Library Board Report

To: Newmarket Public Library Board

From: Todd Kyle, C.E.O.

Date: November 18, 2020

RE: **Extension of temporary COVID policies**

Background:

Pursuant to requirements and advice for public health during the COVID-19 pandemic, the Library Board adopted two temporary policies. The Temporary Face Covering Policy was adopted July 15, 2020 on the authority of the Board executive and confirmed by the Board on September 16, 2020; the Temporary Contact Tracing Policy was adopted by the Board on September 16, 2020. Both were set to expire on November 30, 2020 and need to be formally extended by the Board at this time.

The Province of Ontario now has a regulation requiring face coverings in all indoor public spaces, which applies to the Library. Although there is no direct regulation requiring libraries to collect information on visitors for contact tracing, there are regulations requiring it in businesses such as restaurants and fitness centres, and it has therefore been recommended that the Library follow suit.

Discussion:

It is recommended that both policies be amended as follows:

- Amend the Face Covering Policy to indicate that it will expire when the order from the Province of Ontario and/or the Region of York requiring mandatory wearing of face coverings is rescinded;

- Amend the Contact Tracing Policy to indicate that it will expire when collecting information for contact tracing is no longer recommended by York Region Public Health.

Conclusion:

The following motion is recommended:

THAT the Library Board receive the report on Extension of Temporary COVID policies;

AND THAT the Library Board approve the extension of the Temporary Contact Tracing Policy and the Temporary Face Covering Policy until such time as no regulation requiring or recommending these policies is in effect.