2021 Capital Decision Packages Summary

Form #	Department / Area	Project Name	Status	Category	Revised Points	2021 Capital Request	ARF	DC	General / Operating	Reserves	Gas Tax	Other Funding	Operating Impact
CYFS1	CYFS	Personal Protective Equipment & Uniforms for 2 New Recruits 4-6	Recommend	Mandatory	24	20,000		20,000					-
CYFS4	CYFS	Replacement of Equipment	Recommend	Maintenance/Replacement	24	100,000	100,000						
CYFS5	CYFS	Lifecycle Replacement of Personal Protective Equipment	Recommend	Mandatory	24	180,000	180,000						
ENG5	Engineering - Capital Project Engineering	Bridges and Culverts Program	Recommend	Mandatory	24	1,800,000	1,800,000						10,000
PARK 1	PWS - Parks	Fairy Lake Boardwalk Design	Recommend	Mandatory	24	110,000	55,000	55,000					
SW 2	Engineering - Stormwater	Stormwater Wet Pond Bathymetric Surveys	Recommend	Mandatory	24	60,000				60,000			
W&WW 1	Water & Wastewater	Pressure Regulating Valves (PRVs) / Pressure Zone Bypass	Recommend	Mandatory	24	200,000				200,000			
COMM1	Corporate Communications	Web - AODA compliance	Recommend	Mandatory	22	15,000				15,000			
FAC 1	PWS - Facilities	Facilities Asset Replacement	Recommend	Mandatory	22	300,000	300,000						
<u>3G 1</u>	Financial Services	Development Charges / Community Benefit Charges (DC/CBC)	Recommend	Growth	21	100,000		56,000				44,000	
FAC 5	PWS - Facilities	Designated Substance Surveys and Asbestos Management Plan Various Buildings	Recommend	Replacement	22	100,000			100,000				
CYFS 2	CYFS	Fire Truck & Equipment 2006 American Le France Fire Truck (Fleet # 06-15)	Recommend	Maintenance/Replacement	21	750,000	750,000						
ENG2	Engineering -Transportation	Mulock Drive Multi Use Path Feasibility and Design Study	Recommend	Growth	21	200,000		200,000					
PLN1	Planning	Official Plan Review and Update	Recommend	Growth	21	125,000		84,375		40,625			
CYFS 8	CYFS	Station 4-5 Additional Funding	Approved	Growth	21	917,727	917,727						
FAC 8	PWS - Facilities	Old Fire Hall Rehabilitation	Approved	Replacement	19	300,000	300,000						(41,050)
ENG4	Engineering - Capital Project Engineering	Municipal Infrastructure Projects	Recommend	Replacement	18	4,624,000	2,390,000	1,234,000			1,000,000		15,000
ROAD 3	PWS - Road	Fleet Replacements	Recommend	Replacement	18	1,200,000	1,200,000						
BLD1	395 Mulock Building	395 Mulock Building Asset Replacement	Recommend	Replacement	15	50,000	50,000						
BLD2	395 Mulock Building	Boiler Replacement - 395 Mulock Drive	Recommend	Replacement	15	25,000	25,000						(500)
CYFS3	CYFS	Replacement of Platoon Chief Emergency Response Vehicle (CH45)	Recommend	Maintenance/Replacement	15	100,000	100,000						
ROAD 2	PWS - Road	Road Resurfacing Program	Recommend	Replacement	15	1,500,000					1,500,000		
_IB1	Library	Computer Hardware & Software	Recommend	Maintenance/Replacement	13	225,500	225,500						
ENG1	Engineering -Transportation	Active Transportation Implementation Plan 2021	Recommend	Growth	12	175,000		175,000					12,500
ENG7	Engineering - Capital Project Engineering	Trails & Multi-Use Path	Recommend	Growth	12	100,000		100,000					35,000
<u>T1</u>	Information Technology	Upgrade/Replace Desktop and Peripheral Equipment	Recommend	Maintenance/Replacement	10	182,749	182,749						
ENG6	Engineering - Capital Project Engineering	Recreation Playbook Implementation - Skate Park	Recommend	Growth	9	1,950,000		1,755,000		195,000			20,000
		SUBTOTAL - RECOMMEND & APP	ROVED			15,409,976	8,575,976	3,679,375	100,000	510,625	2,500,000	44,000	50,950

Form #	Department / Area	Project Name	Status	Category	Revised Points	2021 Capital Request	ARF	DC	General / Operating	Reserves	Gas Tax	Other Funding	Operating Impact
PARK 8	PWS - Parks	Field and Diamond Drainage	Deferred	Replacement	20	170,000	170,000	-	-	-	-	-	_
FAC 2	PWS - Facilities	Community Centre Surge Tank Leak Investigation and Repair	Deferred	Replacement	16	175,000	175,000						
PARK 6	PWS - Parks	Truck and Equipment for Marianneville Glenway Property Maintenance	Deferred	Growth	16	115,000	-	103,500	11,500	-	-	-	9,000
ENG3	Engineering -Transportation	Harry Walker Parkway East Side Sidewalk	Deferred	Growth	15	270,000		270,000					8,500
FAC 4	PWS - Facilities	Door Hardware and Security System Audit/Implementation	Deferred	Replacement	13	50,000			50,000				
IT2	IT	Town Marquee Signs (Magna)	Deferred	Maintenance/Replacement	13	120,000	120,000						25,000
LIB2	Library	Video Equipment	Deferred	Maintenance/Replacement	13	20,085	20,085						
LIB3	Library	Facility needs study	Deferred	Growth	13	50,000		50,000					
PARK 2	PWS - Parks	Art Ferguson Parking Lot Rehabilitation	Deferred	Maintenance/Replacement	13	225,000	225,000						
PARK 3	PWS - Parks	Art Ferguson Interlocking Replacement	Deferred	Maintenance/Replacement	13	50,000	50,000						
REC1	RC & PWS Facilities	Magna Centre- Board Room/MP #5 Meeting Room Expansion	Deferred	Growth	13	59,000		55,000	4,000				(30,500)
REC2	RC & PWS Facilities	Meeting Room Expansion- MP Room #3	Deferred	Service Level Change	13	44,500		40,000	4,500				(31,300)
REC3	Recreation and Culture	Newmarket Theatre Technical Component Asset Replacement	Deferred	Maintenance/Replacement	13	153,896	153,896						
ROAD 1	PWS - Road	Fleet Asset Management Software	Deferred	Replacement	12	215,000				215,000			10,000
FAC 6	PWS - Facilities	Greenhouse Operating System at Operations Centre	Deferred	Replacement	11	70,000			70,000				
PARK 7	PWS - Parks	Ball Diamond Backstops Replacement	Deferred	Replacement	11	200,000	200,000	-		-	-	-	-
FAC 7	PWS - Facilities	Gorman Pool Site Improvements - Design	Deferred	Maintenance/Replacement	10	55,000	55,000						
PARK 4	PWS - Parks	Paving of Limestone Walkways at Ken Sturgeon Park	Deferred	Maintenance/Replacement	10	140,000	70,000	70,000	ı	1	-	-	_
FAC 3	PWS - Facilities	Ray Twinney Complex Design/Scoping	Deferred	Maintenance/Replacement	9	80,000	80,000						
PARK 5	PWS - Parks	Ice Breaker Equipment For Sidewalk Winter Maintenance	Deferred	Service Level Change	8	25,000	-	-	25,000	-	-	-	-
		SUBTOTAL - DEFERRED				2,287,481	1,318,981	588,500	165,000	215,000	-	-	(9,300)
		TOTAL 2021 CAPITAL BUDGET PAG	CKAGES			17,697,457	9,894,957	4,267,875	265,000	725,625	2,500,000	44,000	41,650

2021 BUDGET Capital Decision Package Form Total Points 24 Decision Package Item # CYFS 1 Project / Initiative Name Personal Protective Equipment & Uniforms for 2 New Recruits 4-6 Commission: CYFS **Business Unit Number: 21221 Division:** Fire Services **Business Unit Name:** Integrated Fire Services Service Level Maintenance/ Growth Yes Mandatory/Legislative Yes Classification (select one): Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... CYFS is required to supply new recruits with the appropriate personal protective equipment (PPE) as per the National Fire Protection Association (NFPA) 1971. There will be four sets (two sets each) of PPE required for the additional two firefighter positions. The PPE will include bunker gear, fire fighting gloves, helmets, balaclavas, firefighting boots, station wear and dress uniforms. Each set of bunker gear is custom fit to the individual to ensure the personal safety of each staff member while attending emergency situations. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This is a growth, service level change and mandatory/legislative classification as it is consistent with the NFPA 1971. Priority If this item addresses a priority, please explain how it does so... Without issuing PPE, recruits will not be able to safely respond. Without a station uniform, recruits will be wearing their ordinary clothing which will not look professional and not provide adequate protection of clothing underneath their bunker gear. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. Continuing to follow our past phased in hiring approach, this will assist CYFS to move toward a desired service level in the future (10 years) Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Without supplying new staff with their PPE, recruit firefighters will not safely be able to respond to emergencies. In addition, without approved CYFS station wear/uniform, new recruits will not look professional at work and in the community. They will be in breach of CYFS's internal policy regarding uniform wear and appearance. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal **Finance Recreation & Culture Procurement Parks** Communications **Facilities** Other Please discuss item with relevant areas and include their comments below... Comments Department

				Section 3 Financials	3				
		Dataila a							
		Details 0	f Costs, Savings and I	Revenue				Ongoing Cost	Ongoing Cost
Financing of Capital Costs	A = = =	2021	2022	2023	2024	2025	2026	past 2026?	Oligoling Cost
Description Asset Replacement Fund	Account #								
Development Charges		20,000							
Reserves & Reserve Funds		2,222							
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		20,000	-	-	-	-	-		-
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2024	2026	Cost Recoveries	Ongoing Costs / Cost Recoveries
Description	Cost Recovery?	2021	2022	2020	2024	2021	2020	past 2026?	000111000101100
·									
Operating Costs		-	-	-	-	-	-		-
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		20,000	-	-	-	-	-		-
Total Cost 20,000	То	tal Cost Recoveries	-		Total Net Cost	20,000		Cost Recovery	0%
			5	Section 4 Evaluation	1				
					_				
+9 Council Priority							+5 Ongoing Net On	erational Cost Effic	iencies / Net New
+6 Council Approved Strategic Plan			+3 Moves Toward/M	aintains Desired Se	ervice Level		Revenue	erational cost Line	delicies / Net New
+4 SLT Priority								ated once you fill out	Section 3 Financials
+2 Documented Recommendation									
Priority (Pick one)	Points		Desired Service Le	vel (All or nothing)	Points		Business (Case (Scale)	Points
,,	6			(3			()	0
			Pisk Peduction	/ Mandatory or Leg	al Pequirement				
Input Current risk, which is the risk before	e implementation of th	e budget item and Po				of the budget item.			
*If this item is a mandatory or legal require									
Curre	nt Risk				Post-Impleme	entation Risk			Points
Consequence		ihood			quence	Likeli			
5		5			5	2	!		15
Evaluation Components					Diele Designation (186				
Priority	Desired Se	ervice Level	Busines	s Case	Risk Reduction / Ma	indatory or Legal		Total	Points
6		3	0		Requirement 1:	5			24
, and the second					16				
Prenared By:		the state of the s	Reviewed Rv			Commissioner			
Prepared By:			Reviewed By:			Commissioner:			
Rocco Volpe, Deputy C	hief		Reviewed By:		ı	Commissioner: an Laing, Fire Chief			

2021 BUDGET Capital Decision Package Form Decision Package Item # CYFS 4 **Total Points** 24 Project / Initiative Name Replacement of Equipment **Business Unit Number: 21221** Commission: CYFS **Division:** Fire Services **Business Unit Name:** Integrated Fire Services Maintenance/ Service Level Mandatory/Legislative Classification (select one): Growth Replacement Change Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This is for lifecycle replacement and replacement of damaged fire and specialized equipment carried on Central York Fire Services (CYFS) fire apparatus and light vehicles (i.e. nozzles and hoses). Due to the vigorous firefighting type work, it is common for equipment to break at fire incidents and training exercises therefore having to be replaced. Fire trucks are stocked with a wide variety of specialized equipment that constantly needs replacing due to wear and tear. In addition, a minor amount represents replacement of fire station equipment such as fridges, stoves, washers, dryers, chairs, mattresses, etc. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This is a maintenance/replacement classification due to lifecycle replacement of equipment that is not included in the CYFS Tangible Capital Asset Plan. Priority If this item addresses a priority, please explain how it does so... Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... By replacing equipment CYFS will continue to meet fire service levels within the communities. Business Case If this item provides a financial return, please explain how it does so. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... If CYFS does not replace equipment, the equipment inventory on the fire apparatus will start to decrease and CYFS will not be able to provide acceptable service to the communities of Aurora and Newmarket. By replacing equipment CYFS will continue to meet fire service levels within the communities. Additionally, by replacing station appliances and other station items (i.e. chairs) CYFS will ensure staff who are operating 24/7 out of the fire stations have adequate appliances and items available at the workplace. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal **Finance** Recreation & Culture **Parks** Communications **Facilities Procurement** Other Please discuss item with relevant areas and include their comments below... **Department** Comments

				Section 3 Financials	<u> </u>				
		Details o	f Costs, Savings and	Revenue				Ongoing Cost	
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	100,000	l e e e e e e e e e e e e e e e e e e e			l e e e e e e e e e e e e e e e e e e e	l		
Development Charges		100,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		100,000	-	-	•	-	-		-
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2024	2026	Cost Recoveries past 2026?	Cost Recoveries
Description	Cost Recovery?							past 2020 f	
Operating Costs		-	-	-	_	_			-
Cost Recoveries				_	_				
		400.000		_		_	_		
Net Cost		100,000	-	-	•	-	-		•
Total Cost 100,000	l To	tal Cost Recoveries		1	Total Net Cost	100,000	7	Cost Recovery	0%
100,000	10	iai oosi neeovenes			Total Net Oost	100,000		OOST NECOVERY	070
				Section 4 Evaluation	n				
+9 Council Priority		1				1			
+6 Council Approved Strategic Plan			- 10					perational Cost Effic	iencies / Net New
+4 SLT Priority			+3 Moves Toward/N	Maintains Desired Se	ervice Level		Revenue	lated anno you fill out	Contian 2 Financials
+2 Documented Recommendation							Automatically calcul	aled once you iiii out	Section 3 Financials
5 1 1 (5) 1	Points				Points			. (0.1)	Points
Priority (Pick one)	6		Desired Service Le	evel (All or nothing)	3		Business (Case (Scale)	0
	0		21.1.2.1.11		-				0
Input Current risk, which is the risk before	implementation of th	a hudget item and De		/ Mandatory or Legal		on of the hudget item			
*If this item is a mandatory or legal require					ner the implementation	n or the budget item.			
Currer					Post-Impleme	entation Risk			
Consequence		ihood		Conse	quence		ihood		Points
5		5			5		2		15
Evaluation Components					D. I D. I				
Priority	Desired Se	rvice Level	Busine	ss Case	Risk Reduction / Ma Requirement	andatory or Legal		Total	Points
6		3		0		5			24
							4		
Prepared By:			Reviewed By:			Commissioner:		1	
						L			
Rocco Volpe, Deputy C	nief					lan Laing, Fire Chie	Т		
		1			1				

2021 BUDGET Capital Decision Package Form Total Points 24 Decision Package Item # CYFS 5 Project / Initiative Name Lifecycle Replacement of Personal Protective Equipment **Business Unit Number: 21221** Commission: CYFS **Division:** Fire Services **Business Unit Name:** Integrated Fire Services Service Level Maintenance/ Mandatory/Legislative Yes Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... Replacement of personal protective equipment (PPE) which consists of bunker gear, helmets, gloves, balaclavas, and firefighting boots. Replacement bunker gear and PPE are required for staff as per the 10 year lifecycle replacement date outlined in National Fire Protection Association (NFPA) 1971. Without this mandatory replacement, fire crews will not be able to response safely to any emergency responses which could result in catastrophic consequences. Use of outdated equipment could result in contravention of the Health & Safety Act. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This is a mandatory/legislated and replacement classification. Lifecycle replacement of bunker gear, firefighting helmets and firefighting boots are set to be replaced at 10 years by the National Fire Protection Association (NFPA) 1971 standard and CYFS complies with this guideline for the protection of staff in line with Occupational Health & Safety Act, Section 31. CYFS is required to replace bunker gear, firefighting helmets and firefighting boots scheduled for replacement in 2021 as per NFPA 1971. Priority If this item addresses a priority, please explain how it does so... This is a priority as PPE is decommissioned after 10 years as per NFPA 1971 and is no longer able to be in service. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... See summary and classification sections. Business Case If this item provides a financial return, please explain how it does so. Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. Without replacing firefighter PPE, the following will take place: CYFS will not meet NFPA guidelines, and if any of our personnel sustain an injury due to firefighting activities, CYFS will be in contravention of the Health and Safety Act and a possibility of litigation. In addition, if CYFS does not replace the PPE, the employee (firefighter) has the right to refuse work according to the Occupational Health and Safety Act. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal **Finance** Recreation & Culture **Procurement Parks** Communications **Facilities** Other Please discuss item with relevant areas and include their comments below... Comments Department

				Section 3 Financials	5				
		Details o	f Costs, Savings and						
			· cooto, caringo ana	. 10 7 011 00				Ongoing Cost	Ongoing Cost
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	180,000	<u> </u>						
Development Charges		100,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		180,000	-	-	-	-	-		-
								Ongoing Costs /	
Operating Impact of Capital Project		2021	2022	2023	2024	2024	2026	Cost Recoveries	Ongoing Costs / Cost Recoveries
Description	Cost Recovery?	2021	2022	2023	2024	2024	2020	past 2026?	Cost Recoveries
Description	Cost recovery:								
Operating Costs		-	_			_			
Cost Recoveries		_	_	_	_	_	_		_
		400.000							
Net Cost		180,000							<u>-</u>
T-(-10(-10	1	4-1-0			T. (N. (O (400,000		0	00/
Total Cost 180,000] 10	tal Cost Recoveries	-		Total Net Cost	180,000		Cost Recovery	0%
				Section 4 Evaluation	n				
+9 Council Priority							+5 Ongoing Net Or	erational Cost Effic	iencies / Net New
+6 Council Approved Strategic Plan			+3 Moves Toward/M	laintains Desired Se	ervice Level		Revenue	crational Gost Emic	icholos / Not Now
+4 SLT Priority								ated once vou fill out	Section 3 Financials
+2 Documented Recommendation									
Drianity (Diak and)	Points		Desired Comises Le	(All or nothing)	Points		Business (Casta)	Points
Priority (Pick one)	6		Desired Service Le	ever (All of hothing)	3		- Dusiness (Case (Scale)	0
	U U								
				/ Mandatory or Leg					
Input Current risk, which is the risk before *If this item is a mandatory or legal requir					ter the implementation	n of the budget item.			
	ement, the item is gua nt Risk	aranteed a minimum s	score or 15 in this cate	egory	Deat Impleme	ntation Diak			
Consequence		ihood		Conse	Post-Impleme quence	Likeli	hood		Points
5		5			quence 5	Likelii 2			15
Evaluation Components						_		4	
Priority	Desired Se	ervice Level	Busines	ss Case	Risk Reduction / Ma	andatory or Legal		Total	Points
6		3	C)	19	5			24
Prepared By:			Reviewed By:			Commissioner:			
Beens Value Barreto C	hinf					lan Laine Fire O. 1:0			
Rocco Volpe, Deputy C	illet					an Laing, Fire Chief			

		_	2021 BUDGET Decision Package F	orm	
Total Points	24			Decision Package Item #	# ENG 5
Project / Initiative Name	Bridges and Culverts Program				
Commission:	Development & Infrastructure Services			Business Unit Number	: 32101
Division:	Engineering Services		overs	Business Unit Name	: Capital Projects
Classification (select one):	Growth	Service Level Change		Maintenance/ Replacement	Mandatory/Legislative Yes
		Se	ection 1 Description		
Summary Please provide a brie	ef summary of what the proposed budge	et item is			
every 2 years. Legisl	ated detailed visual inspections of bridg OSIM), April 2008 Revision. This progra	ges and large diameter cul	lverts will be performe	d in accordance with element and con-	red, BY LAW (Ontario Regulation 104/97), to be inspected dition classifications as prescribed in the Ontario Structure ne bridges and large diameter culverts, and includes costs of
Classification Please provide an ex	xplanation for the classification (i.e. Gro	wth, Service Level Chang	e, Mandatory/Legislati	ve) QUOTE BILL NO. OR AGREEMENT	SUPPORT FOR MANDATORY
	ections of bridges and culverts shall be y, comfort and convenience has been a				nomic framework, an acceptable standard for structures in
Priority If this item addresses	s a priority, please explain how it does s	80			
maintenance and ref		program aligns with the C	Council and Town's top	•	re management system for the planning and funding of the in the municipality. It also aligns with the Council's priorities

By undertaking this assignment, detailed material defects, performance deficiencies and maintenance needs of the inspected structures will be identified. Therefore, this will ensure public safety within the municipality. This will also ensure that the Town can improve our existing desired service levels.

Business Case If this item provides a financial return, please explain how it does so...

Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so...

One of the main objectives of OSIM inspection is to provide a basis for a structure management system for the planning and funding of the maintenance and rehabilitation of structures. As such, the outcome of the OSIM inspection will contribute to protect and prolong the useful life of the structures.

Risk Mitigation If this item mitigates a significant risk, please explain how it does so...

If the Town does not conduct this study, we are breaking the law (Ontario Regulation 104/97) and will be subject to stiff fines or penalties. Furthermore, the Town would be held liable for any damages or deaths arising from structural defects. Bridges and large diameter culvert deficiencies pose a significant risk to municipalities in terms of public safety and structure management system funding resources. By conducting this study, we can assess material defects, performance deficiencies and maintenance needs of a structure and carrying out the required scope of work at the appropriate time. Therefore, public safety and funding resources risks will be identified and managed.

Section 2 Collaboration and Consultation

Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.... **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal Finance Recreation & Culture Procurement Communications **Facilities** Х Parks Х Other

Please discuss item with relevant area	is and include their comments below
Department	Comments
Procurement	This program requires the prompt tendering, award and execution of Consultant, Contractor and 3rd party contracts, in accordance with the Town's Bylaw and Trade Agreements.
Operations	Scope determination, design reviews, sign-offs, support during construction (e.g. attend meetings, operate valves, perform emergency repairs, road closures, alter existing operational routes/practices, deficiency sign-off/testing) Page 9 of 96

Parks	Scope determination	n, design reviews, sign	-offs, support during c	onstruction (e.g atte	nd meetings, deficie	ency sign-off/testing)		
Legal	The delivery of this I	Program includes Cont	ract Law and therefore	e requires regular cor	sultation on project	matters.			
Finance	This program require	es the processing of ap	pproximately 30 payme	ents each year.					
			Sc	ection 3 Financials					
			36	ection 3 Financials					
		Details of (Costs, Savings and R	Revenue				Ongoing Cost	
Financing of Capital Costs Description	Account #	2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Asset Replacement Fund	Account #	1,800,000	200,000	2,000,000	2,200,000	3,000,000	3,500,000	Yes	35,000,000
Development Charges		1,000,000	200,000	2,000,000	2,200,000	3,000,000	3,300,000	163	33,000,000
					-				
Reserves & Reserve Funds									
Gas Tax									
Operating Fund	ļ								
Other (please specify)									
Capital Costs		1,800,000	200,000	2,000,000	2,200,000	3,000,000	3,500,000		35,000,000
Capital Cools		1,000,000	200,000	2,000,000	2,200,000	0,000,000	0,000,000		00,000,000
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Projects		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
Description	Cost Recovery?	2021	2022	2023	2024	2023	2020	past 2026?	Cost Necoveries
PWS maintenance	Cost recovery:	10,000	10,000	10,000	10,000	10,000	10,000		
1 WS maintenance		10,000	10,000	10,000	10,000	10,000	10,000		
				-					
	-								
Operating Costs		10,000	10,000	10,000	10,000	10,000	10,000		-
Cost Recoveries				_	_				
Net Cost		1,810,000	210,000	2,010,000	2,210,000	3,010,000	3,510,000		35,000,000
	7	_			_				
Total Cost 47,760,000						47,760,000			0%
10tal Cost 47,700,000	То	tal Cost Recoveries	-		Total Net Cost	17,700,000		Cost Recovery	
10tal Cost 47,700,000	То	tal Cost Recoveries	Se	ection 4 Evaluation	Total Net Cost	11,100,000		Cost Recovery	
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2021 BUDGET Capital Decision Package Form Decision Package Item # PARK 1 **Total Points** 24 Project / Initiative Name Fairy Lake Boardwalk Design Commission: Development & Infrastructure Services **Business Unit Number:** 52811 Division: Public Works - Parks Business Unit Name: Parks Service Level Maintenance/ Mandatory/Legislative Yes Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... Existing boardwalk is 906 feet long by 6 feet wide of boardwalk that connects the Town office portion of the boardwalk to the East side of Fairy Lake. This boardwalk needs to be replaced due to constant shifting and rotting of existing boards. Existing concrete footings were removed ten years ago and a floating boardwalk system was created. Multiple issues have occurred since completion of the floating boardwalk system including shifting areas creating an inconsistent path on the walkway which creates a safety hazard. This project is for replacement design. The new boardwalk footings would eliminate any shifting or flexing in turn eliminating safety hazards. Hemlock wood would be used to create the new boardwalk minimizing rotting. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Due to the number of weather related events, we have had to shut down the boardwalk because of the flooding and unsafe conditions approximately 10 times per year. Completion of this project will reduce that number to approximately 2 times per year when the river floods the boardwalk, which is out of our control, not health and safety related. Priority If this item addresses a priority, please explain how it does so... This project falls under Council Strategic Priority Safe Transportation, i. Incorporate technology/data driven tools and tactics into engineering design and enforcement measures related to the safety of vehicles, pedestrians, and other transportation modes in order to enhance trail and street safety. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... This would ensure safe passage for park and trail users maintaining our current level of service. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so. The rotting boards and the constant shifting lead to many hazards such as trip hazards, slip and falls and rotting boards with the potential to fall through. If this project does not come through, due to health and safety reasons we will have to shut the boardwalk down. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services Building** Engineering HR **Legislative Services Planning Operations** Legal **Finance Recreation & Culture Parks** Communications **Facilities Procurement** Other Please discuss item with relevant areas and include their comments below... Department Comments

			S	ection 3 Financials	S				
		Details of C	Costs, Savings and I	Revenue				Ongoing Cost past	2
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	2026?	Ongoing Cost
Description	Account #								
Asset Replacement Fund		55,000							
Development Charges		55,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
					ļ.				
Capital Costs		110,000	-	-	-	-	-		-
								Ongoing Costs /	
					****	****	****	Cost Recoveries	Ongoing Costs /
Operating Impact of Capital Project	01	2021	2022	2023	2024	2025	2026	past 2026?	Cost Recoveries
Description	Cost Recovery?		1		1				
Operating Costs		•	-	-	-	-	-		-
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		110,000	_	_	_	_	_		_
	_					440,000			00/
Total Cost 110,000	10	tal Cost Recoveries	-		Total Net Cost	110,000		Cost Recovery	0%
			S	ection 4 Evaluation	n				
+9 Council Priority +6 Council Approved Strategic Plan +4 SLT Priority +2 Documented Recommendation			-3 Moves Toward/Ma	intains Desired Se	ervice Level		Revenue	perational Cost Effici	
Priority (Pick one)	Points		Desired Service Lev	vel (All or nothing)	Points		Business (Case (Scale)	Points
	6				3				0
			Risk Reduction /	Mandatory or Lega	al Requirement				
Input <u>Current risk</u> , which is the risk before *If this item is a mandatory or legal require			-Implementation risk,	which is the risk aft		of the budget item.			
Curren			or or roun time dateg		Post-Impleme	ntation Risk			
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3		5			3	2			15
Evaluation Components								•	
Priority	Desired Se	ervice Level	Business	s Case	Risk Reduction / Ma Requirement	ndatory or Legal		Total	Points
6		3	0		15	5		2	24
Prepared By:			Reviewed By:			Commissioner:		1	
Jeff Bond			Mark Agnoletto			Peter Noehammer			
								J	

2021 BUDGET Capital Decision Package Form Total Points 24 Decision Package Item # SW 2 Project / Initiative Name | Stormwater Wet Pond Bathymetric Surveys Commission: Development & Infrastructure Services **Business Unit Number:** Division: Engineering - Stormwater Business Unit Name: Stormwater Service Level Maintenance/ Classification (select one): Growth Mandatory/Legislative Yes Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... A bathymetric survey maps out the bottom elevations of a water body, in this case, a stormwater management pond. When the bathymetric survey results are compared to the as-built design or survey of a stormwater management pond, we are able to calculate how much sediment has been deposited into the pond. The completion of bathymetric surveys for the Town's ponds provides crucial information to: - meet requirements for ponds that have been issued Environmental Compliance Approvals issued by the Ministry of Environment, Conservation, and Parks: - prioritize a cleanout schedule; - provides more accurate cost estimates used for budgeting purposes of sediment removal projects; - and to analyze the positive environmental impacts from removing sand in the winter roads operations. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Under Section 53 of the Ontario Water Resources Act R.S.O 1990, sewage facilities, including stormwater management ponds, require an Environmental Compliance Approval (ECA). ECA outlines conditions including inspection and reporting requirements for a facility that must be met or the Town can face legal and liability consequences. This project addresses the ECA requirements and the recommendations in the Town's Comprehensive Stormwater Management Master Plan, adopted by Council in 2017. Priority If this item addresses a priority, please explain how it does so... One of Council's and the Town's top priorities is Long-term Financial Sustainability, and Environmental Stewardship. This initiative will achieve these priorities by providing necessary information to develop a multi-year stormwater sediment removal plan, and an increased accuracy to sediment removal cost estimates. It also ensures that the Town is being proactive environmental stewards by prioritizing sediment cleanouts in our facilities, thereby reducing contaminants from entering our watercourses and Lake Simcoe. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... This request supplements the stormwater operating budget to meet compliance. Much work needs to take place to catch up on the maintenance of our ponds and ensure the Town is meeting its legislative obligations. Stormwater facilities need to be cleaned out once their sediment efficiency removal rate drops by 5%. This usually occurs once they become 50% full of sediment. Bathymetric surveys from previous years have discrepancies and are outdated. Through previous surveys and desktop calculations, it is estimated 11 ponds have exceeded the 50% accumulation threshold, and another 6 will by 2025. Completion of bathymetric surveys will allow the confirmation of these calculations, and allow for the creation of a prioritization list and multi-year plan and budget with improved cost estimations ensuring our due diligence is being conducted. Business Case If this item provides a financial return, please explain how it does so... This item will not provide a financial return. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Reduces the risk of being outside of compliance with the MOE regulations (specify); mitigates large, unexpected expenditures Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below. **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal Finance **Recreation & Culture** Communications **Procurement Parks Facilities** Other

Please discuss item with relevant areas and include their comments below.

