



# Newmarket Public Library Board

## Minutes

Date: Thursday, April 2, 2020

Time: 5:30 PM

Members Present: Darcy McNeill, Chair  
Jane Twinney, Vice Chair  
Kelly Broome  
Darryl Gray  
Leslee Mason  
Art Weis  
Victor Woodhouse

Staff Present: Linda Peppiatt, Deputy CEO  
Todd Kyle, CEO  
Lianne Bond, Administrative Coordinator

Guests: Kathryn Richards, Unit Chair, CUPE Local 905 (left at 5:50 pm)  
Lynn Georgeff, Director of Human Resources, Town of Newmarket

### 1. Meeting to be held via live video interface via Zoom

#### 1.1 Instructions on how to connect to meeting

The Chair called the meeting to order at 5:30 pm. Clarification regarding the procedure for conducting the meeting using live video stream were made.

### 2. Adoption of Agenda Items

#### 2.1 Adoption of the Regular Agenda

#### 2.2 Adoption of the Closed Session Agenda

#### **Motion 20-04-104**

**Moved by** Victor Woodhouse

**Seconded by** Jane Twinney

**That** agenda items 2.1 to 2.2 be adopted as presented.

**Carried**

**3. Declarations**

None were declared.

**4. New Business**

**4.1 Emergency Delegated Authority**

The Library Board agreed with the report regarding designating Emergency Delegation of Authority to the Chair, Vice Chair and one appointed Director in order to have the ability to make certain decisions during the current COVID-19 pandemic as outlined in the report.

**Motion 20-04-105**

**Moved by** Victor Woodhouse

**Seconded by** Leslee Mason

**That** the Library Board receive the report on Emergency Delegation of Authority;

**And That** the Library Board ratify the decisions outlined in the report and approve the delegated authority to the Executive Committee and to the C.E.O., and authorize the C.E.O. to take the actions necessary to give effect to those decisions;

**And that** the Library Board appoint Director Darryl Gray as member of the Executive Committee in addition to the Chair and the Vice-Chair.

**Carried**

**5. Closed Session**

**5.1 Labour relations per section 16.1.4. (d) of the Public Libraries Act, R.S.O. 1990, Chapter P.44**

**Motion 20-04-106**

**Moved by** Leslee Mason

**Seconded by** Kelly Broome

**That** the Library Board move into a Closed Session at 5:45 pm for matters pertaining to Labour relations.

**Carried**

**Motion 20-04-107**

**Moved by** Kelly Broome

**Seconded by** Jane Twinney

**That** the Library move out of Closed Session at 6:40 pm.

**Carried**

**Motion arising from Closed Session:**

**Motion 20-04-109**

**Moved by** Victor Woodhouse

**Seconded by** Leslee Mason

That the Library Board receive the deputation by the Newmarket Public Library Unit Chair, CUPE Local 905;

And that the Library Board give direction to the C.E.O. on the decisions made by the Library Board regarding labour relations.

**Carried**

**6. Adjournment**

**Motion 20-04-110**

**Moved by** Victor Woodhouse

**Seconded by** Art Weis

**That** there being no further business the meeting adjourn at 6:43 pm

**Carried**

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Darcy McNeill, Chair

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Todd Kyle, Secretary/Treasurer