Implementation of the Administrative Monetary Penalty System (AMPS)

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Overview

• Background
• Current Court Process – Provincial Offences Act (POA)
• New AMPS Model
• Benefits of AMPS
• Implementation Process
• Next Steps
Background

• June 2018, Town Council approved a program of Administrative Monetary Penalty System for enforcement of parking offences.

• Purpose:
  – To seek Council approval of By-law to continue implementation of AMPS for launch in January 2020.
Current Process Under POA

Parking Ticket
- Issued & payment due within 15 days

First Attendance (FA)
- Dispute Ticket
- Ticket affirmed, varied, or cancelled
- No resolution at FA Request trial date

Court
- Appeal FA
- Ticket affirmed, varied or cancelled
- Court decision can be appealed
New AMPS Model

1. Parking Ticket Issued
2. Dispute Parking Ticket
3. Hearing Officer Review
4. Screening Officer Review

Newmarket
New AMPS Model

Parking Ticket Issued
(15 days to pay or dispute)

- No Response
- Dispute Parking Ticket
- Pay Fine
New AMPS Model

Parking Ticket Issued

- Early Notice for Voluntary Compliance
- Phased-Approach for Leniency
- Unbiased Process
- 100% Collection Retention
New AMPS Model

Dispute Parking Ticket—Screening Officer

1. Request Screening Officer Review (within 15 days)
   - Screening Officer Cancels Parking Ticket
   - File Closed

2. Request Screening Officer Review (within 15 days)
   - Screening Officer Upholds Parking Ticket
   - Pays Early Fine Amount Requests Time to Pay

3. Request Screening Officer Review (within 15 days)
   - Screening Officer Upholds Parking Ticket
   - Appeal to Hearing Officer
New AMPS Model

Dispute Parking Ticket – Hearing Officer

- Request for Hearing Review
- Hearing Officer Cancels Parking Ticket
- File Closed (Cancel all fines/fees)

- Request for Hearing Review
- Hearing Officer Upholds Parking Ticket
- Set Amount Due (+$25 Admin Fee & 15 days to pay or Late Amount due)

- Request for Hearing Review
- Hearing Officer Upholds Parking Ticket
- Hearing Decision FINAL
Benefits of AMPS

✓ **Enhanced Customer Service**
  ✓ Increased options for payment
  ✓ Easy screening process
  ✓ Wait times reduced
  ✓ Tribunal-style for less intimidation

✓ **Staff Efficiency**
  ✓ Court time eliminated
  ✓ Core function enhanced

✓ **Expeditied Cost Recovery**
  ✓ Early payment incentive
  ✓ Faster appeal = faster cost recovery
  ✓ 100% Collection
Implementation Process

Director of Legislative Services will have delegated authority to:

- Implement Policies and Procedures
- Assign Screening Officer
- Assign/Review Screening Coordinator
- Appointment & Hiring of Hearing Officer
Implementation Process

- Informational Guidelines
- Communications Plan
- Templates
- Penalty Notice (ticket) dispute forms
- Notification Letters
- Screening Officer Checklist, review forms, and decision letters
- Hearing Officer Checklist, review forms, and decision letters
Next Steps

- Adoption of AMPS + Parking By-laws
- Approval from Attorney General re: AMPS Fines
- Implementation Preparation (training, software)
- Effective Date: January 15, 2020

Public Education

Communications Strategy

Information Packages
Next Steps Cont’d

- Conduct 6 month financial review
- Options for expanding AMPS across other by-laws
- Monitor legislation for Automated Speed Enforcement (ASE) options
- Monitor legislation for school bus camera options
QUESTIONS?