

Schedule “A”

Administrative Monetary Penalty  
System By-law 2019-62  
Designated By-law Provisions

- 1. For the purposes of Section 3 of this By-law, Column A3 in the following table lists the provisions in the **Designated By-law** identified in the Schedule, as amended.
- 2. Column A4 in the following table sets out the short form wording to be used in a **Penalty Notice** for the contravention of the designated provisions listed in Column A3.
- 3. Column A6 in the following table set out the **Administrative Penalty** for the **Set Penalty Amount** in accordance with Section 5(5)(b) of this By-law that is payable for contraventions of the designated provisions listed in Column A3.
- 4. The penalties shown in Column A5 below include a twenty five percent (25%) discount for **Early Payment** in accordance with Section 5(5)(a) of this By-law that is payable for contraventions of the designated provisions listed in Column A3.
- 5. The penalties shown in column A7 below include a twenty five percent (25%) surcharge for **Late Payment** in accordance with Section 5(5)(c) of this By-law that is payable for contraventions of the designated provisions listed in Column A3.

A1 By-law	A2 Item #	A3 Section	A4 Description	A5 Early Payment	A6 Set Penalty	A7 Late Payment
Accessory Dwelling Units By-law 2013-13						
Accessory Dwelling Units By-law 2013-13, as amended	1.	2	Operate or permit occupancy in unregistered two unit house	450.00	600.00	750.00
	2.	3(a)	Failure to register two-unit house	450.00	600.00	750.00
	3.	9(a)	Obstruct a Municipal Enforcement Officer	450.00	600.00	750.00
Animal Control By-law 2020-XX						
Animal Control By-law 2020-XX, as amended	4.	4(2)	Dog noise causing a disturbance	225.00	300.00	375.00
	5.	4(3)	Control more than the maximum permitted dogs/cats	225.00	300.00	375.00
	6.	4(4)	Keep more than the maximum permitted dog/cats	225.00	300.00	375.00
	7.	4(5)(a)	Permit Dangerous Dog in a leash-free park	225.00	300.00	375.00
	8.	4(6)	Failure to stoop and scoop	225.00	300.00	375.00
	9.	4(7)	Keep Prohibited Animal	450.00	600.00	750.00
	10.	5(3)	Leave Domestic Animal in Vehicle contrary to conditions	300.00	400.00	500.00
	11.	5(4)(a)	Failure to provide Domestic Animal sanitary environment	300.00	400.00	500.00
	12.	5(4)(b)	Failure to provide Domestic Animal adequate care	300.00	400.00	500.00
	13.	5(4)(c)	Failure to provide Domestic Animal adequate food and water	300.00	400.00	500.00
	14.	5(4)(d)	Failure to provide Domestic Animal shelter	300.00	400.00	500.00
	15.	5(4)(e)	Failure to provide Domestic Animal Veterinary care	300.00	400.00	500.00
	16.	5(5)	Keep Domestic Animal in a condition that causes a disturbance	300.00	400.00	500.00
	17.	5(6)	Keep Domestic Animal in a manner that endangers the health of others	300.00	400.00	500.00
	18.	6(1)(a)	Use tether less than 3m	300.00	400.00	500.00
	19.	6(1)(b)	Failure to allow tethered Animal unrestricted movement	300.00	400.00	500.00
	20.	6(1)(c)	Failure to constrain a tethered Animal to property	300.00	400.00	500.00

