



Town of Newmarket **MINUTES**

ENVIRONMENTAL ADVISORY COMMITTEE

Wednesday, September 4, 2013
at 6:30 p.m.
Davis Room, 395 Mulock Drive

A meeting of the Newmarket Environmental Advisory Committee was held on Wednesday, September 4, 2013 at 6:30 p.m. in the Davis Room at 395 Mulock Drive.

Present: John Birchall (Meeting Chair)
Dayna Laxton
Joanna Parsons
Geoff Shore
Councillor Twinney

Absent: Philip Breault
Wes Guldemon
Doug Jagger

Guest: Mr. Bill Thompson, Sub-watershed Implementation Specialist
Lake Simcoe Region Conservation Authority

Staff: L. Moor, Council/Committee Coordinator

The meeting was called to order at 6:37 p.m.

John Birchall in the Chair.

ADDITIONS TO THE AGENDA

None.

DECLARATIONS OF INTEREST

None.

1. NEWMARKET EAC MINUTES – SEPTEMBER 4, 2013 – ITEM 1 **APPROVAL OF MINUTES**

Environmental Advisory Committee Minutes of June 5, 2013.

Moved by Dayna Laxton
Seconded by Geoff Shore

THAT the Environmental Advisory Committee Minutes of June 5, 2013 be approved.

CARRIED

**2. **NEWMARKET EAC MINUTES – SEPTEMBER 4, 2013 – ITEM 2
CORRESPONDENCE****

**Moved by Councillor Twinney
Seconded by Joanna Parsons**

THAT the correspondence items, previously distributed by e-mail, be received.

CARRIED

**3. **NEWMARKET EAC MINUTES – SEPTEMBER 4, 2013 – ITEM 3
PRESENTATION – LAKE SIMCOE REGION CONSERVATION AUTHORITY
ROAD SALT****

Mr. Bill Thompson, Sub-watershed Implementation Specialist, Lake Simcoe Region Conservation Authority addressed the Committee with a PowerPoint presentation regarding the concentration of chloride in the Lake Simcoe watershed. He provided details of a Road Salt Management Program whereby education and training will be offered to 'certify' users of road salt. The first scheduled one-day certification course is November 12, 2013 at the Aurora Public Library. Mr. Thompson queried the Environmental Advisory Committee members of a potential client base to host more of these certification programs. The Chair suggested Mr. Thompson attend the Newmarket Chamber of Commerce Breakfast meetings as well as contact the General Manager of Oxford Shopping Centres (Upper Canada Mall) and any local property management companies who utilize parking lot contractors for snow and ice removal during the winter months.

A suggestion was made to pass the PowerPoint presentation on to the Planning Department staff for possible incorporation of the information into the Urban Centres Secondary Plan concept.

A further suggestion was made to Mr. Thompson to include more information into the presentation advising of the hazards associated with the increase in sodium chloride in the watershed as well as consequences of what this is doing to the environment in general and inclusion of possible solutions in the form of recommendations.

**Moved by Joanna Parsons
Seconded by Councillor Twinney**

THAT the PowerPoint presentation by Mr. Bill Thompson, Sub-watershed Implementation Specialist, Lake Simcoe Region Conservation Authority regarding Sodium Chloride in the Lake Simcoe Watershed be received.

CARRIED

4. **NEWMARKET EAC MINUTES – SEPTEMBER 4, 2013 – ITEM 4
ELECTRONIC WASTE COLLECTION DAY**

The Chair distributed copies of advertising posters for the E-Waste Collection event scheduled for September 21, 2013 at Upper Canada Mall. He provided a verbal update regarding the proposed schedule for that day and requested volunteers. He advised there are approximately 50 frame signs that will need to be placed around Town a few days prior to September 21, 2013. Councillor Twinney advised she would send a copy of the poster to all Members of Council for them to distribute amongst their contacts.

5. **NEWMARKET EAC MINUTES – SEPTEMBER 4, 2013 – ITEM 5
FOLLOW-UP ITEMS**

a) **Garlic is Great Festival**

The Chair advised that the Environmental Advisory Committee did not attend the 'Garlic is Great' Festival held at Riverwalk Commons on August 17, 2013.

b) **Secondary Plan Review Comments**

The Chair advised that NEAC's comments regarding the Secondary Plan Review have been sent electronically to the Senior Planner.

c) **LSRCA Conservation 2013 Award Nomination**

The Chair advised that he has recently submitted the nomination application to the Lake Simcoe Region Conservation Authority for the 2013 Conservation Awards. He advised that the Conservation Authority meeting is scheduled for late September 2013 to consider the nomination application.

d) **Items for Discussion with Council Members**

The following matters were considered as Items for Discussion with Council Members/Topics/Priorities for Balance of Term/Longer Term Focus at an upcoming Meet and Greet with Members of Council.

