



Implementation of the Administrative Monetary Penalty System (AMPS)

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Legislative Services

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Overview

- Background
- Current Court Process – Provincial Offences Act (POA)
- New AMPS Model
- Benefits of AMPS
- Implementation Process
- Next Steps

Background

- June 2018, Town Council approved a program of Administrative Monetary Penalty System for enforcement of parking offences.
- Purpose:
 - To seek Council approval of By-law to continue implementation of AMPS for launch in January 2020.

Current Process Under POA

Parking Ticket

Issued &
payment due
within 15 days

First Attendance (FA)

Dispute Ticket

Ticket affirmed,
varied, or
cancelled

No resolution at
FA Request trial
date

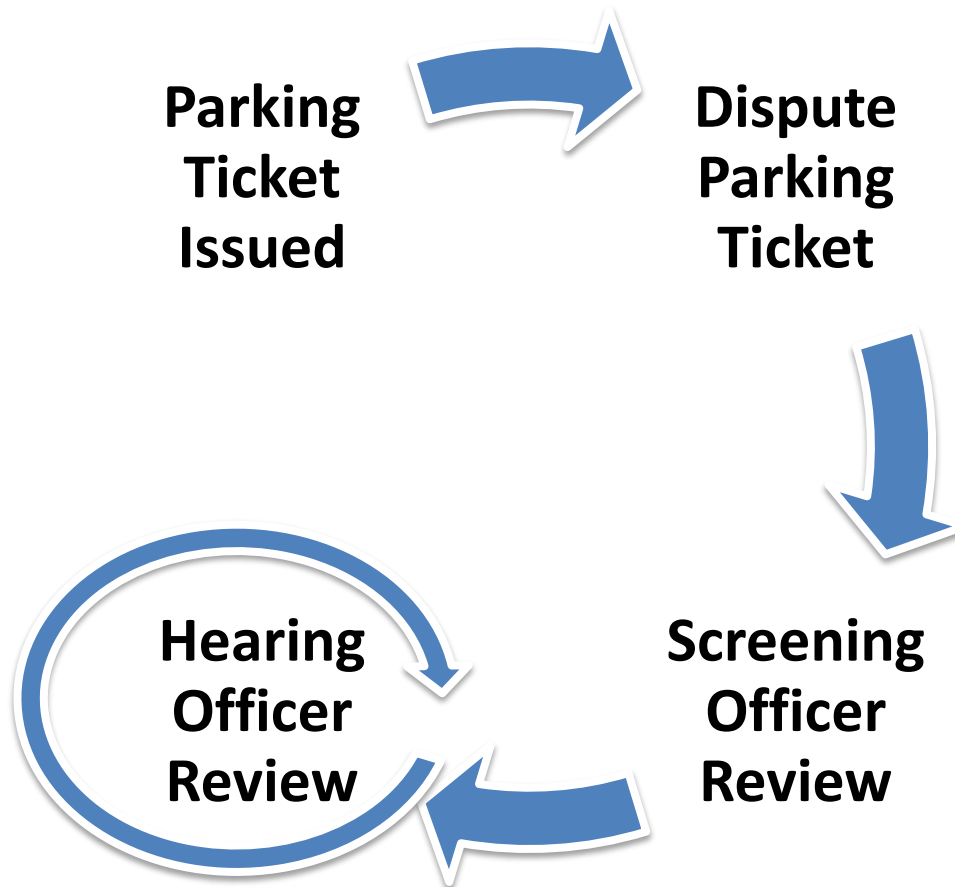
Court

Appeal FA

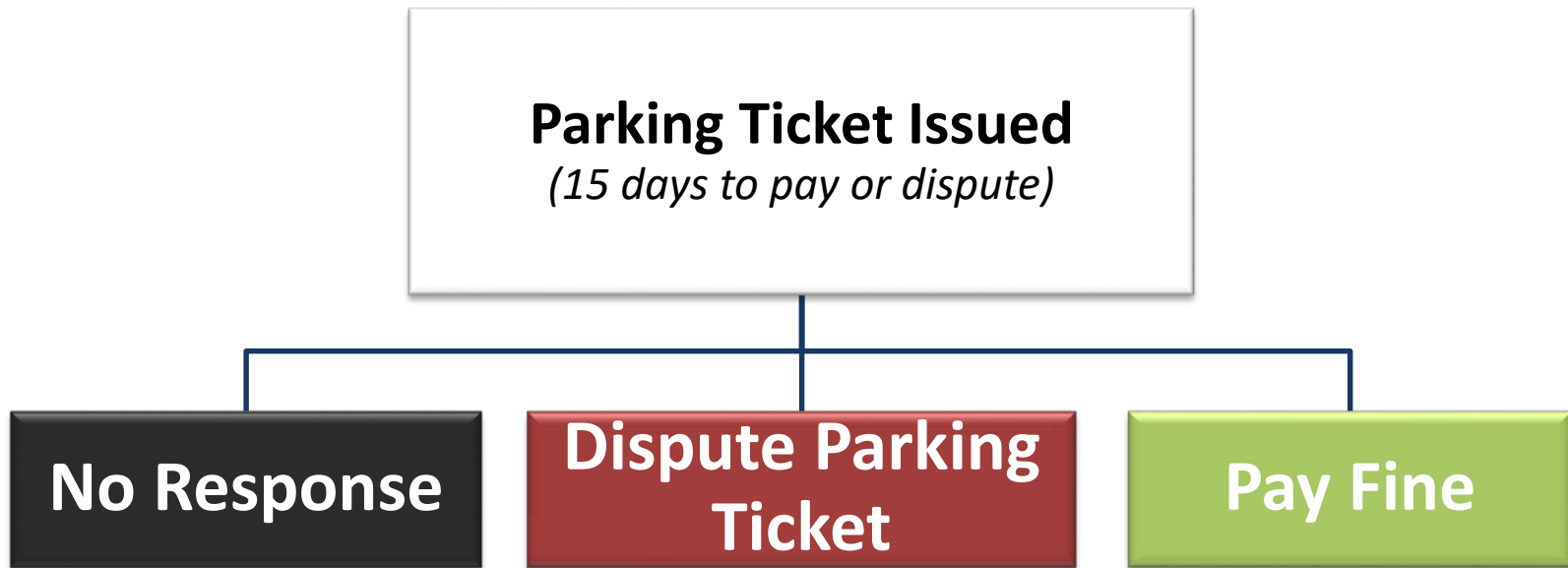
Ticket affirmed,
varied or
cancelled

Court decision
can be appealed

New AMPS Model



New AMPS Model



New AMPS Model

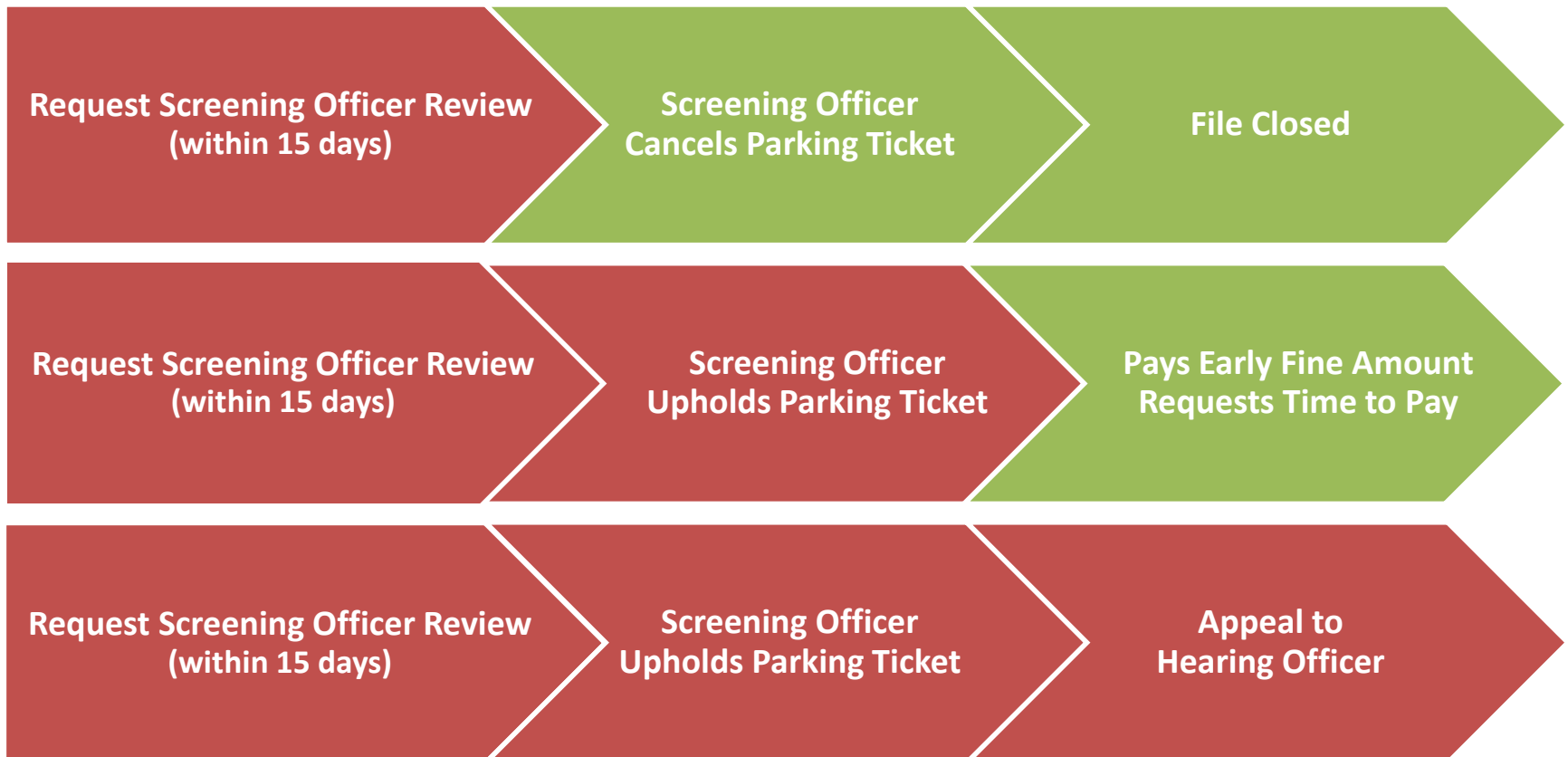
Parking Ticket Issued



- Early Notice for Voluntary Compliance
- Phased-Approach for Leniency
- Unbiased Process
- 100% Collection Retention

