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## **Second Quarterly Update to the Outstanding Matters List for 2020 Staff Report to Council**

Report Number: 2020-61

Department(s): Legislative Services

Author(s): Jaclyn Grossi, Legislative Coordinator

Meeting Date: August 24, 2020

### **Recommendations**

1. That the report entitled Second Quarterly Update to the Outstanding Matters List for 2020 dated August 24, 2020 be received; and,
2. That Council adopt the updated Outstanding Matters List, included as **Attachment 1** to this report; and,
3. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

### **Purpose**

The purpose of this report is to present Council with the second quarterly update to the Outstanding Matters List in 2020.

### **Background**

At its meeting on March 2, 2020 Council approved the Procedure By-law Review for the 2018-2022 Term of Council Staff Report which identified that the Outstanding Matters List ("List") would be presented to Council on a quarterly basis. Staff advised that the List would include additional staff comments and enhanced tracking of date changes to ensure that both Council and the public were aware of staff's intended timeline to bring certain items forward.

Council adopted the [first quarterly](#) update at their May 19, 2020 Special Council – Electronic meeting, and this report serves to present the second quarterly report.

## **Discussion**

An updated Outstanding Matters List (**Attachment 1**) has been provided and is presented to Council for adoption. As a reminder, the items included in Attachment 1 are only items from the Outstanding Matters List, which require Council decision or consideration. The chart does not depict other projects or work that staff continue to dedicate resources towards. It also does not include the Council-approved action items contained in the REV it Up Campaign or within Council's Strategic Priorities.

Corresponding item numbers have been enumerated to ensure that Council has ease of reference for specific matters should there be questions about associated timeframes or the subject matter itself.

## **Conclusion**

Staff will continue to provide Council with an updated List quarterly to reflect the current status of items which Staff have been directed to report back to Council on.

## **Business Plan and Strategic Plan Linkages**

As this report highlights an updated Outstanding Matters List for the Corporation, this report aligns with all six pillars of Council's Strategic Priorities.

## **Consultation**

Members of the Strategic Leadership Team and Operational Leadership Team were consulted in this report.

## **Human Resource Considerations**

There are no human resource considerations specific to this report. However, individual projects within the List may have associated human resources impacts, and any such considerations will be noted in the individual reports on those matters.

## **Budget Impact**

There are no budget impacts specific to this report. However, individual projects within the List may have associated budget impacts, and any such considerations will be noted in the individual reports on those matters.

## **Attachments**

**Attachment 1** – Second Quarterly Update to the Outstanding Matters List for 2020

## **Approval**

Lisa Lyons, Director, Legislative Services/Town Clerk

Esther Armchuk, Commissioner, Corporate Services

Ian McDougall, Commissioner, Community Services

Peter Noehammer, Commissioner, Development and Infrastructure Services

Jag Sharma, Chief Administrative Officer

## **Contact**

For more information about individual projects contained in Attachment 1, please contact the responsible Department Director or respective Commissioner.