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First Quarterly Update to the Outstanding Matters List for 2021 Staff Report to Council

Report Number: 2021-37

Department(s): Legislative Services

Author(s): Jaclyn Grossi, Legislative Coordinator

Meeting Date: May 3, 2021

Recommendations

1. That the report entitled First Quarterly Update to the Outstanding Matters List for 2021 dated May 3, 2021 be received; and,
2. That Council adopt the Outstanding Matters List (**Attachment A**); and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this report is to present Council with the first quarterly update to the Outstanding Matters List in 2021.

Background

Following the Procedure By-law Review at Council's meeting on March 2, 2020, staff were directed to provide Council with an updated Outstanding Matters List quarterly at their Committee of the Whole meetings. Staff will continue this practice in 2021 to ensure that both Council and the public are aware of staff's intended timeline to bring certain items forward.

Council adopted the fourth quarterly update for 2020 at their February 8, 2021 Council - Electronic meeting. This report serves to present the first quarterly report for 2021.

Discussion

An updated Outstanding Matters List (**Attachment A**) has been provided and is presented to Council for adoption. As a reminder, the items included in Attachment A are only items from the Outstanding Matters List, which require Council decision or consideration. The chart does not depict other projects or work that staff continue to dedicate resources towards. It also does not include the Council-approved action items contained in the REV it Up Campaign or within Council's Strategic Priorities.

Corresponding item numbers have been enumerated to ensure that Council has ease of reference for specific matters should there be questions about associated timeframes or the subject matter itself. Insert main content and include options where applicable.

Staff have completed 6 items on the Outstanding Matters List

The following items have been removed from the Outstanding Matters List (the "List"):

(1) Traffic and Parking Petitions

Recommendations:

That the petition regarding Traffic Calming Measures/Speed Mitigation on Flagstone Way be referred to Staff; and,

That the petition regarding Traffic Calming Measures/Speed Mitigation on Simcoe Street be referred to Staff.

This item has been removed as Council received reports regarding traffic mitigation measures on both Flagstone Way and Simcoe Street at their February 8, 2021 Council - Electronic meeting.

(2) Traffic Calming Measures/Speed Mitigation at William Roe Boulevard and Dixon Boulevard

Recommendation:

That the petition regarding Traffic Calming Measures/Speed Mitigation at William Roe Boulevard and Dixon Boulevard be referred to Staff.

This item has been removed as Council received a report regarding traffic calming and speed mitigation measures at William Roe Boulevard and Dixon Boulevard at their February 22, 2021 Committee of the Whole - Electronic meeting. Council referred this report back to Staff to gather further traffic data, and this new direction has been captured as item 4 on the List.

(3) Multi Use Pathways

Recommendation:

That Council direct Staff to report back in 2020 regarding the best practices and options for improving the signage and markings on the Tom Taylor Trail system.

This item has been removed as Council received a presentation and report at their February 22, 2021 Committee of the Whole - Electronic meeting. Council directed Staff to schedule a Council Workshop for this item by Q3 2021, and this new direction has been captured as item 10 on the List.

(4) Parking Petition - Clematis Drive

Recommendation:

That the petition regarding Parking Restrictions on Clematis Drive be referred to Staff.

This item has been removed as Council received a report regarding parking on Clematis Drive at their February 22, 2021 Committee of the Whole - Electronic meeting.

(5) Atkins Drive and Quick Street All-way Stop Request

Recommendation:

That Staff provide Council with data regarding All-Way Stop warrants related to Bob Gapp Drive and Atkins Drive, including modelling the anticipated near-term growth.

This item has been removed as Council received INFO-2021-01 entitled Bob Gapp Drive and Atkins Drive All-Way Stop Review, dated February 8, 2021.

(6) Single Use Plastics

Recommendations:

That Council direct staff to bring back a report which outlines the roles and responsibilities of the Province, the Region and the Town in relation to recycling and diversion and provides the following:

- information on what work is currently being done to address the reduction and eventual elimination of single use plastics; and,
- clear options for Council to consider to ensure the town is taking steps within its jurisdiction to reduce and eventually eliminate single use plastics.

This item has been removed as Council received a presentation and report at their March 22, 2021 Committee of the Whole - Electronic meeting.

Conclusion

Staff will continue to provide Council with an updated Outstanding Matters List quarterly in 2021 to reflect the current status of items which Staff have been directed to report back to Council on.

Business Plan and Strategic Plan Linkages

As this report highlights an updated Outstanding Matters List for the Corporation, this report aligns with all six pillars of Council's Strategic Priorities.

Consultation

Members of the Strategic Leadership Team and Operational Leadership Team were consulted in this report.

Human Resource Considerations

There are no human resource considerations specific to this report. However, individual projects within the List may have associated human resources impacts, and any such considerations will be noted in the individual reports on those matters.

Budget Impact

There are no budget impacts specific to this report. However, individual projects within the List may have associated budget impacts, and any such considerations will be noted in the individual reports on those matters.

Attachments

Attachment A – Outstanding Matters List.

Approval

Kiran Saini, Deputy Clerk

Lisa Lyons, Director of Legislative Services/Town Clerk

Esther Armchuk, Commissioner, Corporate Services

Ian McDougall, Commissioner, Community Services

Peter Noehammer, Commissioner, Development and Infrastructure Services

Jag Sharma, Chief Administrative Officer

Contact

For more information about individual projects contained in Attachment A, please contact the responsible Department Director or respective Commissioner.