



# Town of Newmarket

## Minutes

### Newmarket Downtown Development Committee

Date: Friday, October 26, 2018

Time: 10:00 AM

Location: Serpa Studio  
Old Town Hall  
460 Botsford Street  
Newmarket, ON L3Y 1T1

Members Present: Jackie Playter, Chair  
Councillor Kwapis  
Barbara Leibel  
Olga Paiva  
Steve Whitfield

Staff Present: C. Kallio, Economic Development Officer  
E. Bryan, Business Development Specialist  
A. Walkom, Council Committee Coordinator

The meeting was called to order at 10:03 AM.  
Jackie Playter in the Chair.

#### 1. Additions & Corrections to the Agenda

The following item was added to the agenda: Community Grants application - 262 Main Street.

#### 2. Declarations of Pecuniary Interest

None.

#### 3. Items

##### 3.1 Newmarket Downtown Development Committee June 29, 2018 – Approval Of Minutes

Moved by: Steve Whitfield

Seconded by: Councillor Kwapis

1. That the Newmarket Downtown Development Committee Meeting Minutes of June 29, 2018 be approved.

**Carried**

### **3.2 Update On Current Budget Position For 2018**

The Business Development Specialist provided an update on the budget for the Committee. She provided an overview of the current applications.

### **3.3 Financial Incentives Program Grant Application 2018-08 – Façade Improvement And Restoration Program**

The Committee discussed the application related to 235 Main St. S. which related to window and siding replacement.

Moved by: Councillor Kwapis

Seconded by: Barbara Leibel

1. That the Façade Improvement and Restoration Program Grant application in the amount of \$5,925.00 be approved for the window replacements; and,
2. That approval of the siding replacement be deferred to the next meeting of the Newmarket Downtown Development Committee; and,
3. That Anna Jafari c/o 235 Main Street, Newmarket ON, be notified of this action.

**Carried**

### **3.4 Financial Incentives Program Grant Application 2017-08 – Project Feasibility Program**

The Committee discussed the application related to 241 Main St. S. and the cost of completing a project feasibility study for the property.

Moved by: Barbara Leibel

Seconded by: Councillor Kwapis

1. That the Project Feasibility Grant application in the amount of \$9325.00 be approved subject to the transfer of funds from the 2017 accrued budget; and,
2. That Rob Clark c/o 241 Main Street, Newmarket ON, be notified of this action.

**Carried**

### **3.5 Financial Incentives Program Grant Application 2018-09 – Façade Improvement Program**

The Economic Development Officer provided an overview of the project at 198 Main Street South including the installation of new windows in the building.

Moved by: Steve Whitfield

Seconded by: Olga Paiva

1. That the Façade Improvement and Restoration Program Grant application in the amount of \$20 000 be approved subject to heritage conservation permit approvals; and,
2. That Teodora and Phillip Mrakovcic of 198 Main Street South, Newmarket, ON be notified of this action.

**Carried**

### **3.6 Financial Incentives Program Grant Application 2017-05 – Façade Improvement Program**

Moved by: Councillor Kwapis

Seconded by: Olga Paiva

1. That the Façade Improvement and Restoration Program grant application in the amount of \$1,250 be approved; and,
2. That Karla Wilson c/o 206 Main Street South be notified of this action.

**Carried**

**3.7 Discussion Of Outstanding Deferred Applications For Business Sign Grants**

The Committee reviewed outstanding sign applications which had been received.

Moved by: Steve Whitfield

Seconded by: Olga Paiva

1. That the Newmarket Downtown Development Committee decline all outstanding sign requests.

**Carried**

**3.8 Community Grant - 262 Main Street**

The Committee discussed the Community Grant application related to 262 Main Street which included festive decorations for the property during the holiday season.

Moved by: Councillor Kwapis

Seconded by: Steve Whitfield

1. That the Community Grants application in the amount of \$1000 be approved; and,
2. That Janice Jiang of 262 Main Street, be notified of this action.

**Carried**

**4. New Business**

The Committee discussed the unveiling of a public art piece at Riverwalk Commons to be held November 5, 2018 at 11:00 AM.

**5. Adjournment**

Moved by: Steve Whitfield

Seconded by: Olga Paiva

1. That the meeting adjourn at 11:24 AM.

**Carried**

---

Jackie Playter, Chair

---

Date