<b>Animal Control By-law 2020-XX, as amended</b>	21.	6(1)(d)	Failure to provide tethered animal water, food, shelter, or shade	300.00	400.00	500.00
	22.	6(2)	Tether Animal using prohibited device	300.00	400.00	500.00
	23.	6(3)	Tether Animal for more than 3 hours	300.00	400.00	500.00
	24.	7(1)	Feed or permit the feeding of wildlife	225.00	300.00	375.00
	25.	7(2)	Permit or cause a feeding device to be left outside	225.00	300.00	375.00
	26.	8(1)	Failure to submit Urban Hens application	225.00	300.00	375.00
	27.	8(2)	Keep more than three Urban Hens	225.00	300.00	375.00
	28.	8(3)	Keep Urban Hen under the age of 4 months	225.00	300.00	375.00
	29.	8(4)	Keep Rooster on residential property	225.00	300.00	375.00
	30.	8(6)	Failure to keep Urban Hen in coop between 9:00pm and 6:00am	225.00	300.00	375.00
	31.	8(7)	Failure to keep Urban Hen in run	225.00	300.00	375.00
	32.	8(13)	Failure to maintain hen coop or hen run	225.00	300.00	375.00
	33.	8(14)	Permit the slaughter of hens	300.00	400.00	500.00
	34.	8(15)	Improper disposal of livestock	300.00	400.00	500.00
	35.	9(2)	Failure to comply with a Training Order	300.00	400.00	500.00
	36.	9(3)(a)	Failure to comply with Notice to Muzzle on owner's property	300.00	400.00	500.00
	37.	9(3)(b)	Failure to comply with Notice to Muzzle when off of owner's property	300.00	400.00	500.00
	38.	9(4)	Failure to prevent dog from engaging in a dangerous Act	450.00	600.00	750.00
	39.	9(7)	Failure to comply with a Dangerous Dog Order	450.00	600.00	750.00
	40.	12(1)	Failure to licence cat/dog	300.00	400.00	500.00
	41.	12(2)	Failure to affix licence to cat/dog	300.00	400.00	500.00
	42.	12(5)	Provide false information when licensing animal	300.00	400.00	500.00
	43.	13(1)	Permit dog at large	300.00	400.00	500.00
	44.	13(3)	Permit dog in area contrary to posted signage	300.00	400.00	500.00
	45.	13(4)	Permit cat at large	300.00	400.00	500.00
<b>Business Licence By-law 2020-XX</b>						
<b>Business Licence By-law 2020-XX, as amended</b>	46.	3(1)	Operate without a business licence	450.00	600.00	750.00
	47.	3(2)	Failure to comply with legislation	225.00	300.00	375.00
	48.	3(3)	Operate business at more than one premises	225.00	300.00	375.00
	49.	3(5)	Failure to display business licence			
	50.	3(8)(a)	Advertising without a business licence	225.00	300.00	375.00
	51.	3(8)(b)	Improper business name advertised	225.00	300.00	375.00
	52.	3(8)(c)	Advertise products or services contrary to Town by-laws	225.00	300.00	375.00
	53.	3(9)	Carry on business on Town property without authorization	225.00	300.00	375.00
	54.	4(2)	Obstruct a Licensing Officer	450.00	600.00	750.00
	55.	7(9)	Operate business while licence is suspended	450.00	600.00	750.00
<b>Business Licence By-law 2020-XX, as amended</b>	56.	7(10)	Advertise business while licence is suspended	225.00	300.00	375.00
	57.	7(12)	Remove posted notice of suspension	225.00	300.00	375.00
	58.	7(14)	Remove posted notice of no business licence	225.00	300.00	375.00
	59.	8.1(1)	Failure to maintain Pet Store	225.00	300.00	375.00
	60.	8.1(2)	Failure to keep animal or bird in adequate conditions	225.00	300.00	375.00
	61.	8.1(3)(a)	Failure to provide adequate cage size	225.00	300.00	375.00
	62.	8.1(3)(b)	Failure to keep or maintain bird cage	225.00	300.00	375.00
	63.	8.1(3)(c)	Improper cage construction	225.00	300.00	375.00
	64.	8.1(3)(d)	Improper food and water receptacles	225.00	300.00	375.00
	65.	8.1(3)(e)	Failure to provide undue physical contact with the public	225.00	300.00	375.00
	66.	8.1(4)	Failure to provide water	225.00	300.00	375.00
	67.	8.1(5)	Failure to provide food	225.00	300.00	375.00
	68.	8.1(6)(a)	Failure to provide health assessment	225.00	300.00	375.00
	69.	8.1(6)(b)	Source cat or dog for purpose of sale contrary to by-law	600.00	800.00	1000.00
	70.	8.1(6)(c)	Failure to provide cat or dog with reasonable exercise	225.00	300.00	375.00
	71.	8.1(6)(d)	Keep or sell sick, injured, or diseased animals	225.00	300.00	375.00
	72.	8.1(6)(e)	Display animal in exterior window display	225.00	300.00	375.00
	73.	8.1(6)(f)	Sell or offer for sale any animal prior to normal weaning age	225.00	300.00	375.00
	74.	8.1(6)(g)	Failure to provide descriptive receipt	225.00	300.00	375.00
	75.	8.1(7)	Failure to maintain cat or dog registry	225.00	300.00	375.00
	76.	8.1(8)	No attendant present during business hours	225.00	300.00	375.00

<b>Business Licence By-law 2020-XX, as amended</b>	77.	8.1(9)	Sell or offer for sale animal listed on prohibited animals list	450.00	600.00	750.00