Department					Comments				
Finance	This program require	es the processing of a	oproximately 12-24 pa	ayments over the leng	th of the project.				
Procurement	This program require	es the prompt tenderin	g, award and execution	on of Consultant contr	act, in accordance wit	h the Town's Bylaw ar	nd Trade Agreements	S.	
				Section 3 Financia	Is				
		Details of	Costs, Savings and	I Revenue				Ongoing Cost past	
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	2026?	Ongoing Cost
Description	Account #			1					
Asset Replacement Fund									
Development Charges		00.000							
Reserves & Reserve Funds		60,000							
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		60,000	-	-	-	-	-		-
								Ongoing Costs /	
						****		Cost Recoveries	Ongoing Costs / Cost
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	past 2026?	Recoveries
Description	Cost Recovery?	1		1		1			
L									
Operating Costs		•	•	•	•	•	•		•
Cost Recoveries		-		-		-			
Net Cost		60,000	_	<u>.</u>	_	_	_		_
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Total Cost 60,000	То	tal Cost Recoveries	-]	Total Net Cost	60,000		Cost Recovery	0%
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+2 Documented Recommendation							Automatically calcula	ated once you fill out :	Section 3 Financials
+2 Documented Recommendation									
Priority (Pick one)	Points 6		Desired Service L	evel (All or nothing)	Points 3		Business (Case (Scale)	Points 0
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Input Current risk, which is the risk before	implementation of the	budget item and <u>Pos</u>		n / Mandatory or Leg , which is the risk afte		of the budget item.			
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Evaluation Components									
Priority	Desired Se	ervice Level	Busine	ss Case	Risk Reduction / Ma	andatory or Legal		Tota	I Points
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Prepared By:			Reviewed By:			Commissioner:			
т торагой Бу.						John Marcher .			
Craig Schritt			Rachel Prudhomme	•		Peter Noehammer			

2021 BUDGET Capital Decision Package Form

				Capita	I Decision Packa	ge Form				
	Total Points	24				Dec	ision Package Item # V	V&WW 1		
Proje	ect / Initiative Name	Pressure Regulating	Valves (PRVs) / Pres	sure Zone Bypass						
	Commission:	Development & Infra	structure Services]	Вι	usiness Unit Number: 4	2421		
	Division:	Public Works - Wate	r & Wastewater]		Business Unit Name: V	Vater		
Classifi	cation (select one):	Growth		Service Level Change		Maintenance Replacemen		Man	datory/Legislative	Yes
					Section 1 Descripti	on				
Summary	Please provide a brie	f summary of what th	ne proposed budget it	em is						
	improve chlorine resid flushing requirements manipulating the syste	duals. The use of PR . The Town has work em	Vs will allow water to ked with Stantec Con	move throughout the sultants Inc. to detern	e system from areas mine the most effect	of high pressure to I ive plan, location and	erations staff are require low pressure resulting in d operating strategy for th	an overall reduction in PRVs. These valv	in water age and poves will also increas	ossible reduction in
Classification	Please provide an exp	planation for the clas	ssification (i.e. Growth	, Service Level Char	nge, Mandatory/Legi	slative) QUOTE BILL	NO. OR AGREEMENT SUI	PPORT FOR MANDAT	ORY	
	The Town has statuto system and reduce th				aintain chlorine resi	dual in the drinking w	vater system. The use of	PRVs may also redu	ce the volume of w	ater flushed from the
Priority	If this item addresses	a priority, please exp	plain how it does so	,						
	improve chlorine resid	duals. The use of PR ect falls under the Co	Ns is intended to impouncil Strategic Pillar	rove water quality, re of Environmental Ste	educe water age, po ewardship and the a	entially reduce non-	erations staff are require revenue water costs and highly effective partnersl	reduce the resource	requirements to m	anually flush areas of
00.1100 2010.		or mores tomara a a		reade explain nen k	4000 00					
					source requirements	and improve level of	f service for customers.			
Business Case	If this item provides a	financial return, plea	ase explain how it doe	S SO						
	Staff is seeking the or	oportunity to share th	ne project cost with Yo	ork Region.	PRVs will reduce th	e resource time requ	uired to flush the system	and allow staff to con	ncentrate on other a	asset maintenance.
Risk Mitigation	If this item mitigates a	significant risk, plea	ase explain how it doe	S SO						
	The intent of the PRV	s is to improve wate	r quality and reduce th	ne risk of non-compli	ance with the Safe I	Orinking Water Act, 2	2002			
				Section 2 (Collaboration and (Consultation				
Please identify rele	vant business areas	for this item. An ar	ea is relevant if colla	aboration or consol	ation is required.	dentify by checking	g all boxes that apply be	elow		
Customer Services			Building		Engineering	Х	HR		T	
Legislative Services Recreation & Cultur			Planning Procurement	x	Operations Parks	х	Legal Communications	F	Finance Facilities	х
									Other	
Please discuss item	n with relevant areas	and include their c	omments below							
Please discuss iteli Depar		and include their c	omments below			Comments				
					Dago 15 of 06					

				Section 3 Financials	3				
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Description Asset Replacement Fund	Account #								
Development Charges									
Reserves & Reserve Funds		200,000							
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		200,000	-	-	•	-	•		-
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
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+6 Council Approved Strategic Plan +4 SLT Priority +2 Documented Recommendation Priority (Pick one)	6		+3 Moves Toward/M Desired Service Le	laintains Desired Sovet (All or nothing) / Mandatory or Leg	Points 3 al Requirement	n of the hudget item	Revenue Automatically calcul	perational Cost Effic	ciencies / Net New Section 3 Financials Points
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2021 BUDGET Capital Decision Package Form Total Points 22 Decision Package Item # COMM 1 Project / Initiative Name Web - AODA compliance Commission: Office of the CAO **Business Unit Number:** 13141 **Division:** Corporate Communications **Business Unit Name:** Corporate Communications Service Level Maintenance/ Mandatory/Legislative Yes Classification (select one): Growth Yes Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... To meet AODA Legislation for the Communications Standard - must have web site and all documents accessible. We are overhauling the web site and all document must be AODA compliant in 2020. We also need to continue training and licencing staff and converting documents to meet the legislation. Install digital tools to meet the needs of our audience for all digital tools. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Mandatory/Legislation Priority If this item addresses a priority, please explain how it does so... We must meet AODA legislation and we are not currently - higher standard put in place for 2020 - still not meeting compliance for all docs on web. Council's strategic priority of engagement under Financial Sustainability would support the service of engaging residents and making our online content accessible. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... As we increase compliance with the legislation, more people with different abilities will be able to access our online content and services. Business Case If this item provides a financial return, please explain how it does so... The Accessibility for Ontarians with Disabilities Act (AODA) allows for severe maximum monetary penalties for any violation to the Act. The maximum penalties under the AODA include: A person and unincorporated organizations that are quilty of a major offence under this Act can be fined up to \$50,000 dollars for each day the violation continues A corporation that is guilty can be fined up to \$100,000 per day Directors and officers of a corporation with fiduciary responsibility who are guilty are liable to a fine of up to \$50,000 a day Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. By continuing to make strides in becoming OADA compliant - the government is more lenient if there is a commitment to investing in the tools to make our content accessible. The feeling among York Region communicators is that there remains focus on this legislation and perhaps charges are imminent. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below. **Customer Services** Yes Building Yes Engineering Yes HR Yes Yes Legislative Services Planning Operations **Finance** Yes Yes Yes Legal Yes Yes **Recreation & Culture Procurement Parks Facilities** Yes Yes Yes Communications Yes Yes Other Please discuss item with relevant areas and include their comments below...

Department

Web and AODA projects in partnership with IT

Comments

			S	ection 3 Financials	3				
		Dotails of	Costs, Savings and F						
		Details 01	Costs, Savings and P	reveilue				Ongoing Cost	On malinar Cont
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Description Asset Replacement Fund	Account #	<u> </u>			<u> </u>				
Development Charges									
Reserves & Reserve Funds		15,000	10,000					No	-
Gas Tax		,	,						
Operating Fund									
Other (please specify)									
Capital Costs		15,000	10,000	•	•	-	-		
								Ongoing Costs /	Onweiner Cooks /
Operating Impact of Capital Project		2021	2022	2023	2024	2024	2026	Cost Recoveries	Ongoing Costs / Cost Recoveries
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*If this item is a mandatory or legal require		aranteed a minimum s	core of 15 in this cate	gory					
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Evaluation Components		_						_	15
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Priority	Desired Se	ervice Level	Busines	s Case	Requirement			Total	Points
4		3	0		1	5			22
Prepared By:			Reviewed By:			Commissioner:			
Wanda Bennett									
								_	

2021 BUDGET Capital Decision Package Form Total Points 22 Decision Package Item # FAC 1 Project / Initiative Name | Facilities Asset Replacement Commission: Development & Infrastructure Services **Business Unit Number: 57301** Division: Public Works - Facilities **Business Unit Name:** Facilities Administration Maintenance/ Service Level Growth Mandatory/Legislative Yes Classification (select one): Replacement Change Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This request is for lifecycle replacement and rehabilitation of various assets at various town facilities', assets included in this list are: RJT Pool air handling unit (end of life), RJT dry sprinkler system (phase 2 of an emergency repair completed in 2019), Magna Centre boiler room repairs (DHWT tank maintenance and tube bundle replacements), Magna Centre pool filter room repairs (pump replacements, pipe works, etc.), Community Centre improvements (stair railing installation, hot water system modification, canopy sprinkler coverage or modification to combustible siding). Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This request is required in order to comply with existing legislation requirement such as: TSSA, Public Health, Building Code and Ontario Fire Code to maintain occupancy. Priority If this item addresses a priority, please explain how it does so... Completion of these projects will allow for the protection of the various assets mentioned previously. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. This request is to maintain current service levels. Business Case If this item provides a financial return, please explain how it does so... This request is for required work as outlined in the various regulatory bodies mentioned above. These regulations generally allow for building occupancy. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Deterioration of our assets poses health and safety risks to staff and user groups with the potential to incur liability. Forced building closures from asset failure would result in major service disruptions, negative local media exposure and loss of revenue from Recreational programming.

Please identify relevant business areas	Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below										
Customer Services	Building	Engineering	HR	IT							
Legislative Services	Planning	Operations	Legal	Finance							
Recreation & Culture	Procurement	x Parks	Communications	Facilities							
				Other							

Section 2 Collaboration and Consultation

Please discuss item with relevant area	Please discuss item with relevant areas and include their comments below								
Department	Comments								
Procurement	Dec. 40 of 05								
	Page 19 of 96								

Description Account # Acco										
Details of Costs, Savings and Revenue										
Properties Pro					Section 3 Financials	S				
Financing of Capital Costs Society Representation Account # 2021 2022 2023 2024 2025 2026 past 2026? Size of Page Society Representation of the budget items and Earning Membration of the budget item. Figure (Grand) Operating Priority # Counted Recommendation Priority (Pick one) Priority Post Implementation of the budget item and Earning Membrations, which is the risk before implementation of the budget item. # Counted Recommendation # Priority # Desired Service Level # Risk Reduction / Mandatory or Legal Requirement # Risk Reduction / Mandatory or Legal Requirement # Risk Reduction / Mandatory or Legal Requirement # Consequence # Counted Priority # Desired Service Level # Signaturement # Risk Reduction / Mandatory or Legal Requirement # Risk Reduction / Mandatory or Legal Requirement # Priority # Desired Service Level # Risk Reduction / Mandatory or Legal Requirement # Risk Reduction / Mandatory or Legal Requirement # Risk Reduction / Mandatory or Legal # Requirement # Risk Reduction / Mandatory or Legal # Requirement # Risk Reduction / Mandatory or Legal # Requirement # Risk Reduction / Mandatory or Legal # Requirement # Risk Reduction / Mandatory or Legal # Requirement # Reputation / Mandatory or Legal # Reputati			Details of	Costs, Savings and	l Revenue				Ongoing Cost	
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Harry Vanwensem Mark Agnoletto Peter Noehammer	Prepared By:			Reviewed By:			Commissioner:			
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2021 BUDGET

				Capita	al Decision Package F	orm				
	Total Points	22				Decisio	n Package Item #	FAC 5		
Proje	ect / Initiative Name	Designated Substand	ce Surveys and Asbes	stos Management Pl	lan Various Buildings					
	Commission:	Development & Infras	structure Services			Busin	ess Unit Number:	57301		
		Public Works - Facilit						Facilities Administra	tion	
	Division.	Tublic VVOIRS - Facilit	1	0				l aciilles Administra	illion	
Classifi	cation (select one):	Growth		Service Level Change		Maintenance/ Replacement	es	Ma	andatory/Legislative	Yes
					Section 1 Description					
Summary	Please provide a brie	f summary of what th	ne proposed budget ite	em is						
	Town completed reposubstances; i.e. acryl	orts on 19 buildings wonite, arsenic, asbest	hich were built before tos, benzene, coke ov	e 1980. The reports the reports the remissions, ethyleten emissions, eth	ated Substance Surveys tested routinely maintain ene oxide, isocyanates, I s on the remaining town I	ed items thought the ead, mercury, silica	se locations for che and vinyl chloride.	emical agents, prescr The locations where	ribed by legislation as these agents exist ha	designated
Classification	Please provide an ex	planation for the clas	sification (i.e. Growth,	, Service Level Char	nge, Mandatory/Legislativ	ve) QUOTE BILL NO.	OR AGREEMENT S	UPPORT FOR MANDA	ATORY	
	project site and shall	prepare a list of all de	esignated substances	that are present at	Owner that "Before begin the site." The employer is ted when handling desig	s also required unde	r the OH&S Act to a	assess "the exposure		
Priority	If this item addresses	a priority, please exp	plain how it does so							
		-	ys is integral part of de nued investment in οι		to address overall asset	management. The s	surveys will provide	a comprehensive ar	nd up to date Asset M	anagement plan that
Desired Service Level	If this item maintains	or moves toward a de	esired service level, p	lease explain how it	does so					
	Conducting DSS will buildings.	provide the required i	information to ensure	staff and contractor	s are conducting work in	a safe manner by al	oiding to legislative	requirements with re	egards to designated s	substances in aging
Business Case	If this item provides a	financial return, plea	se explain how it doe	s so						
	may include will allow	s for more informed	decision making and I	petter asset manage	e average removal and d ement.	lisposal, and therefor	re having an extens	sive list of the proper	ties and the designate	ed substances they
Risk Mitigation	If this item mitigates a	ı significant risk, plea	se explain how it does	S SO						
	on the project of a de	signated substance t	hat the owner ought re	easonably to have k	constructor and every cor known of but that was not rther potential for incurrin	on the list prepared				
				Section 2	Collaboration and Cons	sultation				
				boration or conso	lation is required. Iden			below		
Customer Services			Building		Engineering	Н		·	IT 	
Legislative Services Recreation & Cultur			Planning Procurement	<u> </u>	Operations Parks		egal ommunications		Finance Facilities	
Recreation & Cultui			Procurement	x	raiks	C	ommunications		Other	
									J. I. I.	
Please discuss iten	n with relevant areas	and include their co	omments below							
Depar	rtment					Comments				
Procurement										

				Section 3 Financials	i .				
		Details of (Costs, Savings and	Revenue				Ongoing Cost	
Financing of Capital Costs Description	A = = = = #	2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Asset Replacement Fund	Account #								
evelopment Charges									
eserves & Reserve Funds as Tax									
perating Fund		100,000							
ther (please specify)									
apital Costs		100,000	-	-	-	-	-		-
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Ongoing Costs / Cost Recoveries	Ongoing Costs / Cost Recoveries
Description	Cost Recovery?							past 2026?	
									
Operating Costs		-	-	-	-	-	-		-
Cost Recoveries Net Cost		100,000	-	-	•	-	-		-
ver Cost		100,000	-	-	-	-			_
Total Cost 100,000	Tot	tal Cost Recoveries	-		Total Net Cost	100,000		Cost Recovery	,
				Section 4 Evaluation					
				Section 4 Evaluation					
9 Council Priority 6 Council Approved Strategic Plan							+5 Ongoing Net C	Operational Cost Effic	iencies / Net New
4 SLT Priority		1	3 Moves Toward/M	aintains Desired Se	rvice Level		Revenue		04 2 5
2 Documented Recommendation							Automatically calc	ulated once you fill ou	Section 3 Financia
Priority (Pick one)	Points		Desired Service Le	vel (All or nothing)	Points		Business	s Case (Scale)	Points
,	4			(* 2	3				0
			Risk Reduction	/ Mandatory or Lega	al Requirement				
nput <u>Current risk</u> , which is the risk befo	re implementation of the	e budget item and <u>Pos</u>	t-Implementation risl	k, which is the risk af		of the budget item.			
f this item is a mandatory or legal requ	re implementation of the irement, the item is gua ent Risk	e budget item and <u>Pos</u> ranteed a minimum sc	t-Implementation risl	k, which is the risk af					Pointo
f this item is a mandatory or legal requ Curr Consequence	irement, the item is gua ent Risk Likelil	aranteed a minimum sc hood	t-Implementation risl	which is the risk af egory Consecutive	ter the implementation Post-Impleme quence	entation Risk Likelih			Points
Consequence 5	irement, the item is gua ent Risk Likelil	aranteed a minimum sc	t-Implementation risl	k, which is the risk afegory	ter the implementation Post-Impleme quence	ntation Risk			Points 15
If this item is a mandatory or legal requ Curr Consequence 5 valuation Components	irement, the item is gua ent Risk Likelii 5	aranteed a minimum sc hood	t-Implementation rist ore of 15 in this cate	ς, which is the risk af gory Consec	Post-Impleme quence	entation Risk Likelih 2		Total	15
If this item is a mandatory or legal requ Curre Consequence 5 Evaluation Components Priority	irement, the item is gua ent Risk Likelii 5 Desired Sei	ranteed a minimum sc hood 5	t-Implementation rist ore of 15 in this cate the cate	c, which is the risk af egory Consecutive S Case	Post-Impleme quence Risk Reduction / Ma Requirement	ntation Risk Likelii 2 ndatory or Legal			15 Points
If this item is a mandatory or legal requ Curr Consequence 5 valuation Components	irement, the item is gua ent Risk Likelii 5	ranteed a minimum sc hood 5	t-Implementation rist ore of 15 in this cate	c, which is the risk af egory Consecutive S Case	Post-Impleme quence	ntation Risk Likelii 2 ndatory or Legal			15
If this item is a mandatory or legal requ Curre Consequence 5 Evaluation Components Priority 4	irement, the item is gua ent Risk Likelii 5 Desired Sei	ranteed a minimum sc hood 5	t-Implementation rist ore of 15 in this cate the cate	c, which is the risk af egory Consecutive S Case	Post-Impleme quence Risk Reduction / Ma Requirement	ntation Risk Likelii 2 ndatory or Legal			15 Points
If this item is a mandatory or legal requ Curre Consequence 5 Evaluation Components Priority	irement, the item is gua ent Risk Likelii 5 Desired Sei	ranteed a minimum sc hood 5	t-Implementation rist ore of 15 in this cate Busines	c, which is the risk af egory Consecutive S Case	Post-Impleme quence Risk Reduction / Ma Requirement	ntation Risk Likelik 2 Indatory or Legal			15 Points

2021 BUDGET Capital Decision Package Form Total Points Decision Package Item # GG1 21 Project / Initiative Name Development Charges / Community Benefit Charges (DC/CBC) Commission: General Government **Business Unit Number: Division:** Financial Services **Business Unit Name:** Service Level Maintenance/ Classification (select one): Growth Yes Mandatory/Legislative Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This would entail two things: revising the current Development Charges (DC) bylaw and background study; and the creation and implementation of a Community Benefits Charges (CBC) strategy and bylaw. Although the current DC bylaw is not due for update for three more years, the province's COVID-19 Economic Recovery Act has created opportunities to generate additional revenues.. It is recommended that the two studies be coordianted to realize efficiencies. and to ensure that there is no overlaps or gaps between the two. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Both of these studies are funded from growth revenues, and set rates for future growth revenues. Priority If this item addresses a priority, please explain how it does so... The DC and CBC studies are multi-year capital plans that support the Council priority - Develop a multi-year operating and capital budget that aligns with Budget Policies. These studies addresses two recommendations from the Fiscal Strategy. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... N/A Business Case If this item provides a financial return, please explain how it does so... There is an opportunity to increase growth revenues. DC's can benefit from the removal of the 10% discount and recognize changes in growth trends. A CBC can bring in additional revenues. The DC update would be funded by DC's and is included in the current DC study. The CBC study would either be funded from DC's as a general government study or recovered from future CBC collections. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Financial Impact - missing potnetial annual revenues in the \$125,000 to \$500,000 range. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building **Engineering** Legislative Services **Planning** Operations Legal **Finance Recreation & Culture Procurement Parks** Communications **Facilities** Other Please discuss item with relevant areas and include their comments below... Department Comments

				Section 3 Financials					
		Details of	f Costs, Savings and	d Revenue				Ongoing Cost past	
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	2026?	Ongoing Cost
Description	Account #		1	1	1		1		
Asset Replacement Fund									
Development Charges		56,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify) - CBC		44,000							
0		400.000						ļ.	
Capital Costs		100,000	•	-	•	-	•		<u> </u>
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
Description	Cost Recovery?							past 2026?	
Operating Costs		-	-	-	-	-	-		-
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		100,000							
Total Cost 100,000] та	otal Cost Recoveries	-	I	Total Net Cost	100,000]	Cost Recovery	0%
				Section 4 Evaluation	n				
				Occion 4 Evaluation					
+9 Council Priority							50		and a Aborbia
+6 Council Approved Strategic Plan			0.14 T 1/8					erational Cost Effic	iencies / Net New
+4 SLT Priority			+3 Moves Toward/N	viaintains Desired Se	ervice Levei		Revenue		0
+2 Documented Recommendation							Automatically calcul	ated once you fill out	Section 3 Financials
	Points				Points				Points
Priority (Pick one)			Desired Service Lo	evel (All or nothing)			Business	Case (Scale)	
	9				0				0
				/ Mandatory or Lega					
Input Current risk, which is the risk before					ter the implementation	of the budget item.			
*If this item is a mandatory or legal require		aranteed a minimum s	score of 15 in this cate	egory					
	nt Risk				Post-Impleme				Points
Consequence		lihood			quence	Likel	ihood		
5		4			2		4		12
Evaluation Components	1		ı				1		
Priority	Desired Se	ervice Level	Busine	ss Case	Risk Reduction / Ma	andatory or Legal		Total	Points
9		0		0	Requirement 1:	2			21
9		U		<u> </u>	1.	_			41
Drewayed Dur			Davious d Dur			Commissions		1	
Prepared By:			Reviewed By:			Commissioner:		-	
Mike Mayes									

2021 BUDGET Capital Decision Package Form Total Points 21 Decision Package Item # CYFS 2 Project / Initiative Name | Fire Truck & Equipment 2006 American Le France Fire Truck (Fleet # 06-15) E432 Commission: CYFS **Business Unit Number: 21221 Division:** Fire Services **Business Unit Name:** Integrated Fire Services Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... Central York Fire Services (CYFS) currently has two obsolete fire trucks (American La France) that we can no longer get parts for. CYFS received approval from council in the 2020 budget to replace one of the American La France fire trucks. CYFS is seeking to replace the second fire apparatus E432, 2006 (06-15, American La France). The truck manufacturer American La France has not been in existence for the past seven years and truck parts are not available to order. Town of Newmarket Fleet Services has advised CYFS that they are noticing a significant amount of breakdowns which would impact the operational budget. All CYFS vehicles are moved to reserve status after 15 years and are maintained for an additional five years before they are removed out of service. Due to the manufacturer being non-existent, this fire apparatus will not be able to maintain its reserve status for an additional five years. This expenditure will be funded by the Asset Replacement Fund. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This is a replacement classification. The manufacturer no longer exists, parts are unavailable and more break downs are occurring. Priority If this item addresses a priority, please explain how it does so... Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... This apparatus will not be a primary vehicle, therefore the total cost of the truck is lower than a primary vehicle and should be operational for the full 20 years. Business Case If this item provides a financial return, please explain how it does so. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... The truck manufacturer American La France has not been in existence for the past seven years and truck parts are not available to order. Therefore, Fleet Services is not able to maintain/repair the apparatus. This apparatus is a reserve apparatus in the CYFS fire fleet for when a primary truck is out of service due to repairs/maintenance. The reserve fire truck becomes a primary first run fire truck daily, due to unexpected break downs and routine maintenance. CYFS reserve vehicles are used constantly. Without replacing this apparatus, we are limited in our reserve fleet to accommodate primary vehicles going out of service. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal **Finance** Recreation & Culture **Procurement** Communications **Facilities Parks** Other Please discuss item with relevant areas and include their comments below... Comments Department

				Section 3 Financials	S				
		Details o	f Costs, Savings and	Revenue					
								Ongoing Cost	Ongoing Cost
Financing of Capital Costs	1	2021	2022	2023	2024	2025	2026	past 2026?	Oligoning Cost
Description Asset Replacement Fund	Account #	750,000	l I						
Development Charges		750,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
4 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2									
Capital Costs		750,000	-		-				
Capital Coole		100,000							
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2024	2026	Cost Recoveries	Cost Recoveries
Description	Cost Recovery?							past 2026?	
Operating Costs		-	-	-	-	-	-		-
Cost Recoveries		-	-	-		-	-		-
Net Cost		750,000	_	_	_	_	_		
		100,000							
Total Cost 750,000	То	tal Cost Recoveries	_		Total Net Cost	750,000		Cost Recovery	0%
100,000		0001 11000 101100			Total Not Goot	700,000		000111000101	070
			9	Section 4 Evaluation	n				
		_							
+9 Council Priority							+5 Ongoing Net Or	erational Cost Effic	iencies / Net New
+6 Council Approved Strategic Plan			+3 Moves Toward/M	laintains Desired Se	ervice Level		Revenue		
+4 SLT Priority								ated once vou fill out	Section 3 Financials
+2 Documented Recommendation									
Priority (Pick one)	Points		Desired Service Le	wel (All or nothing)	Points		Pucinoss (Case (Scale)	Points
Priority (Pick one)	6		Desired Service Le	(All of Hothling)	3		Dusilless (Jase (Stale)	0
				/ Mandatory or Leg					
Input Current risk, which is the risk before	e implementation of th	e budget item and Po	ost-implementation ris	<u>k,</u> wnich is the risk a	iter the implementation	n of the budget item.			
*If this item is a mandatory or legal requir		aranteed a minimum s	score or 15 in this cate	egory	Deat levelene	meetica Diele			
Consequence	nt Risk	ihood		Conco	Post-Impleme quence	entation RISK Likeli	hood		Points
Consequence 4		4			quence 4	Likeii			12
Evaluation Components			l					1	12
Priority	Desired Se	ervice Level	Busines	ss Case	Risk Reduction / Ma	indatory or Legal		Total	Points
6		3	0)	1:	2			21
Prepared By:			Reviewed By:			Commissioner:		1	
Rocco Volpe, Deputy C	Chief					an Laing, Fire Chief			
		<u> </u>			<u> </u>				

2021 BUDGET Capital Decision Package Form

				Capita	l Decision Packa	ge Form				
	Total Points	21				Decisi	on Package Item #	ENG 2		
Proj	ect / Initiative Name	Mulock Drive Multi U	se Path Feasibility a	nd Design Study						
	Commission:	Development & Infra	structure Services			Busir	ness Unit Number:	62122		
	Division:	Engineering Services	s - Transportation			Bu	siness Unit Name:	Engineering Service	s	
Classifi	cation (select one):	Growth	Yes	Service Level Change		Maintenance/ Replacement		Ma	andatory/Legislative	,
					Section 1 Descript	on				
Summary	Please provide a brie	f summary of what th	ne proposed budget i							
	High School, the Mag likely consist of a two	na Centre, the future -way 3.0 metre wide nmercial driveways a	e Mulock GO station, path on the bouleval and a river crossing.	intersect with the Hol rd, isolated from vehic A consultant's experti	land River trail system cular traffic. Howeverse is needed to stud	lanes on Bathurst Street em, connect to the future er, there are many know dy the feasibility and des	e Yonge Street cyclir n, and potentially un	ng facility, and serve known constraints th	the future Mulock Es nat the MUP must over	state. The MUP will ercome, such as
Classification	Please provide an ex	planation for the clas	ssification (i.e. Growth	n, Service Level Chan	ige, Mandatory/Legi	slative) QUOTE BILL NO	OR AGREEMENT SI	JPPORT FOR MANDA	TORY	
	As the population increases in the Town and as the Active Transportation Network develops, there is a GROWTH in demand for safe and direct cycling routes from existing and new areas of the Town. The MUP would provide an increased level of safety. The bike lanes provide clear designation as to where vehicles travel and where bicycles travel.									
Priority	If this item addresses	a priority, please exp	plain how it does so.							
	use path", especially	this project is for the	key action item " C	omplete Feasibility St	udy and prepare ter	raffic mitigation strategy der-ready documents fo				road Mulock multi-
esired Service Level	If this item maintains	or moves toward a d	esired service level,	please explain how it	does so					
	,			, ,	g safety, and provide	es a more direct route ac	cross the southern h	alf of the Town .		
Business Case	If this item provides a	financial return, plea	ase explain how it do	es so						
	This item does not pr	ovide a financial retu	ırn at this time. Howe	ver, staff will pursue f	unding from York R	egion (since this is a Re	gional Road) and/o	other granting prog	rams.	
Risk Mitigation	If this item mitigates a	a significant risk, plea	ase explain how it do	es so						
	This project provides and separation, all ris			e of single occupancy	vehicles; it increas	es safety and reduces th	ne significant risk of	vehicle and cyclist co	ollision. By providing	clear designation
				Section 2 0	Collaboration and	Consultation				
Please identify rele	vant business areas	for this item. An ar	ea is relevant if col	aboration or consol	ation is required.	dentify by checking al	I boxes that apply I	pelow		
Customer Services			Building		Engineering	<u>, , , </u>	HR		IT	
Legislative Services	s		Planning		Operations	I	Legal		Finance	
Recreation & Cultu	re		Procurement		Parks		Communications		Facilities	
									Other	
	n with relevant areas	and include their c	omments below							
Depar	rtment					Comments				

PWS would be a key stakeholder to provide input into the maintenance and maintenance costs of the MUP.

