

	Project Description	Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
1.	Municipal Register of Properties Designated under the Ontario Heritage Act: Review the list and determine whether each designated home is currently displaying its designation plaque and/or whether one has been provided.		 Well-balanced Arts, culture, entertainment and heritage preservation 		
2.	Municipal Register of Non-Designated Heritage Properties: Review the list and determine what each plaque indicates for inclusion in the non-designated register.		 Well-balanced Arts, culture, entertainment and heritage preservation 		
3.	Review and research all requests for plaques to determine whether the request merits plaque production.		 Well-balanced Arts, culture, entertainment and heritage preservation 	Ongoing	
4.	Review and research all requests for designation to determine whether the building merits designation under the <i>Ontario Heritage Act</i> .		 Well-balanced Arts, culture, entertainment and heritage preservation 	Ongoing	
5.	Set up filing system at the Heritage Office for each designated property. Develop standards for what is included in each file (for example, research, photographs, Council decision and associated designation By-law)		 Well-balanced Arts, culture, entertainment and heritage preservation 		
6.	Have all deteriorating Town of Newmarket Assessment Roll Books rebound and digitized, where possible.		 Well-balanced Arts, culture, entertainment and heritage preservation 		Research has been initiated to determine the cost of having the books rebound.
7.	Heritage Attributes By-law: Have the Town enact a By-law to preserve heritage properties in order to avoid demolition by neglect.		 Well-balanced Arts, culture, entertainment and heritage preservation 		
8.	Review all Heritage Designation By-laws.		 Well-balanced Arts, culture, entertainment and heritage preservation 		



2014 – 2018 HERITAGE ADVISORY COMMITTEE WORK PLAN

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9.	 Education and Awareness Initiatives. Heritage Newmarket Workshop: Host a workshop for all York Region municipalities to discuss fundamentals of the Act, by-laws and other municipal approaches. Workshop for Real Estate Professionals: Create an educational workshop for real estate agents in order to provide an understanding of the Act, its implications and the benefits of heritage designation. Plaque Program Workshop: Host an educational workshop regarding the plaque program and/or create an educational program for homeowners related to the plaque program. Town Staff Education: Creation of educational documents for Town Staff in coordination with the Newmarket Historical Society. 		Community Engagement i. Engaging our changing resident demographics Well-balanced • Arts, culture, entertainment and heritage preservation		
10.	Provincial Offences Act – Limitation Period: Make motion to support the motion made by Community Heritage Ontario to provide for an override of limitation periods in the <i>Provincial Offences Act</i> or remove the limitation period as it related to heritage designated buildings altogether.		 Well-balanced Arts, culture, entertainment and heritage preservation 		
11.	Heritage Salvage Program: Develop a policy and/or implement a Heritage Salvage Program.		 Well-balanced Arts, culture, entertainment and heritage preservation 		