



# Town of Newmarket

## Minutes

### Heritage Newmarket Advisory Committee

Date: Tuesday, December 1, 2020

Time: 7:00 PM

Location: Electronic VIA ZOOM  
See How to Login Guide

Members Present: Billie Locke, Chair  
Gord McCallum, Vice-Chair  
Councillor Bisanz  
Norman Friend  
David McLennan  
Mitch Sauder  
Joan Seddon

Staff Present: P. Cho, Planner  
A. Walkom, Legislative Coordinator

The meeting was called to order at 7:04 PM. Billie Locke in the Chair.

**1. Additions & Corrections to the Agenda**

None.

**2. Conflict of Interest Declarations**

David McLennan declared a conflict regarding 415 Davis Drive as his law firm represents the owner of the property.

**3. Presentations/Deputations**

None.

**4. Approval of Minutes**

**4.1 Heritage Newmarket Advisory Committee Meeting Minutes of September 1, 2020**

Moved by: Councillor Bisanz

Seconded by: Mitch Sauder

1. That the Heritage Newmarket Advisory Committee Meeting Minutes of September 1, 2020 be approved.

**Carried**

**5. Correspondence**

None.

**6. Items**

**6.1 425 Davis Drive (Union Hotel)**

The Planner provided an overview of the Heritage Permit Review for 425 Davis Drive and 431 Davis Drive. She advised that most of the renovations would take place in the interior. She advised that the brick exterior would be replaced with shiplap, which was the original material used on the buildings.

Committee members discussed the timeline of the project, the exterior design proposals, and the lack of structural reports with the application.

Moved by: Councillor Bisanz

Seconded by: Joan Seddon

1. That the Heritage Newmarket Advisory Committee supports the heritage design as described; and,
2. That the Committee request that the application be resubmitted to the Committee for further review if the application is not approved as submitted.

**Carried**

**6.2 415 Davis Drive (Denne House)**

Committee members discussed the property located at 415 Davis Drive, known as the Denne House. The Planner advised that the property is listed on the Municipal Register of Non-Designated Properties. Committee members discussed the historical value of the house, the significance of the location at the corner of Main Street and Davis Drive, and the heritage features.

Moved by: Mitch Sauder

Seconded by: Joan Seddon

1. That the Heritage Newmarket Advisory Committee recommend that research regarding 415 Davis Drive commence to begin the process of heritage designation.

**Carried**

David McLennan took no part in the discussion or vote on the foregoing matter due to a declared conflict.

### **6.3 Discussion about status of Committee Review of List of Properties of Interest**

Committee members discussed the review of the properties listed on the Municipal Register of Non-Designated Properties. Members discussed the criteria to be used to evaluate the properties listed and the approach going forward in the review. The Committee will continue to review the list with properties located on streets beginning with B and C.

### **6.4 Update on Bogart House**

The Planner advised she would seek further information on a status update regarding the Bogart House.

### **6.5 Renewal of Community Heritage Ontario Membership**

The Planner advised that the Planning Department would send payment for the renewal of the Community Heritage Ontario membership for 2021.

### **6.6 2021 Meeting Schedule**

The August 3, 2021 meeting date was rescheduled to August 10, 2021 due to the Civic Holiday.

Moved by: David McLennan

Seconded by: Mitch Sauder

1. That the 2021 Meeting Schedule be approved as amended.

**Carried**

## **7. Reports of Committee Members**

### **7.1 Designated Property Maintenance and Concerns**

The Planner advised that a new plaque would be created to replace an existing plaque which had been stolen.

7.1.1 Site Plaques

7.1.2 Residence Plaques

7.1.3 Heritage Location Plaques

## **8. Committee Reports**

### **8.1 Elman W. Campbell Museum Board**

Billie Locke advised that the Museum is closed and will not reopen until June 2021 at the earliest. She advised that the Elman W. Campbell Museum Board will not be meeting until March 2021.

### **8.2 Lower Main Street South Heritage Conservation District Advisory Group**

Mitch Sauder provided an update on the properties which had been reviewed by the Lower Main Street South Heritage Conservation District Advisory Group including the Old Fire Hall property, 225 Main Street South and 209 Main Street South.

## **9. New Business**

None.

## **10. Adjournment**

Moved by: Joan Seddon

Seconded by: Gord McCallum

1. That the meeting be adjourned at 8:07 PM.

**Carried**

---

Chair

---

Date