



**Town of Newmarket**  
**Outstanding Matters List**  
**(2018 – 2022 term of Council)**

	Originating Meeting Date and Subject	Recommendation and Responsible Department	Target Quarter / Timeframe	Staff Comments
<b>2019</b>				
1.	<p><b>Meeting Date:</b> Council – June 7, 2016 – Item 35</p> <p><b>Subject:</b> Federal Infrastructure Funding</p>	<p><b>Recommendation:</b></p> <p>1. That staff provide Council with a prioritized list of infrastructure projects currently not funded through Development Charges, the Asset Replacement Fund or Other Reserve Funds for implementation between 2018 to 2025 that augment existing priorities, strategies and master plans or leverage grant funding for initiatives that achieve our Corporate Vision of a ‘Community Well Beyond the Ordinary’</p> <p><b>Responsible Departments:</b></p> <ul style="list-style-type: none"> <li>➤ Strategic Initiatives</li> </ul>	2019	Awaiting next phase of funding announcements
2.	<p><b>Meeting Date:</b> Committee of the Whole – April 9, 2018</p> <p><b>Subject:</b> Council Remuneration</p>	<p><b>Recommendations:</b></p> <p>1. That CAO/Human Resources Report 2018-05 be received; and,</p> <p>2. That Council direct staff not to “gross up” or increase Council pay in 2019, at the time of the removal of the 1/3 tax free provision, which will result in a take home pay cut for all Members of Council; and,</p> <p>3. That Council refer the consultant and staff report to the new term of Council to be considered along with updated information at that time and to allow for phasing of any further adjustments to occur if necessary; and,</p> <p>4. That staff be authorized and directed to do all things necessary to give effect to this resolution.</p> <p><b>Responsible Department:</b></p> <ul style="list-style-type: none"> <li>➤ Office of the CAO/Human Resources</li> </ul>	2019 TBD	

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<b>Q2, 2019</b>				
3.	<p><b>Meeting Date:</b> Committee of the Whole – February 27, 2017</p> <p><b>Subject:</b> Report 2017-05 – Tree Removal, Protection Policies and Regulations</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. <del>That Council direct staff to update the existing Tree Preservation, Protection, Replacement and Enhancement Policy. (completed)</del></li> <li>2. That Council direct staff to prepare and bring to a future meeting a by-law regulating and protecting significant trees on private property; and,</li> <li>3. <del>That Council direct staff to prepare and bring to a future Council meeting a by-law protecting trees on municipal property. (completed)</del></li> </ol> <p><b>Responsible Department:</b></p> <ul style="list-style-type: none"> <li>➤ Planning and Building Services</li> </ul>	Q2, 2019	May 21, 2019 Committee of the Whole
4.	<p><b>Meeting Date:</b> Committee of the Whole – May 8, 2017</p> <p><b>Subject:</b> Information Document for Residents Related to Construction Sites</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. That Council approve the following motion in principle:</li> <li>2. That staff be directed to prepare an information document that can be provided to residents in the vicinity of new construction sites, the purpose of which is to advise and to communicate to the residents, the various activities, potential impacts and expected timelines associated with each phase of construction, from site clearing through to house construction; and,</li> <li>3. That developers, through their consulting engineers, be required to ensure that residents, and the relevant Ward Councillor, in adjacent areas receive advance written notice of construction events to take place, so that they can be better informed and prepared for any disruption that may occur as a result; and,</li> <li>4. That the aforementioned motions be referred to staff for a report back including options and resource requirements.</li> </ol> <p><b>Responsible Department:</b></p> <ul style="list-style-type: none"> <li>➤ Planning &amp; Building Services</li> </ul>	Q2, 2019	Information Report to be distributed.

	<b>Originating Meeting Date and Subject</b>	<b>Recommendation and Responsible Department</b>	<b>Target Quarter / Timeframe</b>	<b>Staff Comments</b>
5.	<p><b>Meeting date:</b> Committee of the Whole – September 25, 2017</p> <p>Committee of the Whole – October 16, 2017</p> <p><b>Subject</b> Development and Infrastructure Services Report – Engineering Services 2017-32- Town Wide Traffic Mitigation Strategy – 2017</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. That Development and Infrastructure Services Report – Engineering Services 2017-32, dated October 2, 2017, entitled “Town-wide Traffic Mitigation Strategy 2017 - Timing” be received and the following recommendations be adopted: <ol style="list-style-type: none"> <li>a. That the final report be brought back to Council by early Quarter 3 2018; and,</li> <li>b. That staff continue to expedite the process to provide the report sooner, if possible; and,</li> <li>c. That all current road safety, speed management and traffic calming programs that are currently underway, and are in accordance with the principles set out in “Appendix A” (draft strategy) from Development and Infrastructure Services Report ES 2017-29 (Town-wide Traffic Mitigation Strategy 2017), continue as planned throughout the consultation period and until the final strategy document is approved by Council, at which time the programs will be reviewed to plan their conformance with the new approved strategy.</li> </ol> </li> </ol> <p><b>Responsible Department</b> ➤ Engineering Services</p>	Q2, 2019	Information report to be distributed prior to end of June 2019.
6.	<p><b>Meeting Date:</b> Committee of the Whole – March 19, 2018</p> <p><b>Subject:</b> Cats at large (deputation)</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. That the presentation by Sharon King Todd regarding cats at large be received and referred to staff</li> </ol> <p><b>Responsible Department:</b> ➤ Legislative Services</p>	Q2, 2019	May 21, 2019 - Committee of the Whole
7.	<p><b>Meeting Date:</b> Committee of the Whole – January 14, 2019</p> <p><b>Subject:</b> Clothing Donation Bins</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>3. That the licensing of Clothing Donation Bins be referred to the Regulatory Review Workshop</li> </ol> <p><b>Responsible Department:</b> ➤ Legislative Services</p>	Q2, 2019	May 21, 2019 - Committee of the Whole

