

Item	Subject Matter	Council Direction from Outstanding Items List	Previous Reporting Timeframe	New Proposed Reporting Timeframe	Additional Comments
Items for Council consideration in Q1 2021					
1.	Traffic & Parking Petitions	Meeting Date: Committee of the Whole - August 26, 2019 Recommendations: <ol style="list-style-type: none"> That the petition regarding Traffic Calming Measures/Speed Mitigation on Flagstone Way be referred to Staff; and, That the petition regarding Traffic Calming Measures/Speed Mitigation on Simcoe Street be referred to Staff. Responsible Departments: <ul style="list-style-type: none"> Engineering Services 	Q1 2021 Q1 2020	February 1 CoW January 11 CoW	These reports have been moved to the February 1, 2021 Committee of the Whole - Electronic meeting to allow for adequate time to provide notification to the appropriate residents.
2.	Traffic Calming Measures/Speed Mitigation at William Roe Boulevard and Dixon Boulevard	Meeting Date: Committee of the Whole – November 4, 2019 Recommendation: <ol style="list-style-type: none"> That the petition regarding Traffic Calming Measures/Speed Mitigation at William Roe Boulevard and Dixon Boulevard be referred to Staff. Responsible Departments: <ul style="list-style-type: none"> Engineering Services 	January 11 CoW Q1 2021 Q3 2020	February 1 CoW January 11 CoW	This report has been moved to the February 1, 2021 Committee of the Whole - Electronic meeting to allow for adequate time to provide notification to the appropriate residents.
3.	Multi Use Pathways	Meeting Date: Committee of the Whole – November 4, 2019 Recommendation: <ol style="list-style-type: none"> That Council direct Staff to report back in 2020 regarding the best practices and options for improving the signage and markings on the Tom Taylor Trail system. Responsible Departments: <ul style="list-style-type: none"> Public Works Services 	Q4 2020	February 22 CoW February 1 CoW December 7 CoW	Staff are currently undertaking research and establishing a field inventory. Staff have revised the timeframe to February 1, 2021 due to further consultation required across departments.

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4.	Residential Parking	<p>Meeting Date: (1) Committee of the Whole - November 6, 2017 (2) Committee of the Whole – April 9, 2018 (Temporary Parking Exemption Report)</p> <p>Recommendations: (1) 1. That Development and Infrastructure Services Engineering Services and Planning and Building Services - Report 2017-45 dated November 6th, 2017 regarding Residential Parking Review be received and the following recommendations be adopted: b. That, subject to budget approval, staff be directed to undertake a review of the Parking By-law and report back to Committee of the Whole with recommendations on improvements to parking matters discussed in this report. (2) 5. That the Temporary Parking Exemption Program be implemented as a pilot project and reviewed as part of the overall residential parking review scheduled for Q1/Q2, 2019</p> <p>Responsible Department:</p> <ul style="list-style-type: none"> Planning and Building Services Legislative Services 	<p>Q4 2020</p> <p>Q3 2020</p>	Q1 2021	Staff have revised the timeframe to Q1 2021 due to additional projects on the department workplans and balancing Staff resources. Staff will be available to provide an update to Committee of the Whole in Q1 2021.
5.	Urban Centres Secondary Plan and Zoning By-law Technical Amendments	<p>Meeting Date: Committee of the Whole - Electronic December 7, 2020</p> <p>Recommendation: 1. That upon Regional approval of Official Plan Amendment No. 25, Staff be directed to bring the attached Zoning By-law Amendment to a future Council meeting for approval</p> <p>Responsible Department:</p> <ul style="list-style-type: none"> Planning & Building Services 		Q1 2021	
6.	Protection of Trees on Private Property	<p>Meeting Date: Committee of the Whole - June 17, 2019</p> <p>Recommendations: 4. That following the internal and public consultation, issues identified in this report, together with comments from the public, and Committee, be addressed by staff in a comprehensive report to the Committee of the Whole with a draft by-law;</p> <p>Responsible Department:</p> <ul style="list-style-type: none"> Planning and Building Services 	<p>Q4 2020</p> <p>Q1 2020</p>	Q1 2021	<p>PIC at the iWonder Event completed in Fall 2019.</p> <p>This timeframe was updated to reflect Q1 2021 as Staff are continuously working on the draft by-law, and because it was re-prioritized earlier in the year due to Staff resource constraints and the COVID-19 pandemic.</p>

