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Memorandum

Fourth Quarterly Update to the Outstanding Matters List 2020 - Proposed Reporting Timeframe Revisions

February 8, 2020

The following items have been updated on the revised Outstanding Matters List (**Revised Attachment 1**) to reflect the changes outlined below.

Following the Committee of the Whole Meeting on February 1, 2021, Staff have revised the proposed reporting timeframe for Item 21.

Item 21 - Short Term Rentals & Municipal Accommodation Tax

- ~~3. That Council direct Staff to proceed with Option 3 as described in the report. Option 3 would require the adoption of a Licensing By-law, presented to Council in April or May 2020 and amendments to the Zoning By-law, presented to Council by August 2020.~~
1. That Council direct staff to bring forward a report regarding a Municipal Accommodation Tax (MAT) on all short term rental properties in Q3/Q4 2021.

The proposed reporting timeframe has been revised from Q2 2021 to Q3 2021 to allow Staff to prepare material for a report to Council, which will provide an update on the project and seek direction for potential action in 2022.

The following item was inadvertently omitted from the Outstanding Matters List distributed to Council at the Committee of the Whole Meeting on February 1, 2021, and has now been included as Item 15.

Item 15 - INFO-2020-32: Vacant/Derelict Buildings

1. That Council direct staff to report back to Council with options for a Vacant Building Registry Program by Q1 2021

For more information about individual projects contained in **Revised Attachment 1**, please contact the responsible Department Director or respective Commissioner.