	78.	8.1(10)	Failure to disclose stolen or unlawfully obtained animal	450.00	600.00	750.00
	79.	8.1(11)	Failure to seek medical attention for animal as directed	450.00	600.00	750.00
	80.	8.2(1)	More than 1 STR on a lot	225.00	300.00	375.00
	81.	8.2(2)	Operate STR in more than 1 dwelling unit	225.00	300.00	375.00
	82.	8.2(3)	Failure to provide adequate parking for STR	225.00	300.00	375.00
	83.	8.2(5)	Failure to notify Town of changes to STR operations	225.00	300.00	375.00
	84.	8.2(6)(a)	Provide sleeping accommodations in vehicle, tent, or accessory building	450.00	600.00	750.00
	85.	8.2(6)(b)	Exceed number of bedrooms permitted for STR	225.00	300.00	375.00
	86.	8.2(6)(c)	Exceed number of guests permitted for STR	225.00	300.00	375.00
<b>Business Licence By-law 2020-XX, as amended</b>	87.	8.2(6)(d)	Permit beds or bedrooms to be used contrary to licence	225.00	300.00	375.00
	88.	8.2(7)	Failure to post or display business licence number on marketing	225.00	300.00	375.00
	89.	8.2(9)	Failure to respond to STR concerns within 2 hours	225.00	300.00	375.00
	90.	8.2(10)	Failure to provide contact information	225.00	300.00	375.00
	91.	8.2(11)	Operate or market part of or whole dwelling unit without a licence	225.00	300.00	375.00
	92.	8.2(12)	Failure to post sign for STR	225.00	300.00	375.00
	93.	8.2(14)	Market STR on unlicensed STR Company platform	225.00	300.00	375.00
	94.	8.3(1)	Operate STR Company without a licence	450.00	600.00	750.00
	95.	8.3(2)	Advertise STR that has not obtained a licence	225.00	300.00	375.00
	96.	8.3(3)	Failure to remove listing or advertisement as requested by Town	225.00	300.00	375.00
	97.	8.3(7)	Failure to maintain records by STR Company	225.00	300.00	375.00
	98.	8.3(9)	Failure to provide records upon request	225.00	300.00	375.00
	99.	8.3(10)	Failure to create platform accounts upon request	225.00	300.00	375.00
	100.	8.3(11)	Obstruct access to platform accounts	225.00	300.00	375.00
<b>By-law 2002-151 (Licensing)</b>						
<b>By-law 2002-151 Schedule 1 Adult Entertainment Parlours</b>	101.	1.2	Operate without an Adult Entertainment Parlour Owner's licence	450.00	600.00	750.00
	102.	1.3	Operate without an Adult Entertainment Parlour Operator's licence	450.00	600.00	750.00
<b>By-law 2002-151 Schedule 2 Adult Video Stores</b>	103.	2.2	Operate without an Adult Video Store licence	450.00	600.00	750.00
	104.	2.25	Failure to post licence in premise	225.00	300.00	375.00
	105.	2.28	Advertise business contrary to conditions	225.00	300.00	375.00
<b>By-law 2002-151 Schedule 7 Body-rub Parlours</b>	106.	7.2	Operate without a body-rub parlour licence	450.00	600.00	750.00
	107.	7.3	Failure to obtain an attendant's licence	450.00	600.00	750.00
	108.	7.4(a)	Provide services designed to appeal to sexual appetites	450.00	600.00	750.00
	109.	7.4(b)	Provide body-rubs to a person under 18 years of age	225.00	300.00	375.00
	110.	7.4(c)	Failure to post sign restricting entry for under 18 years of age	225.00	300.00	375.00
	111.	7.4(d)	Permit employee under 18 years of age	225.00	300.00	375.00
	112.	7.4(e)	Business open without owner/operator onsite	225.00	300.00	375.00
	113.	7.4(f)	Consume or be in possession of alcohol or drugs	450.00	600.00	750.00
	114.	7.4(g)	Permit intoxicated person to remain in body-rub parlour	225.00	300.00	375.00
	115.	7.4(l)	Failure to post licence	225.00	300.00	375.00
	116.	7.4(o)	Failure to provide required documentation to Licensing Officer	225.00	300.00	375.00
	117.	7.4(p)	Failure to provide copy of attendant licences	225.00	300.00	375.00
	118.	7.4(s)	Use or permit any camera or recording device	225.00	300.00	375.00
	119.	7.4(t)	Failure to post sign as directed by Town	225.00	300.00	375.00
	120.	7.6	Prohibited sign	225.00	300.00	375.00
	121.	7.7	Circulate, post, or distribute printed material	225.00	300.00	375.00
	122.	7.9	Advertise unauthorized business name or logo	225.00	300.00	375.00
	123.	7.11(a)	Contravene approved floor plan	225.00	300.00	375.00
	124.	7.11(b)	Locked or obstructed rooms	225.00	300.00	375.00
	125.	7.11(d)	Body-rub parlour used as a dwelling	225.00	300.00	375.00
	126.	7.11(e)	Room for body-rub not equipped with window	225.00	300.00	375.00
	127.	7.12	Operate business contrary to hours of 11:00am to 11:59pm	225.00	300.00	375.00
	128.	7.13(a)	Operate body-rub parlour within 500m of residential zone	225.00	300.00	375.00
	129.	7.13(b)	Operate body-rub parlour on or within 500m of restricted roadway	225.00	300.00	375.00

