



Town of Newmarket
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2020 Planning Act Fees Staff Report to Council

Report Number: 2019-126

Department(s): Financial Services

Author(s): Senior Financial Analyst

Meeting Date: November 25, 2019

Recommendations

1. That the report entitled 2020 Planning Act Fees dated November 25, 2019 be received; and,
2. That the attached Schedule "A" being the Town of Newmarket 2020 Planning Application Fees Schedule be approved and adopted by by-law and;
3. That the fee adjustments come into full force and effect as of January 1, 2020.

Executive Summary

See below.

Purpose

The purpose of this report is to recommend increases of 2.5% to the Planning Act fees for 2020, unless fees are regulated or established by other provincial legislation or third party.

Background

All rates and fees are reviewed annually and adjusted in accordance with the Annual Budget Review Process and application of the Service Pricing Policy.

The target increase is 2.5% - it represented the annual increase in the Toronto Consumer Price Index (CPI) at the beginning of the 2020 budget process in March, 2019.

Discussion

Based on the Service Pricing Policy, Planning fees are categorized as a Community Supported Good, establishing a targeted cost recovery level of 90% for the majority of fees with the exception of Committee of Adjustment application fees. The targeted cost recovery for Committee of Adjustment application fees is 55%.

Conclusion

The attached Schedule “A” has been prepared to recognize Planning Application fee increases of 2.5% resulting from general service cost increases including wage and benefit increases. New fees are proposed for Site Plan Approval – GFA of other users, Technical re-submissions, minor revisions to approved plans, and pre-consultation deposits.

Business Plan and Strategic Plan Linkages

The adoption of the 2020 Fees and Charges by-law, implementing adjustments to the Planning Act regulated fees, is in alignment with Long-term Financial Sustainability.

Consultation

Advertisement on the Town of Newmarket’s website has been provided in accordance with the Town’s Procedure By-law and distribution of the Committee of the Whole agendas. In addition, notice has been given through advertisement on the Town Page of the local newspaper in advance of Council’s consideration.

Human Resource Considerations

Not applicable to this report.

Budget Impact

The additional revenue anticipated as a result of the increase in Planning Act Fees, with similar volumes is \$7,000.00.

Attachments

Schedule A – 2020 Planning Act Fees

Approval

Mike Mayes, CPA, CGA, DPA
Director, Financial Services/Treasurer

Jason Unger, BES, MCIP, RPP
Acting Director of Planning & Building Services

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Commissioner, Corporate Services

Contact

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