

Motion

Subject: Enter the subject or general matter of this motion.

Member of Council: Select who is moving the motion.

Meeting: Select what meeting the motion will be considered at. Motions are typically considered at Committee, unless it is urgent due to time sensitivity.

Notice Provided on: Enter meeting date.

For Consideration at: Enter meeting date.

In accordance with the Procedure By-law, following verbal Notice [of their intention to introduce a motion], the Member of Council will provide the proposed motion to the Clerk **in writing** for inclusion in a regular agenda of Committee of the Whole.

Background

[Insert background information or “whereas” clauses here, if applicable]

Motion

Now therefore be it resolved:

1. That...; and,
2. That...; and,
3. That....

