



# **Town of Newmarket**

## **Minutes**

### **Main Street District Business Improvement Area Board of Management**

Date: Tuesday, November 20, 2018  
Time: 7:00 PM  
Location: Serpa Studio  
Old Town Hall  
460 Botsford Street  
Newmarket, ON L3Y 1T1

BIA Board Members Present: Glenn Wilson, Chair  
Councillor Kwapis  
Anne Martin  
Peter Mertens  
Olga Paiva  
Carmina Pereira  
Jackie Playter  
Rory Rodrigo  
Sigfried Wall

BIA Board Members Absent: Elizabeth Buslovich

Staff Present: C. Kallio, Economic Development Officer  
E. Bryan, Business Development Specialist  
K. Saini, Deputy Town Clerk  
S. Niezen, Records & Project Coordinator  
A. Walkom, Council Committee Coordinator

BIA Members and Corporate Nominees Present:	Leona Brown Michele Brunet Grant Buckley Heather Burling Patricia Carmichael Rob Clark Todd Claydon Allan Cockburn Ness Daniel Boris Fong Steven Gilbert Ted Heald Elisabeth Hempen Kirsten Hempen Tom Hempen Debbie Hill Mark Iacovetta Anna Jafari Theresa Kelly Jennifer McLachlan Omar Saer Chris Sorley Vickie Sparks Tracey Tibando Ashley Torgis Janet Walker Michael Walshe Pete Webster Penny Zielinski Tom Zielinski
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**1. Welcome and Introductions**

Glenn Wilson provided an introduction to the meeting.

**2. Approval of Minutes**

Moved by: Elisabeth Hempen

Seconded by: Allan Cockburn

1. That the minutes of the 2017 Annual General Meeting be approved.

**Carried**

### **3. 2017 Financial Statements**

Glenn Wilson provided an overview of the BIA's financial statements for 2017.

Moved by: Jennifer McLachlan

Seconded by: Peter Webster

1. That the Main Street District Business Improvement Area Board of Management financial statements for the year ended 2017 be approved.

**Carried**

### **4. 2018 Review**

Glenn Wilson provided an overview of the events held by the BIA in 2018. This included the Easter event in April, the Mothers Day event in May, Canada Day, Halloween, the Candlelight Parade, and the Christmas Party.

Glenn Wilson outlined the sponsorship efforts of the BIA in 2018, which included the 10 Minute Play Festival and the York Region Festival of One Act Plays.

Glenn Wilson advised that a new budget would not be set at this meeting, as the new BIA board will set the budget in the new term. He congratulated the outgoing board on the work that had been accomplished over the term.

### **5. Nomination for Board of Management**

#### **5.1 Current Nominees: Introduction of Candidates**

Each candidate introduced themselves to the BIA members.

#### **5.2 Additions and Deletions to Nominees**

The Deputy Clerk provided a verbal presentation regarding the nomination process. She read aloud the list of current nominees and called upon those present for any additional nominations. She read aloud the list and called for nominations a second and third final time. The nominations were closed and the vote was opened.

Peter Webster was appointed by the members as a scrutineer during the voting process.

Legislative Services staff tallied the votes and the following individuals were chosen by ballot:

Thomas Hempen  
Rob Clark  
Allan Cockburn  
Jennifer McLachlan  
Mark Iacovetta  
Debbie Hill  
Rory Rodrigo  
Omar Saer  
Ken Sparks

A runoff ballot was prepared due to a three-way tie between Rory Rodrigo, Omar Saer, and Ken Sparks; and a second round of voting was opened. The following individuals were chosen by the second ballot:

Omar Saer  
Ken Sparks

The following individuals formed the final list of nominees selected by ballot:

Thomas Hempen  
Rob Clark  
Allan Cockburn  
Jennifer McLachlan  
Mark Iacovetta  
Debbie Hill  
Omar Saer  
Ken Sparks

The Deputy Clerk advised of Council's authority to appoint members to the BIA Board of Management. She advised that the nominees would be considered by the Town of Newmarket Appointment Committee before appointment by Council in early 2019.

Glenn Wilson provided closing remarks to the meeting. Councillor Kwapis thanked the BIA membership for their attendance at the meeting and also thanked the outgoing BIA Board members for their service.

**6. Adjournment**

The meeting adjourned at 8:55 PM.

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Chair

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Date