Public Works

				Section 3 Financials	S				
		Details of	Costs, Savings and	l Revenue				Ongoing Cost	
Financing of Capital Costs	Account #	2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description Asset Replacement Fund	Account #								
Development Charges		200,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		200,000	•	-	•	-	•		-
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
	Cost Recovery?							past 2026?	
Operating Costs		_	_	-	_	_	_		_
· · · · · · · · · · · · · · · · · · ·		-	-	-	_	-	_		-
Cost Recoveries		•	-	-	-	-	-		•
Net Cost		200,000	-	-	-	-	-		-
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Total Cost 200,000	То	tal Cost Recoveries	-		Total Net Cost	200,000	J	Cost Recovery	0%
				Section 4 Evaluation	n				
+9 Council Priority +6 Council Approved Strategic Plan			+3 Moves Toward/N	laintains Desired Se	ervice Level		+5 Ongoing Net Op Revenue	perational Cost Effic	ciencies / Net New
+4 SLT Priority +2 Documented Recommendation								ated once you fill out	Section 3 Financials
Priority (Pick one)	Points		Desired Service Le	evel (All or nothing)	Points		Business (Case (Scale)	Points
	9				0			, ,	0
Input <u>Current risk</u> , which is the risk before *If this item is a mandatory or legal require			ost-Implementation ris			n of the budget item.			
Currer					Post-Impleme	entation Risk			
Consequence		ihood		Conse	quence		lihood		Points
4		4			4		1		12
Evaluation Components					Diele Deal and an extension		1		
Priority	Desired Se	ervice Level	Busines	ss Case	Risk Reduction / Ma Requirement	andatory or Legal		Total	Points
9		0)	Requirement 1	2			21
							_		
Prepared By:			Reviewed By:			Commissioner:		1	
Mark Kryzanowski			Rachel Prudhomme		Peter Noehammer				

2021 BUDGET Capital Decision Package Form Decision Package Item # PLN 1 **Total Points** 21 Project / Initiative Name Official Plan Review and Update Commission: Development & Infrastructure Services **Business Unit Number:** 68121 **Division:** Planning Business Unit Name: Planning Service Level Maintenance/ Classification (select one): Growth Yes Mandatory/Legislative Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... The funds will be used for the Town's Official Plan Review and update. The Planning Act requires municipalities to regularly review their official plans every five years. The Town's Official Plan was adopted in 2006, which means the review is long overdue. The objectives of the Official Plan Review will focus on several areas of concentration including but not limited to: consistency with the Provincial Policy Statement. Growth Plan, Greenbelt Plan, Oak Ridges Conservation Plan, Conservation Authority, Region of York Official Plan and other provincial and regional policies, conformity with new planning legislation (i.e.. Bill 108), consistency between the Official Plan and Secondary Plans (i.e., Mulock Station Area Secondary Plan), the Established Neighbourhoods Compatibility Study, and Urban Design Guidelines. The update will include specific analysis and direction for the South of Davis Drive Area (SODA). The review provides an opportunity to ensure the Official Plan continues to address local priorities and changing community needs. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This project is classified as Mandatory/Legislative (Planning Act) and Growth. Priority If this item addresses a priority, please explain how it does so... The Official Plan Review falls under Council's "Economic Leadership and Job Creation", "Vibrancy on Yonge, Davis and Mulock", and "Extraordinary Places and Spaces" Strategic Priorities. The South of Davis Area (SODA) study is explicitly stated as part of the Council's "Economic Leadership and Job Creation" Strategic Priority. The key action item is "Start a land use study in 2021 for completion by the end of 2022, to facilitate redevelopment of the area bounded by Millard to the South and Davis Drive to the north (SODA)". This strategic priority states that the study area should be examined for concerted growth/redevelopment. It also falls under Council's "Vibrancy on Yonge, Davis and Mulock" Strategic Policy, as the policy frameworks and practices will address growth and development along the corridors and the Mulock Station Area Secondary Plan. The Official Plan Review will be used to create an environment for an engaged, accessible and inclusive community, which falls under Council's "Ext ordinary Places and Spaces" Strategic Policy. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... The Official Plan Review moves toward a desired service level of supporting growth and development. This is accomplished by providing an updated Official Plan document outlining the goals, objectives and policies intended to guide future land use, physical development and growth within the Town to staff, developers and local residents. Business Case If this item provides a financial return, please explain how it does so... This item does not provide a financial return at this time. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... The Official Plan Review will enable the Town to appropriately respond to the requirement of the Planning Act to review the official plan every 5 years. It is important to ensure the Official Plan is consistent with the Provincial Policy Statement (2020), Growth Plan (2019), Region of York MCR (Fall 2020), Bill 108 - More Homes, More Choices Act (2019), and other provincial and regional plans and policies and Town's studies such as SODA. Planning decisions need to be consistent with these higher-order planning documents, as expressed locally through the Official Plan. There is risk with not having an Official Plan that is updates for consistency because local planning decisions will not be consistent with the higher-order planning documents, which reduces chances of success when defending planning decisions at the LPAT. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building **Engineering** Yes Legislative Services **Planning** Yes (lead) **Operations** Legal **Finance Recreation & Culture Procurement Parks** Communications **Facilities** Other Ec. Dev. Please discuss item with relevant areas and include their comments below... Department Comments

Likel	ihood 4 ervice Level	Business		Risk Reduction / Mai	1			12 Points
Likel				•				12
TE TELORE			Conse	quence	Likelih	ood		Points
		mplementation risk, v	which is the risk aft ory	ter the implementation Post-Impleme	ntation Risk			Points
Points 6	r.	Desired Service Leve	el (All or nothing)	Points 3		Business	Case (Scale)	Points 0
	*	i Moves Toward/Mai	ntains Desired Se	ervice Level	F	levenue		
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l - -				Total Not Coat	250,000		Coat Becayer	
	125 000	125 000						
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Cost Recovery?								
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	40,020	40,020						
		0.1.077						
Account #	-021							
				2024	2025	2026	Ongoing Cost past	Ongoing Cost
		Se	ction 3 Financials	5				
	Points 6 implementation of the ment, the item is guaranteed.	Account # 84,375 40,625 125,000 125,000 Cost Recovery? 125,000 Total Cost Recoveries 125,000 Total Cost Recoveries implementation of the budget item and Postment, the item is guaranteed a minimum sco	Details of Costs, Savings and R 2021 2022	2021 2022 2023	2021 2022 2023 2024	Details of Costs, Savings and Revenue	2021 2022 2023 2024 2025 2026	Details of Costs, Savings and Revenue

2021 BUDGET Capital Decision Package Form **Total Points** Decision Package Item # CYFS 8 21 Project / Initiative Name Station 4-5 Additional Funding Commission: CYFS **Business Unit Number: 21221** Business Unit Name: Integrated Fire Services **Division:** Integrated Fire Services Classification (select one): Growth Yes Service Level Change or Maintenance Mandatory/Legislative Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... The total approved budget for the design and construction of the jointly owned firehall project has been increased to \$13,567,727. The additional amount requested is \$917,727 in order to build the Fire Hall under its current design. Previously, CYFS requested \$3 Million in 2016 and \$2.5 Million in 2017. The land acquisition cost was less than the \$4.5 Million budgeted, leaving \$690,000 to be applied to the construction phase. In 2019 CYFS requested \$4.81 Million. Council confirmed its authorization of this amount, requested in CYFS Report 2018-26 on June 18, 2018. In 2020, Council approved an increase of \$1,650,000. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative)... This is a growth classification. However, as surplus CYFS funds will be transferred to asset replacement funds, development charges will not be used to fund this amount. Priority If this item addresses a priority, please explain how it does so... Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... The construction of the 5th fire station addresses a need outlined in the Fire Master Plan. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consultation is required. Identify by checking all boxes that apply below.. **Customer Services** Building Engineering HR **Legislative Services** Planning Operations Legal **Finance Recreation & Culture Facilities Procurement Parks** Communications Other Please discuss item with relevant areas and include their comments below... Department Comments

				Section 3 Financials	S				
		Details of	Costs, Savings and						
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	Ongoing Cost past 2026?	Ongoing Cost
Description	Cost Recovery?								
Asset Replacement Fund	No No	917,727							
Development Charges Reserves & Reserve Funds	No		-						
Gas Tax	No	1							
Operating Fund	No								
Other (Aurora's contribution)	INO	1							
Other (Adiora's contribution)	+	+	-						
Canital Casta		047 727			L				
Capital Costs		917,727	-	-	•	-	-		1
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries past 2026?	Cost Recoveries
Description	Cost Recovery?							past 2020 f	
	<u> </u>								
	 	+	-						
Operating Costs		_		_	_	_			
Cost Recoveries									
Net Cost		917.727			_	_	_		_
1101 0001									
Total Cost 917,727	То	otal Cost Recoveries	-		Total Net Cost	917,727		Cost Recovery	0%
	Í							·	
				Section 4 Evaluation	n				
+9 Council Priority		i r				i			
+6 Council Approved Strategic Plan								perational Cost Effic	iencies / Net New
+4 OLT Priority			+3 Moves Toward/M	aintains Desired So	ervice Level		Revenue		
+2 Documented Recommendation		4							
								lated once you fill out	Section 3 Financials
	Dointe							llated once you fill out	
Priority (Pick one)	Points		Desired Service Le	vel (All or nothing)	Points		Automatically calcu	lated once you fill out Case (Scale)	Points
Priority (Pick one)	Points 9		Desired Service Le	vel (All or nothing)			Automatically calcu		
	9		Risk Reduction	/ Mandatory or Lega	Points 3 al Requirement		Automatically calcu		Points
Input <u>Current risk</u> , which is the risk before	9 implementation of the	e budget item and <u>Pos</u>	Risk Reduction ast-	/ Mandatory or Lega	Points 3 al Requirement		Automatically calcu		Points
Input <u>Current risk</u> , which is the risk before *If this item is a mandatory or legal require	9 implementation of the	e budget item and <u>Pos</u> aranteed a minimum so	Risk Reduction ast-	/ Mandatory or Lega	Points 3 al Requirement ter the implementation	of the budget item.	Automatically calcu		Points
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2021 BUDGET Capital Decision Package Form

				Capita	al Decision Package	Form				
	Total Points	19				Decision Pa	ackage Item #	FAC 8		
Project	/ Initiative Name	Old Fire Hall Rehabil	itation							
Commission:		Development & Infrastructure Services]	Business	Unit Number:	: 57301		
Division:		Public Works - Facili	ties			Busines	s Unit Name:	Facilities Administration		
Classifica	tion (select one):	Growth		Service Leve Change		Maintenance/ Replacement		Ma	andatory/Legislativ	е
					Section 1 Description	1				
Summary Pl	ease provide a brie	f summary of what th	ne proposed budget i	tem is						
wi ex cc	th the net rent paya ccluded), this amou enstruction improve	able in each term to be not is reduced in the lements to the building	e based upon a calc ease to \$54,000 per y (including those put	ulation using the less rear to account for th in place by the tenar	ser of a CPI or 5% esca ne renovations that the t nt) will become the prop	10 year term starting July 6 llation factor. As per the Agenant will be making to the berty of the Town. This requative) QUOTE BILL NO. OR A	greement, net re building, which uest is to accou	ent for the initial 10 y amounts to \$300,0 nt for the cost of the	year term is \$84,000 000 for the initial 10-yearenovations of the C	per year (taxes vear term. All
Classification	odoo provido dir ox	planation for the olde	omodion (no. Orowa	1, 0011100 20101 0110	ingo, Manadory/Logicia	MIVO) QUOTE BILL HOLOK	NOREZ MENT OC	AT OKT TOK MAKE	ATOR!	
Re	ehabilitation of the 0	Old Fire Hall is classi	fied as Maintenance/	Replacement.						
Priority If	this item addresses	a priority, please ex	plain how it does so							
	·		·			ment a strategy to address	municipal vaca	nt properties.		
Desired Service Level If	this item maintains	or moves toward a d	esired service level,	please explain how i	t does so					
R	ehabilitation of the (Old Fire Hall is neces	ssary to ensure this v	acant facility's readir	ness for occupancy.					
Business Case If	this item provides a	financial return, plea	ase explain how it do	es so						
Tł	ne rent for the Old F	Fire Hall is \$84,000 p	er year for ten years.	The rehabilitation co	ost is \$300,000, leaving	the Town with a total net r	evenue of \$540	,000 for the ten-yea	ar lease term.	
Risk Mitigation If	this item mitigates a	a significant risk, please explain how it does so								
The Old Fire Hall is deteriorating due to aging. Habitation of the facility is to address areas of repair, restore its functionality, and prevent the risk of major failures that may result in life and financial loss.								inancial loss.		
				Section 2	Collaboration and Co	nsultation				
Please identify releval Customer Services	nt business areas		ea is relevant if coll Building	aboration or conso	plation is required. Ide Engineering	entify by checking all box HR	es that apply b	elow	IT	
Legislative Services			Planning		Operations	Legal			Finance	
Recreation & Culture		Х		x	Parks		nunications		Facilities Other	
Please discuss item v	vith relevant areas	and include their c	omments below							
Departm		and include their c	omments below			Comments				
Procurement										

Recreation & Culture									
			Sec	ion 3 Financials					
		Details of C	osts, Savings and Re	venue				Ongoing Cost	
inancing of Capital Costs		2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description	Account #								
sset Replacement Fund		300,000							
evelopment Charges									
eserves & Reserve Funds									
as Tax									
perating Fund									
ther (Grant)									
apital Costs		300,000	-	-	-	-	-		-
								Ongoing Costs /	
								Cost Recoveries	Ongoing Costs
perating Impact of Capital Project		2021	2022	2023	2024	2025	2026	past 2026?	Cost Recoveries
Description	Cost Recovery?				<u> </u>			past 20201	
7131.7562	Yes	-84,000	-84,000	-84,000	-84,000	-84,000	-84,000	Yes	- 840,0
7131.4936	No	30,000	30,000	30,000	30,000	30,000	30,000	Yes	300,0
7131.4456	No	21,500	21,900	22,300	22,700	23,200	23,700	Yes	237,0
7131 various expense accounts	Yes	-8,550	-8,550	-8,550	-8,550	-8,550	-8,550	Yes	- 85,5
101 10110000 011									
·		42,950	43,350	43,750	44,150	44,650	45,150		537,0
perating Costs		•	43,350 84,000 -	43,750 84,000 -	44,150 84,000 -	44,650 84,000	·		537,0
perating Costs ost Recoveries		- 84,000 -	84,000 -	84,000 -	84,000 -	84,000	- 84,000		- 925,5
perating Costs ost Recoveries		•			84,000 -		- 84,000		
perating Costs ost Recoveries	То	- 84,000 -	84,000 -	84,000 -	84,000 -	84,000	- 84,000	Cost Recovery	- 925,5 - 388,5
perating Costs ost Recoveries et Cost] то	- 84,000 - 258,950 -	84,000 - 40,650 - 925,500	84,000 - 40,250 -	84,000 - 39,850 -	84,000 39,350	- 84,000	Cost Recovery	- 925,5 - 388,5
perating Costs ost Recoveries et Cost Total Cost] то	- 84,000 - 258,950 -	84,000 - 40,650 - 925,500	84,000 -	84,000 - 39,850 -	84,000 39,350	- 84,000	Cost Recovery	- 925,5 - 388,5
perating Costs ost Recoveries et Cost Total Cost] то	- 84,000 - 258,950 -	84,000 - 40,650 - 925,500	84,000 - 40,250 -	84,000 - 39,850 -	84,000 39,350 925,500	- 84,000 - 38,850		- 925,5 - 388,5
perating Costs ost Recoveries et Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan] то	- 84,000 - 258,950 - tal Cost Recoveries	84,000 - 40,650 - 925,500	84,000 - 40,250 - ion 4 Evaluation	84,000 - 39,850 - Total Net Cost -	84,000 39,350 925,500	- 84,000 - 38,850	Cost Recovery	- 925,5 - 388,5
Operating Costs Cost Recoveries let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority	То	- 84,000 - 258,950 - tal Cost Recoveries	84,000 - 40,650 - 925,500 Sect	84,000 - 40,250 - ion 4 Evaluation	84,000 - 39,850 - Total Net Cost -	84,000 39,350 925,500	- 84,000 - 38,850 +5 Ongoing Net Op Revenue		- 925,5 - 388,5
Operating Costs Cost Recoveries let Cost	То	- 84,000 - 258,950 - tal Cost Recoveries	84,000 - 40,650 - 925,500 Sect	84,000 - 40,250 - ion 4 Evaluation	84,000 - 39,850 - Total Net Cost -	84,000 39,350 925,500	- 84,000 - 38,850 +5 Ongoing Net Op Revenue	perational Cost Effic	- 925,5 - 388,5
Preparating Costs Fost Recoveries Let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation	To	- 84,000 - 258,950 - tal Cost Recoveries	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint	84,000 - 40,250 - ion 4 Evaluation	84,000 - 39,850 - Total Net Cost -	84,000 39,350 925,500	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic ated once you fill out	- 925,5 - 388,5
Poperating Costs Cost Recoveries let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation	Points	- 84,000 - 258,950 - tal Cost Recoveries	84,000 - 40,650 - 925,500 Sect	84,000 - 40,250 - ion 4 Evaluation	84,000 - 39,850 - Total Net Cost -	84,000 39,350 925,500	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic	- 925,5 - 388,5 Ciencies / Net New t Section 3 Financia
Poperating Costs Cost Recoveries Let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority		- 84,000 - 258,950 - tal Cost Recoveries	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint Desired Service Level	84,000 - 40,250 - ion 4 Evaluation tains Desired Serv	84,000 - 39,850 - Total Net Cost - vice Level Points 3	84,000 39,350 925,500	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic ated once you fill out	- 925,5 - 388,5 ciencies / Net New Section 3 Financia
Preparing Costs Fost Recoveries Let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one)	Points 9	- 84,000 - 258,950 - tal Cost Recoveries	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint Desired Service Level Risk Reduction / Ma	84,000 - 40,250 - ion 4 Evaluation cains Desired Serv (All or nothing)	84,000 - 39,850 - Total Net Cost - vice Level Points 3 Requirement	925,500	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic ated once you fill out	- 925,5 - 388,5 Ciencies / Net New t Section 3 Financia
Poperating Costs Cost Recoveries let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one)	Points 9 e implementation of th	- 84,000 - 258,950 - tal Cost Recoveries -	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint Desired Service Level Risk Reduction / Ma -Implementation risk, w	84,000 - 40,250 - ion 4 Evaluation ains Desired Serv (All or nothing) indatory or Legal hich is the risk afte	84,000 - 39,850 - Total Net Cost - vice Level Points 3 Requirement	925,500	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic ated once you fill out	- 925,5 - 388,5 Ciencies / Net New t Section 3 Financia
Poperating Costs Cost Recoveries let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one) Priority (Pick one) Priority Current risk, which is the risk before fif this item is a mandatory or legal requires	Points 9 e implementation of the rement, the item is guarantee.	- 84,000 - 258,950 - tal Cost Recoveries -	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint Desired Service Level Risk Reduction / Ma -Implementation risk, w	84,000 - 40,250 - ion 4 Evaluation ains Desired Serv (All or nothing) indatory or Legal hich is the risk afte	84,000 - 39,850 - Total Net Cost vice Level Points 3 Requirement er the implementation of	84,000 39,350 925,500	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic ated once you fill out	- 925,5 - 388,5 Ciencies / Net New t Section 3 Financia
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Poperating Costs Fost Recoveries Let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) Poput Current risk, which is the risk before fithis item is a mandatory or legal requirece. Current Consequence	Points 9 e implementation of the rement, the item is guesternt Risk Likel	e budget item and Post aranteed a minimum sco	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint Desired Service Level Risk Reduction / Ma -Implementation risk, w	84,000 - 40,250 - ion 4 Evaluation cains Desired Serv (All or nothing) undatory or Legal hich is the risk afte	84,000 - 39,850 - Total Net Cost vice Level Points 3 Requirement er the implementation of Post-Implement	84,000 39,350 925,500 f the budget item. ation Risk Likelii	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic ated once you fill out	- 925,5 - 388,5 Ciencies / Net New t Section 3 Financia Points 0
perating Costs ost Recoveries et Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) put Current risk, which is the risk before f this item is a mandatory or legal requirece Consequence 3	Points 9 e implementation of the rement, the item is guesternt Risk Likel	e budget item and Post	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint Desired Service Level Risk Reduction / Ma -Implementation risk, w	84,000 - 40,250 - ion 4 Evaluation cains Desired Serv (All or nothing) indatory or Legal hich is the risk afte	84,000 - 39,850 - Total Net Cost vice Level Points 3 Requirement er the implementation of Post-Implement	925,500 925,500 f the budget item.	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic ated once you fill out	- 925,5 - 388,5 ciencies / Net New Section 3 Financia Points 0
Poperating Costs Post Recoveries let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one) Poput Current risk, which is the risk before if this item is a mandatory or legal requirections.	Points 9 e implementation of the rement, the item is guesternt Risk Likel	e budget item and Post aranteed a minimum sco	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint Desired Service Level Risk Reduction / Ma -Implementation risk, w	ion 4 Evaluation ains Desired Serv (All or nothing) Indatory or Legal hich is the risk afte y Conseque	84,000 - 39,850 - Total Net Cost - vice Level Points 3 Requirement or the implementation of the implementation of the implement the implementation of t	84,000 39,350 925,500 f the budget item. ation Risk Likelii	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic ated once you fill out	- 925,5 - 388,5 Ciencies / Net New t Section 3 Financia Points 0
Preparing Costs Cost Recoveries Let Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) Proport Current risk, which is the risk before f this item is a mandatory or legal require Current Consequence 3	Points 9 e implementation of the rement, the item is guarant Risk Likel	e budget item and Post aranteed a minimum sco	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint Desired Service Level Risk Reduction / Ma -Implementation risk, w	ion 4 Evaluation ains Desired Serv (All or nothing) Indatory or Legal hich is the risk afte Consequence 2	84,000 - 39,850 - Total Net Cost - vice Level Points 3 Requirement er the implementation of the implement tence Risk Reduction / Mano	84,000 39,350 925,500 f the budget item. ation Risk Likelii	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Efficated once you fill out	- 925,5 - 388,5 Ciencies / Net New t Section 3 Financia Points 0
Prepariting Costs Ost Recoveries et Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) put Current risk, which is the risk before fithis item is a mandatory or legal required Current Cur	Points 9 e implementation of the rement, the item is guarant Risk Likel Desired Se	e budget item and Post aranteed a minimum scothood	84,000 - 40,650 - 925,500 Section of the section	ion 4 Evaluation ains Desired Serv (All or nothing) Indatory or Legal hich is the risk afte Consequence 2	84,000 - 39,850 - Total Net Cost - vice Level Points 3 Requirement or the implementation or Post-Implement Jence Risk Reduction / Management	84,000 39,350 925,500 f the budget item. ation Risk Likelii	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Efficience you fill out	- 925,5 - 388,5 ciencies / Net New Section 3 Financia Points 0 Points 7
perating Costs ost Recoveries et Cost Total Cost Gouncil Priority Gouncil Approved Strategic Plan 4 SLT Priority Documented Recommendation riority (Pick one) put Current risk, which is the risk before fit this item is a mandatory or legal requireconsequence Current Consequence 3 valuation Components	Points 9 e implementation of the rement, the item is guarant Risk Likel Desired Se	e budget item and Post aranteed a minimum sco	84,000 - 40,650 - 925,500 Sect 3 Moves Toward/Maint Desired Service Level Risk Reduction / Ma -Implementation risk, wore of 15 in this categor	ion 4 Evaluation ains Desired Serv (All or nothing) Indatory or Legal hich is the risk afte Consequence 2	84,000 - 39,850 - Total Net Cost - vice Level Points 3 Requirement er the implementation of the implement tence Risk Reduction / Mano	84,000 39,350 925,500 f the budget item. ation Risk Likelii	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Efficience you fill out	- 925,5 - 388,5 ciencies / Net New t Section 3 Financia Points 0 Points 7
Preparing Costs Sost Recoveries Set Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) Sput Current risk, which is the risk before fit this item is a mandatory or legal require. Current Consequence 3 valuation Components Priority 9	Points 9 e implementation of the rement, the item is guarant Risk Likel Desired Se	e budget item and Post aranteed a minimum scothood	84,000 - 40,650 - 925,500 Section of the section	ion 4 Evaluation ains Desired Serv (All or nothing) Indatory or Legal hich is the risk afte Consequence 2	84,000 - 39,850 - Total Net Cost - vice Level Points 3 Requirement er the implementation of the implement tence tisk Reduction / Management tence Requirement requirement	84,000 39,350 925,500 f the budget item. ation Risk Likelii	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Efficience you fill out	- 925,5 - 388,5 ciencies / Net New Section 3 Financia Points 0 Points 7
perating Costs ost Recoveries et Cost Total Cost 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) put Current risk, which is the risk before fithis item is a mandatory or legal required Current	Points 9 e implementation of the rement, the item is guarant Risk Likel Desired Se	e budget item and Post aranteed a minimum scothood	84,000 - 40,650 - 925,500 Section of the section	ion 4 Evaluation ains Desired Serv (All or nothing) Indatory or Legal hich is the risk afte Consequence 2	84,000 - 39,850 - Total Net Cost vice Level Points 3 Requirement er the implementation of Post-Implement tience tisk Reduction / Manckequirement 7	84,000 39,350 925,500 f the budget item. ation Risk Likeli tatory or Legal	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Efficience you fill out	- 925,5 - 388,5 ciencies / Net New Section 3 Financia Points 0 Points 7

2021 BUDGET Capital Decision Package Form									
Total Points	Decision Package Item # ENG 4								
Project / Initiative Name	ct / Initiative Name Municipal Infrastructure Projects								
Commission:	Commission: Development & Infrastructure Services Business Unit Number: 32101								
Division:	Division: Engineering Services Business Unit Name: Capital Projects								
Classification (select one):	lassification (select one): Growth Yes Service Level Change Maintenance/ Replacement Yes Mandatory/Legislative								
		S	ection 1 Description						
Summary Please provide a brief	Summary Please provide a brief summary of what the proposed budget item is								
This request is for the Town's Annual Capital Program to replace, repair or rehabilitate existing Municipal Infrastructure (Sewers, Watermains, Roads, Sidewalks, Lighting, Signals & Parks) and related infrastructure. The Program includes design, utility relocation costs, construction, contract administration and overall project management by Town staff, Consultants and Contractors. This also includes upsizing the water and wastewater mains as per Water & Wastewater Master Plan. Cost for upsizing the water and wastewater mains will be funded by development charges. The estimated costs breakdown is: road&sidewalk 38%; water 16%; wastewater 22%; storm water 24%.									