<b>By-law 2002-151 Schedule 7 Body-rub Parlours</b>	130.	7.13(c)	Operate body-rub parlour within 500m of any school, church, or child day care	225.00	300.00	375.00
	131.	7.13(d)	Operate body-rub parlour within 1km of another body-rub parlour	225.00	300.00	375.00
	132.	7.47	Obstruct a Licensing Officer	450.00	600.00	750.00
<b>By-law 2002-151 Schedule 15 Newspaper Boxes</b>	133.	15.2	Failure to notify Town of newspaper box on Town property	450.00	600.00	750.00
	134.	15.8	Failure to maintain newspaper box	225.00	300.00	375.00
<b>Clean Yards By-law 2017-63</b>						
<b>Clean Yards By-law 2017-63, as amended</b>	135.	2.1	Failure to maintain property	150.00	200.00	250.00
	136.	2.2	Failure to provide ground cover	150.00	200.00	250.00
	137.	2.3	Failure to maintain natural garden in living condition	150.00	200.00	250.00
	138.	2.4	Unsightly growth	150.00	200.00	250.00
	139.	2.5	Noxious weeds	150.00	200.00	250.00
	140.	2.6	Grass/weeds exceeding 20cm in height	150.00	200.00	250.00
	141.	2.7	Failure to maintain trees on property	150.00	200.00	250.00
	142.	2.8	Spread dust or dirt onto neighbouring property	150.00	200.00	250.00
	143.	2.9	Failure to maintain pool in good repair	150.00	200.00	250.00
	144.	3.1(a)	Store or keep motor vehicle missing parts	150.00	200.00	250.00
	145.	3.1(b)	Unlicensed motor vehicle on property	150.00	200.00	250.00
	146.	3.1(c)	Store or keep motor vehicle parts	150.00	200.00	250.00
	147.	3.1(d)	Store or keep derelict motor vehicle	150.00	200.00	250.00
	148.	4.1	Permit composting contrary to by-law	150.00	200.00	250.00
	149.	4.2(a)	Failure to compost in rear yard	150.00	200.00	250.00
	150.	4.2(b)	Failure to compost in container	150.00	200.00	250.00
	151.	4.2(c)	Failure to cover compost	150.00	200.00	250.00
	152.	4.2(d)	Animal feces in compost container	150.00	200.00	250.00
	153.	4.2(e)	Permit odour from composting	150.00	200.00	250.00
	154.	4.2(f)	Failure to maintain compost from attracting animals	150.00	200.00	250.00
	155.	4.2(g)	Failure to maintain composter setback requirements	150.00	200.00	250.00
	156.	5.1	Keep firewood contrary to by-law	150.00	200.00	250.00
	157.	5.2(b)	Exceed 15% of total yard area for firewood storage	150.00	200.00	250.00
	158.	5.2(c)	Improper storage of firewood in rear yard	150.00	200.00	250.00
	159.	5.2(d)	Improper storage of firewood in side yard	150.00	200.00	250.00
	160.	5.2(e)	Pile firewood along fence	150.00	200.00	250.00
	161.	6.1	Place or permit Graffiti	150.00	200.00	250.00
	162.	6.2	Failure to maintain property free of graffiti	150.00	200.00	250.00
	163.	7.1	Permit standing water	150.00	200.00	250.00
	164.	8.1	Failure to maintain boulevard	150.00	200.00	250.00
	165.	8.2	Failure to maintain boulevard gardens	150.00	200.00	250.00
	166.	8.3	Failure to maintain plantings from encroachment	150.00	200.00	250.00
	167.	8.4	Failure to maintain sidewalk	150.00	200.00	250.00
	168.	11.5	Obstruct a Municipal Enforcement Officer	450.00	600.00	750.00
<b>Clothing Donation Bins By-law 2016-33</b>						
<b>Clothing Donation Bins By-law 2016-33, as amended</b>	169.	2.1	Operate without a Clothing Donation Bin Operator licence	450.00	600.00	750.00
	170.	3.2	Clothing Donation Bin on Town property	450.00	600.00	750.00
	171.	3.3	Clothing Donation Bin located at unauthorized location	225.00	300.00	375.00
	172.	4.1(a)	Failure to display name on bin	225.00	300.00	375.00
	173.	4.1(d)	Failure to display pick-up schedule for donations	225.00	300.00	375.00
	174.	4.2(b)	Failure to properly affix sticker on bin	225.00	300.00	375.00
	175.	6.1	Obstruct a Municipal Enforcement Officer	450.00	600.00	750.00
<b>Fireworks By-law 2015-18</b>						
<b>Fireworks By-law 2015-18, as amended</b>	176.	3.1	Offer for sale, cause, or permit to be sold fireworks	450.00	600.00	750.00
	177.	3.2	Discharge any prohibited fireworks	450.00	600.00	750.00
	178.	3.3	Sell consumer fireworks 7 days prior to Victoria or Canada Day	225.00	300.00	375.00
	179.	3.6	Display in any store window any type of fireworks	450.00	600.00	750.00
	180.	3.8	Sell or offer for sale fireworks without a licence	450.00	600.00	750.00
	181.	3.10	Discharge fireworks on Town property without a permit	450.00	600.00	750.00
	182.	3.11	Discharge fireworks on private property without a permit	450.00	600.00	750.00
	183.	6.1	Discharge fireworks when prohibited	450.00	600.00	750.00
<b>Mobile Business Licence By-law 2020-07</b>						
<b>Mobile Business Licence By-law 2020-07</b>	184.	3(1)(a)	Operate without a business licence	450.00	600.00	750.00
	185.	3(1)(c)	Failure to comply with condition of licence	225.00	300.00	375.00
	186.	3(2)	Failure to comply with legislation	225.00	300.00	375.00
	187.	3(3)	Failure to display business licence	225.00	300.00	375.00
	188.	3(5)(a)	Advertising without a business licence	225.00	300.00	375.00
	189.	3(5)(b)	Improper business name advertised	225.00	300.00	375.00

