Council, and,
- To meet with internal auditors at Audit Committee meetings to review reports of a financial nature.

FINANCIAL STATEMENT AUDIT, FINANCIAL PROCESSES AND
CONTROLS, AUDITOR APPOINTMENT

Accomplishments

FINANCIAL STATEMENT AUDIT

- Reviewed scope of audit prior to audit starting – 2018, 2019 and 2020 f/s
- Post-audit, pre-issuance review of financial statements including recommendations related to accounting and disclosures – 2018 and 2019 f/s
- Focussed on management and auditor processes affected by the pandemic – 2019 f/s
- Recommended Council approve financial statements for 2018 and 2019
- Ensured management and auditor agreement on extra time requirements and cost overruns – 2018 f/s
- Discussed preparedness for upcoming changes to accounting standards – Asset Retirement Obligations may require significant work – 2023 f/s

Accomplishments

FINANCIAL PROCESSES AND CONTROLS

- Discussed with Internal Auditors their identification of High Risk Areas that they would be reviewing
- Conducted in camera sessions with the external auditor
- Facilitated a process for ongoing communication between the auditors and the CAO

In Process

FINANCIAL STATEMENT AUDIT

- Review of 2020 financial statements and audit process – May 31 meeting deferred by management, awaiting new date

FINANCIAL PROCESSES AND CONTROLS

- Awaiting an updated report from Internal Auditors on projects completed, in process and planned

In Process

AUDITOR APPOINTMENT

- No audit appointment processes initiated to date in current Committee term
- Audit committee believes there should be involvement in auditor selection process, particularly where the Municipality goes in a direction different from the N6.
- Management to bring forward a proposal for discussion.

Other

ANY SPECIAL PROJECT OR ISSUE AS REQUESTED BY COUNCIL

- None requested to date
- Audit Committee stands ready to assist

Thank you!