- Relationship between Environmental Advisory Committee Members and Members of Council
- Directions that NEAC feels the Town should be taking regarding environmental issues
- Environmental trends that the Town should be looking at
- Environmental spokesperson on staff who could coordinate grant application opportunities
- 25/50 year storms that are now taking place instead of 100 year storms and what is the Town doing proactively?
- Public Relations regarding Emerald Ash Borer infestation and management
- Increase in Community Gardens due to intensification
- Waste Management – garbage bag limit reductions
- Environmental/Community Stewardship

- Reforestation efforts
- Project/Departmental co-ordination to include NEAC Members for feedback
- Beef up Site Plan Applications to include as many environmental initiatives as possible
- Enforcement of stricter guidelines during Site Plan Development Approval process

6. NEWMARKET EAC MINUTES – SEPTEMBER 4, 2013 – ITEM 6
NEW BUSINESS

- a) The Chair advised that the storage room located at the rear of 395 Mulock which previously housed most of NEAC's material (tent, signs, literature, etc) has been cleaned and many NEAC items are now missing. Discussion ensued regarding the feasibility of purchasing new material to replace the missing items.
- b) Joanna Parsons advised that trail maps are scarce in quantity and requested that more maps be re-printed in a timely manner. Discussion ensued regarding the feasibility of Artex (the company collecting the e-waste on September 21, 2013) sponsoring the re-print of 5000 maps.

The next scheduled meeting date is Wednesday, October 2, 2013 beginning at 6:30 p.m. in the Davis Room with Geoff Shore as the Meeting Chair.

Moved by Joanna Parsons
Seconded by Geoff Shore

THAT the meeting adjourn.

CARRIED

There being no further business, the meeting adjourned at 8:36 p.m.

 Date

 John Birchall, Meeting Chair



Town of Newmarket **MINUTES**

ENVIRONMENTAL ADVISORY COMMITTEE

Wednesday, October 2, 2013
at 6:30 p.m.
Cane Room, 395 Mulock Drive

A meeting of the Newmarket Environmental Advisory Committee was held on Wednesday, October 2, 2013 at 6:30 p.m. in the Cane Room at 395 Mulock Drive.

Present: John Birchall
Philip Breault
Wes Guldemon (6:35 to 8:30 p.m.)
Doug Jagger
Dayna Laxton
Geoff Shore (Meeting Chair)

Absent: Joanna Parsons
Councillor Twinney

Staff: C. Kalimootoo, Director of Public Works Services
M. Plaunt, Senior Planner
C. Schmitt, Traffic Technician
L. Moor, Council/Committee Coordinator

The meeting was called to order at 6:33 p.m.

Geoff Shore in the Chair.

The Chair requested a roundtable introduction of those present.

ADDITIONS TO THE AGENDA

None.

DECLARATIONS OF INTEREST

None.

1. NEWMARKET EAC MINUTES – OCTOBER 2, 2013 – ITEM 1 **APPROVAL OF MINUTES**

Environmental Advisory Committee Minutes of September 4, 2013.

**Moved by John Birchall
Seconded by Dayna Laxton**

THAT the Environmental Advisory Committee Minutes of September 4, 2013 be approved.

CARRIED

Wes Guldemon arrived at 6:35 p.m.

**2. **NEWMARKET EAC MINUTES – OCTOBER 2, 2013 – ITEM 2
CORRESPONDENCE****

**Moved by Doug Jagger
Seconded by Philip Breault**

THAT the correspondence items, previously distributed by e-mail, be received.

CARRIED

**3. **NEWMARKET EAC MINUTES – OCTOBER 2, 2013 – ITEM 3
URBAN CENTRES SECONDARY PLAN****

The Senior Planner addressed the Committee with a verbal update related to the comments submitted by NEAC with respect to the Urban Centres Secondary Plan. Discussion ensued regarding the following contained within the Secondary Plan document:

- Policy framework/compilation of master plans once framework has been established
- Integrated transportation network
- Explanation of green streets network and intersecting streets at Yonge Street and Davis Drive
- Undergrounding hydro
- Sustainable measures/words used in Urban Centres Secondary Plan document “encouraging”; “incentives” “bonusing” (Region of York Official Plan terminology)
- Land dedication/affordable housing/rental housing
- Storey height/public benefit
- Green roofs/community gardens/rooftop gardens
- Complexity – balance between transparency and final decision making
- Three stream recycling efforts in townhouse complexes
- Policy Guidelines and following same
- Lines of communication – always open