The Town Assets are existing and therefore require replacement or rehabilitation to provide an adequate service level and reduce the likelihood and consequences of failure (e.g. Watermain breaks, sewer backups and road failures). For projects that include upgrading water or wastewater systems, the portion of upgrade is classified as Growth. This portion is therefore funded through Development Charges.

Priority If this item addresses a priority, please explain how it does so...

Long-Term Financial Sustainability: Timely replacement/ rehabilitation of the municipal infrastructure ensures effective & efficient service delivery and management of the assets. Future results from the completion of the Asset Management Plan is anticipated to indicate that investment in this Capital Program will need to double or triple to achieve a sustainable level of service.

Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so...

The related projects will move towards a sustainable asset replacement program for the Town. These projects will reduce/eliminate the amount of staff time spent on repairing broken watermains, responding to blocked sanitary sewers, patching potholes, repairing trip hazards, paying third party claims, etc. Future programs will need to grow substantially to meet acceptable levels of services.

Business Case If this item provides a financial return, please explain how it does so...

The efficient & effective management of municipal infrastructure assets is imperative to the financial sustainability of the Town. Timely and appropriate measures taken through the construction of the related projects will properly manage the asset's service life and will result in a net lower cost to the Town.

Risk Mitigation If this item mitigates a significant risk, please explain how it does so...

Some of the risks mitigated are unplanned service interruptions as a result of watermains breaks, blocked sewers, road repairs/sinkholes. The major risks are financial that would result from the ineffective management of the Town municipal infrastructure.

Section 2 Collaboration and Consultation

Please identify relevant business areas for this item. An area is relevant if collaboration or consultation is required. Identify by checking all boxes that apply below									
Customer Services	Building		Engineering		HR		IT		
Legislative Services	Planning		Operations	Х	Legal	Х	Finance	Х	
Recreation & Culture	Procurement	Х	Parks		Communications	Х	Facilities		
							Other		

Please discuss item with relevant areas and include their comments below						
Department	Comments					
Procurement	This program requires the prompt tendering, award and execution of Consultant, Contractor and 3rd party contracts, in accordance with the Town's Bylaw and Trade Agreements.					
I inerations	Scope determination, design reviews, sign-offs, support during construction (e.g. attend meetings, operate valves, perform emergency repairs, road closures, alter existing operational routes/practices, deficiency sign-off/testing) Page 35 of 96					

Legal	The delivery of this I	Program includes Cont	ract Law and therefore	requires regular cor	nsultation on project	matters.				
Communications	Biweekly Construction updates to local residents/businesses and project related Public Consultation notices are vetted through Communications for all projects.									
Finance	This program requires the processing of approximately 200 to 300 payments each year.									
			Se	ction 3 Financials						
	Details of Costs, Savings and Revenue									
Financing of Capital Costs Description	Account #	2021	2022	2023	2024	2025	2026	Ongoing Cost past 2026?	Ongoing Cost	
Asset Replacement Fund	7 tooo ant ii	2,390,000	4,017,000	8,000,000	8,500,000	9,000,000	10,000,000	Yes	10,000,000	
Development Charges		1,234,000	2,560,000	970,000	750,000	1,000,000	1,000,000			
Reserves & Reserve Funds										
Gas Tax		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	Yes	1,000,000	
Operating Fund										
Other (please specify)										
Capital Costs		4,624,000	7,577,000	9,970,000	10,250,000	11,000,000	12,000,000		11,000,000	
								Ongoing Costs /		
					***	****		Cost Recoveries	Ongoing Costs /	
Operating Impact of Capital Projects Description	Cost Recovery?	2021	2022	2023	2024	2025	2026	past 2026?	Cost Recoveries	
PWS maintenance	Cost Recovery?	15,000	15,000	15,000	15,000	15,000	15,000			
1 VVO maintenance		13,000	13,000	15,000	13,000	15,000	13,000			
Operating Costs		15,000	15,000	15,000	15,000	15,000	15,000			
· -		10,000	10,000	10,000	10,000	13,000	13,000			
Cost Recoveries		-	•	-	•	•	-		•	
Net Cost		4,639,000	7,592,000	9,985,000	10,265,000	11,015,000	12,015,000		11,000,000	
Total Cost 66,511,000	То	otal Cost Recoveries	-		Total Net Cost	66,511,000		Cost Recovery	y 0%	
			Se	ction 4 Evaluation						
+9 Council Priority		1 1					+5 Ongoing Net Op	perational Cost Effic	ciencies / Net New	
+6 Council Approved Strategic Plan +4 SLT Priority +2 Documented Recommendation			+3 Moves Toward/Maintains Desired Service Level			Revenue Automatically calculated once you fill				
Priority (Pick one)	Points		Desired Service Leve	el (All or nothing)	Points		Business (Case (Scale)	Points	
	6				3				0	
			Risk Reduction / N	Mandatory or Legal	Requirement					
Input Current risk, which is the risk before	implementation of th	he budget item and Po				on of the budget item	1			
*If this item is a mandatory or legal require					or and amplementane	ar or are badget non				
Curren					Post-Impleme	ntation Risk			Deinte	
Consequence Likelihood 4		Consequence 3				ihood 1		Points 9		
·			_							
3				Risk Reduction / Requirement						
		ervice Level	Business		isk Reduction / Ma lequirement	ndatory or Legal			Points	
3 Evaluation Components	Desired Se	ervice Level	Business 0						Points	
3 Evaluation Components Priority 6	Desired Se		0		lequirement					
3 Evaluation Components Priority	Desired Se				lequirement					

2021 BUDGET Capital Decision Package Form Decision Package Item # ROAD 3 **Total Points** 18 Project / Initiative Name Fleet Replacements **Business Unit Number: 32210** Commission: Development & Infrastructure Services Division: Public Works - Road Business Unit Name: Road Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... Replacement of vehicles/Fleet assets for all departments. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Replacing of fleet assets up for renewal in all departments in order to maintain a sound working fleet. Priority If this item addresses a priority, please explain how it does so... As part of Council's priorities for long term financial sustainability, fleet replacements coincide with developing a multi-year capital budget that aligns with budget policies. This ensures continuous improvement and helps maintain service levels by implementing a replacement points schedule which will help in completing a comprehensive and up-to-date asset management plan that reflects a Corporate Risk Strategy and continued investment in Asset replacement funding. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. In order to maintain existing service levels vehicle replacements are essential in all divisions. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Having sound working equipment that is well maintained and replaced on a suitable schedule reduces risks. Unnecessary downtimes and not having vehicles that are useable for critical maintenance issues like snow events, water main breaks, damage from micro storms and fires can lead to claims and negative press for the Town. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services Building** Engineering HR **Legislative Services** Legal **Planning** Operations **Finance Recreation & Culture Parks** Communications **Procurement Facilities** Other Please discuss item with relevant areas and include their comments below... Department Comments

			Se	ection 3 Financials	5				
		Details of	Costs, Savings and R	evenue				Ongoing Cost past 2026?	
Financing of Capital Costs	A = = = = #	2021	2022	2023	2024	2025	2026	2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	1,200,000	1,300,000						
Development Charges		,,	,===,===						
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		1,200,000	1,300,000	-	-	-	-		-
								Ongoing Costs /	
0		0004	0000	0000	0004	0005	0000	Cost Recoveries	Ongoing Costs /
Operating Impact of Capital Project	O D	2021	2022	2023	2024	2025	2026	past 2026?	Cost Recoveries
Description	Cost Recovery?	<u> </u>			l I	T			
Operating Costs									
· -		_	_		_	_	_		
Cost Recoveries		•	-	-	-	•	•		-
Net Cost		1,200,000	1,300,000	•	•	-	-		•
Total Cost 2,500,000	l то	tal Cost Recoveries	-		Total Net Cost	2,500,000		Cost Recovery	0%
	,			etian 4 Evaluation	•	_,		,	
			56	ection 4 Evaluation	n e				
+9 Council Priority +6 Council Approved Strategic Plan +4 SLT Priority +2 Documented Recommendation			+3 Moves Toward/Mai	ntains Desired Se	ervice Level		Revenue	erational Cost Effici	
Priority (Pick one)	Points		Desired Service Leve	el (All or nothing)	Points		Business (Case (Scale)	Points
	6				3				0
			Risk Reduction / I	Mandatory or Leg	al Requirement				
Input Current risk, which is the risk before					er the implementation	of the budget item.			
*If this item is a mandatory or legal require	ement, the item is gua	aranteed a minimum so	core of 15 in this catego	ory					
Currer	nt Risk				Post-Impleme	entation Risk			Points
Consequence		ihood		0000	quence	Likeli			
3 Evaluation Components		4	L	;	3	1			9
Evaluation Components Priority	Desired Se	ervice Level	Business	Case	Risk Reduction / Ma Requirement	ndatory or Legal		Total	Points
6		3	0		Requirement 9			1	18
- v					-				
Prepared By:			Reviewed By:			Commissioner:			
Mark Gregory			Mark Agnoletto Peter Noehammer						

2024 BUDGET

			Capital Decision				
To	otal Points 15			Decis	ion Package Item # BLD	01	
Project / Initia	tive Name 395 Mulock Build	ding Asset Replacement					
Cor	mmission: Development &	Infrastructure Services		Busi	ness Unit Number:		
	Division: Building - 395 M	ulock Office		Bı	ısiness Unit Name:		
Classification (se	elect one): Grov	wth	Service Level Change	Maintenance/ Replacement	Yes	Mandatory/Legislativ	ve
			Section 1 D	escription			
Summary Please p	rovide a brief summary of wh	nat the proposed budget i	item is				
and Finis to be repl replacem and brigh	h System Repairs, Skylight r laced periodically and if igno ent program and Painting he ten up the area, and we hav	replacement and Painting red could create a hazard elps maintain a respectful e 3 skylights that have no	j. Generator is our back up in cas d; EIFS repairs help to maintain o I image and mitigate health and so ot been replaced yet and are leak	e of emergency power loss to r ur building envelope and the life afety risks with trip hazards fron ing into the building during heav	maintain services to our of e cycle of our building as n ripped carpet etc.; Ceili vy downpours.	ent, Fire Alarm Devices replacement customers, Fire alarm devices are pr well as reduce heating and cooling on g tile upgrades will increase appea	riority since they need costs; Carpet
Classification Please pr	rovide an explanation for the	classification (i.e. Growth	h, Service Level Change, Mandat	ory/Legislative) QUOTE BILL NO	D. OR AGREEMENT SUPP	ORT FOR MANDATORY	
This requ	est is to replace the end of u	useful assets in 395 Mulo	ck Municipal Office to maintain a	reliable, clean and presentable	Town office for staff and	public use.	
Priority If this iter	n addresses a priority, pleas	e explain how it does so.					
	listed in this Asset Replacem ce to limit downtime and sen	•	d on our Building Condition Asses	sment created by the Stonewel	ll Group in 2018. Life Cy	cle's are identified for each item and	a replacement plan is
Desired Service Level If this iter	n maintains or moves toward	d a desired service level,	please explain how it does so				
			carpets, paint, HVAC, EIFS. Ove	rall maintains a good public ima	age of the Towns Municip	oal Offices.	
Business Case If this iter	n provides a financial return,	please explain how it do	es so				
	•		alls and unnecessary repair costs	and down time. Overall reduci	ng costs in the long run.		
Risk Mitigation If this iter	n mitigates a significant risk,	please explain how it do	es so				
lose all o		town buildings. Our serv	ver room has a UPS but that can			ot properly maintained and fails whe short period of time. The Fire alarm	
			Section 2 Collaboration	on and Consultation			
	ness areas for this item. A		laboration or consolation is rec				
Customer Services Legislative Services		Building	Engineerin		HR	IT Finance	
Recreation & Culture		Planning Procurement	Operation: Parks		Legal Communications	Finance Facilities	
- Contains		1 Todarement	T al no		oonmanications	Other	
Please discuss item with rele	evant areas and include the	eir comments below					
Department				Comments			

			Sec	ction 3 Financials					
		Details of C	osts, Savings and R	evenue				Ongoing Cost	
inancing of Capital Costs	A	2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	50,000	100,000	100,000	100,000	100,000	100,000	Yes	1,000,000
Development Charges		00,000	100,000	100,000	100,000	100,000	100,000	100	1,000,000
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
1 27									
apital Costs	_	50,000	100,000	100,000	100,000	100,000	100,000		1,000,00
								Ongoing Costs /	Ongoing Coate /
perating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Ongoing Costs / Cost Recoveries
Description	Cost Recovery?	2021	2022	2023	2024	2023	2020	past 2026?	Cost Necoveries
Description	Oost recovery:								
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perating Costs		-	-	-	-	-			_
		-	-	-	-				-
Cost Recoveries		-	-	-	-				-
Cost Recoveries		- - 50,000	- - 100,000	- - 100,000	- - 100,000	- - 100,000	- - 100,000		- - 1,000,00
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Cost Recoveries	0 To	50,000 tal Cost Recoveries	- - 100,000	- - 100,000	- 100,000 Total Net Cost	- 100,000 1,550,000	- - 100,000	Cost Recovery	- - 1,000,00
Cost Recoveries let Cost	То	_	-	- - 100,000 ction 4 Evaluation	_		- - 100,000	Cost Recovery	
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Cost Recoveries let Cost Total Cost 1,550,00	0 To	tal Cost Recoveries	Sec	ction 4 Evaluation	Total Net Cost	1,550,000	-5 Ongoing Net Op	Cost Recovery	(
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ost Recoveries et Cost Total Cost 1,550,00 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) put Current risk, which is the risk before this item is a mandatory or legal requirement of this item is a mandatory or legal requirement of the consequence 4 valuation Components Priority	Points 4 re implementation of thirement, the item is guarent Risk Likel	e budget item and Postaranteed a minimum sco	Section 3 Moves Toward/Main Desired Service Leve Risk Reduction / M -Implementation risk, one of 15 in this category Business	ntains Desired Ser (All or nothing) Induction of Legal which is the risk afterly Conseq	rvice Level Points 3 I Requirement er the implementation of the post-Implement uence Risk Reduction / Man Requirement	1,550,000 of the budget item. tation Risk Likelih 2	P5 Ongoing Net Op Revenue Automatically calcul Business (perational Cost Efficience you fill out	ciencies / Net New t Section 3 Financia Points O Points 8
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Total Cost Total Cost Total Cost 1,550,00 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) put Current risk, which is the risk before this item is a mandatory or legal required Current Consequence 4 valuation Components Priority 4	Points 4 re implementation of thirement, the item is guarent Risk Likel	e budget item and Postaranteed a minimum sco	Section 3 Moves Toward/Main Desired Service Leve Risk Reduction / N -Implementation risk, vore of 15 in this category Business (etion 4 Evaluation Intains Desired Ser It (All or nothing) Intainatory or Lega which is the risk aftory Conseq 4 Case	Points 3 I Requirement er the implementation of Post-Implement uence Risk Reduction / Man Requirement 8	of the budget item. tation Risk Likelih 2 datory or Legal	P5 Ongoing Net Op Revenue Automatically calcul Business (perational Cost Efficience you fill out	ciencies / Net New t Section 3 Financia Points O Points 8

2021 BUDGET Capital Decision Package Form

		Capital Decision Pa	ackage Form			
Total Points	15		Decision Packa	ge Item # BLD 2		
Project / Initiative Name	Boiler Replacement - 395 Mulock Drive			·		
	Development & Infrastructure Services		Business Unit	Number: 17761		
	Building Maintenance			nit Name: Building Departme	ent	
		Service Level		Danaing Doparano	, , , , , , , , , , , , , , , , , , ,	
Classification (select one):	Growth	Change	Maintenance/ Yes Replacement	, n	Mandatory/Legislativ	e
		Section 1 Des	cription			
Summary Please provide a brid	ef summary of what the proposed budget it	tem is				
reached its life expe	ers responsible for heating the water loop octancy and is beginning to show signs of fa	ailure.	·	,, ,	·	ment. This boiler has
Classification Please provide an ex	xplanation for the classification (i.e. Growth	n, Service Level Change, Mandatory	//Legislative) QUOTE BILL NO. OR AGR	EEMENT SUPPORT FOR MANE	DATORY	
Item is classified as	maintenance/replacement. It is replacing	an aged piece of our HVAC system				
Priority If this item addresse	s a priority, please explain how it does so					
operational since the life expectancy in 20	onsible for heating the water that removes a water in the lines would be too cold. In a 120 and are due for replacement.	Building Condition Assessment Rep				
Desired Service Level If this item maintains	or moves toward a desired service level, p	please explain how it does so				
	a desired service level for all employees ar inction as a business.	nd residents who use the Town Offic	ces on Mulock drive. Without these bo	ilers operating consistently in	the winter months we	would not be able to
Business Case If this item provides	a financial return, please explain how it doe	es so				
Although the newer	boilers these days are more efficient the ac	ctual cost savings are hard to predic	t. There will be an energy savings with	the new boilers.		
Risk Mitigation If this item mitigates	a significant risk, please explain how it doe	es so				
refrigerant in the heat would result in office	ilers could result in the building being shut at pumps. The heat pumps would not be el is below comfortable temperatures in the w ectancy and are due for replacement.	fficient in heating the office space if	the Boilers were not operational since	the water in the lines would be	e too cold. Failure of	these aging units
		Section 2 Collaboration	and Consultation			
	s for this item. An area is relevant if coll	aboration or consolation is requi	red. Identify by checking all boxes the	nat apply below		
Customer Services	Building	Engineering	HR		IT	
Legislative Services Recreation & Culture	Planning Procurement	Operations Parks	Legal Communi	actions	Finance Facilities	
Recreation a culture	Procurement	raiks	Communi	Cations	Other	
Please discuss item with relevant areas	s and include their comments below					
Department			Comments			
		Page 41 d	.f.nc			

			S	Section 3 Financials					
		Details of	Costs, Savings and	Revenue				Ongoing Cost	
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	25,000					<u> </u>		
Development Charges		23,000							
Reserves & Reserve Funds									
Gas Tax Operating Fund									
Other (please specify)									
1									
apital Costs		25,000	-	-	-	-	-		-
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries past 2026?	Cost Recoveries
	Cost Recovery?	500	500	500	500	500	500	·	
Gas Savings Estimate	Yes	500	500	500	500	500	500	Yes	5,00
Operating Costs		-	-	•	•	•	-		•
Cost Recoveries		500	500	500	500	500	500		5,00
Net Cost		24,500	- 500 -	500	- 500	- 500	- 500		- 5,00
Total Cost 25,000	То	tal Cost Recoveries	8,000		Total Net Cost	17,000	1	Cost Recover	y 32
				ention 4 Evelvetion	•	,	1		,
			<u> </u>	ection 4 Evaluation					
9 Council Priority 6 Council Approved Strategic Plan			+3 Moves Toward/Ma	aintains Desired Se	rvice Level		+5 Ongoing Net Op Revenue	perational Cost Effi	ciencies / Net New
4 SLT Priority 2 Documented Recommendation							Automatically calcul	lated once you fill ou	t Section 3 Financia
Priority (Pick one)	Points 4		Desired Service Lev	vel (All or nothing)	Points 3		Business (Case (Scale)	Points 0
	-	<u> </u>	Pick Poduction /	Mandatory or Lega					
nput <u>Current risk</u> , which is the risk before If this item is a mandatory or legal require			st-Implementation risk	k, which is the risk aft		n of the budget item.			
Currer				90.7	Post-Impleme	entation Risk			Points
Consequence		hood		Consec			ihood		Points
4 Evaluation Components		4	L	4			2	J	8
Priority	Desired Se	rvice Level	Busines		Risk Reduction / Ma	andatory or Legal		Tota	l Points
4		3	0		Requirement 8	3			15
							•		
Prepared By:			Reviewed By:			Commissioner:			
Josh Delong		Jase	on Unger/ David Pot	ter		Peter Noehammer			

2021 BUDGET Capital Decision Package Form Total Points 15 Decision Package Item # CYFS 3 Project / Initiative Name Replacement of Platoon Chief Emergency Response Vehicle (CH45) **Business Unit Number: 21221** Commission: CYFS **Division:** Fire Services **Business Unit Name:** Integrated Fire Services Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... Replacement of CH-45 Platoon Chief vehicle. The cost includes: reflective striping, slide-out tray, storage cabinets, radio's and emergency lighting. This request is consistent with the CYFS Asset Management Plan as approved by JCC. Chief 45 is a 2012 Ford Expedition response vehicle and is one year overdue to be replaced. This vehicle is starting to show signs of wear and tear. This vehicle will become the primary response vehicle and will be known as CH44. The correct CH44 will be moved to reserved status for an additional 4 years. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Maintenance Replacement per CYFS Asset Management Plan approved by JCC. Priority If this item addresses a priority, please explain how it does so... This vehicle is one year overdue to be replaced. This falls under Council Strategic Priority - Long Term Financial Sustainability (Asset Mgmt. Plan). Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... This vehicle is required to be replaced because when the primary vehicle (CH44) goes out of service due to maintenance, we rely on CH45 to be the primary response vehicle. Business Case If this item provides a financial return, please explain how it does so. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... This vehicle is required to be replaced because when the primary vehicle (CH44) goes out of service due to maintenance, we rely on CH45 to be the primary response vehicle. Without the replacement of CH45, this could potentially result in the lack of response from the Platoon Chief to manage incidents. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal **Finance** Recreation & Culture **Procurement Parks** Communications **Facilities** Other Please discuss item with relevant areas and include their comments below... Comments Department

				Section 3 Financials	5				
		Details o	f Costs, Savings and						
			· cooto, caringo ana	. 10 7 01100				Ongoing Cost	Ongoing Cost
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	100,000	<u> </u>		<u> </u>				
Development Charges		100,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		100,000	-	-		-	-		
•								Ongoing Costs /	
								Cost Recoveries	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2024	2026	past 2026?	Cost Recoveries
Description	Cost Recovery?		1		1			past 2020 :	
Operating Costs		-	-	-	-	-	-		-
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		100,000	_			_	_		_
Total Cost 100,000	То	tal Cost Recoveries			Total Net Cost	100,000		Cost Recovery	0%
100,000		iai oost recoveries			Total Net Oost	100,000		OUST NECOVERY	070
				Section 4 Evaluation	n				
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+6 Council Approved Strategic Plan			+3 Moves Toward/M	laintains Desired Se	ervice Level		Revenue	ociational Gost Line	ACTIONS / NOT NOW
+4 SLT Priority			To moreo Tomarani		51 VIGO 20101			ated once you fill out	Section 3 Financials
+2 Documented Recommendation							riaterrianeany earear	atou 01.00 y ou 1 out	Coolien on manerale
	Points				Points			-	Points
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	6				3				0
				/ Mandatory or Leg					
Input Current risk, which is the risk before	e implementation of th	e budget item and <u>Po</u>	ost-Implementation ris	k, which is the risk a	fter the implementation	n of the budget item.			
*If this item is a mandatory or legal requir		aranteed a minimum s	score of 15 in this cate	egory					
	nt Risk				Post-Impleme				Points
Consequence		ihood			quence	Likeli			
3		3			3	1		J	6
Evaluation Components					D' L D. L. d. det				
Priority	Desired Se	rvice Level	Busines	ss Case	Risk Reduction / Ma	indatory or Legal		Total	Points
6		3)	Requirement 6				15
0		,							13
Prepared By:			Reviewed By:		<u> </u>	Commissioner:		1	
Prepared By:			Reviewed by:			Commissioner:		-	
Rocco Volpe, Deputy C	hief					an Laing, Fire Chief			
]									

2021 BUDGET Capital Decision Package Form Decision Package Item # ROAD 2 **Total Points** 15 Project / Initiative Name Road Resurfacing Program Commission: Development & Infrastructure Services **Business Unit Number: 32210** Division: Public Works - Road **Business Unit Name:** Road Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This is an annual program which addresses roads that require resurfacing because of surface distresses, and to improve ride quality. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This is a replacement program. Priority If this item addresses a priority, please explain how it does so... This request is related to Council Strategic Priority - Safe Transportation (Streets)- Develop complete street reconstruction methodology to support ongoing safe street initiatives. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. As roads age, surface distresses start to appear (i.e. cracks, ruts, alligatoring). By removing and replacing the surface course of the asphalt layer helps extend the life cycle of the road, and improves the ride quality for the road users. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so... As surface distresses form, things like pot holes can cause damage to cars, trip hazards to pedestrians, and obstacles to bicyclists. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services Building** Engineering HR Legislative Services **Planning** Operations Legal **Finance Recreation & Culture Parks** Communications **Facilities Procurement** Х Other Please discuss item with relevant areas and include their comments below... Department Comments

Page 15 of 96

			Sou	ction 3 Financials					
			Costs, Savings and Re					Ongoing Cost past 2026?	Ongoing Cost
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	2026?	ongoing oost
Description	Account #								
asset Replacement Fund									
Development Charges	 	 							
Reserves & Reserve Funds	 	4.500.000	4.500.000	4 500 000	4.500.000	4 500 000	4 500 000	Vaa	4 500 00
Gas Tax	 	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	Yes	1,500,00
Operating Fund	 	 							
Other (please specify)	 	 							
apital Costs		1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000		1,500,00
								Ongoing Costs /	
Name time Improved of Consider Day is at		2024	2022	2022	2024	2025		Cost Recoveries	Ongoing Costs /
perating Impact of Capital Project	O+ D	2021	2022	2023	2024	2025	2026	past 2026?	Cost Recoveries
Description	Cost Recovery?	T		1					
	+	+							
	+	+							
	+	 							
Operating Costs		•	-	-	-	-	•		-
Cost Recoveries		-	-	-	-	-	-		-
let Cost		1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000		1,500,00
101 0031		1,000,000	1,000,000	1,500,000	1,000,000	1,000,000	1,000,000		1,000,00
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Total Cost 10,500,000] 10	otal Cost Recoveries	-		Total Net Cost	10,500,000		Cost Recovery	(
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			Sec	tion 4 Evaluation					
9 Council Priority						ı			
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2 Documented Recommendation			3 Moves Toward/Mair	ntains Desired Serv	vice Level		Revenue	erational Cost Effic	
-2 Documented Recommendation			3 Moves Toward/Mair	ntains Desired Serv	vice Level		Revenue		
	Points				vice Level Points		Revenue Automatically calcula	ated once you fill out	
			3 Moves Toward/Main		Points		Revenue Automatically calcula		Section 3 Financia
	Points 6		Desired Service Level	I (All or nothing)	Points 3		Revenue Automatically calcula	ated once you fill out	Section 3 Financial
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Priority (Pick one) Input Current risk, which is the risk before If this item is a mandatory or legal requirence Consequence 3 Evaluation Components Priority	e implementation of the rement, the item is gua ent Risk Likel Desired Se	e budget item and Post- aranteed a minimum sco lihood 3	Risk Reduction / M -Implementation risk, were of 15 in this categor	landatory or Legal thich is the risk after y Consequences	Points 3 Requirement the implementation of Post-Implement uence Risk Reduction / Management	the budget item. ation Risk Likelil 1	Revenue Automatically calcula Business (case (Scale)	Points Points 6 Points
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2021 BUDGET Capital Decision Package Form Total Points 13 Decision Package Item # LIB1 Project / Initiative Name Computer Hardware & Software Commission: Community Services **Business Unit Number: Division:** Library **Business Unit Name:** Maintenance/ Service Level Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This package represents replacement of critical network hardware and public and staff workstations as well as renewal of critical software including public/staff printing system and library website. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY These are mostly critical systems which will need replacement/renewal as they are at end of life or require mandatory software license renewal. **Priority** If this item addresses a priority, please explain how it does so... Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. These items maintain existing service levels by replacing end-of-life infrastructure or renewing mandatory software. The website replacement is not mandatory but instead maintains service levels by ensuring the website meets the evolving needs of users. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so... The risk is that of failing systems that would no longer support the business of the library and result in interruption of service to residents. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below... **Customer Services** Building Engineering HR Legislative Services **Planning** Operations Legal Finance **Recreation & Culture** Parks Communications **Facilities Procurement** Other Please discuss item with relevant areas and include their comments below... Department Comments

		-							
			S	ection 3 Financials					
		Details of C	osts, Savings and R	levenue				Ongoing Cost	
Financing of Capital Costs Description	Account #	2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
sset Replacement Fund	485127	225,500							
evelopment Charges		·							
eserves & Reserve Funds									
Sas Tax Operating Fund									
ther (please specify)									
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apital Costs		225,500	-	-	-	-	-	•	
								Ongoing Costs /	
and the second s		2024	2022	2022	2024	2024	2020	Cost Recoveries	Ongoing Costs Cost Recoveries
Operating Impact of Capital Project Description	Cost Recovery?	2021	2022	2023	2024	2024	2026	past 2026?	Cost Recoveries
Bescription	Oost recovery:								
perating Costs		-	-	•	•	-	-		-
Cost Recoveries		-	-	•	•	•	•		•
let Cost	-	225,500	-	-	-	-	-		-
Total Cost 225,50	Tot:	al Cost Recoveries	-		Total Net Cost	225,500		Cost Recovery	,
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9 Council Priority							5 Ongoing Not O	perational Cost Effic	rioncias / Not Nov
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2 Documented Recommendation									
Priority (Pick one)	Points	r	Sectional Complete Lan		Points		Developer	Case (Scale)	Points
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	re implementation of the	budget item and Post-	Risk Reduction /	Mandatory or Lega , which is the risk aft	3 Il Requirement	n of the budget item.	Business	Case (Scale)	0
f this item is a mandatory or legal requ	re implementation of the irrement, the item is guar	budget item and Post-	Risk Reduction /	Mandatory or Lega , which is the risk aft	3 I Requirement ter the implementation		business	Case (Scale)	0
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If this item is a mandatory or legal requ Curr Consequence 3 Evaluation Components Priority	ore implementation of the irement, the item is guar rent Risk Likelih 4 Desired Ser	e budget item and Post- ranteed a minimum sco nood	Risk Reduction / Implementation risk ore of 15 in this cate Business	Mandatory or Lega , which is the risk aft gory Consection 3	3 Il Requirement Ler the implementation Post-Impleme quence Risk Reduction / Ma Requirement	ntation Risk Likelih 2 ndatory or Legal	nood	Total	Points 6
f this item is a mandatory or legal requestriction of the consequence and components are consequence are conse	pre implementation of the sirement, the item is guar rent Risk Likelih Desired Ser	e budget item and Post- ranteed a minimum sco	Risk Reduction / -Implementation risk ore of 15 in this cate Business	Mandatory or Lega , which is the risk aft gory Consection 3	3 Il Requirement Ler the implementation Post-Impleme quence Risk Reduction / Ma Requirement	entation Risk Likelih 2 Indatory or Legal	nood	Total	Points 6

2021 BUDGET Capital Decision Package Form Total Points 12 Decision Package Item # ENG 1 Project / Initiative Name | Active Transportation Implementation Plan 2021 Commission: Development & Infrastructure Services **Business Unit Number:** 62122 **Division:** Engineering Services - Transportation **Business Unit Name:** Engineering Services Service Level Maintenance/ Growth Yes Mandatory/Legislative Classification (select one): Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... These funds are to continue the Active Transportation Implementation Plan (ATIP) for 2021, which lists bike lanes on both sides of the street for Clearmeadow Boulevard and William Roe Boulevard. The ATIP provides cycling connections to existing cycling facilities and trails to enhance connectivity throughout the Town and promote cycling as an alternative to Single Occupancy Vehicles. The funds will be used to install necessary pavement markings with durable paint, signage and symbols. This is part of the 5-year Active Transportation plan, which was approved by Council as part of the Newmarket Official Plan and the Secondary Plan after extensive public consultation. The ATIP was also the subject of public input at the Transportation Congress held in 2018. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY As the population increases in the Town and as the Active Transportation Network develops, there is a GROWTH in demand for safe and direct cycling routes from existing and new areas of Town. The dedicated bike lanes would provide an increased LEVEL OF SERVICE in safety. The bike lanes provide clear designation as to where vehicles travel and where bicycles travel. Priority If this item addresses a priority, please explain how it does so... This project fulfills Council's Strategic priorities under Safe Transportation, ii) Continue to implement traffic mitigation strategy and Active Plans Transportation Plan and explore/ advance an off-road Mulock multi-use path, and v) Develop a 'complete street' design and construction / reconstruction methodology to support ongoing safe streets initiative and continue to explore design options related to speed reduction, where appropriate. This project is part of the Active Transportation Plan, and is forming part of a 'Complete Streets' design by providing multiple mode options within the same road corridor. This project is part of the key action item "Implement the Active Transportation Implementation Plan (ATIP) for both on and off road projects". Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so... By providing bike lanes on Clearmeadow Boulevard and William Roe Boulevard, residential collectors, this increases the level of service for cycling safety AND has shown to decrease the level of speeds thereby increasing the communities quality of life. Business Case If this item provides a financial return, please explain how it does so... This item does not provide a financial return at this time. Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. This project, and bicycle lanes in general, provide increased safety and reduce the significant risk of vehicle 'cyclist collision. By providing clear designation and separation, the risk is significantly reduced.

