Newmarket Public Library Board
Special Board Meeting
Saturday, September 12, 2015
Newmarket Public Library Board Room

Present:	Joan Stonehocker – Chair Tom Vegh – Vice Chair Tara Brown Darcy McNeill Kelly Broome-Plumley
Regrets:	Venkatesh Rajaraman Joe Sponga
Staff Present:	Todd Kyle, CEO Linda Peppiatt, Deputy CEO Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 10:10 am

1. **Adoption of Agenda Items**

   a) Adoption of Special Agenda
   b) Adoption of the Closed Session Agenda

   The Chair asked if there were any additions to the agenda.

   Motion 15.09.34

   Moved by Tom Vegh
   Seconded by Kelly Broome-Plumley

   That Agendas a) to b) be adopted as presented.

   Carried

2. **Declarations**

   None were declared.

3. **Business Arising**
   a) 2016 Operating Budget Request

   The CEO reviewed the Highlights of Changes to Operating Budget 2016 over 2015 with Board members. It was noted that cost changes under materials is due to loss of electronic funding from the Province of Ontario.

2016 Budget – Sunday Service

A report on the piloted project of opening Sundays throughout the period June to August, funded by a one-time transfer from Operating Reserve was presented to the Board. Usage statistics were very positive and feedback from the community was positive. The Board gave consideration to several options regarding continuing the Sunday service year round and additional funding requirements for this service.

Motion 15.09.35

Moved by Darcy McNeill
Seconded by Tara Brown

That the Library Board receive the report on Sunday service;

And that the Library Board approve closing the library on Sunday, December 20 and Sunday, December 27, 2015;

And that the Library Board approve opening all Sundays with the exception of the 2 Sundays of the Christmas holiday period for the 2016 operating year, subject to Town of Newmarket Council budget approval.

Carried

2016 Growth and Enhancement Requests

The CEO reviewed the growth requests for Sunday Service and Increase staff for community outreach, and the enhancement request for Monday Service with the Library Board.

Motion 15.09.36

Moved by Tara Brown
Seconded by Darcy McNeill

That the Library Board approve the 2016 Operating Budget Request and Growth and Enhancement requests.

Carried

b) 2016 Capital Budget Request

The Library Board reviewed Town of Newmarket 2016 – 2025 Capital Project Request Form.

Motion 15.09.37

Moved by Darcy McNeill
Seconded by Tara Brown

That the Library Board receive the Town of Newmarket 2016 – 2025 Capital Project Request Form and approved the 2016 Newmarket Public Library Capital Requests.

Carried

4. Adjournment

Motion 15.09.38

Moved by Tara Brown
Seconded by Darcy McNeill

That there being no further business meeting adjourned at 11:20 am.

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Joan Stonehocker	Todd Kyle, CEO
Chair	Secretary/Treasurer