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7.	Single Use Plastics	<p>Meeting Date: Committee of the Whole – June 17, 2019</p> <p>Recommendation:</p> <ol style="list-style-type: none"> That Council direct staff to bring back a report which outlines the roles and responsibilities of the Province, the Region and the Town in relation to recycling and diversion and provides the following: <ol style="list-style-type: none"> information on what work is currently being done to address the reduction and eventual elimination of single use plastics; and, clear options for Council to consider to ensure the town is taking steps within its jurisdiction to reduce and eventually eliminate single use plastics. <p>Responsible Departments:</p> <ul style="list-style-type: none"> Public Works Services 	<p>Q3 2020</p> <p>Q2 2020</p>	February 22 CoW Q1 2021	Staff distributed an information report on September 10, 2020 which provided an explanation as to amending the proposed reporting timeframe.
8.	Alex Doner Drive Traffic Mitigation Request	<p>Meeting Date: Committee of the Whole - Electronic - July 22, 2020</p> <p>Recommendation:</p> <ol style="list-style-type: none"> That the request for a review of traffic control and traffic calming measures on Alex Doner Drive between Sykes Road and Kirby Crescent be referred to Staff. <p>Responsible Department:</p> <ul style="list-style-type: none"> Engineering Services 		Q1 2021	
9.	Atkins Drive and Quick Street All-way Stop Request	<p>Meeting Date: Committee of the Whole – February 24, 2020</p> <p>Recommendation:</p> <ol style="list-style-type: none"> That the Town continue to apply Category 1 traffic calming measures to educate motorists to comply with the speed limits and that Staff explore options for Category 2 traffic calming measures; and, That Staff provide Council with data regarding All-Way Stop warrants related to Bob Gapp Drive and Atkins Drive, including modelling the anticipated near-term growth; <p>Responsible Departments:</p> <ul style="list-style-type: none"> Engineering Services 	Q4 2020	Q1 2021	<p>Staff require time to complete the fieldwork and measurements for this study.</p> <p>The timing of this report depends on when traffic patterns resume back to normal after the Pandemic (i.e., if school returns to normal in September 2020). Traffic measurements will need to be a true representation of the traffic patterns to correct the field situation.</p> <p>As schools returned in the Fall, Staff to conduct appropriate studies in Q3 & Q4 of 2020, as the weather allows. A Staff Report will be issued in Q1 2021.</p>

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10.	Traffic & Parking Petitions	Meeting Date: Committee of the Whole - Electronic - July 20, 2020 Recommendation: 1. That the Helmer Avenue Parking Review be referred back to Staff. Responsible Departments: <ul style="list-style-type: none"> Engineering Services 		Q1 2021	As schools returned in the Fall, Staff to conduct appropriate studies in Q3 & Q4 of 2020, as the weather allows. A Staff Report will be issued in Q1 2021.
11.	Heritage Designations - York Region Administrative Building and Newmarket Canal System	Meeting Date: Committee of the Whole - April 30, 2018 Recommendations: 1. The Strategic Leadership Team/Operational Leadership Team recommend that the following be referred to staff for review and report: <ol style="list-style-type: none"> That the Heritage Newmarket Advisory Committee propose to the Region of York that the Administration Centre building be designated, due to its noted architect; and, That the Heritage Newmarket Advisory Committee recommend the Town of Newmarket designate the Newmarket Canal system. Responsible Department: <ul style="list-style-type: none"> Planning and Building Services 	Q3 2020 Q1 2020	Q1 2021	Additional time was needed to retain Cultural Heritage Consultant via Procurement process. A Consultant was retained and the Designation Reports have been prepared. This item has also been to the Heritage Newmarket Adviosry Committee, where endorsement was obtained. York Region Staff requested the item be deferred to after February, to allow Regional Council to become aware of the matter. The matter is now targeted for the March 22 CoW. Staff distributed an information report on September 10, 2020 which provided an explanation as to amending the proposed reporting timeframe.
12.	Parking Petition - Clematis Drive	Meeting Date: Committee of the Whole - Electronic - October 26, 2020 Recommendation: 1. That the petition regarding Parking Restrictions on Clematis Drive be referred to Staff. Responsible Department: <ul style="list-style-type: none"> Transportation Services 		February 22 CoW Q1 2021	