Section 2 Collaboration and Consultation

Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal **Finance** Recreation & Culture **Parks** Communications **Facilities Procurement** Other

Please discuss item with relevant area	Please discuss item with relevant areas and include their comments below						
Department	Comments						
Public Works - Operations							
	Page 49 of 96						

			Sec	ction 3 Financials					
		Details of C	Costs, Savings and Ro	evenue				Ongoing Cost	
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description Asset Replacement Fund	Account #								
Development Charges		175,000	150,750	112,500	150,000	150,000	150,000		
Reserves & Reserve Funds									
Gas Tax Operating Fund				+					
Other (please specify)									
Capital Costs		175,000	150,750	112,500	150,000	150,000	150,000		-
								Ongoing Costs / Cost Recoveries	Ongoing Costs /
Operating Impact of Capital Project	Cost Bossyony?	2021	2022	2023	2024	2025	2026	past 2026?	Cost Recoveries
Description PWS maintenance	Cost Recovery?	12,500	12,500	12,750	13,005	13,265	13,530	Yes	13,530
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Operating Costs		12,500	12,500	12,750	13,005	13,265	13,530		13,530
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Cost Recoveries			-	-	•	· •			_
		- 187,500	163,250	·	- 163,005	163,265	163,530		- 13,53
		- 187,500	•	-	•	163,265			13,53
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let Cost] то	·	- 163,250	125,250	- 163,005			Cost Recover	
Total Cost 979,331] то	·	- 163,250	-	- 163,005			Cost Recover	
Total Cost 979,331 9 Council Priority	То	·	- 163,250	125,250	- 163,005	979,331	163,530		y 0
Total Cost 979,331 9 Council Priority 6 Council Approved Strategic Plan] то	tal Cost Recoveries	- 163,250	125,250	Total Net Cost	979,331	163,530 163,530 +5 Ongoing Net Op Revenue	erational Cost Effi	o O
Total Cost 979,331 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority	То	tal Cost Recoveries	- 163,250	125,250	Total Net Cost	979,331	163,530 163,530 +5 Ongoing Net Op Revenue	erational Cost Effi	y 0
Total Cost 979,331 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation] To	tal Cost Recoveries	Sec	125,250 ction 4 Evaluation ntains Desired Ser	Total Net Cost	979,331	+5 Ongoing Net Op Revenue Automatically calcul	erational Cost Efficated once you fill ou	o O
Total Cost 979,331 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation		tal Cost Recoveries	- 163,250	125,250 ction 4 Evaluation ntains Desired Ser	Total Net Cost	979,331	+5 Ongoing Net Op Revenue Automatically calcul	erational Cost Effi	ciencies / Net New
Total Cost 979,331 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation	Points	tal Cost Recoveries	Sec	125,250 ction 4 Evaluation ntains Desired Ser	Total Net Cost vice Level Points 0	979,331	+5 Ongoing Net Op Revenue Automatically calcul	erational Cost Efficated once you fill ou	ciencies / Net New t Section 3 Financial
Total Cost 979,331 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one)	Points 9 e implementation of the	tal Cost Recoveries +	Sec 3 Moves Toward/Main Desired Service Leve Risk Reduction / Main t-implementation risk,	125,250 ction 4 Evaluation ntains Desired Ser (All or nothing) landatory or Legal which is the risk after	Total Net Cost vice Level Points 0 Requirement	979,331	+5 Ongoing Net Op Revenue Automatically calcul	erational Cost Efficated once you fill ou	ciencies / Net New t Section 3 Financial
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2021 BUDGET Capital Decision Package Form Decision Package Item # ENG 7 **Total Points** 12 Project / Initiative Name Trails & Multi-Use Path Commission: Development & Infrastructure Services **Business Unit Number: 32101 Division:** Engineering Services Business Unit Name: Capital Projects Service Level Maintenance/ Classification (select one): Growth Yes Mandatory/Legislative Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This program includes the project management, design and construction of trails and any off-road (e.g. Multi-Use Paths) projects and their amenities in accordance with the Council endorsed Active Transportation Network. This program includes the North West Quadrant Trail project. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY These projects are identified through the off-road portion of the Town's Active Transportation Implementation Plan (ATIP) which is part of the Council-approved Newmarket Centres Secondary Plan, and the Town's Official Plan, which are related to the Growth of the Town. Priority If this item addresses a priority, please explain how it does so... Safe Transportation (Streets): This Program delivers the Key Action Item of implementing the Active Transportation Implementation Plan (ATIP). The program provides for off-road transportation for cyclists and pedestrians which will be removed from the roadways. The design and construction of this program will also include amenities that will help create Extraordinary Places and Spaces. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. This program moves the Town and its residents towards living a more Active Transportation lifestyle and provides Safe Transportation. Business Case If this item provides a financial return, please explain how it does so... This item does not provide a financial return at this time. Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. This program will provide for the off-road transportation needs of cyclists, pedestrians, joggers, etc. which will provide an increased level of safety by eliminating risk of conflicts with vehicles. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building HR Engineering Legislative Services **Planning** Operations Legal **Finance Recreation & Culture** Procurement **Parks** Χ Communications Х **Facilities** Other Please discuss item with relevant areas and include their comments below... Department Comments Procurement This program requires the prompt tendering, award and execution of Consultant, Contractor and 3rd party contracts, in accordance with the Town's Bylaw and Trade Agreements.

Operations

routes/practices, deficiency sign-off/testing)

Scope determination, design reviews, sign-offs, support during construction (e.g. attend meetings, operate valves, perform emergency repairs, road closures, alter existing operational

Facilties	Scope determination	n, design reviews, sign-o	ffs, support during con	nstruction (e.g. attend	d meetings, deficiency	/ sign-off/testing)			
Legal	The delivery of this F	Program includes Contra	ct Law and therefore r	requires regular cons	sultation on project ma	tters.			
Communications	Biweekly Construction	on updates to local reside	ents/businesses and p	project related Public	Consultation notices a	are vetted through C	Communications for	all projects.	
Finance	This program require	es the processing of app	roximately 12 paymen	its each year.					
			Sec	ction 3 Financials					
		Details of C	osts, Savings and Re	evenue				Ongoing Cost	
Financing of Capital Costs Description	Account #	2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Asset Replacement Fund									
Development Charges		100,000	2,970,000	3,300,000	3,630,000	4,000,000	4,500,000	Yes	45,000,000
Reserves & Reserve Funds			330,000	367,000	403,000	444,000	500,000	Yes	5,000,000
Gas Tax									
Operating Fund									
Other (please specify)									
		<u> </u>							
Capital Costs		100,000	3,300,000	3,667,000	4,033,000	4,444,000	5,000,000		50,000,000
								Ongoing Costs /	
						****		Cost Recoveries	Ongoing Costs /
Operating Impact of Capital Projects	0	2021	2022	2023	2024	2025	2026	past 2026?	Cost Recoveries
Description	Cost Recovery?	05.000	05.000	05.000	05.000	05.000	05.000		05.000
PWS maintenance	 	35,000	35,000	35,000	35,000	35,000	35,000	Yes	35,000
	+							Yes	-
	+	 							
Operating Costs		35,000	35,000	35,000	35,000	35,000	35,000		35,000
· · · · ·		35,000	33,000	33,000	33,000	33,000	33,000		33,000
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		135,000	3,335,000	3,702,000	4,068,000	4,479,000	5,035,000		50,035,000
Total Cost 70,789,000	То	tal Cost Recoveries	-		Total Net Cost	70,789,000		Cost Recovery	0%
			Sec	ction 4 Evaluation					
+9 Council Priority		1							
							5 Ongoing Net Op	erational Cost Effic	iencies / Net New
+6 Council Approved Strategic Plan			3 Moves Toward/Main	ntains Desired Servi	ice Level		5 Ongoing Net Op	erational Cost Effic	iencies / Net New
+4 SLT Priority		+3	Moves Toward/Main	ntains Desired Serv	ice Level	R	levenue		
		+5	Moves Toward/Mair	ntains Desired Serv	ice Level	R	levenue		iencies / Net New Section 3 Financials
+4 SLT Priority	Points 9		3 Moves Toward/Main		Points	R	levenue	ated once you fill out	
+4 SLT Priority +2 Documented Recommendation			Desired Service Level	I (All or nothing)	Points 0	R	Revenue Automatically calcula	ated once you fill out	Section 3 Financials Points
+4 SLT Priority +2 Documented Recommendation Priority (Pick one)	9	,	Desired Service Level	I (All or nothing)	Points 0 Requirement	R A	Revenue Automatically calcula	ated once you fill out	Section 3 Financials Points
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2021 BUDGET Capital Decision Package Form Total Points 10 Decision Package Item # IT 1 Project / Initiative Name Upgrade/Replace Desktop and Peripheral Equipment Commission: Corporate Services **Business Unit Number:** 13621 **Division:** Information Technology Business Unit Name: Information Technology Maintenance/ Service Level Mandatory/Legislative Growth Classification (select one): Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This decision package is critical to the on going replacement of end user desktop equipment and peripheral devices that have reached the end of their lifecycle. Equipment includes desktop computers, laptops, printers, audio/visual equipment, tablets, etc. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Service Level Maintenance will ensure desktop equipment is kept up to date and current with the latest in hardware and software as required. Priority If this item addresses a priority, please explain how it does so... To support the many initiatives outlined within Long-term Financial Sustainability, Safe Transportation, Economic Leadership and Vibrancy on Yonge, Davis and Mulock priorities, the upgrade and/or replacement of Desktop and peripheral equipment is crucial. Leveraging technologies, data driven tools and smart city solutions cannot happen effectively without end user equipment being kept to-to-date, secure and highly available. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. The capital request is required to maintain the existing level of service. End user desktop environment needs to be kept current and up to date, otherwise staff are hindered from performing their daily work by interruptions for troubleshooting errors and/or the repair of equipment. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Without funds to upgrade/replace end of life and/or aging desktop equipment outages will likely occur with service loss and or quality of service impact for critical users Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consultation is required. Identify by checking all boxes that apply below... **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal **Finance** Recreation & Culture **Procurement** Communications **Parks Facilities** Other Please discuss item with relevant areas and include their comments below... Department Comments

			Se	ction 3 Financials					
		Details of C	osts, Savings and R						
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	Ongoing Cost past 2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	182,749	182,749	182,749	182,749	182,749	182,749	Yes	1,827,490
Development Charges		102,140	102,740	102,740	102,740	102,743	102,740	103	1,021,430
leserves & Reserve Funds Gas Tax									
perating Fund									
other (please specify)									
apital Costs		182,749	182,749	182,749	182,749	182,749	182,749		1,827,49
								Ongoing Costs /	Ongoing Costs /
perating Impact of Capital Project	00	2021	2022	2023	2024	2025	2026	Cost Recoveries past 2026?	Cost Recoveries
Description	Cost Recovery?								
Operating Costs		-	-	-	-	-	-		-
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		182,749	182,749	182,749	182,749	182,749	182,749		1,827,490
Total Cost 2,923,984	Tot	al Cost Recoveries	-		Total Net Cost	2,923,984		Cost Recover	0
			Se	ction 4 Evaluation					
n O company in the latest of		_							
9 Council Priority 6 Council Approved Strategic Plan			3 Moves Toward/Mai	ntains Dosired Ser	vice Level		-5 Ongoing Net O <mark>p</mark> Revenue	erational Cost Effic	ciencies / Net New
4 SLT Priority 2 Documented Recommendation		· ·	3 Moves Toward/Mai	illailis Desileu Sei	vice Level			ated once you fill ou	t Section 3 Financia
	Points				Points				Points
riority (Pick one)	4		Desired Service Leve	I (All or nothing)	3		Business (Case (Scale)	0
			Risk Reduction / N	landatory or Legal	Requirement				
put <u>Current risk</u> , which is the risk befor f this item is a mandatory or legal requi					er the implementation	of the budget item.			
Curre	ent Risk		ore or 15 in this catego		Post-Implemen				Points
Consequence 3		hood	_	Conseq 3		Likelih 3			3
valuation Components									
Priority	Desired Se	rvice Level	Business		Risk Reduction / Man Requirement	ndatory or Legal		Tota	Points
4		В	0		3				10
			Deviewed Day			Commissioner:			
Drangrad Dru									
Prepared By: Jordan Kelly			Reviewed By: ary-Anne Wigmore			Esther Armchuk			

2021 BUDGET Capital Decision Package Form Decision Package Item # ENG 6 **Total Points** Project / Initiative Name Recreation Playbook Implementation - Skate Park Commission: Development & Infrastructure Services **Business Unit Number: 32101 Division:** Engineering Services Business Unit Name: Capital Projects Service Level Maintenance/ Classification (select one): Growth Yes Yes Mandatory/Legislative Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is.. To project manage, design and construct the next phase of the Recreation Playbook through the hiring of consultants, contractors and term vendors for the individual projects. This program includes the construction of the Magna Skate Park. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY The projects will be new features/infrastructure (e.g.. Skate Park, Splash Pad, etc.) which will be required as a result of the Growth of the Town in accordance with the Council Approved Recreation Playbook. Priority If this item addresses a priority, please explain how it does so... The Magna Skate Park is regarded as a Priority Recreation Playbook project. The construction of this project will contribute to the Extraordinary Places and Spaces in the Town of Newmarket with respect to "iv. Develop a Parks Master Plan focused on both new development and re-development opportunities; update the Recreation Playbook, as required". Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. This program helps to move the Town towards a level of Recreational Opportunities that meets the Recreation Playbook as well as enhances the Extraordinary Places and Spaces in Town. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so... This program is essential to developing healthy individuals and healthy communities. It also provides an opportunity for citizens to engage the community and be healthy. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building Engineering Legislative Services **Planning** Operations Legal **Finance Recreation & Culture** Х **Procurement Parks** Χ Communications Х **Facilities** Other Please discuss item with relevant areas and include their comments below... Department Comments

Scope determination, design reviews, sign-offs, support during construction (e.g., attend meetings, deficiency sign-off/testing)

Scope determination, design reviews, sign-offs, support during construction (e.g.. attend meetings, deficiency sign-off/testing)

Operations

Recreation & Culture

Parks	Scope determination	on, design reviews, sig	n-offs, support during	g construction (e.g.	attend meetings, o	deficiency sign-off	/testing)		
Legal	The delivery of this F	Program includes Contra	ct Law and therefore re	equires regular cons	sultation on project ma	tters.			
Communications	Construction update	es to local residents/busin	nesses and project rela	ated Public Consultat	tion notices are vetted	through Communi	cations for all projec	ts.	
Finance	This program require	es the processing of app	roximately 30 payment	ts each year.					
			Sec	tion 3 Financials					
		Details of Co	osts, Savings and Re	venue				Ongoing Cost	
Financing of Capital Costs Description	Account #	2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Asset Replacement Fund	1		·	·					
Development Charges	1	1,755,000	45,000	396,000	435,600	480,000	600,000	No	-
Reserves & Reserve Funds	+	195,000	5,000	44,000	48,400	53,300	66,700	No	-
Gas Tax	+	100,000	3,000	-7-,000	10,700	30,000	00,700	140	
	+	+							
Operating Fund	+	 							
Other (please specify)		<u> </u>							
Capital Costs		1,950,000	50,000	440,000	484,000	533,300	666,700		•
Cupilai Coolo		.,555,555	55,555	110,000	.0.,000	555,555			
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Projects		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
Operating Impact of Capital Projects	Cook Donovious?	2021	2022	2023	2024	2025	2020	past 2026?	Cost Recoveries
Description	Cost Recovery?	00.000	22.222	00.000	22.222	22.222	00.000		00.000
PWS maintenance		20,000	20,000	20,000	20,000	20,000	20,000	Yes	20,000
								Yes	-
Operating Costs		30,000	20,000	20,000	20,000	20,000	20.000		20,000
Operating Costs		20,000	20,000	20,000	20,000	20,000	20,000		20,000
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		1,970,000	70,000	460,000	504,000	553,300	686,700		20,000
Net Cost		1,970,000	70,000	400,000	304,000	333,300	000,700		20,000
Total Cost 4,264,000	То	otal Cost Recoveries	-		Total Net Cost	4,264,000		Cost Recovery	0%
			Sec	tion 4 Evaluation					
		_				_			
+9 Council Priority							E Owneine Not On		ionaica / Not Now
+6 Council Approved Strategic Plan								erational Cost Ettic	
		1.2	Moves Toward/Main	taine Decired Servi	ica Laval			erational Cost Effic	iencies / Net New
+4 SLT Priority		+3	Moves Toward/Main	tains Desired Serv	ice Level		Revenue		
+4 SLT Priority		+3	Moves Toward/Main	tains Desired Serv	ice Level		Revenue		
		+3	Moves Toward/Main	tains Desired Serv			Revenue		Section 3 Financials
+4 SLT Priority	Points 6		B Moves Toward/Main Desired Service Level		Points 0		Revenue	ated once you fill out	Section 3 Financials Points 0
+4 SLT Priority +2 Documented Recommendation			Desired Service Level	(All or nothing)	Points 0		Revenue Automatically calcula	ated once you fill out	Section 3 Financials Points
+4 SLT Priority +2 Documented Recommendation Priority (Pick one)	6	D	Desired Service Level	(All or nothing)	Points 0 Requirement		Revenue Automatically calcula	ated once you fill out	Section 3 Financials Points
+4 SLT Priority +2 Documented Recommendation Priority (Pick one) Input Current risk, which is the risk before	6 re implementation of th	Due budget item and Post-I	Desired Service Level Risk Reduction / Mailinglementation risk, which is the second service of the second	(All or nothing) andatory or Legal Fi	Points 0 Requirement		Revenue Automatically calcula	ated once you fill out	Section 3 Financials Points
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2021 BUDGET Capital Decision Package Form

Total Points	20		Capita	i Decision i acka		sion Package Item #	PARK 8		1
Project / Initiative Name)roinogo				Sion i dokage item #	1711110		
				1	_				
Commission:	Development & Infras	structure Services			Bus	siness Unit Number:	52811		
Division:	Public Works - Parks	3			E	Business Unit Name:	Parks		
Classification (select one):	Growth		Service Level Change		Maintenance Replacement	Yes	Mar	ndatory/Legislative	
				Section 1 Descript	on				
Summary Please provide a brie	of summary of what the	e proposed budget item is.							
trenched and pipe wi 2020, Whipper Wats	ll be put in with grave on, & Fairgrounds 1,2	em on the fields and diamo I on top and top soiled back 2, 3; 2021, Armstrong Diam	k to grass, this poond 1 & 2, RJT	oiping would effectiv Complex 3, Rene B	ely drain all the water ray; 2022, RJT Comp	off the field into a catc lex 1 & 2, College Mar	hbasin. This is a multi nor, Max Styles,	i-year project. Propo	
Classification Please provide an ex	planation for the clas	sification (i.e. Growth, Serv	vice Level Chan	ge, Mandatory/Legi:	slative) QUOTE BILL N	O. OR AGREEMENT SU	PPORT FOR MANDATO	ORY	
		and makes for a safer field too wet and would have ha	•		M tickets and calls rec	eived about wet fields	and diamonds, and w	rill allow user groups	to use the fields and
Priority If this item addresses	a priority, please exp	olain how it does so							
sport fields which has 2014 states for how r heavy use during the continued investmen	s limited us when ope many fields and diamo wet weather conditio t into the asset replac	it is stated that drainage muning in the spring and sum on the country and sum on the country are to the country and the country are to the country and the country are country are country and the country are country and the country are country are country are country and the country are country are country are country are considered as a countr	nmer with the cur current and fored grevenue while t ing continuous in	rrent climate change casted population, whe fields are closed approvement and a	es of extreme weather rithout this project, we . Complete a compre	conditions. The Recre will need additional fur hensive and up to date	eation Facility/Field Assending in the future to d	sets Comparison an lo complete field rep	d Gap Study from lacements from the
Desired Service Level If this item maintains	or moves toward a de	esired service level, please	e explain now it o	10es so					
of less money returned	ed to users who were	with drying time of the fields unable to use a wet field.	It gives Town o	•		•	he fields the safer they	y are. It will also all	ow for the potential
Business Case If this item provides a	i iiriariciai returri, piea	ise explain now it does so	••						
Maki- in-									
Risk Mitigation If this item mitigates a	a signilicant risk, piea	se explain now it does so							
		wet conditions on Diamond which also results in rever							
			Section 2 (Collaboration and	Consultation				
Please identify relevant business areas	for this item. An are	ea is relevant if collaborat	tion or consola	tion is required.	dentify by checking a	all boxes that apply b	elow		
Customer Services		Building		Engineering	commy by oncoming t	HR		п	
Legislative Services		Planning		Operations		Legal		Finance	
Recreation & Culture	X	Procurement		Parks	х	Communications		Facilities	
								Other	
Please discuss item with relevant areas	and include their co	omments helow							
Department	and include their co	onimento below			Comments				
· · · · · · · · · · · · · · · · · · ·	Manager and Superv	risor responsible for diamor	nd and field boo	kings are aware of		est for the improvemen	its		

Page 57 of 96

			Se	ection 3 Financials					
		Details of	Costs, Savings and R					Ongoing Cost past	
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	170,000	170,000	170,000					
Development Charges		170,000	170,000	170,000					
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Other (please specify)									
0		470.000	470.000	470.000					
Capital Costs		170,000	170,000	170,000	•	-	-		-
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
Description	Cost Recovery?	2021	2022	2023	2024	2025	2020	past 2026?	Cost Recoveries
Description	Cost Recovery?								
Operating Costs		-	-	-	-	-	-		-
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		170,000	170,000	170,000			_		
1101 0031		170,000	110,000	170,000					
Total Cost 510,000	To	otal Cost Recoveries	-		Total Net Cost	510,000		Cost Recovery	0%
			Se	ction 4 Evaluation					
0.0 0.0 0.0		-							
+9 Council Priority							+5 Ongoing Net Or	erational Cost Effic	encies / Net New
+6 Council Approved Strategic Plan			+3 Moves Toward/Mai	ntains Desired Se	rvice Level		Revenue		
+4 SLT Priority								ated once you fill out	Section 3 Financials
+2 Documented Recommendation							riatorrianoany barbar	atou onto you iiii out	Section of manerals
	Points				Points				Points
Priority (Pick one)			Desired Service Leve	(All or nothing)			Business (Case (Scale)	
	6				3				0
			Risk Reduction / N	Mandatory or Lega	al Requirement				
Input Current risk, which is the risk before	e implementation of th	e budget item and Pos	st-Implementation risk, v	which is the risk aft	er the implementation	of the budget item.			
*If this item is a mandatory or legal requir	ement, the item is gua	aranteed a minimum s	core of 15 in this catego	ry		3			
	ent Risk				Post-Impleme	ntation Risk			Details
Consequence		lihood		Conse		Likeli	hood		Points
3		4				1			11
Evaluation Components									
Priority	Desired Se	ervice Level	Business	Case	Risk Reduction / Ma Requirement	ndatory or Legal		Total	Points
6		3	0		11				20
•									
Prepared By:			Daviews I D.			Commissioner		1	
Prepared By:			Reviewed By:			Commissioner:			
Jeff Bond			Mark Agnoletto		Peter Noehammer				

2024 BUDGET

		2021 BUI Capital Decision F				
Total Deinte	10	Capital Decision i	•	radicion Bashana Itana # FAC	2	
Total Points		- Contract Description	U	ecision Package Item # FAC	2	
·	Community Centre Surge Tank Leak Inv	estigation and Repair				
	Development & Infrastructure Services			Business Unit Number: 5730	1	
Division	: Public Works - Facilities			Business Unit Name: Facili	ties Administration	
Classification (select one)	: Growth	Service Level Change	Maintenar Replacem	Yes	Mandatory/Legislative	
		Section 1 De	scription			
Summary Please provide a br	ief summary of what the proposed budget	item is				
	ntre Surge Tank is currently leaking. In 20 . Further funding is required to complete a		e some repairs to the wa	ter feature filtration room. Durin	g the course of this work staff disco	vered a leak coming
Classification Please provide an e	explanation for the classification (i.e. Grow	th, Service Level Change, Mandato	ry/Legislative) QUOTE BII	LL NO. OR AGREEMENT SUPPO	RT FOR MANDATORY	
	nas indicated that the leak is seeping into further leakage into the storm drainage sy		n. Since the surge tank h	olds chemically treated water fo	or the water feature this should be re	epaired as soon as
Priority If this item addresse	es a priority, please explain how it does so					
	rge tank ensures an ongoing continuous i of the downtown area by providing an out				t Riverwalk is a draw to residents a	nd focuses on the
Desired Service Level If this item maintain:	s or moves toward a desired service level	, please explain how it does so				
	rge tank would ensure it is operating at pe ter feature may need to be shut down.	eak performance and would mitigate	the need for additional c	hemical treatment which is curre	ently occurring through water loss.	if the surge tank is
Business Case If this item provides	a financial return, please explain how it d	oes so				
tank at the required Risk Mitigation If this item mitigates The surge tank is co	k requires the use of more chemical than operating level which adds to the cost of a significant risk, please explain how it durrently leaking treated water into the store	keeping the water feature operation pes so m water system. There is potential for	al. Additional staff time is	required to monitor water and o	chemical levels to maintain public h	ealth requirements.
	fusers and staff if the tank is not operating osure with having to close down the wate	•	•		the leak continues to get worse. The	ere would be
		Section 2 Collaboration	and Consultation			
Please identify relevant business area	s for this item. An area is relevant if co	llaboration or consolation is requ	ired. Identify by checki	ing all boxes that apply below	····	
Customer Services	Building	Engineering		HR	IT	
Legislative Services Recreation & Culture	Planning	Operations	X	Legal	Finance Facilities	
Recreation & Culture	x Procurement	x Parks	X	Communications	Other	
	s and include their comments below					
Department			Comments			
Procurement						

Page 59 of 96

Recreation and Culture / Parks									
Operations									
				Section 3 Financials	5				
	Details of Costs, Savings and Revenue							Ongoing Cost	
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description	Account #	475.000			ı				
Asset Replacement Fund		175,000							
Development Charges Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
0.001/4.01.00.04.0		475.000							
Capital Costs		175,000	•	•	-	-	-		-
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
Description	Cost Recovery?	2021	2022	2020	2027	2020	2020	past 2026?	COSt NCCOVCIICS
Воссирани	Cool Hoodvory.								
Operating Costs					_		_		
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		175,000	-	-	-	-	-		-
Total Cost 175,000	То	tal Cost Recoveries	-		Total Net Cost	175,000		Cost Recovery	0%
			5	Section 4 Evaluation	า				
+9 Council Priority		1							
+6 Council Approved Strategic Plan								erational Cost Effic	ciencies / Net New
+4 SLT Priority			+3 Moves Toward/M	aintains Desired Se	ervice Level		Revenue		
+2 Documented Recommendation							Automatically calcul	ated once you fill ou	Section 3 Financials
Priority (Pick one)	Points		Desired Service Le	vel (All or nothing)	Points		Business (Case (Scale)	Points
	4				3				0
			Risk Reduction	/ Mandatory or Leg	al Requirement				
Input Current risk, which is the risk before	e implementation of th	e budget item and Po	st-Implementation risl	k, which is the risk a		of the budget item.			
*If this item is a mandatory or legal requir	ement, the item is gua	aranteed a minimum s	score of 15 in this cate	egory					
	nt Risk				Post-Impleme	ntation Risk			Deinte
Consequence	Likel	ihood		Conse	quence	Likeli	hood		Points
3		4			3	1			9
Evaluation Components									
Priority	Desired Se	ervice Level	Busines	s Case	Risk Reduction / Ma Requirement	ndatory or Legal		Total	Points
4		3	0		9				16
Prepared By:			Reviewed By:			Commissioner:			
Harry Vanwensem			Mark Agnoletto		Peter Noehammer				
, , , , , , , , , , , , , , , , , , , ,			Mark Agnoletto Peter Noehami						

2021 BUDGET Capital Decision Package Form Decision Package Item # PARK 6 **Total Points** 16 Project / Initiative Name Truck and Equipment for Marianneville Glenway Property Maintenance Commission: Development & Infrastructure Services **Business Unit Number:** 52811 Division: Public Works - Parks Business Unit Name: Parks Service Level Maintenance/ Growth Yes Mandatory/Legislative Classification (select one): Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... In Operating Decision Packages, there is a request for maintenance of the Marianneville Glenway property that was newly donated to the Town. Parks are requesting a FTE(H5-L4) position along with capital for equipment(Truck \$70,000, lawnmower \$40,000, trailer \$5,000). Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Growth for new area and service level requirements. **Priority** If this item addresses a priority, please explain how it does so... Extraordinary Places and Spaces as set out in councils strategic priorities, develop a parks plan focused on new development along with Newmarket's Parks Policy Development Manual created in 2012. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. To maintain trees, garbage, trails, playground and whatever is planned for the site at current town standards. We are currently receiving a number of tickets on this area asking for maintenance. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so... To maintain the new property that was donated to the town, without funding, there would be corporate image issues up to moderate levels as set out on the risk matrix. There would also be environment issues from not maintain the grass and trees. There are also health and safety moderate issues from weeds, allergic issues, trees not safe from being maintained. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services Building** Engineering HR Legislative Services **Planning** Operations **Finance** Legal **Recreation & Culture Parks** Communications **Procurement Facilities** Other Please discuss item with relevant areas and include their comments below...