The Senior Planner advised of areas within the draft document that should be considered by the NEAC members in more depth:

- Regional Shopping Centres
- Floodplain Policy
- Density Approach = height
- Rental Housing Policy/Co-operative Housing
- Value Added Housing component
- Urban Design Policies
- Communication Technology – broadband, fibre optic cable
- Telecommunications on Building Roofs
- Shadow Study Parameters
- Block Structure meeting the FSI density
- Parks and Open Spaces System
- Stormwater Management Ponds/Parkland Dedication
- Public Art Policy contribution and commissioning of public art

The Senior Planner requested that any further comments related to the draft Urban Centres Secondary Plan be forwarded electronically, if possible, by the first or second week of November, 2013.

The Chair thanked the Senior Planner for the informative presentation.

Marion Plaunt left the meeting at 7:40 p.m.

**4. NEWMARKET EAC MINUTES – OCTOBER 2, 2013 – ITEM 4
TRAIL MAP REPRINT – REORDER**

In the absence of Joanna Parsons, John Birchall provided a verbal update regarding the need to have trail maps reprinted. The Committee members agreed that the reprinting should take place as soon as possible.

**Moved by Doug Jagger
Seconded by Dayna Laxton**

THAT an amount up to a maximum of \$5,300 be authorized for disbursement costs related to the printing of 5000 copies of trail maps.

CARRIED

**5. NEWMARKET EAC MINUTES – OCTOBER 2, 2013 – ITEM 5
ELECTRONIC WASTE COLLECTION DAY – POST EVENT REVIEW**

John Birchall provided a verbal status update regarding the successful Electronic Waste Collection event held at Upper Canada Mall on Saturday, September 21, 2013. A suggestion was made to continue with the event in 2014 with emphasis on advertising in the Waste Collection calendar.

6. **NEWMARKET EAC MINUTES – OCTOBER 2, 2013 – ITEM 6**
FOLLOW-UP ITEM

John Birchall addressed the Committee with a draft version of a PowerPoint presentation highlighting specific items for discussion with Council Members at a meet and greet event tentatively scheduled for November 12, 2013.

Discussion ensued regarding various references contained within the slide presentation, the Environmental Advisory Committee's Terms of Reference and staff involvement. A suggestion was made to have the Director of Public Works Services assist with some modifications to the presentation before it is brought forward to the November 12, 2013 meeting.

Due to time constraints, all the slides within the PowerPoint presentation were not displayed or discussed.

Moved by Dayna Laxton
Seconded by Wes Guldemon

THAT the meeting adjourn.

CARRIED

There being no further business, the meeting adjourned at 8:30 p.m.

Date

Geoff Shore, Meeting Chair

Next Meeting Date: Wednesday, November 6, 2013 beginning at 6:30 p.m. in the Mulock Room. Meeting Chair – Doug Jagger



Town of Newmarket **MINUTES**

ENVIRONMENTAL ADVISORY COMMITTEE

Wednesday, November 6, 2013
at 6:30 p.m.
Mulock Room, 395 Mulock Drive

A meeting of the Newmarket Environmental Advisory Committee was held on Wednesday, November 6, 2013 at 6:30 p.m. in the Mulock Room at 395 Mulock Drive.

Present: John Birchall
Philip Breault
Wes Guldemon
Doug Jagger (Meeting Chair)
Dayna Laxton
Joanna Parsons (6:34 – 7:45 p.m.)

Absent: Geoff Shore
Councillor Twinney

Guest: Robyn Stewart, Education and Outreach Coordinator, LEAF

Staff: C. Kalimootoo, Director of Public Works Services
C. Schmitt, Traffic Technician
J. Bondi, Council/Committee Coordinator

The meeting was called to order at 6:34 p.m.

Doug Jagger in the Chair.

ADDITIONS TO THE AGENDA

John Birchall advised that he would be providing a verbal report on the Regional Environmental Advisory Committee meeting he and Dayna Laxton attended on November 5, 2013.

DECLARATIONS OF INTEREST

None.

1. NEWMARKET EAC MINUTES – NOVEMBER 6, 2013 – ITEM 1 **APPROVAL OF MINUTES**

Environmental Advisory Committee Minutes of October 2, 2013.

**Moved by Philip Breault
Seconded by Dayna Laxton**

THAT the Environmental Advisory Committee Minutes of October 2, 2013 be approved.

CARRIED

**2. **NEWMARKET EAC MINUTES – NOVEMBER 6, 2013 – ITEM 2
CORRESPONDENCE****

**Moved by Philip Breault
Seconded by Joanna Parsons**

THAT the correspondence items, previously distributed by e-mail, be received.