<b>Mobile Business Licence By-law 2020-07</b>	190.	3(6)	Carry on business on Town property without authorization	225.00	300.00	375.00
	191.	3(7)	Failure to possess business licence	225.00	300.00	375.00
	192.	3(8)	Smoke or permit smoking in business vehicle	225.00	300.00	375.00
	193.	4(2)	Obstruct a Licensing Officer	450.00	600.00	750.00
	194.	7(9)	Operate business while licence is suspended	450.00	600.00	750.00
	195.	7(10)	Advertise business while licence is suspended	225.00	300.00	375.00
	196.	7(12)	Remove posted notice of suspension	225.00	300.00	375.00
	197.	7(14)	Remove posted notice of no business licence	225.00	300.00	375.00
	198.	8.1(2)	Failure to comply with Taxicab Driver requirements	225.00	300.00	375.00
	199.	8.1(3)	Failure to display Taxicab Driver information	225.00	300.00	375.00
	200.	8.1(4)(b)	Failure to disclose Fare for Taxicab Trip	225.00	300.00	375.00
	201.	8.1(4)(c)	Failure to notify Town of Taxicab Driver	225.00	300.00	375.00
	202.	8.1(4)(d)	Failure to notify Town of Taxicab	225.00	300.00	375.00
	203.	8.1(5)(a)	Failure to provide required Taxicab Driver information	225.00	300.00	375.00
	204.	8.1(5)(b)	Failure to provide required Taxicab information	225.00	300.00	375.00
	205.	8.1(6)	Failure to maintain Taxicab Trip information	225.00	300.00	375.00
	206.	8.1(10)	Failure to remove Taxicab Driver	225.00	300.00	375.00
	207.	8.1(12)	Failure to comply with Taxicab requirements	450.00	600.00	750.00
	208.	8.1(13)	Permit unauthorized passenger(s) in Taxicab	225.00	300.00	375.00
	209.	8.2(2)	Failure to comply with TNC Driver requirements	225.00	300.00	375.00
	210.	8.2(3)(b)	Permit hail ride for TNC	225.00	300.00	375.00
	211.	8.2(3)(c)	Failure to maintain Safety Standard Certificate in TNC Vehicle	225.00	300.00	375.00
	212.	8.2(4)(c)	Failure to provide third party audit records	225.00	300.00	375.00
	213.	8.2(6)(a)	Failure to disclose Fare for TNC Trip	225.00	300.00	375.00
	214.	8.2(6)(c)	Failure to charge proper Fare for TNC Trip	225.00	300.00	375.00
	215.	8.2(6)(d)	Failure to maintain TNC Trip information	225.00	300.00	375.00
	216.	8.2(7)	Failure to use GPS on TNC App	225.00	300.00	375.00
	217.	8.2(8)	Failure to provide TNC Driver information via TNC App	225.00	300.00	375.00
	218.	8.2(9)	Failure to provide electronic receipt via TNC App	225.00	300.00	375.00
	219.	8.2(10)(a)	Failure to provide required TNC Driver information	225.00	300.00	375.00
	220.	8.2(10)(b)	Failure to provide required TNC Vehicle information	225.00	300.00	375.00
<b>Mobile Business Licence By-law 2020-07</b>	221.	8.2(11)	Failure to maintain TNC Trip records	225.00	300.00	375.00
	222.	8.2(15)	Failure to remove TNC Driver from TNC App	225.00	300.00	375.00
	223.	8.2(17)	Failure to comply with TNC Vehicle requirements	450.00	600.00	750.00
	224.	8.3(2)	Failure to comply with Refreshment Vehicle Operator requirements	225.00	300.00	375.00
	225.	8.3(3)	Failure to display Refreshment Vehicle Operator information	225.00	300.00	375.00
	226.	8.3(4)	Failure to comply with Refreshment Vehicle conditions	225.00	300.00	375.00
	227.	8.3(5)(a)	Permit amplified sounds	225.00	300.00	375.00
	228.	8.3(5)(b)	Unlawful seating for Refreshment Vehicle customers	225.00	300.00	375.00
	229.	8.3(6)(a)	Failure to maintain Refreshment Vehicle	225.00	300.00	375.00
	230.	8.3(6)(b)	Failure to clean up refuse from Refreshment Vehicle	225.00	300.00	375.00
	231.	8.3(6)(c)	Failure to notify the Town of Refreshment Vehicle Operator	225.00	300.00	375.00
	232.	8.3(7)	Failure to comply with Refreshment Vehicle – Type 1 conditions	225.00	300.00	375.00
	233.	8.3(8)	Failure to obtain Special Event Organizer Licence	225.00	300.00	375.00
	234.	8.3(9)	Operate Refreshment Vehicle contrary to conditions	450.00	600.00	750.00
	235.	8.4(3)	Failure to maintain Limousine documents	225.00	300.00	375.00
<b>Mobile Business Licence By-law 2020-07</b>	236.	8.4(4)	Failure to comply with Limousine Driver requirements	225.00	300.00	375.00
	237.	8.4(5)	Failure to display Limousine Driver information	225.00	300.00	375.00
	238.	8.4(6)(a)	Failure to notify Town of Limousine Driver	225.00	300.00	375.00
	239.	8.4(7)(a)	Permit too many passengers in Limousine	225.00	300.00	375.00
	240.	8.4(7)(b)	Permit a Limousine to operate with obstructed view	450.00	600.00	750.00
	241.	8.4(8)	Failure to comply with Limousine requirements	450.00	600.00	750.00
	242.	8.5(4)(a)	Failure to provide MTO Driving Instructor's Licence	225.00	300.00	375.00
	243.	8.5(4)(b)	Failure to carry a valid driver's licence	225.00	300.00	375.00
	244.	8.5(4)(c)	Failure to provide driving instruction/test documentation	225.00	300.00	375.00
	245.	8.5(4)(d)	Failure to affix Sticker Plate on Driving School Instructor Vehicle	225.00	300.00	375.00
	246.	8.5(4)(e)	Failure to affix roof sign on Driving School Instructor Vehicle	225.00	300.00	375.00
	247.	8.5(5)	Operate in Restricted Area	450.00	600.00	750.00
	248.	8.6(2)(a)	Failure to maintain Tow Truck documents	225.00	300.00	375.00
	249.	8.6(2)(b)	Failure to remove debris prior to towing a vehicle	225.00	300.00	375.00
	250.	8.6(2)(c)	Failure to remove debris within 8hrs following investigation	450.00	600.00	750.00
	251.	8.6(3)	Failure to comply with Tow Truck Driver requirements	450.00	600.00	750.00
	252.	8.6(4)	Failure to display Tow Truck Driver information	225.00	300.00	375.00
	253.	8.6(5)	Failure to notify Town of Tow Truck Driver	225.00	300.00	375.00
	254.	8.6(6)(a)	Failure to maintain Tow Truck;	225.00	300.00	375.00
	255.	8.6(6)(b)	Interfere with Tow Truck Company's contract	225.00	300.00	375.00
	256.	8.6(6)(c)	Recommend tow location to customer	225.00	300.00	375.00
	257.	8.6(6)(d)	Accept gift or payment from facility in exchange for business	225.00	300.00	375.00