Comments

Department

			Se	ection 3 Financials					
		Details of C	Costs, Savings and R	Revenue				Ongoing Cost past	
nancing of Capital Costs		2021	2022	2023	2024	2025	2026	Ongoing Cost past 2026?	Ongoing Cost
Description	Account #								
sset Replacement Fund									
Development Charges		103,500							
Reserves & Reserve Funds									
as Tax		44.500							
perating Fund		11,500							
ther (please specify)									
apital Costs		115,000	-	-	-	-	-		
								Ongoing Costs /	
4 1 4 4 1 1 1 1			2000	****	2004	2005	••••	Cost Recoveries	Ongoing Costs
perating Impact of Capital Project	0	2021	2022	2023	2024	2025	2026	past 2026?	Cost Recoverie
Description	Cost Recovery?							1	
laterials & Supplies & Fuel	No	9,000	9,000	9,000	9,000	9,000	9,000	Yes	90,0
iateriais & Supplies & Fuel	INU	9,000	9,000	9,000	9,000	9,000	9,000	162	90,0
perating Costs		9,000	9,000	9,000	9,000	9,000	9,000		90,0
Cost Recoveries		-	-	-	-	-	-		-
1-4-0									
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Total Cost 259,000] To	124,000 -	9,000 -	9,000	- 9,000 -	9,000 259,000	- 9,000	Cost Recovery	
] To		-		Total Net Cost	,	- 9,000	Cost Recovery	
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Total Cost 259,000 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority] To	tal Cost Recoveries	- Se	ection 4 Evaluation	Total Net Cost	259,000	+5 Ongoing Net Op Revenue		iencies / Net New
Total Cost 259,000		tal Cost Recoveries	- Se	ection 4 Evaluation	Total Net Cost	259,000	+5 Ongoing Net Op Revenue	perational Cost Effic	iencies / Net New
Total Cost 259,000 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation	To Points	tal Cost Recoveries	Se 3 Moves Toward/Mai	ection 4 Evaluation	Total Net Cost	259,000	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic	iencies / Net New
Total Cost 259,000 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation	Points	tal Cost Recoveries	- Se	ection 4 Evaluation	Total Net Cost	259,000	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic	iencies / Net New Section 3 Financia
Total Cost 259,000 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority		tal Cost Recoveries	Se 3 Moves Toward/Mai Desired Service Leve	ection 4 Evaluation intains Desired Ser el (All or nothing)	Total Net Cost rvice Level Points 3	259,000	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic	iencies / Net New Section 3 Financia
9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one)	Points 9	tal Cost Recoveries	Se 3 Moves Toward/Mai Desired Service Leve	ection 4 Evaluation intains Desired Ser el (All or nothing) Mandatory or Lega	Total Net Cost rvice Level Points 3	259,000	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic	iencies / Net New Section 3 Financia
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Total Cost 259,000 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) sput Current risk, which is the risk before f this item is a mandatory or legal require	Points 9 e implementation of the ement, the item is gua	tal Cost Recoveries	Se 3 Moves Toward/Mai Desired Service Leve Risk Reduction / I	ection 4 Evaluation intains Desired Ser el (All or nothing) Mandatory or Lega	rvice Level Points 3 Il Requirement er the implementation of	259,000 of the budget item.	+5 Ongoing Net Op Revenue Automatically calcul	perational Cost Effic	iencies / Net New Section 3 Financia
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Total Cost 259,000 Council Priority Council Approved Strategic Plan SLT Priority Cocumented Recommendation Fiority (Pick one) Put Current risk, which is the risk before this item is a mandatory or legal require Current Consequence 2 Valuation Components Priority	Points 9 e implementation of the ement, the item is guant Risk Likeli	e budget item and Post-ranteed a minimum sco	Se 3 Moves Toward/Mai Desired Service Leve Risk Reduction / I Implementation risk, ore of 15 in this categor	ection 4 Evaluation intains Desired Ser el (All or nothing) Mandatory or Lega which is the risk after ory Consec	rvice Level Points 3 Il Requirement et the implementation of Post-Implement quence Risk Reduction / Man Requirement	of the budget item. Intation Risk Likeli Andatory or Legal	+5 Ongoing Net Op Revenue Automatically calcul Business (perational Cost Effic lated once you fill out Case (Scale)	iencies / Net New Section 3 Financia Points 0 Points 4 Points
Total Cost 259,000 Council Priority Council Approved Strategic Plan SLT Priority Documented Recommendation Friority (Pick one) Put Current risk, which is the risk before this item is a mandatory or legal require Current Consequence 2 Valuation Components Priority	Points 9 e implementation of the ement, the item is guant Risk Likeli	e budget item and Post-ranteed a minimum sco	Se 3 Moves Toward/Mai Desired Service Leve Risk Reduction / I Implementation risk, ore of 15 in this categor	ection 4 Evaluation intains Desired Ser el (All or nothing) Mandatory or Lega which is the risk after ory Consec	rvice Level Points 3 Il Requirement et the implementation of Post-Implement quence Risk Reduction / Man Requirement	of the budget item. Intation Risk Likeli Andatory or Legal	+5 Ongoing Net Op Revenue Automatically calcul Business (perational Cost Effic lated once you fill out Case (Scale)	iencies / Net Nev Section 3 Financi Points 0 Points 4 Points
Total Cost 259,000 Council Priority Council Approved Strategic Plan SLT Priority Documented Recommendation riority (Pick one) put Current risk, which is the risk before this item is a mandatory or legal require Current Consequence 2 valuation Components Priority 9	Points 9 e implementation of the ement, the item is guant Risk Likeli	tal Cost Recoveries the budget item and Post-ranteed a minimum scothood rvice Level	Se 3 Moves Toward/Mai Desired Service Leve Risk Reduction / I Implementation risk, vire of 15 in this categor Business	ection 4 Evaluation intains Desired Ser el (All or nothing) Mandatory or Lega which is the risk after ory Consec	rvice Level Points 3 Il Requirement er the implementation of post-Implement quence Risk Reduction / Man Requirement 4	259,000 of the budget item. htation Risk Likeli andatory or Legal	+5 Ongoing Net Op Revenue Automatically calcul Business (perational Cost Effic lated once you fill out Case (Scale)	iencies / Net New Section 3 Financia Points 0 Points 4 Points

				Capita	2021 BUDGET al Decision Packaç					
	Total Points	15]			Deci	ision Package Item #	ENG 3		
Proje	ect / Initiative Name	larry Walker Parkw	ay East Side Sidewa	ılk						
	Commission:	Development & Infra	astructure Services		1	Bus	siness Unit Number:	62122		
	Division:	Ingineering Service	es		1	F	Business Unit Name:	Engineering Services	S	
				Service Level	_			Linging Convictor	<u> </u>	
Classifi	cation (select one):	Growth	Yes	Change		Maintenance Replacemen		Ma	indatory/Legislative	
					Section 1 Descripti	on				
Summary	Please provide a brief	summary of what t	he proposed hudget	item is						
·	Currently, Harry Walk, grant. Development a of Gorham Street (EM The purpose of this re into 4 phases, and is pmetres.	er Parkway has a s pplications are occi IS, YRP, snow dum quest is to provide planned to be consi	idewalk on the west surring on the east sid p and YRDSB parkin funding to install side tructed over 4 years.	side. In 2019, bike lan le of Harry Walker Par leg). While some devel lewalks over the next f This will be the seco	rkway: new hotel at a lopment will provide ew years to link up p nd year or stage of th	ourney's End Court, I sidewalks as part of t ieces to create a con ne project, and will be	arkway from Ringwell I large retail/commercia the approval process, t itinuous sidewalk on th e from Davis Drive nort	l development at Dav here will be large gap e east side, similar to h to around 195 Harr	vis Drive, and York R os or 'orphaned' secti o the west side. The p y Walker Parkway N	egion facilities south ions of sidewalks. project is divided
Classification	Please provide an exp	planation for the cla	ssification (i.e. Growt	th, Service Level Cha	nge, Mandatory/Legi	slative) QUOTE BILL	NO. OR AGREEMENT S	SUPPORT FOR MANDA	ATORY	
		ld safety, aesthetic					t the commercial growl to Newmarket's Harry \			
Priority	If this item addresses	a priority, please ex	xplain how it does so							
	continue to explore de	esign options relate pedestrians. As we	d to speed reduction, II, creating sidewalks	, where appropriate. will help connect exis	This project will com	plement the existing e	ction / reconstruction n efforts of a sidewalk on sit-supportive area. It tie	the west side, and the	he bike lanes, to crea	ate a complete street
esired Service Level	If this item maintains of	or moves toward a	desired service level,	, please explain how i	t does so					
	The sidewalk project value Any pedestrians or tra	nsit users on the ea	ast side would need t	to cross the Harry Wa			with higher daily volum	nes, higher speeds, a	and higher percentag	es of truck traffic.
Dusilless Case	ii tiiis iteiii piovides a	ililariolar rotarri, pic	ase explain now it at	003 30						
Dick Mitigation	If this item mitigates a	significant risk nle	ase evnlain how it do	ne seo						
Kisk Willigation	ii tiiis iteiii iiitigates a	significant fisk, pic	ase explain now it de	003 00						
	This project provides i	increased safety an	d reduces the signific	cant risk of vehicle / p	pedestrian collisions.	By providing safe pe	edestrian infrastructure	, the risk is significan	itly reduced.	
				Section 2	Collaboration and (Consultation				
Please identify rele	vant business areas	for this item. An a	rea is relevant if co	llaboration or conso	olation is required.	Identify by checking	g all boxes that apply	below		
Customer Services			Building		Engineering		HR		IT	
egislative Service			Planning		Operations		Legal		Finance	
Recreation & Cultu	re		Procurement		Parks	Х	Communications		Facilities	
									Other	
Please discuss iten	n with relevant areas	and include their	comments below							
	tment					Comments				
Public Works -Parks										

			Se	ection 3 Financials	S				
		Details of	Costs, Savings and F	Revenue				Ongoing Cost	0
Financing of Capital Costs	A = = = = #	2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description Asset Replacement Fund	Account #								
Development Charges		270,000	365,000	313,000					
Reserves & Reserve Funds		270,000	300,000	313,000					
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		270,000	365,000	313,000	_		-		
aphai 000i0		2,0,000	000,000	0.0,000					
								Ongoing Costs /	Ongoing Costs
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
Description	Cost Recovery?							past 2026?	
Maintenance (snow clearing)	No	8,500	8,500	8,500	8,500	8,500	8,500		
Operating Costs		8,500	8,500	8,500	8,500	8,500	8,500		-
Cost Recoveries		_		_		_	_		_
									_
let Cost		278,500	373,500	321,500	8,500	8,500	8,500		-
	_	_							
Total Cost 999,000	Tot	tal Cost Recoveries	-		Total Net Cost	999,000		Cost Recover	y
			S.	ection 4 Evaluation	_				
			36	CLION 4 Evaluation	<u> </u>				
9 Council Priority									
6 Council Approved Strategic Plan							+5 Ongoing Net Op	erational Cost Effi	ciencies / Net Nev
4 SLT Priority			+3 Moves Toward/Ma	intains Desired Se	ervice Level		Revenue		
2 Documented Recommendation					Automatically calcu			ated once you fill ou	t Section 3 Financ
	- · ·								
Priority (Pick one)	Points		Desired Service Lev	el (All or nothing)	Points		Business (Case (Scale)	Points
	9				0				0
			Risk Reduction /	Mandatory or Legs	al Requirement				
nput Current risk, which is the risk before	implementation of th	e hudget item and Po				on of the hudget item			
f this item is a mandatory or legal requir					and the implementation	on or the budget item			
	nt Risk			90.7	Post-Impleme	entation Risk			
Consequence		ihood		Conse		Likeli	hood		Points
3		3			3	LIKEII			6
Evaluation Components	<u> </u>		_		-			1	
					Risk Reduction / Ma	andatory or Legal			
Priority	Desired Se	rvice Level	Business	Case	Requirement	andatory or Logar		Tota	l Points
9		D	0		requirement 6	3			15
<u> </u>									
								1	
Dropared By:			Reviewed By:			Commissioner:		-	
Prepared By:									
			Pachal Drudhamma			Poter Nochammer			
Mark Kryzanowski		F	Rachel Prudhomme			Peter Noehammer			

2021 BUDGET Capital Decision Package Form **Total Points** 13 Decision Package Item # FAC 4 Project / Initiative Name Door Hardware and Security System Audit/Implementation Commission: Development & Infrastructure Services **Business Unit Number: 57301 Division:** Public Works - Facilities Business Unit Name: Facilities Administration Service Level Maintenance/ Growth Mandatory/Legislative Classification (select one): Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This request is to have an audit completed on all Facility Door Hardware and Security Systems and Procedures in all Town facilities. The recommendations outlined in the audit would then be implemented in phases over a period of two years. The audit would address the current key system for all town facilities, identify potential risks and review electronic security systems currently in place to ensure that the technology is up to date. Key systems have historically not been managed using a formal tracking system. Many keys have been duplicated over the years without proper authorization being received as low security keyway systems have been utilized. This has left the Town's facilities at a higher risk of unauthorized entry and the potential of damage and other security risks occurring. Implementing a more streamlined and higher security keyway system throughout all town properties would reduce the number of keys in a current "active" state and reclaim some control over persons allowed entry into town buildings. Included in this audit/review, we would address consistent practices with respect to security systems (i.e. when a building / facility should have remote monitoring, where panic systems should be in place, certain protocol for design, etc.). Finally, a review of aging electronic security technology needs to be conducted. This includes Camera Monitoring Equipment and Electronic Access Control Systems. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY It is recommended that we move toward defining a classification of our facilities / buildings and using this classification to define certain features and how our assets should be equipped. Some facilities are equipped with security systems and others not, with no specific reasoning to support the equipment or lack of. This item would allow us to have a more comprehensive review at our facilities and by establishing a classification, apply logic behind what systems and functions are in certain facilities. It will also give us the ability to apply a hierarchy to our keying system and identify areas where we can tighten up access to certain areas. Priority If this item addresses a priority, please explain how it does so... Long-Term Financial Sustainability - This is an example of how we are attempting to ensure on-going continuous improvement and continually analyse the way in which we operate. This will also address elements of risk and implementation of a strategy to deal with municipal vacant properties. Desired Service Level. If this item maintains or moves toward a desired service level, please explain how it does so... This will create an improved service level to move us toward a standard classification of our buildings. The desired outcome is to determine what level of services, amenities and functions are addressed in each building. This would take into consideration the size of the building, it's use, etc. Business Case If this item provides a financial return, please explain how it does so... With respect to keys - Currently staff spend a significant amount of time searching for keys, rekeying doors and having keys cut. Using a low security key system does not allow for keys to be coded and to have corresponding registers associated with them. There is no organization to this system. The Town's portfolio of facilities and buildings have grown to a point that the low security technology no longer makes sense with regards to security levels as there is significant risk associated with using a key system that can be reproduced easily (i.e. get keys cut at any hardware store), nor is efficient to manage internally. With regard to Security Systems - Currently there is no classification of building to determine which properties are monitored and to what extent. This inconsistency in the procedures results in staff responding to after-hours calls at some locations while other locations remains unattended and security breach would not be discovered until it is reported or until the next time it is visited. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Upgrading these systems and establishing a process for addressing security concerns and analyze the risk for breaches will show due diligence and ensure the safety and security of the occupants, users and assets within the facility. This will in turn reduce the risk for financial damages and safety concerns associated with improper use of keys and improper monitoring of facilities. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below... **Customer Services** Building HR IT Engineering **Legislative Services** Planning Operations Legal Finance

Department Comments Procurement	Please discuss item with relevant areas	Please discuss item with relevant areas and include their comments below							
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	Procurement								

Parks

Procurement

Recreation & Culture

Facilities

Other

Communications

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2021 BUDGET Capital Decision Package Form Total Points 13 Decision Package Item # IT2 Project / Initiative Name Town Marquee Signs (Magna) Commission: Corporate Services **Business Unit Number:** 13621 **Division:** Information Technology Business Unit Name: Information Technology Service Level Maintenance/ Mandatory/Legislative Growth Classification (select one): Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... The Town's Marquee signs located at Magna and Townhall have reached their end of life and require replacement. At over 10 years old, the aging signs are either not working at all or in need of repair at any given time and the original supplier no longer provides support. The Magna Centre staff reply on the signs to provide information to the public and user groups on a continuous basis and frequent disruption in service impacts daily business for the Town as well as it's business partners. A portion of these funds will be dedicated to review other marquee signs and provide recommendations (and possibly the purchase of) solution to standardized the hardware and software along with a centralized platform to manage and administer all Town facilities signs. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Marquee signs at various facilities are in need of replacement as they've reached their useful lifecycle. **Priority** If this item addresses a priority, please explain how it does so. Vibrancy on Yonge, Davis and Mulock - Leverage Smart City technologies and municipally owned broadband (ENVI) to support corridor development strategies and business retention and expansion efforts. Adopting Smart City Technologies and providing the latest innovation in signage along the corridors will feed into the over all Council Priority. The signs can be connected to both the Town's data network and the internet using ENVI. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so. This item maintains an existing level of service as the signs are well entrenched in operations at the Magne Center and Townhall. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Major Service Disruption, major service loss potential to Town programs, Sports Groups and businesses within the Magna Centre if important information cannot be displayed to customers in a timely manner. A portion of the Magna Marquee is designated to the Naming Rights and Timothy's Café within the Magna Centre. This has considerable value to our sponsors and helps the retail for the Café. Another important risk to consider is in the event of a disaster or emergency the Town may not be able to use these signs to communicate very important, key messaging to the community on a Town wide situation. Whether we are an emergency centre, a heat escape centre, a natural disaster recovery centre at any / all of our Town facilities. The additional Town Signage Review portion of this decision package will make way for the integrated emergency messaging for all Town facilities. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consultation is required. Identify by checking all boxes that apply below... **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal **Finance** Recreation & Culture Communications **Procurement Parks Facilities** Other Please discuss item with relevant areas and include their comments below... Department Comments

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2021 BUDGET Capital Decision Package Form Total Points 13 Decision Package Item # LIB2 Project / Initiative Name Video Equipment Commission: Community Services **Business Unit Number: Division:** Library **Business Unit Name:** Maintenance/ Service Level Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This project was to have been completed in 2020 but will no longer be feasible due to COVID. The project involves replacement of the video projection equipment in the library meeting rooms whose technology is no longer up to the standards of users and renters. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This is necessary in order to maintain existing service levels. Priority If this item addresses a priority, please explain how it does so... The Library Board as well as Council had approved this project for 2019. The Board recognized the priority of replacing out of date A/V equipment to mitigate risk to rental income as well as to Board and other uses of the equipment. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. This is necessary in order to maintain existing service levels. Business Case If this item provides a financial return, please explain how it does so. Financial returns are not quantified, but room rental income is significant for the library so the financial risk is significant. C14 Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. This mitigates the risk that rooms will no longer be suitable to the needs of renters. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below... **Customer Services** Building Engineering HR Legislative Services **Planning** Operations Legal Finance **Recreation & Culture** Parks Communications **Facilities Procurement** Other Please discuss item with relevant areas and include their comments below... Department Comments

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Development Charges	400127	20,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		20,085	-	-	•	-	-		-
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2024	2026	Cost Recoveries past 2026?	Cost Recoveries
Description	Cost Recovery?							past 2020 f	
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Cost Recoveries			_	_		_	_		
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Input Current risk, which is the risk before					tter the implementation	n of the budget item.			
*If this item is a mandatory or legal require Currer		aranteed a minimum s	score or 15 in this cate	egory	Post-Impleme	ontation Dick			
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Evaluation Components									
Priority	Desired Se	ervice Level	Busines	ss Case	Risk Reduction / Ma	andatory or Legal		Total	Points
4		3)	Requirement	6			13
7		_					1		
Prepared By:			Reviewed By:			Commissioner:		1	
	_								
Jacquie Cuerrier-Boy	rd		Linda Peppiatt			Todd Kyle, CEO			
	uerrier-Boyd				<u> </u>				

2021 BUDGET Capital Decision Package Form Total Points 13 Decision Package Item # LIB3 Project / Initiative Name Facility needs study Commission: Community Services **Business Unit Number: Division:** Library **Business Unit Name:** Service Level Maintenance/ Growth Yes Mandatory/Legislative Classification (select one): Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... The Library Board approved spending funds on a future library facility needs study in partnership with Community Services and this was approved by Council as part of the 2020 capital budget. As it is unlikely due to COVID that this study will be completed in 2020 it is being re-requested for 2021. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This is related to the growth of the community. The number of square feet of library space per capita is far below provincial norms because of a growing population. **Priority** If this item addresses a priority, please explain how it does so... This addresses a priority of the Library Board and of SLT. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. This is intended to maintain existing service levels and the community grows. Business Case If this item provides a financial return, please explain how it does so. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... This mitigates the risk that library services will be unable to meet the needs of a growing population. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below... **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal Finance **Recreation & Culture** Parks Communications **Facilities** Yes **Procurement** Yes Other Please discuss item with relevant areas and include their comments below... Comments Department Community Services/Recreation & It has been agreed to pursue this study in cooperation. Culture

Procurement Procurement is prepared to commission the study when needed.									
Section 3 Financials									
Details of Costs, Savings and Revenue									
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Description	Account #	2021	2022	2023	2024	2023	2020	past 2020 :	
Asset Replacement Fund									
Development Charges	460200	50,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		50,000	•	-	•	-	-		•
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2024	2026	Cost Recoveries	Cost Recoveries
Description	Cost Recovery?							past 2026?	
Operating Costs		-	-	-	-	-	-		-
Cost Recoveries				_			_		_
Net Cost		50,000					_		
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Total Cost So,000 Total Cost Recoveries Total Net Cost So,000 Cost Recovery So,000									
Section 4 Evaluation									
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+2 Documented Recommendation							Automatically calcul	ated once you fill out	Section 3 Financials
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Priority (Pick one)	Points		Desired Service Le	vel (All or nothing)	Points		Business Case (Scale)		Points
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*If this item is a mandatory or legal require									
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Consequence	Likelihood		Consequence			Likelil	nood		Points
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Evaluation Components									
Priority	Desired Service Level		Business Case		Risk Reduction / Mandatory or Legal Requirement			Total	Points
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Prepared By:		Reviewed By:			Commissioner:				
Jacquie Cuerrier-Boyd		Linda Peppiatt			Todd Kyle, CEO				
Subquie Subriter Boyu					Todd Ryle, OLO				

2021 BUDGET Capital Decision Package Form Decision Package Item # PARK 2 **Total Points** 13 Project / Initiative Name Art Ferguson Parking Lot Rehabilitation Commission: Development & Infrastructure Services **Business Unit Number:** 52811 Division: Public Works - Parks Business Unit Name: Parks Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This request is for total revamp of the parking stalls at Art Ferguson, full removal of asphalt, regrade sub aggregate to ensure proper drainage and install new top coat of asphalt and repaint lines. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY The current asphalt has been deteriorating rapidly due to poor foundation (aggregates) causing multiple sink holes, which in turn would potentially cause damage to vehicles. In addition to this, the parking lot does not meet bylaw due to the depth of the parking spaces and the road laneway which does not meet bylaw allowances. We have been previously given legal advice to maintain travel portions on the public property, similar to the travel portion of the road aka, minimum maintenance standards. Priority If this item addresses a priority, please explain how it does so... This project relates to Council Strategic Priority - Environmental Stewardship: i. Continue to implement programs that make Newmarket a leader in the implementation of low impact design (LID); and item v. Support highly effective partnerships with the LSRCA, MECP, York Region, NT Power and others who provide funding and support for our numerous projects. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. If this is not addressed residents will continue to call into Customer Services with potential damage claims and injuries. Business Case If this item provides a financial return, please explain how it does so... There would be an environmental return of installing a LID feature for this parking lot. It is difficult to estimate the financial return at this point Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. Without this project, there are potential damage claims on vehicles, potential trip and falls, potential injury to town staff when plowing the parking lot. Potential trip and fall hazards. Not in compliance with the Town of Newmarket Bylaw regarding size of parking lot spaces. Section 2 Collaboration and Consultation

Recreation & Culture Procurement Parks Communications Facilities Other Please discuss item with relevant areas and include their comments below... Department Comments LID to be covered by Lake Simcoe Conservation Authority

HR

Legal

Finance

Engineering

Operations

Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below..

