



**Newmarket Public Library Board
Regular Board Meeting
Wednesday, February 18, 2015
Newmarket Public Library Board Room**

- Present:** Joan Stonehocker – Chair
Tom Vegh – Vice Chair
Kelly Broome-Plumley
Tara Brown
- Regrets:** Michael Castro
Wes Playter
Joe Sponga
- Staff Present:** Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Chair called the meeting to order at 5:10 pm

1. Adoption of Agenda Items

- a) Adoption of Regular Agenda
- b) Adoption of the Closed Session Agenda
- c) Adoption of Consent Agenda items

The Chair asked if there were any additions to the agenda. Two items were added under New Business.

Motion 15.02.361

**Moved by Kelly Broome-Plumley
Seconded by Tara Brown**

That Agendas a) to c) be adopted as amended.

Carried

2. Declarations

None were declared.

3. Consent Agenda Items:

- a) Adoption of the Regular Board Meeting Minutes for Wednesday, January 21, 2015
- b) Adoption of the Closed Session Meeting Minutes for Wednesday, January 21, 2015

- c) Strategic Operations Report for January, 2015
- d) Library Statistical Data for January, 2015
- e) Monthly Bank Transfer

Motion 15.02.362

Moved by Tara Brown
Seconded by Tom Vegh

That Consent Agenda Item a) to c) and e) to e) be received as presented.

Carried

4. Motion to Convene into a Closed Session
There were no closed session items.

5. Policies

- a) Local History and Genealogy Policy
The revised Local History and Genealogy Policy now gives further clarification on locally written material.
- b) Visiting Library Service Policy
The revisions to the Visiting Library Service policy ensure that the policy reflects the current practice for this service.

Motion 15.02.363

Moved by Tara Brown
Seconded by Kelly Broome-Plumley

That the Library Board approve the Local History and Genealogy Policy and the Visiting Library Service Policy as presented.

Carried

- c) Procurement By-Law 2015-01

In order to formalize the revised Procurement Policy approved by the Library Board on December 17, 2014 the Board repealed By-Law 2006-01 and replaced it with By-Law 2015-01.

Motion 15.02.364

Moved by Tom Vegh
Seconded by Tara Brown

That the Library Board repeal Procurement By-law 2006-01 and approve the amended Procurement By-Law 2015-01 as presented.

Carried

6. Reports

- a) 2014 Business Plan Success Report

The Board reviewed the 2014 Business Plan Success Report.

Motion 15.02.364

Moved by Tara Brown
Seconded by Tom Vegh

That the Library Board receive the 2014 Business Plan Success Report as presented.

Carried

7. Business Arising

- b) Action List

The Board reviewed Action List

Motion 15.02.365

Moved by Kelly Broome-Plumley
Seconded by Tara Brown

That the Library Board receive the Action List as presented.

Carried

8. New Business

- a) Library Cards for Shelter Residents

The Library Board was asked to consider a pilot project for one year to provide limited library services for residents of temporary shelters.

Motion 15.02.366

Moved by Tom Vegh
Seconded by Kelly Broome-Plumley

That the Library Board approved a one-year pilot project to facilitate the issue of limited library cards to residents of temporary shelters.

Carried

b) 2015 Newmarket Chamber of Commerce Home Show

Board members were invited to participate at the Library's booth at the upcoming Newmarket Chamber of Commerce Home Show being held from Friday, March 27th to Sunday, March 29th at the Ray Twinney Complex.

9. New Business

There was no new business.

10. Date(s) of Future Meetings

The next regular Library Board meeting will be Wednesday, March 18, 2015 at 5:00 PM in the Library Board room

11. Adjournment

Motion 15.02.367

**Moved by Tom Vegh
Seconded by Kelly Broome-Plumley**

That there being no further business meeting adjourned at 6:10 PM.

Joan Stonehocker
Chair

Todd Kyle, CEO
Secretary/Treasurer