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Third Quarterly Update to the Outstanding Matters List for 2020 Staff Report to Council

Report Number: 2020-77

Department(s): Legislative Services

Author(s): Jaclyn Grossi, Legislative Coordinator

Meeting Date: October 26, 2020

Recommendations

1. That the report entitled Third Quarterly Update to the Outstanding Matters List for 2020 dated October 26, 2020 be received; and,
2. That Council adopt the updated Outstanding Matters List, included as **Attachment 1** to this report; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Purpose

The purpose of this report is to present Council with the third quarterly update to the Outstanding Matters List in 2020.

Background

Council adopted the [first quarterly](#) update at their May 19, 2020 Special Council – Electronic meeting, and the [second quarterly](#) update at their August 31, 2020 Council – Electronic meeting. This report serves to present the third quarterly report.

Discussion

An updated Outstanding Matters List (**Attachment 1**) has been provided and is presented to Council for adoption. As a reminder, the items included in Attachment 1 are only items from the Outstanding Matters List, which require Council decision or

consideration. The chart does not depict other projects or work that staff continue to dedicate resources towards. It also does not include the Council-approved action items contained in the REV it Up Campaign or within Council's Strategic Priorities.

Corresponding item numbers have been enumerated to ensure that Council has ease of reference for specific matters should there be questions about associated timeframes or the subject matter itself.

Items Removed from the Outstanding Matters List

The following items have been removed from the List:

(1) Downtown Parking Report - 500 Water Street Parking Information Report 2018-11 (Cachet Parking Lot)

Recommendation:

That the Community Centre Lands Task Force work form the basis of a report back to Council, to be brought forward in Q1/Q2, 2019.

This item was removed as Council endorsed Downtown Parking options at its meeting Council Meeting - Electronic on August 31, 2020, and further directed Staff to report back in Q1 2021 regarding the 30 Minute Parking on Main Street, and in Q2 2021 regarding Parking Wayfinding.

(2) Financial Update

Recommendations:

That staff be directed to further investigate mitigating measures to lessen the financial impact of the pandemic on the Town, and to report back on the results.

This item was removed as Council received a Financial Update at their August 31, 2020 Council Meeting - Electronic.

(3) Derelict Properties

Recommendations:

That Staff circulate an information report related to derelict properties, including information regarding demolition requirements and any impediments that may apply.

This item was removed as an Information Report was distributed to Council on September 11, 2020, and Mayor Taylor requested that this item be placed on the October 5, 2020 Committee of the Whole Meeting - Electronic. At their Council Meeting -

Electronic on October 13, 2020, Council directed Staff to report back with options for a Vacant Building Registry Program by Q1 2021.

(4) Community Support

Recommendations:

That Council direct Staff to provide further information related to other gaps in meeting community needs and the potential role of the Town in addressing those.

This item was removed as a detailed summary and update was provided to Council via email on June 23, 2020 (**Attachment 2**).

Conclusion

Staff will continue to provide Council with an updated List quarterly to reflect the current status of items which Staff have been directed to report back to Council on.

Business Plan and Strategic Plan Linkages

As this report highlights an updated Outstanding Matters List for the Corporation, this report aligns with all six pillars of Council's Strategic Priorities.

Consultation

Members of the Strategic Leadership Team and Operational Leadership Team were consulted in this report.

Human Resource Considerations

There are no human resource considerations specific to this report. However, individual projects within the List may have associated human resources impacts, and any such considerations will be noted in the individual reports on those matters.

Budget Impact

There are no budget impacts specific to this report. However, individual projects within the List may have associated budget impacts, and any such considerations will be noted in the individual reports on those matters.

Attachments

Attachment 1 – Third Quarterly Update to the Outstanding Matters List for 2020

Attachment 2 - Email to Council dated June 23, 2020 regarding the Item Removed from the Outstanding Matters List entitled (4) Community Support

Approval

Kiran Saini, Deputy Clerk

Esther Armchuk, Commissioner, Corporate Services

Ian McDougall, Commissioner, Community Services

Peter Noehammer, Commissioner, Development and Infrastructure Services

Jag Sharma, Chief Administrative Officer

Contact

For more information about individual projects contained in Attachment 1, please contact the responsible Department Director or respective Commissioner.