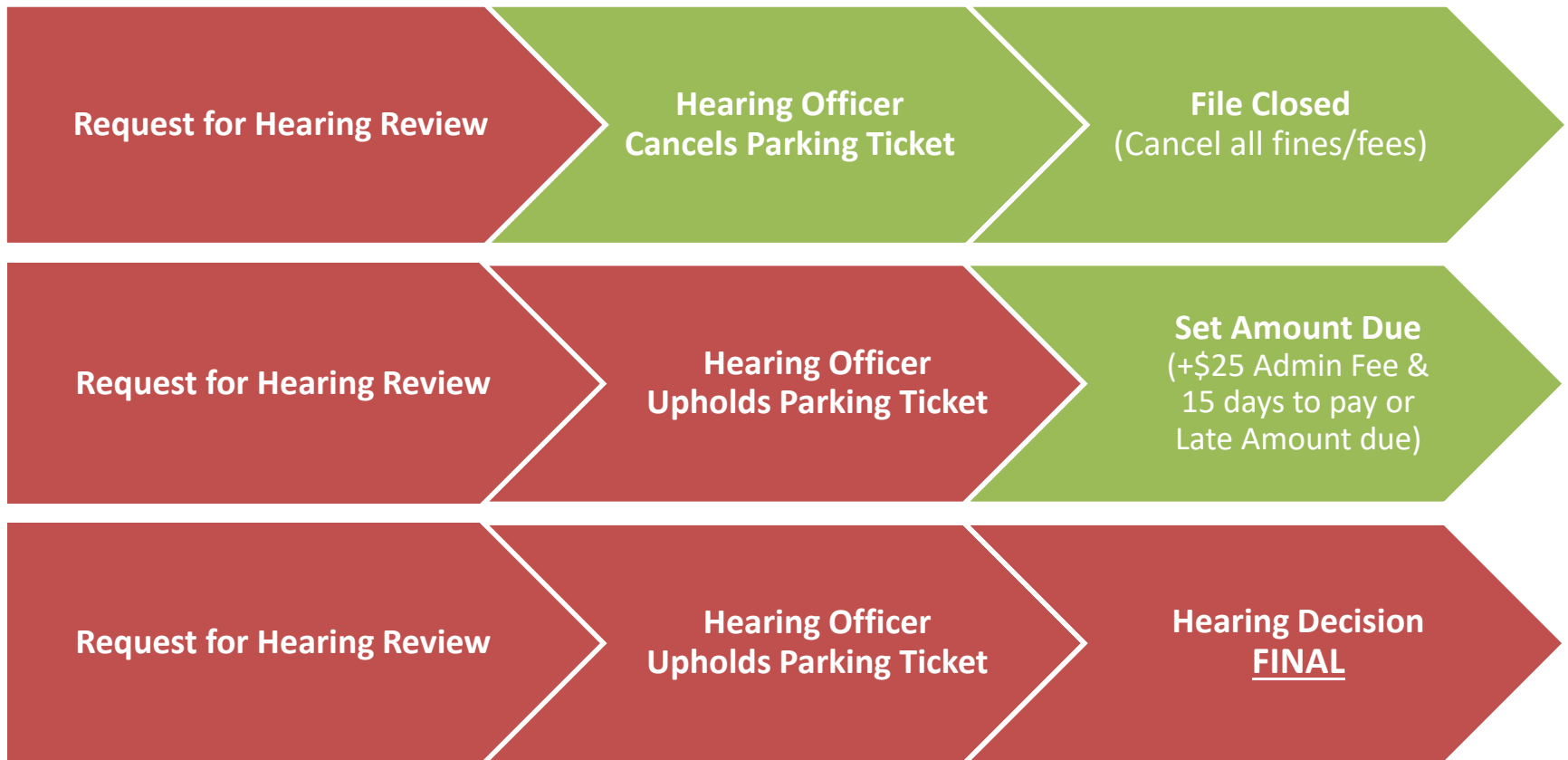
New AMPS Model

Dispute Parking Ticket– Screening Officer



New AMPS Model

Dispute Parking Ticket – Hearing Officer



Benefits of AMPS

✓ **Enhanced Customer Service**

- ✓ Increased options for payment
- ✓ Easy screening process
- ✓ Wait times reduced
- ✓ Tribunal-style for less intimidation

✓ **Staff Efficiency**

- ✓ Court time eliminated
- ✓ Core function enhanced

✓ **Expedited Cost Recovery**

- ✓ Early payment incentive
- ✓ Faster appeal = faster cost recovery
- ✓ 100% Collection

Implementation Process

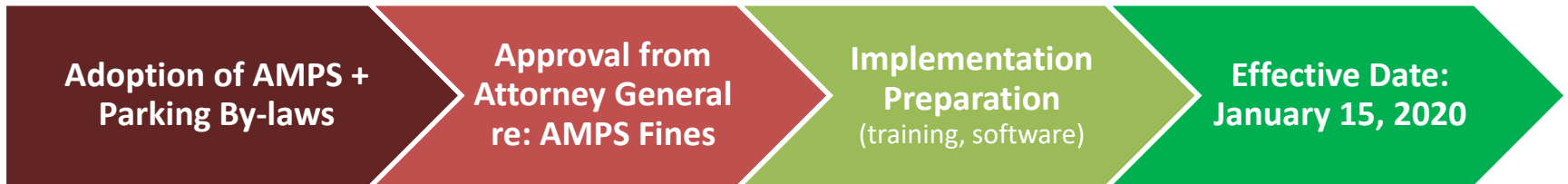
Director of Legislative Services will have delegated authority to:

- Implement Policies and Procedures
- Assign Screening Officer
- Assign/Review Screening Coordinator
- Appointment & Hiring of Hearing Officer

Implementation Process

- Informational Guidelines
- Communications Plan
- Templates
- Penalty Notice (ticket) dispute forms
- Notification Letters
- Screening Officer Checklist, review forms, and decision letters
- Hearing Officer Checklist, review forms, and decision letters

Next Steps



Public Education

Communications Strategy

Information Packages

Next Steps Cont'd

- Conduct 6 month financial review
- Options for expanding AMPS across other by-laws
- Monitor legislation for Automated Speed Enforcement (ASE) options
- Monitor legislation for school bus camera options

QUESTIONS?