Building

Planning

Customer Services

Legislative Services

Page 73 of 96

				Section 3 Financials	S				
		Details of	Costs, Savings and	Revenue				Ongoing Cost past 2026?	
Financing of Capital Costs	Assourt #	2021	2022	2023	2024	2025	2026	2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	225,000							
Development Charges		·							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		225,000	•	-	•	-	•		-
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Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
	Cost Recovery?							past 2026?	
Operating Costs		-	-	-	•	•	•		•
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Priority (Pick one)	Points		Desired Service Le	evel (All or nothing)	Points		Business (Case (Scale)	Points
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Priority	Desired Se	ervice Level	Busines	ss Case	Risk Reduction / Ma	andatory or Legal		Total	Points
4		3)		6		1	3
Prepared By:			Reviewed By:			Commissioner:			
John Bohu	Jeff Bond			Mark Agnoletto		Peter Noehammer			

2021 BUDGET Capital Decision Package Form Total Points 13 Decision Package Item # PARK 3 Project / Initiative Name | Art Ferguson Interlocking Replacement Commission: Development & Infrastructure Services **Business Unit Number:** 52811 Division: Public Works - Parks Business Unit Name: Parks Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This request is to replace Art Ferguson interlocking. Ensuring public safety is at the forefront of our facilities and parks, we will be replacing the interlocking as the grading is unsafe at this time from frost movement and age of the current subgrade. At Art Ferguson, the stones are becoming unsafe due to deterioration and ground movement. Full removal, regrade and asphalt installation is needed. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This project is replacement and also addresses resident and patron safety concerns with public usage and rentals. Multiple years of snow plowing, salting, and maintenance vehicles using the area have created erosion and trip hazards on the stones. Under the Ontario and Newmarket's AODA (2005), we need to ensure that facilities and parkland are safe and accessible for all types of users. According to the Newmarket Parks Policy Development Manual for maintenance to facility buildings and parks, we need to create ramps into the playground & the parking lot in order to make it accessible. Priority If this item addresses a priority, please explain how it does so... Under the Ontario and Newmarket's AODA (2005) to ensure that facilities and parkland are safe and allow all types of users including any accessible issues addressed as per AODA rules and regulations. This is also relates to develop new place making that integrates and reflects inclusivity within our growing community. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. Maintains the current level of service by allowing this building to be used safely. We are ensuring safe passage for the public including accessibility to the park amenities and buildings. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. There is a possible litigation risk due to uneven surfaces causing bodily injury in the whole park throughout the year. There will be possible negative media exposure. Currently pedestrians with accessibility needs are travelling the laneway out onto the sidewalk then back onto the path as there are no cut curbs nearby for accessibility needs. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services Building** Engineering HR **Legislative Services Planning** Operations **Finance** Legal **Recreation & Culture Parks** Communications Procurement х **Facilities** Other

Please discuss item with relevant areas and include their comments below... Department Comments Page 75 of 96

				Section 3 Financials					
				Section 3 Financials	•				
		Details of	Costs, Savings and	Revenue				Ongoing Cost past 2026?	
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Priority	Desired Se	ervice Level	Busines	s Case	Risk Reduction / Ma Requirement	ndatory or Legal		Total	Points
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Prepared By:			Reviewed By:			Commissioner:		1	
Jeff Bond			Mark Agnoletto			Peter Noehammer			
			Mark Agricietto						

2021 BUDGET Capital Decision Package Form Total Points 13 Decision Package Item # REC1 Project / Initiative Name Magna Centre-Board Room/MP #5 Meeting Room Expansion Commission: Community Services/Development & Infrastructure **Business Unit Number: Division:** RC & PWS Facilities **Business Unit Name:** Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth yes Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... Increase programming space- with the YCDSB ending their agreement- making use of the new space to generate more revenue. Requesting to remove the wall between the Board Room and MP#5, add a divider wall, new flooring, doorways (AODA compliant) to allow for maximum programming opportunities for 2 separate meeting spaces along with a larger space when required. This will be our largest programmable room within the Magna Centre offering increased opportunities for rentals and programs. Additional kitchenette allows water access for programming (increases programming options) and allows renters for their events (regularly requested for tournaments/meetings). This will maximize the amount of revenue opportunities for the space. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Growth- Programming a new space at the Magna Centre where there is a high demand for rentals, birthday parties, and programs. Priority If this item addresses a priority, please explain how it does so... Long Term Financial Sustainability- As the use of the Magna Centre continually evolves- it has become a hub location for the community and user groups. We are not currently maximizing the use of the meeting room space in the facility based on the current size of our meeting rooms. As the population increases and community use programming/rental requests increase- expanding the room will allow for more programming/rental opportunities for the community, maximize the use of the space (with minimal set up required), increasing revenue to offset the costs of the space. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. Increasing the size of the room will allow for a growth in rentals as we are currently capped at 20 people for the one room. Program. Currently we cap program numbers based on the maximum number permitted in the room. Business Case If this item provides a financial return, please explain how it does so... Expanding the room will allow for increased programming and rentals. New FWS programs: 5 Classes/Wk./3 Sessions Approx. \$1700/class = \$25,500/yr. Rentals: Additional Rentals for Sports User Groups, Community Rentals and Birthday Parties estimated \$5.000/vr. Total annual increased revenue forecasted at \$30.500. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Possible risk of negative local media exposure if unable to provide spaces for community members to use for their special events, community meetings, courses, trainings, etc. Additional space within program/rental areas will mitigate spread of virus. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services** Building Engineering HR Legislative Services Planning Operations Legal **Finance** Recreation & Culture **Parks** Communications **Facilities Procurement** Other Please discuss item with relevant areas and include their comments below... Comments Department

Pouncil Priority Council Approved Strategic Plan St.T Priority Priority (Pick one) Priority (Pick one) Points 4 A A A A A A A A A A A A	Details of C 2021 55,000 4,000 59,000	Sec Costs, Savings and Rev 2022	venue 2023	2024	2025					
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Total Cost 59,000 1 3 Council Priority Council Approved Strategic Plan Start Priority Documented Recommendation Friority (Pick one) Points 4 Points 4 Points Current risk, which is the risk before implementation of fithis item is a mandatory or legal requirement, the item is good Current Risk Consequence Like 2 Valuation Components Priority Desired Start Council Priority	•	-	-	•	-	-		-		
Total Cost 59,000 9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) Points 4 sput Current risk, which is the risk before implementation of f this item is a mandatory or legal requirement, the item is g Current Risk Consequence Lik 2 valuation Components Priority Desired 5	30,500	30,500	30,500	30,500	30,500	30,500		-		
9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) Points 4 A A A A A A A A A A A A	28,500	-			-	- 1				
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one) Points 4 A A Apput Current risk, which is the risk before implementation of fights item is a mandatory or legal requirement, the item is g Current Risk Consequence 2 Evaluation Components Priority Desired S	Total Cost Recoveries	183,000		Total Net Cost -	124,000		Cost Recovery	310		
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) Points 4 A A A A A A A A A A A A		Sec	tion 4 Evaluation							
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation riority (Pick one) Points 4 put Current risk, which is the risk before implementation of f this item is a mandatory or legal requirement, the item is g Current Risk Consequence 2 valuation Components Priority Desired 5					_					
4 SLT Priority 2 Documented Recommendation riority (Pick one) Points 4 A A A A A A A A A A A A					+	5 Ongoing Net Op	erational Cost Effic	iencies / Net New		
2 Documented Recommendation riority (Pick one) A A A A A A A A A A A A A	+	3 Moves Toward/Main	itains Desired Serv	rice Level		levenue				
riority (Pick one) Points 4 Apput Current risk, which is the risk before implementation of f this item is a mandatory or legal requirement, the item is g Current Risk Consequence Lik 2 valuation Components Priority Desired S					A	utomatically calcula	ated once you fill out	Section 3 Financia		
rporty (Pick one) 4 Apput <u>Current risk</u> , which is the risk before implementation of if this item is a mandatory or legal requirement, the item is g Current Risk Consequence 2 Evaluation Components Priority Desired 5	-		_							
pput Current risk, which is the risk before implementation of f this item is a mandatory or legal requirement, the item is g Current Risk Consequence Lik 2 Evaluation Components Priority Desired S		Desired Service Level	(All or nothing)	Points		Business C	Case (Scale)	Points		
f this item is a mandatory or legal requirement, the item is g Current Risk Consequence Lik 2 valuation Components Priority Desired 5			(0				5		
f this item is a mandatory or legal requirement, the item is g Current Risk Consequence Lik 2 valuation Components Priority Desired 5		Risk Reduction / Ma	landatory or Logal	Requirement						
f this item is a mandatory or legal requirement, the item is g Current Risk Consequence Lik 2 valuation Components Priority Desired 5	the hudget item and Post				of the hudget item					
Current Risk Consequence Lik 2 valuation Components Priority Desired				the implementation of	i ille buuget itelli.					
Consequence Lik 2 valuation Components Priority Desired	daranteed a minimum set	ore or 15 in this categor	У	Post-Implement	ation Risk					
valuation Components Priority Desired			Consequ		Likeliho	ood		Points		
Priority Desired	elihood		2	51100	1	, ou	1	4		
Priority Desired	elihood 3						•			
			R	isk Reduction / Mand	latory or Legal		Total	Deinte		
	3	Business		equirement				Points		
4		Business C	R	o quilloritorit				13		
	3	Business C	R	4						
Prepared By:	Service Level		R							
	Service Level	5	R	4	Commissioner:					
Kristi Carlen/Harry Van Wensem	Service Level 0		K	4	Commissioner:					

		2021 BUDGET Capital Decision Package	Form	
Total Points	13		Decision Package Item #	REC 2
Project / Initiative Name	Meeting Room Expansion- MP Room #3			
Commission:	Community Services/Development & Infra	astructure	Business Unit Number:	
Division:	RC & PWS Facilities		Business Unit Name:	
Classification (select one):	Growth	Service Level Yes	Maintenance/ Replacement	Mandatory/Legislative
		Section 1 Description		
Summary Please provide a brie	of summary of what the proposed budget i	item is		
accommodate more programming perspe the current max allow agreement) are requi	carticipants in the room for programming, ctive, the increased space will allow for la vance is only 20 people per room which in esting a larger capacity room to meet the	meetings and special events. There are on irger class sizes and the opportunity to increa npacts the number of meetings and events wat demand for their Cardiac Care program which	ly 3 Multi-purpose rooms in the facility an ase the overall net revenue per program. re are able to hold at this site. Southlake th we currently do not have in the Magna	
		h, Service Level Change, Mandatory/Legisla		UPPORT FOR MANDATORY Allow only 20 people max with tables and chairs. This is not a
Service Level Chang	e- increased demand for larger meeting s	pace in our largest Recreation Facility. Curr	ently the largest meeting room space will	allow only 20 people max with tables and chairs. This is not a
	a priority, please explain how it does so.			
meeting room space	in the facility based on the current size of	Centre continually evolves- it has become a hour meeting rooms. As the population incre iximize the use of the space (with minimal set	ases and community use programming/re	groups. We are not currently maximizing the use of the ental requests increase- expanding the room will allow for et the costs of the space.
esired Service Level If this item maintains	or moves toward a desired service level,	please explain how it does so		
	users within the space which will allow fo um number permitted in the room.	r more rentals, increased program numbers,	increase participation in Southlake's Car	diac Care program. Currently we cap program numbers
	financial return, please explain how it do		000/ 000/ Did le di	Table
·	on of current class: 1 Classes 3 sessions f revenue = \$31,300/yr.	= \$7,500/yr. Additional Classes: 3/session \$.	2,200/course = \$19,800/yr. Birthday parti	es, sports groups and community rentals = \$4,000/yr. Total
	a significant risk, please explain how it doe			
Additional space with	in program/rental areas will mitigate sprea			
		Section 2 Collaboration and Cor		
Please identify relevant business areas Customer Services		laboration or consolation is required. Ide	<u> </u>	below
Legislative Services Recreation & Culture	Building Planning Procurement	Engineering Operations Parks	HR Legal Communications	Finance Facilities Other
Please discuss item with relevant areas	and include their comments below			
Department			Comments	

			Se	ection 3 Financials					
		Details of	Costs, Savings and Re	evenue				Ongoing Cost	
inancing of Capital Costs		2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description sset Replacement Fund	Account #								
evelopment Charges		40,000							
eserves & Reserve Funds		40,000							
as Tax									
perating Fund		4,500							
ther (please specify)		,							
apital Costs		44,500	-		-	-			-
		,						Ongoing Coots /	
								Ongoing Costs / Cost Recoveries	Ongoing Costs
perating Impact of Capital Project		2021	2022	2023	2024	2024	2026	past 2026?	Cost Recoveries
	Cost Recovery?							past 2020 :	
rogram and Rental Revenue	yes	31,300	31,300	31,300	31,300	31,300	31,300		
perating Costs		-	-	•	•	-	-		-
ost Recoveries		31,300	31,300	31,300	31,300	31,300	31,300		-
let Cost		13,200	-	-					
Total Cost 44,500	То	tal Cost Recoveries	187,800		Total Net Cost	143,300		Cost Recovery	42
			Se	ction 4 Evaluation					
9 Council Priority 6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation			-3 Moves Toward/Mai	intains Desired Ser	vice Level		+5 Ongoing Net Op Revenue Automatically calcul		
riority (Pick one)	Points 4		Desired Service Leve	el (All or nothing)	Points 0		Business (Case (Scale)	Points 5
			Risk Reduction / I	Mandatory or Legal	Requirement				
nput <u>Current risk</u> , which is the risk before f this item is a mandatory or legal require			t-Implementation risk,	which is the risk after		of the budget item.			
Currer					Post-Impleme				Points
Consequence		ihood		Conseq		Likeli			
2		3	L	2		1			4
valuation Components									
Priority	Desired Se	rvice Level	Business		Risk Reduction / Ma Requirement	ndatory or Legal		Tota	Points
		0	-						13
1	4 0 5 4								13
4									
		,				0		1	
4 Prepared By:			Reviewed By:			Commissioner:			

2021 BUDGET Capital Decision Package Form Decision Package Item # REC3 Project / Initiative Name Newmarket Theatre Technical Component Asset Replacement **Business Unit Number: Business Unit Name:**

Mandatory/Legislative

Section 1 Description

Service Level

Change

Summary Please provide a brief summary of what the proposed budget item is...

Community Services

Division: Recreation and Culture

13

Growth

Total Points

Classification (select one):

This submission covers a variety of technical equipment for the Newmarket Theatre that are due for asset replacement, maintenance or upgrades. This has been categorized as "Legislated" due to the sale of bandwidth by the federal government. This change has made some of our equipment obsolete. More information can be found in the attached appendix, but an itemized listing is: Apple iPad2, ETC Sensor Dimmers (X 48), Strand 8" FresnelLite (X 16), Elation Opti Tri Par (X 6), Martin Rush Par (X 10), Martin Mac250 Entour X 6, Elation Design Spot 250 Pro (X4), GAM SX4 Six Gobo Tray Changer (X 3), Spectrum 4" Broadway (X 2), Spectrum ColorQ 8 Way Power Supply, Spectrum PSU 02 24 Volt Power Supply, Rosco 200W PSU (X 2), Altman Comet (X2), MediaMaster Server (Custom), Show Cue System Computer (Custom), Le Maitre DMX Smoke Machine, Rosco Delta Hazer, Le Maitre True North (X2), Radience Hazer, Behringer Eurorack UB 1002, QSC ISA1350 (X3), QSC PLX 3002, EAW UX8800, EAW AX396 (X3),

Maintenance/

Replacement

Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY

In 2019, the Federal Government sold bandwidth to the private sector. The frequency auctioned off was currently in use by wireless mics across the theatre industry, including the Newmarket Theatre. This sale means our wireless mic equipment will be operating in a restricted bandwidth and must be replaced. We have experienced feedback this year, where cell service is picked up and audible to the crowd, during a presentation or performance. The replacement/maintenance of these items will maintain existing service levels at the Newmarket Theatre. Inherent with technology, often with maintenance/replacement also result in enhancements to existing services.

Priority If this item addresses a priority, please explain how it does so...

Creating Extraordinary Spaces - Develop a Plan... that integrates and reflects diversity and inclusivity in our growing community. Without the correct equipment at the Theatre, we may fail to meet the changing needs of our community. We have a number of items that are no longer functioning to current technical standards, which at the least will result in customer dissatisfaction and could escalate to losing customers all together. The nature of our Theatre business is few, but high value rentals so addressing any technical shortcomings is a priority for business viability.

Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so..

Creating Extraordinary Spaces - We have a number of items that are no longer functioning to current technical standards, which at the least will result in customer dissatisfaction and could escalate to losing customers all together. The nature of the Theatre business is few, but high value rentals so addressing any technical shortcomings is a priority for business viability.

Business Case If this item provides a financial return, please explain how it does so...

In the theatre business, keeping technical equipment up to standard is crucial in retaining and attracting new clients. The items on this list have been budgeted for replacement through strategic asset replacement budgeting. This upgrade/replacement is complimentary to the renovation occurring in the lobby in 2019, ensuring both esthetics and technical ability line up.

Risk Mitigation If this item mitigates a significant risk, please explain how it does so.

Purchase of these items through existing asset recovery funds will reduce (or eliminate) potential for loss of revenue due to lacking technical services. Further, by continuing the asset replacement cycle and tracking/charging depreciation on these items, we will continue to maintain a stable replacement reserve. Failure of technical equipment during a show will result in significant financial and reputational loss.

Comments

Section 2 Collaboration and Consultation

Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below... **Customer Services** Building Engineering HR Legislative Services **Planning** Legal Finance Operations **Recreation & Culture Procurement Parks** Communications **Facilities** Other

Please discuss item with relevant areas and include their comments below... Department

The equipment at the Newmarket Theatre is operated and maintained by Theatre Technical staff. Therefore, feedback from the Public Works services staff is not relevant to this **Facilities** submission.

			S	Section 3 Financials	i						
		Details of C	osts, Savings and F	Revenue				Ongoing Cost			
Financing of Capital Costs Description	Account #	2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost		
Asset Replacement Fund	Account II										
Development Charges Reserves & Reserve Funds											
Gas Tax Operating Fund											
Other (please specify)											
apital Costs	1	153,896	-		-	-	-		-		
	Ongoing Costs / Cost Recoveries	Ongoing Costs of Cost Recoveries									
Operating Impact of Capital Project Description	Cost Recovery?	2021 2022 2023 2024 2024 2026 ost Recovery?									
Operating Costs	1	-	-		-	-	-		-		
Cost Recoveries		-	-	-	-	-	-		-		
Net Cost	-	153,896	-	-	-	-	-		-		
Total Cost 153,896	Total Cost 153,896 Total Cost Recoveries - Total Net Cost 153,896 Cost Recovery 0%										
	70.0	al Cost Recoveries		Section 4 Evaluation	Total Net Cost	153,896		Cost Recovery	,		
9 Council Priority		al Cost Recoveries	- S	Section 4 Evaluation							
6 Council Approved Strategic Plan				Section 4 Evaluation aintains Desired Se			Revenue	perational Cost Effic	ciencies / Net New		
6 Council Approved Strategic Plan 4 SLT Priority							Revenue		ciencies / Net New		
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation	Points	*		aintains Desired Se	rvice Level Points		Revenue Automatically calcu	perational Cost Effic	ciencies / Net New t Section 3 Financia Points		
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation		*	3 Moves Toward/Ma	aintains Desired Se	Points		Revenue Automatically calcu	perational Cost Effic	ciencies / Net New		
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one) put Current risk, which is the risk before	Points 4 re implementation of the	budget item and Post	B Moves Toward/Ma Desired Service Leter Risk Reduction / Implementation risk	vel (All or nothing) Mandatory or Lega	Points 3 Il Requirement		Revenue Automatically calcu	perational Cost Effic	ciencies / Net New t Section 3 Financia Points		
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one) put Current risk, which is the risk befor If this item is a mandatory or legal requi	Points 4 re implementation of the irement, the item is guarent Risk	budget item and Post	B Moves Toward/Ma Desired Service Leter Risk Reduction / Implementation risk	wel (All or nothing) Mandatory or Lega S, which is the risk af	Points 3 Al Requirement ter the implementation	n of the budget item.	Revenue Automatically calcu Business	perational Cost Effic	ciencies / Net New t Section 3 Financia Points 0		
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one) The put Current risk, which is the risk before fit its item is a mandatory or legal requicular Current Consequence 3	Points 4 re implementation of the irement, the item is guar	budget item and Post	B Moves Toward/Ma Desired Service Leter Risk Reduction / Implementation risk	vel (All or nothing) Mandatory or Lega	Points 3 Il Requirement ter the implementation Post-Impleme	n of the budget item.	Revenue Automatically calcu Business	perational Cost Effic	ciencies / Net New t Section 3 Financia Points		
Consequence 3 Evaluation Components	Points 4 re implementation of the irement, the item is guar ent Risk Likelih 4	budget item and Post	B Moves Toward/Ma Desired Service Let Risk Reduction / Implementation risk ore of 15 in this cate	vel (All or nothing) Mandatory or Lega subsets which is the risk af gory Consec	Points 3 Il Requirement ter the implementation Post-Impleme	n of the budget item. entation Risk Likelit	Revenue Automatically calcu Business	perational Cost Effici ulated once you fill out Case (Scale)	Points Points 6		
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one) Input Current risk, which is the risk before fithis item is a mandatory or legal requicured Current Consequence 3 Evaluation Components Priority	Points 4 re implementation of the irement, the item is guarent Risk Likelih 4 Desired Ser	budget item and Post anteed a minimum sociood	B Moves Toward/Mac Desired Service Let Risk Reduction / -Implementation risk pre of 15 in this cate	vel (All or nothing) Mandatory or Lega c, which is the risk af gory Consecutive	Points 3 Il Requirement ter the implementation Post-Impleme quence Risk Reduction / Ma	n of the budget item. entation Risk Likelit 2 andatory or Legal	Revenue Automatically calcu Business	perational Cost Efficients	Points Points Points Points		
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one) Input Current risk, which is the risk before fit this item is a mandatory or legal required Current Consequence 3 Sevaluation Components	Points 4 re implementation of the irement, the item is guar ent Risk Likelih 4	budget item and Post anteed a minimum sociood	B Moves Toward/Ma Desired Service Let Risk Reduction / Implementation risk ore of 15 in this cate	vel (All or nothing) Mandatory or Lega c, which is the risk af gory Consecutive	Points 3 Il Requirement ter the implementation Post-Impleme	n of the budget item. entation Risk Likelit 2 andatory or Legal	Revenue Automatically calcu Business	perational Cost Efficients	Points Points 6		
6 Council Approved Strategic Plan 4 SLT Priority 2 Documented Recommendation Priority (Pick one) Input Current risk, which is the risk befor If this item is a mandatory or legal requicured Current Consequence 3 Evaluation Components Priority	Points 4 re implementation of the irement, the item is guarent Risk Likelih 4 Desired Ser	budget item and Post anteed a minimum sociood	B Moves Toward/Mac Desired Service Let Risk Reduction / -Implementation risk pre of 15 in this cate	vel (All or nothing) Mandatory or Lega c, which is the risk af gory Consecutive	Points 3 Il Requirement ter the implementation Post-Impleme quence Risk Reduction / Ma	n of the budget item. entation Risk Likelit 2 andatory or Legal	Revenue Automatically calcu Business	perational Cost Efficients	Points 6 Points		

			Capita	2021 BUDGET al Decision Package	Form				
Total Po	ints 12]			Deci	sion Package Item #	ROAD 1		
Project / Initiative N	ame Fleet Asset Manage	ment Software				-			
·	ion: Development & Infra			1	Rus	siness Unit Number:	32361		
]					
DIVIS	ion: Public Works - Road		-			Business Unit Name:	Fleet		
Classification (select o	ne): Growth		Service Level Change		Maintenance Replacemen	Yes	Ма	andatory/Legislative	
				Section 1 Description					
Summary Please provide	a brief summary of what the	he proposed budget i	tem is						
regular operation recognizes that understanding in the improved by stand alone soft vehicles, increase.	ritical support to maintain ns as well as emergencies a comprehensive softwarn n January 2020 the AMSC looking for more efficient ware solution as the best se equipment availability, s and inventory managen	s such as fires, water e solution will allow st c recommended a pilo business practices le option for Fleet movii increased warranty re	main breaks, snow cl aff to more effectively of project with Fleet be ading to shorter down ng forward. Following	earing of roads/sidewa manage our assets we undertaken to investi ntime and improved co gare some of the impo	lks as well as increatify regards to maint gate the viability of mmunication betwe trant benefits we ar	ased flooding events. tenance and daily ope expanding the use JD en all departments. A nticipate realizing from	The Asset Managem rations resulting in mo Edwards with the un fter significant investi this project: Reduce	ent Steering Committed to re efficient operation and erstanding that curreligation the Committed vehicle ownership, expenses the committee ownership.	tee (AMSC) ns. As a result of this ent processes could e recommended a xtend useful life of
Classification Please provide	an explanation for the clas	ssification (i.e. Growth	n, Service Level Char	nge, Mandatory/Legisla	tive) QUOTE BILL N	O. OR AGREEMENT S	UPPORT FOR MANDA	ATORY	
fleet resources increased wear hours will also a performance inc	will be positively impacted equipment and staff) in a and tear on the fleet, or if ssist with managing the w licators to demonstrate to purchase specifications.	more efficient manne we are not using our orkforce and minimiz Council resource allo	er. Having a system value to its full potenti ing vehicle and equipocations. Software wi	will help the Town bette al. The production of I ment downtime as wor Il also provide valuable	er understand where sey workload statisti k will be better plan insights into the ide	e fleet resources are b ics including the numb ined and less reactive entification of priorities	eing used, as well as er of work orders pro . Software will also p s for future fleet repla	identifying if we are e decessed and productive rovide senior manage cement activities and	experiencing ve mechanic labour ement with key I guide the
Priority If this item addr	esses a priority, please ex	plain how it does so.							
including but no	ent Software will help Flee t limited to financial needs nproved fuel managemen	(budget), improved	work order functional	lity resulting in improve	d allocation of hum	an resources, technici			
Desired Service Level If this item main	tains or moves toward a	desired service level,	please explain how it	does so					
that the informa respond approp management pi management to	n developed it's first Leve tion currently available do riately to Management dir actices allowing staff acce better identify KPI's and t	es not lend itself to quection. Fleet softward ess to information tha track performance of	uantifying response ti e will improve the aut t will better position the the team against thes	me and down time. As omation of everyday op nem to respond to Man	a result, Fleet is no perational requirema agement inquiries a	ot well positioned to kr ents such as, inspection and address service le	now what resources o ons and preventive m vel concerns as they	or levers we are able to naintenance, thereby	o draw on to streamlining fleet
Business Case If this item prov	des a financial return, ple	ase explain how it do	es so						
equipment down	ment System will improve a time and increase in ove ioned, in the future the eff	erall efficiency of the o	department by allowin	g for more informed de	cisions regarding o	outsourcing of mainten	ance as well as impro	oved warranty claims	
Risk Mitigation If this item mitig	ates a significant risk, ple	ase explain how it do	es so						
	of the Fleet Services area eeting service level expec nmitments.								
			Section 2	Collaboration and Co	nsultation				
Please identify relevant business a	roop for this item. And	ree is relevent if				all boyon that anni-	bolow		
Customer Services	reas for this item. An a	Building	laboration or conso	Engineering	entity by checking	HR	below	IT	
Legislative Services		Planning		Operations		Legal		Finance	
Recreation & Culture		Procurement		Parks		Communications		Facilities	
	1							Other	
Please discuss item with relevant	areas and include their o	comments below							
Department	TI 44/22				Comments				
AMSC	provided for software		ect management and	leet in the managemer ongoing maintenance					

AMSC

			Se	ction 3 Financials					
		Details of (Costs, Savings and R	evenue				Ongoing Cost past	
inancing of Capital Costs		2021	2022	2023	2024	2025	2026	2026?	Ongoing Cost
Description	Account #					<u> </u>			
sset Replacement Fund									
evelopment Charges									
eserves & Reserve Funds		215,000							
as Tax									
perating Fund									
ther (please specify)									
apital Costs		215,000	-	-	-	-	-		-
perating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Ongoing Costs / Cost Recoveries	Ongoing Costs / Cost Recoveries
	Cost Recovery?							past 2026?	
nnual maintenance	No	10,000	10,000	10,000	10,000	10,000	10,000	Yes	100,00
	-	-,	-,	-,	, , , , , ,	. ,	-,		, .
perating Costs		10,000	10,000	10,000	10,000	10,000	10,000		100,0
ost Recoveries			-	-	-	-	-		-
et Cost		225,000 -	10,000 -	10,000	- 10,000 -	10,000 -	10,000		100,00
Total Cost 375,000	То	tal Cost Recoveries	-		Total Net Cost	375,000		Cost Recovery	C
			Se	ction 4 Evaluation					
						_			
9 Council Priority							5 Ongoing Net Op	erational Cost Effic	encies / Net New
6 Council Approved Strategic Plan			-3 Moves Toward/Mai	intains Desired Se	rvice Level		Revenue		
4 SLT Priority								ated once you fill out	Section 3 Financia
2 Documented Recommendation								, , , , , , , , , , , , , , , , , , , ,	
	Points				Points				Points
riority (Pick one)			Desired Service Leve	el (All or nothing)			Business C	Case (Scale)	
	6				3				0
			Risk Reduction / N	Mandatory or Lega	I Requirement				
put Current risk, which is the risk before					er the implementation	of the budget item.			
f this item is a mandatory or legal require		aranteed a minimum so	core of 15 in this categ	ory					
Curren	nt Risk				Post-Impleme	ntation Risk			Points
Consequence		ihood		Conseq		Likelih			
3		3		3		2			3
valuation Components									
Priority	Desired Se	ervice Level	Business		Risk Reduction / Mai Requirement	ndatory or Legal		Total	Points
6		3	0		Requirement 3			1	2
Prepared By:			Reviewed By:		Commissioner:				
r repared by.	Mark Gregory				Peter Noehammer				

