



# Central York Fire Services

## Minutes

### Joint Council Committee

Date: Tuesday, September 3, 2019

Time: 9:30 AM

Location: Council Chambers  
Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Mayor Mrakas, Town of Aurora  
Councillor Gilliland, Town of Aurora  
Deputy Mayor & Regional Councillor Vegh, Town of Newmarket  
Councillor Bisanz, Town of Newmarket  
Councillor Broome, Town of Newmarket

Members Absent: Councillor Thompson, Town of Aurora

Staff Present: J. Sharma, Chief Administrative Officer, Town of Newmarket  
D. Nadorozny, Chief Administrative Officer, Town of Aurora  
I. Laing, Fire Chief, Central York Fire Services  
R. Wainwright van Kessel, Director of Finance – Treasurer,  
Town of Aurora  
R. Volpe, Deputy Chief, Central York Fire Services  
M. Mayes, Director of Financial Services/Treasurer, Town of  
Newmarket  
D. Schellenberg, Manager of Finance & Accounting, Town of  
Newmarket  
L. Georgeff, Director of Human Resources, Town of Newmarket  
K. Saini, Deputy Town Clerk, Town of Newmarket

#### 1. Additions & Corrections to the Agenda

None.

#### 2. Declarations of Pecuniary Interest

None.

**3. Presentations**

**3.1 CYFS Invoicing and Collection Process for Motor Vehicle Collisions**

R. Volpe provided a presentation regarding the invoicing and collection process for motor vehicle collisions. The presentation included an overview of how insurance information would be gathered, how reports would be created by CYFS, invoicing of the at fault party, and what would happen should CYFS not receive payment.

Moved by: Councillor Bisanz

Seconded by: Councillor Broome

1. That the presentation by R. Volpe regarding CYFS Invoicing and Collection Process for Motor Vehicle Collisions be received.

**Carried**

**4. Deputations**

None.

**5. Approval of Minutes**

**5.1 Central York Fire Services – Joint Council Committee Meeting Minutes of May 15, 2019**

**5.2 Central York Fire Services – Joint Council Committee Meeting (Closed Session) Minutes of May 15, 2019**

Moved by: Councillor Broome

Seconded by: Councillor Gilliland

1. That the Central York Fire Services - Joint Council Committee Meeting Minutes of May 15, 2019 and the Central York Fire Services - Joint Council Committee Meeting (Closed Session) Minutes of May 15, 2019 be approved.

**Carried**

## 6. Items

### 6.1 Motor Vehicle Collision (MVC) Cost Recovery Program

Moved by: Councillor Bisanz

Seconded by: Councillor Broome

1. That Fire Services Report 2019-03 (Revised) MVC Cost Recovery Program dated 2019-06-13 be received; and,
2. That the Joint Council Committee (JCC) review the options provided in this report and give approval to staff to proceed with option #3; and,
3. That JCC authorize a 24 month pilot of the MVC Cost Recovery Program; and,
4. That JCC approve the hiring of a regular part-time administrative assistant in October 2019 for a program launch in January 2020.

**Carried**

### 6.2 CYFS Budget Report – Second Quarter 2019

D. Schellenberg provided an update on the operating budget for CYFS, highlighting some of the significant variances.

Moved by: Deputy Mayor & Regional  
Councillor Vegh

Seconded by: Councillor Gilliland

1. That the report entitled CYFS Preliminary Budget Report – Second Quarter dated July 30, 2019 be received for information purposes.

**Carried**

## 7. New Business

### 7.1 Update on Station 4-5

Chief Laing provided an update on the Station 4-5 bid submissions and advised that the budgeted amount for the station is below the bids received. He advised that staff are working with the architect to reduce the

square footage of the building. He advised that staff would present options to the JCC before the expiration of the quote on September 19, 2019.

**8. Closed Session**

Mayor Mrakas advised that there was no requirement for a closed session.

**9. Adjournment**

Moved by: Councillor Broome

Seconded by: Councillor Gilliland

1. That the Central York Fire Services Joint Council Committee adjourn at 10:23 AM.

**Carried**

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Mayor Mrakas, Chair

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Date