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13.	Damage to Lawns Due to Snow Removal	Meeting Date: Committee of the Whole - Electronic - January 11, 2021 Recommendations: 1. That Council direct staff to provide an information report regarding damage to lawns caused by snow removal. Responsible Department: <ul style="list-style-type: none"> Public Works Services 		Q1, 2021	Staff will prepare and distribute an information report.
14.	Extending the 30 Minute Downtown Parking Restrictions on Main Street	Meeting Date: Committee of the Whole - Electronic - September 14, 2020 Recommendations: 1. That staff report back on the findings of the public consultation, and any recommendations to further amend Main Street parking restrictions by Q1 2021; Responsible Departments: <ul style="list-style-type: none"> Legislative Services 		Q1 2021	Staff will prepare an Information Report to Council. Staff will be working with Economic Development to conduct a survey with the BIA.
15.	INFO-2020-32: Vacant/Derelict Buildings	Meeting Date: Council - October 13, 2020 Recommendations: 2. That Council direct staff to report back to Council with options for a Vacant Building Registry Program by Q1 2021. Responsible Department: <ul style="list-style-type: none"> Legislative Services Planning & Building Services 		Q1 2021	
16.	Downtown Parking Review	Meeting Date: Council - Electronic - August 31, 2020 Recommendation: 1. That staff be directed to consult with the BIA and report to Council by Q1 2021 on potential permanent 30 minute parking restrictions on Main Street including a review of other options; and, 2. That Council direct staff to present a report on parking wayfinding in the downtown area for Council consideration in Q2 2021; Responsible Departments: <ul style="list-style-type: none"> Innovation & Strategic Initiatives 		Q1 & Q2 2021	

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Items for Council consideration in Q2 2021					
17.	Youth Engagement, Diversity and Inclusivity, and Consultation on the Environment	Meeting Date: Committee of the Whole – June 17, 2019 Recommendation: 3. That staff be directed to plan a Climate Change Open House for Fall 2019 (completed) and a Spring 2020 e-Waste Collection event as part of a one-year pilot environmental consultation program and report back in 2020 with a review of this program; Responsible Departments: <ul style="list-style-type: none"> Engineering Services Public Works Services 	Q4 2020 Q1 2020	Q2 2021	The fall e-Waste Collection event has been postponed due to the pandemic. Staff will plan to complete a Spring 2021 e-Waste Collection with the consideration for the current state of the Pandemic at that time
18.	Traffic Calming Measures on Stonehaven Avenue	Meeting Date: Committee of the Whole – Electronic - October 26, 2020 Recommendations: 8. That Council direct Staff to review and report back to Council with options for temporary and permanent traffic calming measures or features to be added to Stonehaven Avenue; and, 9. That Council direct Staff to review and report back to Council regarding a three way stop to be added to the west side of Best Circle and Stonehaven Avenue. Responsible Department: <ul style="list-style-type: none"> Transportation Services 		Q2 2021	
19.	Town-Wide Mitigation Strategy - Traffic Calming Policy Public Consultation Report	Meeting Date: Committee of the Whole - September 23, 2019 Recommendations: 1. That Staff report back to Council in up to 12 months regarding various initiatives raised in this report. Responsible Departments: <ul style="list-style-type: none"> Engineering Services 	Q4 2020	Q2 2021 Q1 2021	As schools returned in the Fall, Staff to conduct appropriate studies in Q3 & Q4 of 2020, as the weather allows. Staffing shortages are affecting the timing of this report. Recruitment efforts are currently ongoing in an effort to find new qualified and experienced staff.

