

	Project Description	Target for Completion	Status
1.	Municipal Register of Properties Designated under the Ontario Heritage Act.	Ongoing	
	Review the list and determine whether each designated property is currently displaying its by- law designation plaque and/or whether one has been provided.		
2.	Municipal Register of Non-Designated Heritage Properties:	Ongoing	
	Review the properties on the list and identify properties by priority for designation.		
3.	Review and research all requests for plaques to determine whether the request merits plaque production.	Ongoing	
4.	Review and research all requests for designation to determine whether the building merits designation under the <i>Ontario Heritage Act</i> .	Ongoing	
5.	Establish standards for what is included in each heritage file (for example, research, photographs, Council decision and associated designation By-law).	Ongoing	
6.	Develop plan for public awareness and engagement events or programs such as walking tours.	Ongoing	