

The meeting of the Heritage Newmarket Advisory Committee was held on Tuesday, July 7, 2015 in Mulock Room, 395 Mulock Drive, Newmarket.

Members Present: Councillor Hempen  
Athol Hart  
Billie Locke  
Joan Seddon  
Rohit Singh  
Malcolm Watts

Absent: Soni Felix Raj

Staff Present: L. Moor, Council/Committee Coordinator

The meeting was called to order at 7:03 p.m.

A. Hart in the Chair.

### **Additions & Corrections to Agenda**

None.

### **Declarations of Pecuniary Interest**

None.

### **Approval of Minutes**

1. Heritage Newmarket Advisory Committee Minutes of June 6, 2015.

Moved by: Rohit Singh  
Seconded by: Joan Seddon

THAT the Heritage Newmarket Advisory Committee Minutes of June 6, 2015 be approved.

**Carried**

## **Presentations/Deputations**

None.

## **Correspondence**

2. Correspondence from the Planning and Building Services Department dated June 24, 2015 regarding a Town-wide Zoning By-law Amendment - Recreational vehicles parking in residential zones.

Discussion ensued regarding recreational vehicle parking in residential zones and the Chair offered some input regarding parking of such vehicles within heritage designated areas.

Moved by: Joan Seddon

Seconded by: Billie Locke

THAT the correspondence from the Planning and Building Services Department dated June 24, 2015 regarding a Town-wide Zoning By-law Amendment - Recreational vehicles parking in residential zones be received;

AND THAT the Heritage Newmarket Advisory Committee recommends that parked recreational vehicle units not be occupied as accessory dwelling units;

AND THAT special consideration be given regarding parking of recreational vehicles within heritage designated areas due to the smaller size and shared driveway situations in those areas.

## **Carried**

3. Correspondence from the Town of Newmarket Planning and Building Services Department dated June 30, 2015 regarding Notice of the Passing of a Zoning By-law by Town of Newmarket. (17844 Leslie Street).

The Chair advised that Heritage Newmarket has no objection regarding the Notice of Passing of a Zoning By-law for the property known as 17844 Leslie Street.

Moved by: Billie Locke  
Seconded by: Rohit Singh

THAT the correspondence from the Town of Newmarket Planning and Building Services Department dated June 30, 2015 regarding Notice of the Passing of a Zoning By-law by Town of Newmarket. (17844 Leslie Street) be received.

## **Carried**

## **Items**

4. Councillor Hempen distributed copies of a photograph showing construction work on the façade of the building known as 205 Main Street South. The Chair reported that he had seen the lower portion covered and had immediately called the Senior Planner – Community Planning to ensure proper procedure was being followed. It was discovered that a permit for the exterior was incorrectly given by the Building Department. Exterior work was halted while internal renovations continued. The Lower Main Street South Advisory Group (LMSSAG) was informed, discussed the proposal and provided comments to the Owner's architect. The steel siding on the front façade was removed entirely without permission of the LMSSAG. Discussion ensued regarding the issued building permit for internal renovations and subsequent work including reconfiguration of the front entrance. The Chair advised it appeared that the building owner did not follow the process associated with the LMSSAG in reviewing the proposed works before commencement. The Committee requested that the Chair communicate the removal of the steel siding to the Senior Planner – Community Planning.

5. a) Designated Property Maintenance and Concerns

The Chair provided Members with some background information related to various aspects of the Heritage Act, designated property maintenance, inventory lists and a six month window time frame of enforcement related to heritage guidelines building compliance.

The Chair suggested that the Heritage Newmarket Committee be expanded to assist in division of tasks related to conformity inspection of the more than 500 non-designated homes listed on the municipal registry.

b) Inventory

The Chair advised that the Heritage Advisory Committee Members have revamped the inventory list and Council has received said list of non-designated buildings. He further advised that there are approximately 550 homes that have plaques within Newmarket, however the plaque information has not been officially chronicled.

The Heritage Advisory Committee Members offered up their services to conduct a review of all the homes which possess a plaque and record the information.

The Chair invited all Members to the Heritage Office at the Elman W. Campbell Museum located at 134 Main Street South on Saturday, July 11, 2015 at 1:00 p.m. for a briefing.

6. Plaques

a) Site plaques

The Chair provided a descriptive account of the definition of site plaques and their intended purpose. He advised that site plaques are situated where buildings don't exist anymore however; the actual site possesses historical significance.

b) Residence plaques

The Chair provided a descriptive account of the residence plaques, being inscribed signs located on homes/buildings.

c) Heritage location plaque

The Chair provided a descriptive account of various heritage locations within Town that formerly had associated names to such locations (i.e. – Paddytown, Bogarttown, Armitage)

7. Heritage Newmarket Advisory Committee Workplan.

The Chair advised that in the absence of the Senior Planner – Community Planning the workplan would be deferred to a future meeting.

8. Heritage Newmarket Budget.

The Chair suggested that the budget discussion take place at a future meeting as current line items will require explanation and possible re-allocation and staff should be in attendance to clarify.

9. Reports of Committee Members.

a) Architecture, Recreation, Culture, Heritage (ARCH) Committee

The Chair provided a verbal update regarding an upcoming event scheduled for September, 2015 being the 400th year anniversary celebration of Etienne Brule's voyage from Orillia to Lake Ontario in 1615. He advised that he is working with other municipalities in coordinating an event along the Tom Taylor Trail at Riverwalk Commons with a native encampment reenactment and a cedar tea ceremony.

b) Elman W. Campbell Museum Board

Billie Locke advised that the Museum Board held a very successful garage sale at the end of May and raised approximately \$1400.00. She also advised that over 1,000 people attended the Museum during the Canada Day festivities. The Chair advised that over 2,000 attendees came to the outdoor fire truck display at the Museum.

c) Lower Main Street South Heritage Conservation District Advisory Group

Nothing to report.

d) Newmarket Historical Society Board of Directors

Nothing to report.

## New Business

a) The Chair suggested that utilization of social media for promotional purposes be added to the Committee's workplan.

b) Councillor Hempen advised that the Main Street closure from Water Street to Queen Street for the Canada Day festivities aided in a larger attendance at the museum, as previous years the closure ended at Millard Avenue.

- c) Councillor Hempen requested that Committee members be sent a copy of the letter sent to residents whose homes have plaques in an effort to clarify the wording associated with requests for donations.
- d) Councillor Hempen requested that the Finance Department provide a copy of the Heritage Advisory Committee's operating results budget figures for the last five years as well as the balance of the Committee's funds to date.

## **Adjournment**

Moved by: Councillor Hempen  
Seconded by: Joan Seddon

THAT the meeting adjourn.

## **Carried**

There being no further business, the meeting adjourned at 8:35 p.m.

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Date

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A. Hart, Chair