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20.	Electronic Participation in Meetings and 2021 Council/Committee of the Whole Schedule	<p>Meeting Date: Committee of the Whole - Electronic - October 5, 2020</p> <p>Recommendations:</p> <ol style="list-style-type: none"> That electronic participation by Council members be permitted until the end of 2021 and that staff be directed to report to Council with a revised electronic participation policy prior to this date; and, That staff be directed to report to Council in April/May 2021 on a Policy for Electronic Participation in hybrid meetings, establishing start times for Council and Committee of the Whole meetings for July to December 2021 and resumption of hybrid meetings for Advisory Committees; <p>Responsible Department:</p> <ul style="list-style-type: none"> Legislative Services 		Q2 & Q4 2021	
21.	Short Term Rentals & Municipal Accommodation Tax	<p>Meeting Date: Committee of the Whole – February 3, 2020</p> <p>Recommendations:</p> <p>3. That Council direct Staff to proceed with Option 3 as described in the report. Option 3 would require the adoption of a Licensing By-law, presented to Council in April or May 2020 and amendments to the Zoning By-law, presented to Council by August 2020.</p> <p>Meeting Date: Special Committee of the Whole – Electronic – June 15, 2020</p> <p>Recommendations:</p> <ol style="list-style-type: none"> That Council direct staff to bring forward a report regarding a Municipal Accommodation Tax (MAT) on all short term rental properties in Q3/Q4 2021. <p>Responsible Department:</p> <ul style="list-style-type: none"> Legislative Services Planning and Building Services Financial Services 	<p>Q2 2021</p> <p>Q3/Q4 2020</p>	<p>Q3 2021 Q2 2020 and Q2 2021 – see additional comments</p> <p>Q3 2021</p>	<p>The zoning component will consist of a Council Workshop, Public Meeting, and the final recommendations staff report, which are targeted for completion in Q2, 2021. Current considerations being given to the Pandemic and restrictions on short term rentals.</p> <p>Staff distributed an information report on September 10, 2020 which provided an explanation as to amending the proposed reporting timeframe.</p> <p>Staff will prepare a report to Council by Q3 2021 which will provide an update on the project and seek direction for potential action in 2022.</p> <p>The Municipal Accommodation Tax will need to be included with this matter, and staff will need to outline a plan to approach this item, starting with stakeholder consultations</p>

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22.	Parking Enforcement Initiative - Pay It Forward Program	Meeting Date: Committee of the Whole - November 4, 2019 Recommendation: 4. That Staff report back to Council within 18 months Responsible Department: <ul style="list-style-type: none"> Legislative Services 	Q2 2020	Q3 2021	Council previously requested that staff require donations to the Newmarket CARE program, however online donations cannot be accepted. Given that resources will be committed to recovery from the Pandemic this initiative is not deemed a priority item in 2020 and will be presented to Council as an Information Report in 2021.
23.	Hollingsworth Arena and Future Ice Allocation Considerations	Meeting Date: Committee of the Whole – April 8, 2019 Recommendations: 3. That the Town of Newmarket operate with six ice pads and report back annually on the status of ice allocations, and ability to accommodate users; and 6. That within six months staff bring back a report on any plans for public amenity use at this location; Responsible Department: <ul style="list-style-type: none"> Recreation and Culture Services 	Q1 & Q3 2020	Q3 2021	<p>Staff will provide two information reports on this item 1) regarding the public amenity use of this facility; and 2) regarding the status of ice allocations after the needs of the organizations for the 2020-2021 season have been identified.</p> <p>The information reports were delayed due to operational disruptions caused by the Pandemic. Staff will be prepared to present a Staff report in Q3 2021. The Covid-19 Pandemic has had a significant impact in how user groups were able to use ice this season. As such, any data collected from this season will be ineffective in determining long term needs of users and allocation processes and strategies.</p>
24.	Construction Vibration	Meeting Date: Council - Electronic - November 2, 2020 Recommendations: 7. That Staff be directed to prepare an amended version of Noise By-law 2017-76 to include provisions relating to vibration (option #3) for non-Planning Act development, for Council's consideration at a later date; and, 8. That Staff be directed to develop a permit process to address vibration complaints for significant non-Planning Act construction Responsible Departments: <ul style="list-style-type: none"> Legislative Services 		Q3 2021	

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Items with a date to be determined					
25.	Council Remuneration	Meeting Date: Committee of the Whole – April 9, 2018 Recommendations: 1. That Council refer the consultant and staff report to the new term of Council to be considered along with updated information at that time and to allow for phasing of any further adjustments to occur if necessary. Responsible Department: <ul style="list-style-type: none"> Office of the CAO/Human Resources 	Q1 2020	To be determined – see additional comments	Staff will present a report on Council remuneration once the Pandemic is declared over.
26.	Newmarket Public Library Study Implementation	Meeting Date: Committee of the Whole - February 26, 2018 Recommendations: 2. That Council refer the further consideration and direction with respect to library facility needs study to the 2018 – 2022 Council Strategic Priority setting process. Responsible Department: <ul style="list-style-type: none"> Community Services/Newmarket Public Library 	Q3 2020	To be determined – see additional comments	Procurement & process planning delayed as a result of Pandemic.