<b>Mobile Business Licence By-law 2020-07</b>	258.	8.6(6)(e)	Accept Drop Fee	225.00	300.00	375.00
	259.	8.6(6)(f)	Failure to obtain consent to connect or tow	225.00	300.00	375.00
	260.	8.6(6)(g)	Stop, stand, or park within 200m of Collision Scene	225.00	300.00	375.00
	261.	8.6(6)(h)	Remove vehicle from Collision Scene without permission	225.00	300.00	375.00
	262.	8.6(6)(i)	Permit unauthorized passenger(s) in Tow Truck	225.00	300.00	375.00
	263.	8.6(7)	Failure to provide or maintain Tow Truck Equipment	225.00	300.00	375.00
	264.	8.6(8)(a)	Failure to comply with Tow Truck Vehicle requirements	225.00	300.00	375.00
	265.	8.6(8)(b)	Failure to affix Sticker Plate on Tow Truck Vehicle	225.00	300.00	375.00
	266.	8.6(9)	Failure to comply with towing rates	450.00	600.00	750.00
	267.	8.6(10)	Failure to comply with Re-Tow towing rates	450.00	600.00	750.00
	268.	8.6(11)(a)	Failure to maintain Tow Truck Driver information	225.00	300.00	375.00
	269.	8.6(11)(b)	Failure to maintain Tow Truck information	450.00	600.00	750.00
	270.	8.6(12)	Failure to maintain Tow Truck Trip information	225.00	300.00	375.00
	271.	8.6(13)	Failure to maintain run sheets	225.00	300.00	375.00
	272.	8.6(14)	Failure to provide affiliated Public Garage information	225.00	300.00	375.00
<b>Noise By-law 2017-76</b>						
<b>Noise By-law 2017-76, as amended</b>	273.	3.1	Make, cause or permit the emission of noise likely to disturb	150.00	200.00	250.00
	274.	3.2(a)	Make, cause or permit tires to squeal	150.00	200.00	250.00
	275.	3.2(b)	Operate a combustion engine without an effective exhaust or muffler	150.00	200.00	250.00
	276.	3.2(b)	Operate a pneumatic device without an effective exhaust or muffler	150.00	200.00	250.00
	277.	3.2(c)	Make, cause or permit the operation of a vehicle with a trailer to clank, squeal or other like noises	150.00	200.00	250.00
	278.	3.2(d)	Make, cause or permit the use of a horn, whistle, bell, or other	150.00	200.00	250.00
	279.	3.2(e)	Make, cause, or permit the operation of an air conditioner not in proper working order	150.00	200.00	250.00
	280.	3.2(e)	Make, cause or permit the operation of a pool pump or filter not in proper working order	150.00	200.00	250.00
	281.	3.2(e)	Make, cause or permit the operation of a heat pump not in proper working order	150.00	200.00	250.00
	282.	3.2(f)	Make, cause or permit noise from false alarm in excess of 10 minutes	150.00	200.00	250.00
	283.	3.2(g)	Make, cause or permit the operation of a roof top unit not in proper working order	150.00	200.00	250.00
	284.	4.1	Make or permit noise during prohibited time	150.00	200.00	250.00
<b>Parking By-law 2019-62</b>						
<b>Parking By-law 2019-62, as amended</b>	285.	5(2)	Interfere with Authorized Sign	30.00	40.00	50.00
	286.	5(3)	Obstruct Authorized Sign	30.00	40.00	50.00
	287.	6(1)(a)	Park facing wrong direction	30.00	40.00	50.00
	288.	6(1)(b)	Park more than 30cm from curb	30.00	40.00	50.00
	289.	6(1)(c)	Fail to park parallel to curb	30.00	40.00	50.00
	290.	7(1)(a)	Park within 9m of non-signalized intersection	37.50	50.00	62.50
	291.	7(1)(b)	Park within 15m of signalized intersection	37.50	50.00	62.50
	292.	7(1)(c)	Exceed posted time	30.00	40.00	50.00
	293.	7(1)(d)	Park contrary to traffic control device	30.00	40.00	50.00
	294.	7(1)(e)	Park causing obstruction	30.00	40.00	50.00
	295.	7(1)(f)	Park between 0200 and 0600 hrs	75.00	100.00	125.00
	296.	7(1)(g)	Park on boulevard	37.50	50.00	62.50
	297.	7(1)(h)	Park within 3m of hydrant	75.00	100.00	125.00
	298.	7(1)(i)	Park within 152m of firefighting apparatus	56.25	75.00	93.75
	299.	7(1)(j)	Park within 7m of fire hall entrance – same side	37.50	50.00	62.50
	300.	7(1)(k)	Park within 30m of fire hall entrance – opposite side	37.50	50.00	62.50
	301.	7(1)(l)	Park on a bridge	37.50	50.00	62.50
	302.	7(1)(m)	Park within 6m of bus stop	30.00	40.00	50.00
	303.	7(1)(n)	Park in a public laneway	30.00	40.00	50.00
	304.	7(1)(o)	Park on a median	37.50	40.00	50.00
	305.	7(1)(p)	Double park	37.50	50.00	62.50
	306.	7(1)(q)	Park within turning circle	30.00	40.00	50.00
	307.	7(1)(r)	Park displaying vehicle for sale	30.00	40.00	50.00
	308.	7(1)(s)	Park without valid registration	30.00	40.00	50.00
	309.	7(1)(t)	Parked while washing or repairing vehicle	30.00	40.00	50.00
	310.	7(1)(u)	Exceed 3 consecutive hours	30.00	40.00	50.00
	311.	7(1)(v)	Park within 0.6m of driveway	37.50	50.00	62.50
	312.	7(1)(w)	Park obstructing previously parked vehicle	30.00	40.00	50.00
	313.	7(1)(x)	Park on narrow roadway	30.00	40.00	50.00
	314.	7(1)(y)	Park alongside railway tracks	30.00	40.00	50.00
	315.	7(1)(z)	Park causing obstruction to building	30.00	40.00	50.00
	316.	7(1)(aa)	Park within 15m of Authorized Sign intersection	30.00	40.00	50.00
	317.	7(1)(bb)	Park within 30m of traffic signal intersection	37.50	50.00	62.50
	318.	7(1)(cc)	Park within a turning basin	30.00	40.00	50.00
	319.	7(1)(dd)	Interfere with funeral procession	30.00	40.00	50.00

