



**Newmarket Public Library Board
Regular Board Meeting
Wednesday, June 17, 2015
Newmarket Public Library Board Room**

Present: Joan Stonehocker – Chair
Tom Vegh – Vice Chair
Tara Brown
Darcy McNeill (arrived at 5:30 pm)
Kelly Broome-Plumley (arrived at 5:15 pm)
Venkatesh Rajaraman
Joe Sponga

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Library Board Chair called the meeting to order at 5:10 pm

1. Adoption of Agenda Items

- a) Adoption of Regular Agenda
- b) Adoption of the Closed Session Agenda
- c) Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda. One item was added under New Business.

Motion 15.06.017

Moved by Tara Brown

Seconded by Venkatesh Rajaraman

That Agendas a) to c) be adopted as amended.

Carried

2. Declarations

None were declared.

3. Consent Agenda Items:

- a) Adoption of the Regular Board Meeting Minutes for Wednesday, May 20, 2015
- b) Strategic Operations Report for May, 2015
- c) Library Statistical Data for May, 2015
- d) Monthly Bank Transfer

Motion 15.06.018

Moved by Joe Sponga

Seconded by Venkatesh Rajaraman

That Consent Agenda Items a) to d) be received as presented.

Carried

4. Motion to Convene into a Closed Session

Motion 15.06.019

Moved by Tom Vegh

Seconded by Tara Brown

That the Library Board moved into Closed Session at 5:12 pm to discuss labour relation matters.

Carried

Motion 15.06.020

Moved by Kelly Broome-Plumley

Seconded by Joe Sponga

That the Library Board move out of Closed Session at 5:25 pm.

Carried

Motions arising from the Closed Session:

Motion 15.06.021

Moved by Kelly Broome-Plumley

Seconded by Joe Sponga

That the Library Board adopt the Closed Session minutes for May 20, 2015.

Carried

Motion 15.06.022

Moved by Joe Sponga

Seconded by Tara Brown

That the Library Board receive the verbal report pertaining to labour relation matters.

Carried

5. Business Arising

a) Fundraising and Development Strategy

The CEO reviewed with the Library Board the report on a potential fundraising and development strategy.

Motion 15.06.023

Moved by Joe Sponga

Seconded by Kelly Broome-Plumley

That the Library Board receive the report on Fundraising and Development Strategy.

Carried.

Motion 15.06.024

Moved by Tom Vegh

Seconded by Joe Sponga

That the Library Board give direction to the CEO to discuss with the Town of Newmarket Recreation and Culture staff naming right sponsorship and to proceed with the implementation of a donation portal on the Library website and report back to the Library Board at the next regularly scheduled Board meeting.

Carried

b) Library Board Action List

Motion 15.06.025

Moved by Tara Brown

Seconded by Venkatesh Rajaraman

That the Library Board received the Library Board Action List.

Carried

6. New Business

a) 5 year Operating Budget Projections

The Library Board reviewed the 5 year operation budget forecast as prepared on the advice of the Town of Newmarket Finance Department.

Motion 15.06.026

Moved by Joe Sponga
Seconded by Tara Brown

That the Library Board receive the report on the 5 year operating budget forecast.

Carried

b) 2016 Budget

The Library Board reviewed the report on the 2016 budget and agreed to hold a special Board meeting to discuss the Library 2016 Budget on September 12, 2015.

Motion 15.06.027

Moved by Kelly Broome-Plumley
Seconded by Tara Brown

That the Library Board receive the report on the 2016 budget.

Carried

c) Story Pod

In partnership with the Newmarket Public Library, Town of Newmarket Public Works Department and Recreation and Culture Department, a Story Pod is being created and will be located in Riverwalk Commons during the summer months.

Motion 15.06.027

Moved by Kelly Broome-Plumley
Seconded by Tara Brown

That the Library Board receive the report on the Story Pod.

Carried

7. Date(s) of Future Meetings

A Special Board meeting to discuss the Library 2016 Budget will be held Saturday, September 12, 2015 from 10:00 am to 12:00 pm in the Library Board room

The next regular Library Board meeting will be Wednesday, September 16, 2015 at 5:30 pm in the Library Board room.

8. Adjournment

Motion 15.06.028

Moved by Kelly Broome-Plumley

Seconded by Tom Vegh

That there being no further business meeting adjourned at 6:15 pm.

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer