



**Mike Mayes, Director  
Financial Services**

TOWN OF NEWMARKET  
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November 24, 2014

**JOINT CORPORATE SERVICES REPORT - LEGISLATIVE SERVICES AND  
FINANCIAL SERVICES – 2014-45**

TO: Mayor Tony Van Bynen and Members of Council  
Committee of the Whole

SUBJECT: 2015 User Fees and Charges – Licensing Fees

ORIGIN: Director, Legislative Services /Town Clerk and Director, Financial Services/Treasurer

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**RECOMMENDATIONS**

**THAT Joint Corporate Services Report – Legislative Services and Financial Services - 2014-45 dated November 24, 2014 regarding 2015 Legislative Services (Licensing) Fees & Charges be received and the following recommendations be adopted:**

- 1. THAT the attached Schedule “A” marked as the “2015 Legislative Services (Licensing) Fees & Charges” be approved and forwarded to Council for final adoption by by-law;**
- 2. AND THAT the fee adjustments come into full force and effect as of January 1, 2015.**

**COMMENTS**

**Purpose**

The purpose of this report is to recommend increases of 3% to the majority of the Licensing Fees for 2015.

**Budget Impact**

The impact of the proposed increases of 3% to the Licensing Fees is difficult to estimate as the number of licences that will be issued in 2015 is unknown.

**Summary**

Fees and charges are being targeted to increase by 3% on average, resulting from general service cost increases including general wage and benefit increases.

## **Background**

All user fees and charges are reviewed annually and adjusted in accordance with the Annual Budget Review Process and application of the Service Pricing Policy.

Based on the Servicing Pricing Policy, Licensing fees fall into either the Community Supported Good or Consumer Good category in the Service Pricing Policy, placing them at a 60 -100% cost recovery.

Legislative Services has increased the majority of the 2015 licensing fees by 3% and over the last year or two have been increasing fees to bring them closer to the 60 - 90% target range. Dog and cat licensing fees have not been recommended to be increased for 2015.

## **BUSINESS PLAN AND STRATEGIC PLAN LINKAGES**

The adoption of the 2015 Fees and Charges by-law, implementing adjustments to Licensing fees, is in alignment with the key focus area *Well-equipped & managed* of the Community Strategic Plan.

## **COMMUNITY CONSULTATION POLICY**

Notice has been given through advertisement on the Town's website and the Town Page of the local newspaper for a three-week period in advance of the public meeting. . The statutory public meeting, which will occur as part of the regular Committee of the Whole meeting, is scheduled on December 8, 2014.

## **BUDGET IMPACT (Current and Future)**

### *Operating Budget*


The additional revenue anticipated as a result of the increase in Licensing Fees is difficult to estimate as the number of the licenses that will be issued in 2015 is unknown.

### *Capital Budget*

Not applicable.

## **CONTACT**

For more information on this report, contact Andrew Brouwer, Director of Legislative Services/Town Clerk, 905-953-5300, extension 2211 or [abrouwer@newmarket.ca](mailto:abrouwer@newmarket.ca)



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Mike Mayes  
Director, Financial Services/Treasurer



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Anita Moore  
Commissioner, Corporate Services



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Andrew Brouwer  
Director, Legislative Services/Town Clerk

FW:nh  
Attachment

(1) Legislative Services – Licensing Fees – Schedule A (3 pgs.)

**TOWN OF NEWMARKET**  
**2015 USER FEES**  
 Schedule to Bylaw 2014-xx

**DEPARTMENT: Legislative Services - Licensing fees**      **Effective Date: January 1, 2015**

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2014 FEE BEFORE TAX	2015 FEE BEFORE TAX	TOTAL FEE	INCREASE
<b>ADULT ENTERTAINMENT PARLOURS</b>						
Owner*		N	\$ 545.00	\$ 561.00	\$ 561.00	3%
Owner/Operator*		N	\$ 438.00	\$ 452.00	\$ 452.00	3%
Operator*		N	\$ 328.00	\$ 338.00	\$ 338.00	3%
Entertainer		N	\$ 222.00	\$ 230.00	\$ 230.00	4%
<b>ADULT VIDEOS</b>						
Store*		N	\$ 380.00	\$ 392.00	\$ 392.00	3%
Video Tape Store-where provision of Adult Videotapes is only incidental to the carrying on of the business of the provision of videotapes*		N	\$ 338.00	\$ 348.00	\$ 348.00	3%
<b>AMUSEMENT- PLACE OF</b>						
Class A (more than 4)*		N	\$ 359.00	\$ 370.00	\$ 370.00	3%
Class B (1 to 4)*		N	\$ 259.00	\$ 267.00	\$ 267.00	3%
Class C (Mall up to 10)*		N	\$ 365.00	\$ 376.00	\$ 376.00	3%
Family Entertainment Centre*		N	\$ 370.00	\$ 381.00	\$ 381.00	3%
<b>ANIMAL LICENSING</b>						
Dog or Cat over 4 mos (non-refundable)		N	\$ 30.00	\$ 30.00	\$ 30.00	0%
Dog or Cat over 4 mos if purchased at Town Office prior to March 1st (fee is non-refundable)		N	\$ 25.00	\$ 25.00	\$ 25.00	0%
Dog or Cat replacement tag (non-refundable)		N	\$ 5.00	\$ 5.00	\$ 5.00	0%
<b>AUCTIONEERS*</b>						
		N	\$ 181.00	\$ 186.00	\$ 186.00	3%
<b>BILLIARDS (MORE THAN 4 TABLES)*</b>						
		N	\$ 264.00	\$ 272.00	\$ 272.00	3%
<b>BILLIARDS (1 - 4 TABLES)*</b>						
		N	\$ 212.00	\$ 218.00	\$ 218.00	3%
<b>BODY RUB PARLOUR</b>						
Body-Rub Parlour Owner*		N	\$ 545.00	\$ 561.00	\$ 561.00	3%