<b>Parking By-law 2019-62, as amended</b>	320.	7(1)(ee)	Park within 15m of dead-end roadway	30.00	40.00	50.00
	321.	7(1)(ff)	Park within 3m of walkway	30.00	40.00	50.00
	322.	7(1)(gg)	Park within Unauthorized Area	75.00	100.00	125.00
	323.	7(2)	Park commercial vehicle on street	41.25	55.00	68.75
	324.	7(3)	Park trailer on street	41.25	55.00	68.75
	325.	7(4)(a)	Park within 15m of crosswalk – same side	37.50	50.00	62.50
	326.	7(4)(b)	Park within 30m of crosswalk – opposite side	37.50	50.00	62.50
	327.	7(5)(a)	Unauthorized parking on private property	30.00	40.00	50.00
	328.	7(5)(b)	Unauthorized parking on Town property	30.00	40.00	50.00
	329.	7(5)(c)	Park during restricted time	30.00	40.00	50.00
	330.	8(1)(a)	Stop within intersection	37.50	50.00	62.50
	331.	8(1)(b)	Stop within 9m of pedestrian crossover	37.50	50.00	62.50
	332.	8(1)(c)	Stop within 9m of School Crossing Guard	37.50	50.00	62.50
	333.	8(1)(d)	Stop causing obstruction	37.50	50.00	62.50
	334.	8(1)(e)	Stop contrary to traffic control device	30.00	40.00	50.00
	335.	8(1)(f)	Stop parallel to vehicle	30.00	40.00	50.00
	336.	8(1)(g)	Stop on a bridge	37.50	50.00	62.50
	337.	8(1)(h)	Stop within tunnel	37.50	50.00	62.50
	338.	8(1)(i)	Stop obstructing traffic	56.25	75.00	93.75
	339.	8(1)(j)	Stop within turning circle	37.50	50.00	62.50
	340.	8(1)(k)	Stop within Unauthorized Area	75.00	100.00	125.00
	341.	9(3)	Park within fire route	112.50	150.00	187.50
	342.	10(1)	Park contrary to No Parking sign	37.50	50.00	62.50
	343.	11(1)	Stop contrary to No Stopping sign	37.50	50.00	62.50
	344.	13(1)(a)	Park contrary to municipal parking area	30.00	40.00	50.00
	345.	13(1)(b)	Park in more than one space	30.00	40.00	50.00
	346.	13(1)(c)	Unauthorized parking in municipal parking area	30.00	40.00	50.00
	347.	14(1)(a)	Failure to display accessible permit	300.00	300.00	300.00
	348.	14(1)(b)	Unauthorized use of accessible permit	300.00	300.00	300.00
	349.	17(2)	Obstruct a Municipal Enforcement Officer	75.00	100.00	125.00
<b>Property Standards By-law 2017-62</b>						
<b>Property Standards By-law 2017-62, as amended</b>	350.	6.1(9)	Dilapidated structure or accumulated materials causing a nuisance	150.00	200.00	250.00
	351.	6.1(10)	Failure to maintain yard from pests	150.00	200.00	250.00
	352.	6.1(12)	Unightly growth	150.00	200.00	250.00
	353.	6.1(15)	Construction bin in yard	150.00	200.00	250.00
	354.	6.1(17)	Interior furniture in yard	150.00	200.00	250.00
	355.	6.3(1)	Recurrent ponding of storm water in yard	150.00	200.00	250.00
	356.	6.3(2)	Instability or erosion of soil in yard	150.00	200.00	250.00
	357.	6.3(5)	Failure to maintain drainage pattern	150.00	200.00	250.00
	358.	7.3	Failure to maintain conditions which prevent passage	150.00	200.00	250.00
	359.	8.3(2)	Discharge water on walkways, stairs, or neighbouring property	150.00	200.00	250.00
	360.	9.1	Failure to maintain exterior lighting	150.00	200.00	250.00
	361.	10.1(1)	Failure to maintain fence	150.00	200.00	250.00
	362.	10.1(2)	Failure to maintain fence in structurally sound condition	150.00	200.00	250.00
	363.	11.1	Failure to maintain retaining wall	150.00	200.00	250.00
	364.	12.1	Failure to maintain sign	150.00	200.00	250.00
	365.	13.1(2)	Failure to maintain accessory building	150.00	200.00	250.00
	366.	14.2	Failure to provide report from professional engineer	150.00	200.00	250.00
	367.	15.1	Failure to demolish or repair damaged structure	150.00	200.00	250.00
	368.	17.1(1)	Failure to maintain roof in watertight condition	150.00	200.00	250.00
	369.	17.1(2)	Failure to secure loose materials on roof	150.00	200.00	250.00
	370.	17.1(3)	Failure to remove snow or ice from roof	150.00	200.00	250.00
	371.	17.2	Failure to maintain soffit or fascia	150.00	200.00	250.00
	372.	17.3	Failure to maintain eaves trough or downspout	150.00	200.00	250.00
	373.	18.1	Failure to maintain stairs, landings, guards, or handrails	150.00	200.00	250.00
	374.	18.2	Failure to provide handrail	150.00	200.00	250.00
	375.	18.4	Failure to secure fire escape	150.00	200.00	250.00
	376.	19.4	Failure to maintain fire protection requirements	150.00	200.00	250.00
	377.	20.5(5)	Failure to maintain chimney or gas vent	150.00	200.00	250.00
	378.	21.1	Failure to prevent nuisance	150.00	200.00	250.00
	379.	21.1(1)	Failure to prevent light into dwelling	150.00	200.00	250.00
	380.	21.1(2)	Failure to prevent debris onto adjacent property	150.00	200.00	250.00
	381.	21.1(3)	Failure to remove accumulated materials	150.00	200.00	250.00
	382.	21.2(1)	Failure to maintain place for storage of refuse	150.00	200.00	250.00
	383.	21.2(3)	Failure to screen place for storage of refuse	150.00	200.00	250.00
	384.	22.1	Unoccupied and unsecured property	150.00	200.00	250.00
	385.	22.2	Failure to board vacant building	150.00	200.00	250.00
	386.	22.3	Failure to disconnect or secure utilities for vacant building	150.00	200.00	250.00
	387.	24.1	Failure to clear debris or material from demolition	150.00	200.00	250.00
	388.	24.3	Failure to protect adjoining property from demolition	150.00	200.00	250.00
	389.	25.1(2)	Failure to maintain appliances	150.00	200.00	250.00
	390.	25.1(3)	Failure to keep exit unobstructed	150.00	200.00	250.00
	391.	26.1	Failure to maintain dwelling free from conditions	150.00	200.00	250.00

