



CENTRAL YORK FIRE SERVICES  
JOINT COUNCIL COMMITTEE  
TUESDAY, NOVEMBER 5, 2013 AT 10:30 A.M.  
TOWN OF AURORA, LEKSAND ROOM  
MINUTES

A meeting of the Joint Council Committee was held on Tuesday, November 5, 2013 at 10:30 a.m. in the Leksand Room at the Town of Aurora Municipal Offices, 100 John West Way.

Members Present:   Aurora:       Councillor Abel  
  Councillor Ballard  
  Councillor Gallo

                          Newmarket: Councillor Emanuel  
  Councillor Kerwin  
  Councillor Twinney

Staff:               Aurora:       Mayor Dawe  
  D. Elliott, Director of Corporate & Financial Services/Treasurer  
  N. Garbe, Chief Administrative Officer

                          Newmarket: R. Shelton, Chief Administrative Officer  
  L. Georgeff, Director of Human Resources  
  J. Bondi, Council/Committee Coordinator

CYFS:               I. Laing, Fire Chief  
  P. Leslie, Deputy Fire Chief

The meeting was called to order at 10:31 a.m.

Councillor Twinney in the Chair.

**ADDITIONS TO THE AGENDA**

None.

**DECLARATIONS OF INTEREST**

None.

**1. JOINT COUNCIL COMMITTEE MINUTES – NOVEMBER 5, 2013 – ITEM 1  
APPROVAL OF MINUTES**

Joint Council Committee Minutes of October 1, 2013.

**Moved by Councillor Gallo  
Seconded by Councillor Emanuel**

**THAT the Joint Council Committee Minutes of October 1, 2013 be approved.**

**CARRIED**

**2. JOINT COUNCIL COMMITTEE MINUTES – NOVEMBER 5, 2013 – ITEM 2  
JOINT CENTRAL YORK FIRE SERVICES AND CORPORATE SERVICES  
INFORMATION REPORT – FINANCE 2013-43  
2013 CENTRAL YORK FIRE SERVICES BUDGET REPORT – THIRD QUARTER**

Joint Central York Fire Services and Corporate Services Information Report – Finance 2013-43 dated October 21, 2013 regarding 2013 Central York Fire Services Budget Report – Third Quarter.

The Fire Chief reviewed the 2013 Central York Fires Services Budget Report – Third Quarter with the Committee.

**Moved by Councillor Ballard  
Seconded by Councillor Emanuel**

**THAT Joint CYFS/Corporate Services Information Report – Finance 2013-43 dated October 21, 2013 regarding 2013 Central York Fire Services Budget Report – Third Quarter be received for information purposes.**

**CARRIED**

**3. JOINT COUNCIL COMMITTEE MINUTES – NOVEMBER 5, 2013 – ITEM 3  
FIRE SERVICES REPORT 2013-08  
FIRE STATION RENOVATIONS**

Fire Services Report 2013-08 dated October 22, 2013 regarding the Fire Station Renovations.

Councillor Emanuel proposed deleting Recommendation #4 and replacing it with the following:

- “4. AND THAT CYFS and Town of Newmarket staff prepare a joint report investigating the feasibility of alternative accommodation of CYFS Administration and the Prevention Division in leased office space at the Town of Newmarket Municipal Offices at 395 Mulock Drive.”

Councillor Emanuel also proposed the addition of a further recommendation as follows:

- "5. AND THAT the joint report would analyse the potential efficiencies and preliminary capital cost avoidance of proposed renovations at Station 4-1."

**Moved by Councillor Emanuel  
Seconded by Councillor Abel**

1. THAT Fire Services Report 2013-08 regarding the Fire Station Renovations, dated October 22, 2013 be received for information purposes;
2. AND THAT staff be directed to work with Mettco and assist with the selection of a design build contractor;
3. AND THAT staff be directed to proceed with the renovation work associated with Fire Station 4-2;
4. AND THAT CYFS and Town of Newmarket staff prepare a joint report investigating the feasibility of alternative accommodation of CYFS Administration and the Prevention Division in leased office space at the Town of Newmarket Municipal Offices at 395 Mulock Drive;
5. AND THAT the joint report would analyse the potential efficiencies and preliminary capital cost avoidance of proposed renovations at Station 4-1.

**CARRIED**

**4. JOINT COUNCIL COMMITTEE MINUTES – NOVEMBER 5, 2013 – ITEM 4  
VERBAL TRAINING DIVISION REPORT**

Deputy Leslie provided a verbal report regarding staffing of the Training Division.

**Moved by Councillor Emanuel  
Seconded by Councillor Ballard**

**THAT verbal report provided by Deputy Leslie regarding staffing of the Training Division be received for information purposes.**

**CARRIED**

**5. JOINT COUNCIL COMMITTEE MINUTES – NOVEMBER 5, 2013 – ITEM 5  
JCC 2014 MEETING SCHEDULE**

The Joint Council Committee 2014 Meeting Schedule.

There was consensus to reschedule the proposed date for the June 2014 meeting, to be determined, due to the close timing with the Federation of Canadian Municipalities' annual conference.

Moved by Councillor Emanuel  
Seconded by Councillor Gallo

THAT the Joint Council Committee 2014 Meeting Schedule, as amended, be received and approved.

CARRIED

Moved by Councillor Emanuel  
Seconded by Councillor Gallo

THAT the Joint Council Committee resolve into a closed session for the purpose of discussing labour relations or employee negotiations (*Labour Relations Matters*).

CARRIED

The Committee resolved into a Joint Council Committee (Closed Session) at 10:53 a.m.

The Minutes of the Joint Council Committee (Closed Session) are recorded under separate cover.

The Committee resumed into public session at 11:01 a.m.

**6. JOINT COUNCIL COMMITTEE MINUTES – NOVEMBER 5, 2013 – ITEM 6**  
**NEW BUSINESS**

- a) The Fire Chief advised that the Fire Safety Program conducted this past summer was a huge success with over 8,000 homes in Aurora and Newmarket being visited. Fire safety information was provided to the families and smoke detectors were installed where required. The program will be continuing each year from now on to support and strengthen the fire safety message.
- b) Councillor Gallo inquired with respect to how the service level of CYFS compares with that in other municipalities. The CAO responded advising that a service level review is conducted each year in the community.

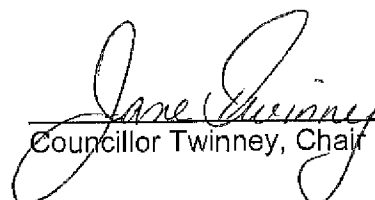
Moved by Councillor Ballard  
Seconded by Councillor Kerwin

THAT the meeting adjourn.

CARRIED

There being no further business, the meeting adjourned at 11:08 a.m.

Dec. 5/13  
Date

  
Councillor Twinney, Chair