CARRIED

**3. **NEWMARKET EAC MINUTES – NOVEMBER 6, 2013 – ITEM 3
PRESENTATION – LEAF (LOCAL ENHANCEMENT AND APPRECIATION OF
FORESTS)****

Ms. Robyn Stewart, Volunteer & Stewardship Coordinator, Local Enhancement and Appreciation of Forests (LEAF) addressed the Committee with respect to the Emerald Ash Borer (EAB).

Ms. Stewart provided information with respect to recognition of the EAB, signs of an EAB infestation in ash trees, determining if treatment can save an infested tree, removal options, promoting education about the infestation as well as LEAF's Backyard Tree Planting Program.

Discussion ensued. Doug Jagger advised he had heard of using parasitic wasps in treating infested trees. Ms. Stewart indicated she understood this method of treatment had been used experimentally in southern Ontario.

The Director of Public Works Services advised that a report on this matter will be coming forward to a Committee of the Whole meeting in the near future.

Discussion took place with respect to the Town providing more education about the EAB.

**Moved by John Birchall
Seconded by Joanna Parsons**

THAT the PowerPoint presentation by Ms. Robyn Stewart of Local Enhancement and Appreciation of Forests (LEAF) be received and that this matter be referred to Communications and Public Works Services.

CARRIED

The Chair requested that Item 5 of the Agenda with respect to the Trail Map Reprint be brought forward at this time.

4. NEWMARKET EAC MINUTES – NOVEMBER 6, 2013 – ITEM 4
TRAIL MAP REPRINT – REORDER AND REVIEW

Joanna Parsons provided a verbal status update regarding the reprinting of the Trail Map. She advised that she has contacted Procurement Services with respect to the cost of reprinting the Map. She indicated that she had received various quotes although there is a requirement for printing 5,000 copies as a minimum. The cost for printing 5,000 is \$5,470 excluding tax and for printing 8,500 copies is \$6,366.50.

Discussion ensued. As the Committee had given authority to spend up to a maximum of \$5,300 for the reprinting of the Map, discussion took place with respect to options for supplementary funding as well as consideration of printing the larger amount of Maps for the proportionately lower cost.

There was consensus from the Committee that Joanna approach the Commissioner of Community Services about covering costs for at least the difference in money needed for the 5,000 copies.

John Birchall advised that he will contact Mr. Dave Ruggle, Senior Planner – Community Planning and the Director of Financial Services/Treasurer to discuss budget money.

5. NEWMARKET EAC MINUTES – NOVEMBER 6, 2013 – ITEM 5
REVIEW OF COMMENTS – SECONDARY PLAN

John Birchall reviewed with the Committee the comments he and Doug Jagger had provided to Ms. Marion Plaunt, Senior Planner which she had solicited at the October NEAC meeting with respect to her presentation of the draft Secondary Plan.

Joanna Parsons left the meeting at 7:45 p.m.

Comments were received by Committee members and staff. John Birchall advised he would resubmit this further feedback, which included a preference for underground parking or reduced backyard parking in order to maximize aboveground space, to Ms. Plaunt.

6. NEWMARKET EAC MINUTES – NOVEMBER 6, 2013 – ITEM 6
PRESENTATION – COUNCIL REVIEW MEETING

Discussion took place regarding the Council Workshop scheduled for November 12, 2013 prior to the Council meeting on that date. There was consensus to use the PowerPoint presentation, as modified at the October NEAC meeting, for the Workshop.

7. NEWMARKET EAC MINUTES – NOVEMBER 6, 2013 – ITEM 6
NEW BUSINESS

- a) John Birchall and Dayna Laxton advised that they had attended the Regional EAC meeting which was held on November 5, 2013 and provided a verbal report on the event. Attendance at the function had been good and information sharing was beneficial – overall a very productive meeting.
- b) John Birchall updated the Committee with respect to the Ian Gray Environmental Award – Grant Applications. Cheques have been delivered to the two schools who applied – Prince Charles and Alexander Muir public schools.
- c) Doug Jagger inquired with respect to the Town's position with respect to the proposed Glenway development and the scheduled Ontario Municipal Board hearings. John Birchall advised that Councillor Emanuel has a FaceBook page that is up-to-date in this regard. The Council/Committee Coordinator offered to provide the Committee with a status update.

Moved by Wes Guldemon
Seconded by Philip Breault

THAT the meeting adjourn.

CARRIED

There being no further business, the meeting adjourned at 8:29 p.m.

Date

Doug Jagger, Meeting Chair

Next Meeting Date: Wednesday, December 4, 2013 beginning at 6:30 p.m. in the Mulock Room. Meeting Chair – Dayna Laxton