



Town of Newmarket
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2020 Building Permit Fees Staff Report to Council

Report Number: 2019-124

Department(s): Financial Services

Author(s): Senior Financial Analyst

Meeting Date: November 25, 2019

Recommendations

1. That the report entitled 2020 Building Permit Fees dated November 25, 2019 be received; and,
2. That the attached Schedule "A" being the Town of Newmarket 2020 Building Permit Fee Schedule be approved and adopted by by-law; and,
3. That the fee adjustments come into full force and effect as of January 1, 2020.

Executive Summary

See below.

Purpose

The purpose of this report is to provide an update that the Building Permit fees will increase by an average of 2.5% in 2020.

Background

In 2016, By-law 2015-58 was enacted to establish the collection of Building Permit fees. This fee schedule has remained unchanged since then.

As per the Building Code Act, 1992, a municipality is required to prepare a report regarding building permit fees and the costs of administering and enforcing this Act every 12 months; and the municipality shall make its report available to the public.

The target increase is 2.5% - it represents the annual increase in the Toronto Consumer Price Index (CPI) at the beginning of the 2020 budget process in March, 2019.

Discussion

Based on the Servicing Pricing Policy, Building Code Act fees are categorized as a Private Good establishing a cost recovery target level of 100% to recover the full cost of providing the services by the municipality. The services are provided for the benefit of specific interested users.

For 2020, Building Permit fees are proposing a 2.5% average increase. New fees are added to reflect those building permit items that are not included in the current fee schedule. In addition, a few fee items are revised to ensure consistencies with other fee items.

Cost recovery targets will continue to be met with the current fees and charges.

Conclusion

This report will be posted on the Town's website.

Business Plan and Strategic Plan Linkages

This report links to Council's Strategic Priority of Long-Term Financial Sustainability by utilizing ongoing community engagement to help inform program, services and financial planning.

Consultation

Consultation has taken place with the Building Services staff.

Human Resource Considerations

Not applicable to this report.

Budget Impact

Building Code Act Fee adjustments are limited to cost recovery and have no impact on the tax base.

Attachments

2020 Building Permit Fee Schedule

Approval

Mike Mayes, CPA, CGA, DPA
Director, Financial Services/Treasurer

David Potter, CBCO, B.Tech., MAATO
Chief Building Official

Esther Armchuk, LL.B
Commissioner, Corporate Services

Contact

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