



Newmarket Public Library Board

Minutes

Date: Wednesday, April 21, 2021

Time: 5:30 PM

Members Present: Darcy McNeill, Chair
Jane Twinney, Vice Chair
Kelly Broome
Leslee Mason

Members Absent: Darryl Gray
Art Weis
Victor Woodhouse

Staff Present: Linda Peppiatt, Acting CEO
Jennifer Leveridge, Manager, Library Services
Benjamin Shaw, Manager, Library Operations
Lianne Bond, Administrative Coordinator

1. Meeting to be held through live video interface

The Chair called the meeting to order at 5:34 pm

2. Adoption of Agenda Items

The Chair asked if there were any additions to the agenda.

- 2.1 Adoption of the Regular Agenda
- 2.2 Adoption of the Closed Session Agenda
- 2.3 Adoption of the Consent Agenda Items

Motion 21-04-180

Moved by Kelly Broome

Seconded by Jane Twinney

That items 2.1 to 2.3 be adopted as presented.

Carried

3. Declarations

None were declared.

4. Consent Agenda Items

4.1 Adoption of the Regular Board meeting minutes for March 17, 2021

4.2 Strategic Operations Report for March, 2021

4.3 First Quarter Statistical Data

4.4 First Quarter Financial Statements

Motion 21-04-181

Moved by Jane Twinney

Seconded by Leslee Mason

That items 4.1 to 4.4 be adopted and approved as presented.

Carried

5. Reports

5.1 Dr. Seuss Books of Concern

The Library Board reviewed the report on Dr. Seuss Books of concerns and requested that a further investigation be conducted regarding this matter. The Board asked for further information on other materials that may be a potential cause of concern and what other libraries and library associations are doing regarding this.

6. Business Arising

6.1 Strategic Planning

The Acting CEO advised that the Library has had three submissions to the Request for Quote (RFQ) for Strategic Planning. The Board appointed three Directors to the Evaluation Team to review the proposals. The Manager, Library Operations will assist with the evaluation process.

Motion 21-04-182

Moved by Kelly Broome

Seconded by Leslee Mason

That the Library Board appoint Library Board Directors Kelly Broome, Darryl Gray and Leslee Mason to evaluate the RFQ's received for Strategic Planning;

And that the Evaluation Team report back to the Library Board at the next regularly scheduled Library Board meeting.

Carried

6.2 Library Board Action List

The Library Board reviewed the Action List.

Motion 21-04-183

Moved by Jane Twinney

Seconded by Kelly Broome

That the Library Board receive the Action List as presented.

Carried

7. **New Business**

There was no new Business

8. **Closed Session (If required)**

Motion 21-04-184

Moved by Jane Twinney

Seconded by Leslee Mason

That the Library Board move into a Closed Session at 6:10 pm to discuss personal matters pertaining to an identifiable individual per section 16.1.4 (b) of the Public Libraries Act, R.S.O. 1990 Chapter P.44.

Carried

Motion 21-04-185

Moved by Jane Twinney

Seconded by Kelly Broome

That the Library Board move out of Closed Session at 6:18 pm.

Carried

Motion 21-04-186

Moved by Kelly Broome

Seconded by Leslee Mason

Motion Arising from Closed Session

That the Library Board extend the contract of the Acting CEO as outlined in the Closed Session.

Carried

9. Dates of Future Meetings

The next regular Library Board meeting is scheduled for Wednesday, May 19, 2021 at 5:30 pm. Location electronic via Zoom

10. Adjournment

Motion 21-04-187

Moved by Jane Twinney

Seconded by Leslee Mason

That there being no further business the meeting adjourn at 6:19 pm.

Carried

Darcy McNeill, Chair

Linda Peppiatt, Acting CEO
Secretary/Treasurer