2021 BUDGET Capital Decision Package Form Decision Package Item # FAC 6 **Total Points** Project / Initiative Name Greenhouse Operating System at Operations Centre Commission: Development & Infrastructure Services **Business Unit Number: 57301 Division:** Public Works - Facilities Business Unit Name: Facilities Administration Maintenance/ Service Level Classification (select one): Growth Mandatory/Legislative Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This request is for additional funds to acquire a computer control system to operate irrigation, fans, heat, etc. in the Operation Centre greenhouse. A budget request was submitted and approved in 2018. Upon further research and consideration for the type and level of automation that would be most beneficial to the operations of the greenhouse, it was found that the initial budget allocated for this project is insufficient. The purpose of this technology is to allow for information about the ambient conditions of the greenhouse to be known in real time when off site, and allow to adjust and operate the irrigation, ventilation and heat systems from a computer or cell phone. This system will also alert staff immediately of a failure with equipment, closure of vents, heating system default, etc. in an effort to avoid loss of crop or plants in the event of a malfunction. This was an approved 2019 budget that was underfunded, so we are requesting additional funds to complete the project. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This project represents a service level improvement to allow staff more control over the quality and consistency of the indoor environment in the greenhouse, while providing them more flexibility with time management as they will have the ability to respond to changes in the environment remotely. The existing operating system in the greenhouse has minimal capabilities for automation of the building system components, and does not have a capability to be controlled off site. In order to provide the desired service level, the existing system needs to be replaced with a new one. Priority If this item addresses a priority, please explain how it does so... This represents an on-going continuous improvement to the Town's operations and would contribute to creating an environment for job attraction by providing high level technological tools. The system would be an investment into the asset and also reflect a corporate risk strategy to mitigate financial impact of loss of plants and provide energy efficiency with closer monitoring of the indoor conditions inside the greenhouse. Desired Service Level. If this item maintains or moves toward a desired service level, please explain how it does so... The acquisition of an operating system for the greenhouse will enhance the level of service by allowing the Town staff to improve operations of the greenhouse and reduce the costs of possible loss of plants due to these incidents. Business Case If this item provides a financial return, please explain how it does so... This system will result in increased efficiencies such as remotely watering, opening fans in extreme heat and or closing in cold, all through this technology. This in turn reduces staff costs to come in on weekends and evening to address these needs. Risk Mitigation If this item mitigates a significant risk, please explain how it does so... Crops and plants must be kept in favorable conditions at all times not only to ensure their proper growth but also their survival. The installation of such operating system will ensure that environmental conditions remain within an acceptable range even outside of working hours and improve response time in the event of failures of the building systems. This will mitigate the potential for financial damage that loss of crops/plant would generate. The greenhouse experienced product loss in the winter of 2018/2019 when heating systems failed and temperatures in the greenhouse plummeted to a temperature not conducive to plant material survival. The financial impact of losing all plants within the greenhouse is significant. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below... **Customer Services** Building **Engineering** HR IT Legislative Services Finance Planning Operations Legal Recreation & Culture Communications **Procurement** Х **Parks** Х **Facilities** Other Please discuss item with relevant areas and include their comments below... Department Comments Parks

Procurement									
				Section 3 Financials					
				Section 5 Financials	•				
		Details of	Costs, Savings and	I Revenue				Ongoing Cost past	
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	2026?	Ongoing Cost
Description	Account #	·							
Asset Replacement Fund									
Development Charges Reserves & Reserve Funds									
Gas Tax									
Operating Fund		70,000							
Other (please specify)		,							
Capital Costs		70,000	-	-	-	-	-		-
								Ongoing Costs /	
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Ongoing Costs / Cost Recoveries
Description	Cost Recovery?	2021	2022	2023	2024	2025	2020	past 2026?	Cost Recoveries
2 ccompliant									
Operating Costs		-	-	-	-	-	-		-
Cost Recoveries		-	-	-	-	-	-		-
Net Cost		70,000		-	-	-	-		-
Total Cost 70,000	To	tal Cost Recoveries	-		Total Net Cost	70,000		Cost Recovery	0%
				Section 4 Evaluation	1				
· O Council Britarity									
+9 Council Priority +6 Council Approved Strategic Plan							+5 Ongoing Net Op	erational Cost Effici	encies / Net New
+4 SLT Priority			+3 Moves Toward/N	Maintains Desired Se	ervice Level		Revenue		
+2 Documented Recommendation							Automatically calcul	ated once you fill out	Section 3 Financials
	Points				Points				Points
Priority (Pick one)			Desired Service Le	evel (All or nothing)			Business (Case (Scale)	
	4				3				0
				/ Mandatory or Lega					
Input <u>Current risk</u> , which is the risk before					er the implementation	of the budget item.			
*If this item is a mandatory or legal require		ranteed a minimum s	core of 15 in this cate	egory	Deat localess	ntetien Biele			
Consequence	nt Risk Likeli	hood		Conse	Post-Impleme quence		ihood		Points
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Evaluation Components								4	
	Desired Co	mine Level	Descione	0	Risk Reduction / Ma	ndatory or Legal		Total	Points
Priority	Desired Se	rvice Level	Busines	ss Case	Requirement			lotai	Points
4	;	3		0	4			1	1
Prepared By:			Reviewed By:			Commissioner:			
Harry Vanwensem			Mark Agnoletto			Peter Noehammer			
liany vanwensem			Main Agrioletto			. C.C. HOGHAIIIIIEI			

2021 BUDGET Capital Decision Package Form Decision Package Item # PARK 7 **Total Points** 11 Project / Initiative Name Ball Diamond Backstops Replacement Commission: Development & Infrastructure Services **Business Unit Number:** 52811 Division: Public Works - Parks Business Unit Name: Parks Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This request is for a multi-year ball diamond backstop replacement project. This project scope includes: replace the existing backstops for Ray Twinney Complex Ball Diamond 1 (\$100,000) and Ball Diamond 2 (\$100,000), George Richardson Diamond 2 (\$50,000), Whipper (\$100,000). The ground conditions at these locations along with the wear and tear of the user groups on the fencing need to be replaced over the next few years. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY These backstops are anywhere from 25-35 years of age and are due for replacement. Priority If this item addresses a priority, please explain how it does so... Implement park development opportunities as required. The Parks Policy Development Manual from 2012 states how many diamonds are needed with current and proposed population, to meet these requirements, we need to update our infrastructure and amenities with current standards. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so. Current diamond backstops are showing wear and tear from years of use/age/weather affecting the ground conditions and steel, they need to be replaced to meet current standards. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. Constant repairs are being completed each year, without this there is a chance that poles will fall down and fencing will be damaged and it could be a health and safety issue. Balls may go through the gaps in the fence and hit patrons or cause property damage. We have received CRM tickets and complaints from residents/user groups of balls going through the backstop and hitting people, surrounding houses, cars etc... Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services Building** Engineering HR **Legislative Services Planning** Operations **Finance** Legal **Recreation & Culture Parks** Communications **Facilities Procurement** х Other Please discuss item with relevant areas and include their comments below... Department Comments

			Se	ection 3 Financials	3				
		Details of	Costs, Savings and R					Ongoing Cost past	
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	2026?	Ongoing Cost
Description Asset Replacement Fund	Account #	200,000	50,000	100,000					
Development Charges		200,000	30,000	100,000					
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Other (please specify)									
				400.000					
Capital Costs		200,000	50,000	100,000	-	-	-		•
								Ongoing Costs /	Onweiner Coots /
Operating Impact of Capital Business		2024	2022	2022	2024	2025	2026	Cost Recoveries	Ongoing Costs / Cost Recoveries
Operating Impact of Capital Project	Coot Doogyony2	2021	2022	2023	2024	2025	2026	past 2026?	Cost Recoveries
Description	Cost Recovery?								
Operating Costs		•	-	-	-	•	-		-
Cost Recoveries			-	-	-		-		-
Net Cost		200,000	50,000	100,000		_	_		
Net Cost		200,000	30,000	100,000		<u> </u>			<u> </u>
7					-	050.000			
Total Cost 350,000	То	otal Cost Recoveries	-		Total Net Cost	350,000		Cost Recovery	0%
			Se	ction 4 Evaluation	1				
		-							
+9 Council Priority							+5 Ongoing Net Or	erational Cost Effic	iencies / Net New
+6 Council Approved Strategic Plan			+3 Moves Toward/Mai	ntains Desired Se	rvice Level		Revenue		
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+2 Documented Recommendation							riatorrianoany barbar	atou onto you iiii out	occusii o i manerale
	Points				Points				Points
Priority (Pick one)			Desired Service Leve	(All or nothing)			Business	Case (Scale)	
	6	_			3				0
			Risk Reduction / N	Mandatory or Lega	al Requirement				
Input Current risk, which is the risk before	e implementation of th	e budget item and Pos	st-Implementation risk, v	which is the risk aft	er the implementation	of the budget item.			
*If this item is a mandatory or legal requir	ement, the item is gua	aranteed a minimum so	core of 15 in this catego	ry		ŭ			
	ent Risk				Post-Impleme	ntation Risk			Delinin
Consequence		lihood		Conse	quence		hood		Points
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Evaluation Components			_						
Priority	Desired Se	ervice Level	Business	Case	Risk Reduction / Ma Requirement	ndatory or Legal		Total	Points
6		3	0		2				11
•									
Prepared By:			Daviewed Dv			Commission		1	
Prepared By:			Reviewed By:			Commissioner:			
Jeff Bond			Mark Agnoletto			Peter Noehammer			
J 25.11 u									

2024 BUDGET

			Canital	2021 BUDGET Decision Package	Form			
То	otal Points	10	Cupital	Decision I dokage	Decision Package	Item # FAC 7		
Project / Initia	tive Name	Gorman Pool Site Improvements	- Design					
Con	mmission:	Development & Infrastructure Se	rvices		Business Unit Nu	umber: 57301		
	Division:	Public Works - Facilities			Business Unit	Name: Facilities Administra	ation	
Classification (se	elect one):	Growth	Service Level Change		Maintenance/ Replacement		andatory/Legislative	•
			8	Section 1 Descriptio	n			
Summary Please pro	rovide a brie	f summary of what the proposed	budget item is					
fixtures ar AODA and	nd piping, de id code com	ecay in site elements such as faile pliant design. Improvements on e	ed tile finishes, inoperable sho deck include considerations fo	wers and deteriorate or increased shade, u	public health requirements. Updated counters as well as the replacementated furniture and pool covering	nent of common shower area to prevent safety concerns	as. The new change during inoperable mo	rooms will feature
Classification Please pro	rovide an ex	planation for the classification (i.e	e. Growth, Service Level Chan	ge, Mandatory/Legisl	ative) QUOTE BILL NO. OR AGREEI	MENT SUPPORT FOR MANDA	ATORY	
		sting service levels, or more spec ew changes rooms will also featu			pected services levels. This also ϵ	ensures that the facility rema	ains in compliance wi	th public health
Priority If this item	n addresses	a priority, please explain how it o	loes so					
financial s	sustainability	s project will contribute to creating y of Town assets and responsible or moves toward a desired servic	overall asset management.	·	reating an better quality of life for r	residents. On-going improve	ement of Town facilitie	es is part of long term
Desired Service Level if this item	n maintains (or moves toward a desired service	e level, please explain now it o	does so				
		ot only restore acceptable service egration of easy to maintain build			vels by providing a more user-frier	ndly and high quality enviror	nment. Staff efficienc	y will also be
Business Case If this item	n provides a	financial return, please explain h	ow it does so					
term finan Town's im	ncial sustain nage would l	ability of the Town's assets. Exter be negatively impacted as a resu	nded closure of the facility if delt.		nuously degrading assets. Properl sanitary for use by public heath co			
Risk Mitigation If this item	n mitigates a	a significant risk, please explain h	ow it does so					
		ssets poses health and safety ris and loss of recreational opportu		th the potential to incu	ır liability. Forced building closures	from asset failure would re	sult in major service o	disruptions, negative
			Section 2 C	Collaboration and Co	onsultation			
	ness areas				entify by checking all boxes that	apply below		
Customer Services Legislative Services		Building Planning		Engineering Operations	HR Legal		IT Finance	
Recreation & Culture		X Procureme		Parks	Communica	tions	Facilities	
							Other	
Please discuss item with rele	evant <u>areas</u>	and include their comments be	elow					
Department					Comments			
Procurement	T							7

Recreation & Culture									
			(Section 3 Financials	5				
		Details of	Costs, Savings and	Revenue				Ongoing Cost	Ou main m Ou at
Financing of Capital Costs		2021	2022	2023	2024	2025	2026	past 2026?	Ongoing Cost
Description	Account #	FF 000			ı				
Asset Replacement Fund Development Charges		55,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (Grant)									
0		55.000							
Capital Costs		55,000	•	•	•	-	-		-
								Ongoing Costs /	Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
Description	Cost Recovery?	2021	2022	2020	2024	2020	2020	past 2026?	Cost recoveries
2000.15.1011									
Operating Costs					_	_	_		_
Cost Recoveries		-	=	-	-	-	-		-
Net Cost		55,000	-	-	-	-	-		-
Total Cost 55,000	То	tal Cost Recoveries	_		Total Net Cost	55,000		Cost Recovery	0%
						33,000			570
			5	Section 4 Evaluation	1				
+9 Council Priority		1					+5 Ongoing Net Or	erational Cost Effic	ciencies / Net New
+6 Council Approved Strategic Plan			+3 Moves Toward/M	laintains Desired Se	ervice Level		Revenue	crational Gost Emic	ACTIONS / NOT NOW
+4 SLT Priority			TO MOTOS TOMATAM	amianio Boonoa o	31 1100 E0101			ated once you fill out	Section 3 Financials
+2 Documented Recommendation							riatorrianouny outour		
	Points				Points				Points
Priority (Pick one)			Desired Service Le	evel (All or nothing)			Business (Case (Scale)	
	4				0				0
				/ Mandatory or Leg					
Input Current risk, which is the risk before	e implementation of th	e budget item and Po	st-Implementation risl	k, which is the risk at	fter the implementation	of the budget item.			
*If this item is a mandatory or legal require	ement, the item is gua	aranteed a minimum s	score of 15 in this cate	egory					
	nt Risk				Post-Impleme				Points
Consequence		ihood			quence	Likeli			
3		3			3	1			6
Evaluation Components									
Priority	Desired Se	ervice Level	Busines	ss Case	Risk Reduction / Ma Requirement	indatory or Legal		Total	Points
4		0	0		6				10
Prepared By:			Reviewed By:			Commissioner:			
Harry Vanwensem			Mark Agnoletto			Peter Noehammer			
,				reter noenammer					

2021 BUDGET Capital Decision Package Form Decision Package Item # PARK 4 **Total Points** 10 Project / Initiative Name Paving of Limestone Walkways at Ken Sturgeon Park Commission: Development & Infrastructure Services **Business Unit Number:** 52811 Division: Public Works - Parks Business Unit Name: Parks Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This project is to pave the remaining trail at Ken Sturgeon Park to allow access for all and to reduce tripping hazards caused by washouts when it rains, or change of season from winter to spring. Paving will also help with AODA issues and make the trail compliant. Portions of the trail have been paved due to the projects being completed such as the playground replacement, being brought up to AODA standards and the new basketball court/outdoor community rink. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY Growth and service level change, paving this trail will allow more users to access the park all year long, a new basketball court and fully accessible playground was just recently installed. Priority If this item addresses a priority, please explain how it does so... Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so.. Improving our level of service of the trail from screenings to pavement helps users use the trail safely and year round. If we do not complete the paving users with accessibility needs will not be able to use the park vear round. Business Case If this item provides a financial return, please explain how it does so... Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. Not paving this trail allows for users to injure themselves on any washouts which happen every rain along with users not able to use the trail safely during the winter months. There is also a high risk of media exposure from those with accessibility needs and new parents with strollers. This has been an issue previously with users. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services Building** Engineering HR Legislative Services **Planning** Operations Legal **Finance**

Please discuss item with relevant areas and include their comments below... Department Comments Page 91 of 96

Communications

Facilities

Other

Parks

Procurement

Recreation & Culture

			S	Section 3 Financials	1				
Financing of Capital Costs		2021	Costs, Savings and	2023	2024	2025	2026	Ongoing Cost past 2026?	Ongoing Cost
Description	Account #	2021	2022	2020	2027	2023	2020	2020:	
Asset Replacement Fund		70,000							
Development Charges		70,000							
Reserves & Reserve Funds									
Gas Tax									
Operating Fund									
Other (please specify)									
Capital Costs		140,000	-	-	-	-	-		-
							Ongoing Costs /		Ongoing Costs /
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries
Description	Cost Recovery?							past 2026?	
Operating Costs			-		-	-	-		
Cost Recoveries		_	_	_	_	_	_		_
				_		_	_		-
Net Cost		140,000	•	-	•	-	-		•
	, _								
Total Cost 140,000	То	otal Cost Recoveries	-		Total Net Cost	140,000		Cost Recovery	0%
			S	ection 4 Evaluation	1				
		•							
+9 Council Priority							+5 Ongoing Net Or	erational Cost Effic	encies / Net New
+6 Council Approved Strategic Plan			+3 Moves Toward/Ma	aintains Desired Se	rvice Level		Revenue		
+4 SLT Priority								ated once you fill out	Section 3 Financials
+2 Documented Recommendation									
Drievity (Diek ene)	Points		Desired Comise Le	(All or nothing)	Points		Dunimana (Casa (Casla)	Points
Priority (Pick one)	4		Desired Service Lev	ver (All of Hothling)	3		Dusilless (Case (Scale)	0
	4	_							<u> </u>
			Risk Reduction /	Mandatory or Lega	al Requirement				
Input Current risk, which is the risk before	implementation of th	e budget item and Pos	st-Implementation risk,	which is the risk aft	er the implementation of	of the budget item.			
*If this item is a mandatory or legal require		aranteed a minimum s	core of 15 in this categ	ory					
	nt Risk	21			Post-Impleme				Points
Consequence		lihood			quence	Likeli			
Evaluation Components		3			3		2	J	3
Priority	Desired Se	ervice Level	Business Case		Risk Reduction / Mandatory or Legal Requirement			Total	Points
4		3	0		3				0
Prepared By:			Reviewed By:			Commissioner:		1	
Jeff Bond			Mark Agnoletto		Peter Noehammer				

2024 BUDGET

			Capita	I Decision Package F	orm						
Total Points	9]			Decision	on Package Item #	FAC 3				
Project / Initiative Name	Ray Twinney Compl	ex Design/Scoping									
Commission	Development & Infra	structure Services		1	Busir	ness Unit Number:	57301				
Division	Public Works - Facili	ities		1	Business Unit Name: Facilities Administration						
			Service Level		Maintenance/						
Classification (select one)	Growth		Change		Replacement	Yes	Ma	andatory/Legislative	•		
				Section 1 Description							
Summary Please provide a br											
The lobby and common areas at the Ray Twinney Complex have not been fully renovated since the time of construction except for painting, and the interior finishes and accessories are somewhat deteriorated and outdated. We are suggesting a complete remodeling of the space to include more modern design and better functionality of the lobby, customer service kiosk and hallways to the various areas of the complex. The project would also include modernization of the exterior main entrance of the building. This request is for funds to initiate the design process with a building consultant and interior designer for the construction phase of the renovation to be executed over two years in 2021 and 2022. The design will focus on the use of modern and high performance building materials and provide barrier-free/accessibility path of travel throughout the common areas of the complex.											
Classification Please provide an e	explanation for the class	ssification (i.e. Growth	, Service Level Char	nge, Mandatory/Legislativ	e) quote bill no	O. OR AGREEMENT SI	JPPORT FOR MANDA	ATORY			
environment for gro		he public visiting the	complex. Modernizing	e to aging and deterioration g the space will also cont							
Priority If this item addresse	es a priority, please ex	plain how it does so									
is part of long term diversity within our	inancial sustainability growing community.	of Town assets and r	esponsible overall as	e Town facility and creati sset management. This w							
Desired Service Level If this item maintain	ice Level If this item maintains or moves toward a desired service level, please explain how it does so										
easy to maintain bu	ilding materials and sr	mart space configurati	ion.	s by providing a more use	er-friendly and high	n quality environment	t. Staff efficiency will	l also be increased th	rough integration of		
Business Case If this item provides	a financial return, plea	ase explain how it doe	es so								
	g facility assets ensure sult in additional reven	•	•	ancial sustainability of the	e Town's assets. Cr	reating environment	designed to attract v	visitor and generate c	ommunity		
Risk Mitigation If this item mitigates	a significant risk, plea	ase explain how it doe	9S SO								
Prolonged aging and deterioration of Town's assets has potential to negatively impact long term operations of the facility and corporate image of the Town. Deteriorated building materials can also cause a health and safety concern based on the level of deterioration.											
	Section 2 Collaboration and Consultation										
Please identify relevant business area	s for this item. An a	rea is relevant if coll	aboration or consol	ation is required. Ident	ify by checking al	ll boxes that apply l	pelow				
Customer Services		Building		Engineering		HR		П			
Legislative Services Recreation & Culture	Х	Planning Procurement	Х	Operations Parks		Legal Communications		Finance Facilities			
								Other			
Please discuss item with relevant area	s and include their e	commonts below									
Department	s and include their c	omments below			Comments						
Recreation & Culture											
				Page 93 of 96							

Procurement Pr										
				Section 3 Financials	S					
Details of Costs, Savings and Revenue										
Financing of Capital Costs	A	2021	2022	2023	2024	2025	2026	Ongoing Cost past 2026?	Ongoing Cost	
Description Asset Replacement Fund	Account #	80,000								
Development Charges		00,000								
Reserves & Reserve Funds										
Gas Tax										
Operating Fund										
Other (please specify)										
Силог (рюдое вреску)										
Camital Casta		90,000								
Capital Costs		80,000	•	-	•	-	•		_	
							Ongoing Costs /		Ongoing Costs /	
Operating Impact of Capital Project		2021	2022 2023		2024	2025	2026	Cost Recoveries	Cost Recoveries	
Description	Cost Recovery?					_0_0		past 2026?		
	,									
Operating Costs									_	
· ·										
Cost Recoveries		-	-	-	-	-	-		-	
Net Cost		80,000	•	•	•	-	-		-	
Total Cost 80,000	То	tal Cost Recoveries	-		Total Net Cost	80,000		Cost Recovery	0%	
				Section 4 Evaluation	n					
+9 Council Priority							+5 Ongoing Net Op	erational Cost Effic	iencies / Net New	
+6 Council Approved Strategic Plan			+3 Moves Toward/N	laintains Desired Se	ervice Level		Revenue			
+4 SLT Priority							Automatically calculated once you fill out		Section 3 Financials	
+2 Documented Recommendation							,,			
D 1 (D) 1	Points				Points			(0.1)	Points	
Priority (Pick one)	4		Desired Service Le	evel (All or nothing)			Business	case (Scale)	0	
	4	_			3				0	
			Risk Reduction	/ Mandatory or Leg	al Requirement					
Input Current risk, which is the risk before	implementation of th	e budget item and Po	st-Implementation ris	k, which is the risk at	fter the implementation	n of the budget item.				
*If this item is a mandatory or legal require	ement, the item is gua	aranteed a minimum s	score of 15 in this cate	egory						
Currer	nt Risk				Post-Impleme	entation Risk			Points	
Consequence	Likel	hood		Conse			hood		1 Ollits	
2		3			2		2		2	
Evaluation Components										
Priority	Desired Se	ervice Level Busines		Risk Reduction / Mandatory or		indatory or Legal		Total	Points	
					Requirement 2					
4		3)	2				9	
B			Davies 15			O-marks 1		1		
Prepared By:			Reviewed By:		Commissioner:					
Harry Vanwensem			Mark Agnoletto		Peter Noehammer					
					. 515. 11301141111101					

2021 BUDGET Capital Decision Package Form Total Points 8 Decision Package Item # PARK 5 Project / Initiative Name Ice Breaker Equipment For Sidewalk Winter Maintenance Commission: Development & Infrastructure Services **Business Unit Number:** 52811 Division: Public Works - Parks Business Unit Name: Parks Service Level Maintenance/ Mandatory/Legislative Classification (select one): Growth Yes Change Replacement Section 1 Description Summary Please provide a brief summary of what the proposed budget item is... This project is to purchase an attachment for our sidewalk winter maintenance equipment that will help break up ice after freezing rain storms. This attachment will minimize the wear and tear on our equipment that is not designed for this function. This will increase the life span of our equipment due to not pushing out machines outside there limits, equipment is meant to clear snow and spread melting agents, but not to remove hard packed ice. Currently we are putting too much pressure on the plow when we are required to break ice as the machine is not made to do this. The Ontario minimum maintenance standards refers to clearing snow and ice off sidewalks within 24 hours of a snow event. Classification Please provide an explanation for the classification (i.e. Growth, Service Level Change, Mandatory/Legislative) QUOTE BILL NO. OR AGREEMENT SUPPORT FOR MANDATORY This would be a service level change as we currently do not have anything similar to the proposed equipment. When we have an ice storm this would enable our crews to move freely and efficiently through their plow routes, thus creating clean and safe sidewalks for the public. The Ontario minimum maintenance standards refers to clearing snow and ice off sidewalks within 24 hours of a snow event. Priority If this item addresses a priority, please explain how it does so... This project falls under Council Strategic Priority Safe Transportation, i. Incorporate technology/data driven tools and tactics into engineering design and enforcement measures related to the safety of vehicles, pedestrians, and other transportation modes in order to enhance trail and street safety. Desired Service Level If this item maintains or moves toward a desired service level, please explain how it does so. Winter storms are more aggressive due to climate change, there has been an increase in ice storms and new technology is required to combat these events in order to maintain the safety of Newmarket pedestrians. Business Case If this item provides a financial return, please explain how it does so... The potential of the requirement for vehicle maintenance decreases because we are lowering the risk of hitting ice and damaging the equipment. However, the dollar value cannot be quantified at this time. Risk Mitigation If this item mitigates a significant risk, please explain how it does so.. The Ice breaker will help to reduce the amount of slip and falls by assisting with a more efficient ice clearing process during freezing rain storms. It will reduce potential injury with staff (whiplash) lest sudden stops when hitting ice along with extending the life of the equipment. Section 2 Collaboration and Consultation Please identify relevant business areas for this item. An area is relevant if collaboration or consolation is required. Identify by checking all boxes that apply below.. **Customer Services Building** Engineering HR Legislative Services **Planning** Operations х Legal **Finance**

Please discuss item with relevant areas and include their comments below... Department Comments Page 95 of 96

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Communications

Facilities Other

Parks

Procurement

Recreation & Culture

			9	Section 3 Financials	3					
Details of Costs, Savings and Revenue										
F					0004	0005	2022	Ongoing Cost past	Ongoing Cost	
Financing of Capital Costs Description	Account #	2021	2022	2023	2024	2025	2026	2026?		
Asset Replacement Fund	Account #									
Development Charges										
Reserves & Reserve Funds										
Gas Tax										
Operating Fund		25,000								
Other (please specify)		20,000								
Сило (риское сресину)										
Capital Costs		25,000	_		_	_	_		_	
Capital Costs		23,000	-	-	-	-	-			
								Ongoing Costs /	Ongoing Costs /	
Operating Impact of Capital Project		2021	2022	2023	2024	2025	2026	Cost Recoveries	Cost Recoveries	
Description	Cost Recovery?							past 2026?		
Operating Costs										
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Cost Recoveries		-	-	-	-	-	-		=	
Net Cost		25,000	-	-	-	-	-		-	
Total Cost 25,000	To	tal Cost Recoveries	-		Total Net Cost	25,000		Cost Recovery	0%	
			8	Section 4 Evaluation	n					
+9 Council Priority							+5 Ongoing Net Or	erational Cost Effici	encies / Net New	
+6 Council Approved Strategic Plan			+3 Moves Toward/Ma	ervice Level		Revenue				
+4 SLT Priority							Automatically calculated once you fill out Section 3 Finance			
+2 Documented Recommendation							, i			
Drievity (Diek ene)	Points		Desired Comise Le	(All or nothing)	Points		Dunings (Page (Cools)	Points	
Priority (Pick one)	4	-	Desired Service Le	ver (All of Holling)	0		Dusilless	Case (Scale)	0	
	4]							U	
				Mandatory or Leg						
Input Current risk, which is the risk before	implementation of th	e budget item and Pos	st-Implementation risk	, which is the risk aft	er the implementation	of the budget item.				
*If this item is a mandatory or legal require		aranteed a minimum so	core of 15 in this cated	gory						
	nt Risk				Post-Impleme				Points	
Consequence		lihood					hood			
4	<u> </u>	4	L		4		3		4	
Evaluation Components										
Priority	Priority Desired Service Level		Business Case		Risk Reduction / Mandatory or Legal			Total	Points	
					Requirement					
4		0	0		4				8	
Prepared By:			Reviewed By:			Commissioner:				
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Jeff Bond			Mark Agnoletto			Peter Noehammer				
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