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Body-Rub Parlour Owner/Operator*		N	\$	545.00	\$	561.00	\$	561.00	3%
Body-Rub Parlour Operator*		N	\$	380.00	\$	391.00	\$	391.00	3%
Body-Rub Attendant		N	\$	269.00	\$	277.00	\$	277.00	3%
<b>BOWLING ALLEYS*</b>		N	\$	353.00	\$	364.00	\$	364.00	3%
<b>CARNIVAL</b>		N	\$	242.00	\$	250.00	\$	250.00	3%
<b>CATERING/REFRESHMENT VEHICLES</b>									
Cart/Vehicle/Bicycle*		N	\$	280.00	\$	288.00	\$	288.00	3%
Cart/Vehicle/Bicycle operator*		N	\$	116.00	\$	120.00	\$	120.00	3%
Lost Refreshment Vehicle Plate		N	\$	85.00	\$	85.00	\$	85.00	0%
Lost Refreshment Vehicle Operator ID		N	\$	25.00	\$	25.00	\$	25.00	0%
Refreshment Cart Location - change to or additional location		N	\$	50.00	\$	52.00	\$	52.00	4%
Refreshment Vehicle Transfer		N	\$	160.00	\$	165.00	\$	165.00	3%
Clothing Donation Bin		N	\$	200.00	\$	206.00	\$	206.00	3%
Clothing Donation Bin - Charities		N	\$	75.00	\$	77.00	\$	77.00	3%
Clothing Donation Bin - Change Location		N	\$	50.00	\$	52.00	\$	52.00	4%
Clothing Donation Bin - Impound Fee per Bin		N	\$	100.00	\$	100.00	\$	100.00	0%
Clothing Donation Bin - Daily Storage Fee per Bin		N	\$	20.00	\$	20.00	\$	20.00	0%
<b>HAWKERS &amp; PEDLAR</b>									
Class A operator		N	\$	372.00	\$	383.00	\$	383.00	3%
Employer License		N	\$	269.00	\$	277.00	\$	277.00	3%
Class B "Special Sale"		N	\$98 per day or \$327 for max of 7 days		\$100 per day or \$337 for max of 7 days		\$100 per day or \$337 for max of 7 days		
Class C "Shopping Mall"		N	\$	383.00	\$	395.00	\$	395.00	3%
Class D "Shopping Mall"		N	\$	343.00	\$	353.00	\$	353.00	3%
Class E "Show Sale"		N	\$	365.00	\$	376.00	\$	376.00	3%
Lost Picture ID		N	\$	25.00	\$	25.00	\$	25.00	0%
<b>HORSE-RIDING ESTABLISHMENTS*</b>		N	\$	422.00	\$	435.00	\$	435.00	3%

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SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST YES/NO	2014 FEE BEFORE TAX		2015 FEE BEFORE TAX		TOTAL FEE	INCREASE
			\$	\$	\$	\$		
<b>LOUD SPEAKERS</b>		N	\$ 175.00	\$	\$ 180.00	\$	3%	
<b>NEWSPAPER BOXES</b>		N	\$ 48.00	\$	\$ 50.00	\$	4%	
Impound Fee		N	\$ 53.00	\$	\$ 55.00	\$	4%	
<b>OUTDOOR SERVING AREAS*</b>		N	\$ 318.00	\$	\$ 328.00	\$	3%	
<b>SECOND HAND GOODS SHOPS &amp; DEALERS*</b>		N	\$ 390.00	\$	\$ 402.00	\$	3%	
<b>TAXI</b>								
Taxi Owner License (Plate)*		N	\$ 3,275.00	\$	\$ 3,375.00	\$	3%	
Taxi Owner License Renewal (Plate)*		N	\$ 492.00	\$	\$ 507.00	\$	3%	
Taxi Broker*		N	\$ 550.00	\$	\$ 566.00	\$	3%	
Taxi Plate Owner Transfer (Sale)		N	\$ 422.00	\$	\$ 435.00	\$	3%	
Taxi Driver New or after renewal date		N	\$ 163.00	\$	\$ 168.00	\$	3%	
Taxi Driver Renewal before May 1st		N	\$ 97.00	\$	\$ 100.00	\$	3%	
Taxi Driver Priority List		N	\$ 75.00	\$	\$ 77.00	\$	3%	
Reinspection of Taxi Vehicle		N	\$ 52.00	\$	\$ 54.00	\$	4%	
Vehicle transfer		N	\$ 160.00	\$	\$ 165.00	\$	3%	
Lost Taxi Plate		N	\$ 85.00	\$	\$ 85.00	\$	0%	
Lost Taxi Driver ID		N	\$ 25.00	\$	\$ 25.00	\$	0%	
Lost Tariff Sheet		N	\$ 15.00	\$	\$ 15.00	\$	0%	
Taxi test fee (per test)		N	\$ 25.00	\$	\$ 26.00	\$	4%	
*Late Payment Fee for some classes of licenses		N	\$ 25.00	\$	\$ 25.00	\$	0%	