<b>Property Standards By-law 2017-62, as amended</b>			encouraging infestation			
	392.	26.3	Failure to maintain garbage disposal room	150.00	200.00	250.00
	393.	27.1	Use non-habitable room	300.00	400.00	500.00
	394.	27.10	Failure to equip carbon monoxide detector	150.00	200.00	250.00
	395.	27.11	Failure to equip smoke detector	150.00	200.00	250.00
	396.	28.2	Failure to provide or maintain mail box	150.00	200.00	250.00
	397.	29.1	Disconnect service or utility	150.00	200.00	250.00
	398.	30.2	Failure to install locking devices on doors	150.00	200.00	250.00
	399.	30.4	Failure to maintain wall or ceiling	150.00	200.00	250.00
	400.	31.1	Failure to provide adequate heating system	150.00	200.00	250.00
	401.	31.4	Failure to provide written report by certified heating contractor	150.00	200.00	250.00
	402.	33.1(2)	Failure to maintain plumbing or fixtures	150.00	200.00	250.00
	403.	33.2	Failure to provide potable running water	150.00	200.00	250.00
	404.	33.6	Failure to provide hot or cold running water	150.00	200.00	250.00
	405.	34.1	Failure to maintain structure from mould	150.00	200.00	250.00
	406.	35.1	Failure to connect dwelling unit to electrical supply system	150.00	200.00	250.00
	407.	35.2	Failure to maintain electrical in good working order	150.00	200.00	250.00
	408.	35.6	Failure to maintain electrical fixtures	150.00	200.00	250.00
	409.	36.1(2)	Failure to maintain window in good repair	150.00	200.00	250.00
	410.	36.1(3)	Failure to maintain window locks	150.00	200.00	250.00
	411.	36.3	Failure to provide or maintain window screen	150.00	200.00	250.00
	412.	37.1(1)	Failure to provide natural or artificial ventilation	150.00	200.00	250.00
	413.	38.5	Failure to provide and maintain voice communication system	150.00	200.00	250.00
	414.	40.1	Failure to maintain elevating device	150.00	200.00	250.00
<b>Second Hand Goods Shops and Dealers By-law 2008-79</b>						
<b>Second Hand Goods Shops and Dealers By-law 2008-79, as amended</b>	420.	3.1	Operate business without a licence	450.00	600.00	750.00
	421.	3.2(3)	Failure to post licence in premise	225.00	300.00	375.00
	422.	3.2(4)	Purchase second hand good with serial numbers removed or obstructed	225.00	300.00	375.00
	423.	4.1	Failure to record complete acquisition	225.00	300.00	375.00
	424.	5.1	Dispose of goods not in accordance with by-law	225.00	300.00	375.00
	425.	11.1	Failure to produce records	225.00	300.00	375.00
<b>Sign By-law 2017-73</b>						
<b>Sign By-law 2017-73, as amended</b>	426.	3.1	Prohibited sign	225.00	300.00	375.00
	427.	3.2	Prohibited sign location	150.00	200.00	250.00
	428.	3.4	Sign causing obstruction	150.00	200.00	250.00
	429.	3.7	Flashing, animated, or noise emitting sign	150.00	200.00	250.00
	430.	3.8	Sign on vehicle or trailer	150.00	200.00	250.00
	431.	3.10	Unlawful temporary sign	150.00	200.00	250.00
	432.	4.1	Failure to obtain a sign permit	150.00	200.00	250.00
	433.	4.2	Alter sign after approval	150.00	200.00	250.00
	434.	7.3	Failure to removed expired sign	150.00	200.00	250.00
	435.	10.1(c)	Failure to maintain sign	150.00	200.00	250.00
	436.	11.2	Erect, post, or display sign on Town property	150.00	200.00	250.00
	437.	11.6	Erect, post, or display sign on private property	150.00	200.00	250.00
	438.	22.2	New home development sign displayed during prohibited time	150.00	200.00	250.00
<b>Waste Collection By-law 2017-19</b>						
<b>Waste Collection By-law 2017-19, as amended</b>	439.	4.1	Failure to set out refuse in accordance with by-law	150.00	200.00	250.00
	440.	4.2	Deposit refuse on private or public property	150.00	200.00	250.00
	441.	4.3	Place or permit refuse causing a nuisance	150.00	200.00	250.00
	442.	4.4	Refuse placed for collection on improper date or time	150.00	200.00	250.00
<b>Emergency Measures By-law 2020-21</b>						
<b>Emergency Measures By-law 2020-21</b>	443.	3(1)	Permit or gather with more than the number of individuals prescribed by an Emergency Order	450.00	600.00	750.00
	444.	3(2)	Enter or remain in any park deemed closed	450.00	600.00	750.00
	445.	3(3)	Failure to maintain a 2m physical social distance	450.00	600.00	750.00
	446.	3(4)	Guardian permits or allows individuals to not maintain 2m physical social distance	450.00	600.00	750.00
	447.	3(5)	Permit more than 50 customers to enter premise at one time	450.00	600.00	750.00
	448.	3(6)	Failure to restrict access to enter premise	450.00	600.00	750.00



<b>Emergency Measures By-law 2020-21</b>	449.	3(7)	Failure to maintain 2m physical social distance of customers within premise	450.00	600.00	750.00
	450.	3(8)	Failure to comply with any order made during a declared emergency	450.00	600.00	750.00
	451.	5(3)	Obstruct a municipal enforcement officer	450.00	600.00	750.00

**Schedule “B”**

**Administrative Monetary Penalty System By-law  
Administrative Fees**

1. The table below lists the **Administrative Fees** as defined in Section 2 of this By-law.

Administrative Fee Description	Fee Amount
Adjudication Fee	\$25.00
Fee – Hearing No-Show	\$100.00
Fee – MTO Plate Denial	\$20.00
Fee – MTO Search	\$10.00
Fee – Screening No-Show	\$50.00
Note: Fees listed in Schedule “B” to this By-law will be subject to Harmonized Sales Tax (H.S.T.) where applicable.	