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8.	<p><b>Meeting Date:</b> Committee of the Whole – January 14, 2019</p> <p><b>Subject:</b> Deputation: Traffic Signage on Wayne Drive</p>	<p><b>Recommendation:</b> That staff be directed to contact the Principal of the Glen Cedar Public School regarding a drop-off area at the school; and,</p> <p>That staff report back to Council with information on a drop-off area.</p> <p><b>Responsible Departments:</b> Engineering Services</p>	Q2, 2019	
9.	<p><b>Meeting Date:</b> Committee of the Whole - September, 25, 2017</p> <p><b>Subject:</b> Report 2017-16 Vacant Building Report – Window Wrap Program</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. That Corporate Services – Legislative Services Report 2017-16 dated September 14, 2017 entitled “Vacant Buildings/Storefronts” be received; and,</li> <li>2. That staff be directed to report back on Option 2, a Window Wrap program.</li> </ol> <p><b>Responsible Departments:</b> ➤ Legislative Services/Economic Development</p>	Q2, 2019	
10.	<p><b>Meeting Date:</b> Committee of the Whole - February 26, 2018</p> <p><b>Subject:</b> Newmarket Public Library Study Implementation</p>	<p><b>Recommendations:</b></p> <ol style="list-style-type: none"> <li>1. That staff, in conjunction with the Newmarket Public Library CEO, be authorized to implement the recommendations in accordance with the presentations made at the January 30, 2018 Joint Council and Newmarket Library Board Workshop provided implementation is in line with current and future approved operating budgets; and,</li> <li>2. That Council refer the further consideration and direction with respect to library facility needs study to the 2018 – 2022 Council Strategic Priority setting process.</li> </ol> <p><b>Responsible Department:</b> Community Services/Newmarket Public Library</p>	Q4, 2019	

	<b>Originating Meeting Date and Subject</b>	<b>Recommendation and Responsible Department</b>	<b>Target Quarter / Timeframe</b>	<b>Staff Comments</b>
11.	<p><b>Meeting Date:</b> Committee of the Whole - June 11, 2018</p> <p><b>Subject:</b> Intensification in Stable Residential Neighbourhoods</p> <p><b>Meeting Date:</b> Committee of the Whole – March 18, 2019</p> <p><b>Subject:</b> Interim Control By-law 2019-04</p>	<p><b>Recommendation:</b></p> <p><del>1. That the report entitled Development And Infrastructure Services/Planning &amp; Building Services Report 2018-37 dated June 11, 2018 be received; and,</del></p> <p><del>2. That staff be authorized to issue a Request for Proposals for the Official Plan and Zoning By-law amendments as described in this report; and,</del></p> <p><del>3. That early budget approval be granted to allow for the initiation of the Official Plan and Zoning By-law amendments to address intensification in stable residential areas, to be financed as set out in this report.</del></p> <p><del>4. That staff bring back an interim control by-law to the August 27, 2018 Committee of the Whole meeting for consideration. (completed)</del></p> <p><b>Responsible Department:</b></p> <ul style="list-style-type: none"> <li>➤ Planning and Building Services</li> </ul> <p><b>Recommendation:</b></p> <p>1. That the request for an exemption to Interim Control By-law 2019-04 be referred to staff; and,</p> <p>2. That staff explore options for an Interim Control By-law exemption process and provide recommendations to Council.</p> <p><b>Responsible Departments:</b></p> <ul style="list-style-type: none"> <li>➤ Planning and Building Services</li> </ul>	<p>Complete</p> <p>Q2 2019</p>	<p>April 29, 2019 Committee of the Whole</p>
12.	<p><b>Meeting Date:</b> Special Committee of the Whole - January 30, 2017</p> <p><b>Subject:</b> Internet Voting and Ranked Ballots</p>	<p><b>Recommendation:</b></p> <p>1. That staff report back on Internet Voting and Ranked Ballots in 2019 immediately following the 2018 Municipal Election.</p> <p><b>Responsible Departments:</b></p> <ul style="list-style-type: none"> <li>➤ Legislative Services</li> </ul>	<p>Q2, 2019</p>	<p>Special Committee of the Whole – May 14, 2019</p>

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13.	<p><b>Meeting Date:</b>            (1) Committee of the Whole            – February 27, 2017</p> <p>(2 ) Committee of the Whole            - November 6, 2017</p> <p>(3) Committee of the Whole            – April 9, 2018 (Temporary            Parking Exemption Report)</p> <p><b>Subject:</b>            Residential Parking</p>	<p><b>Recommendation:</b>  <del>(1) 1. That staff prepare a report on options and opportunities to address residential on street and off street parking challenges. Specifically, the report should consider the impact that changing economics and demographics have on housing occupancy and ways in which the Town of Newmarket can better balance reasonable parking needs with streetscape aesthetics, active transportation objectives and effective by-laws enforcement.</del></p> <p>(2) 1. That Development and Infrastructure Services Engineering Services and Planning and Building Services - Report 2017-45 dated November 6th, 2017 regarding Residential Parking Review be received and the following recommendations be adopted:</p> <ul style="list-style-type: none"> <li>a. That staff be directed to include in the 2018 budget a provision for contracting a planning and engineering consultant to undertake a review of parking matters discussed in this report; and,</li> <li>b. That, subject to budget approval, staff be directed to undertake a review of the Parking By-law and report back to Committee of the Whole with recommendations on improvements to parking matters discussed in this report.</li> <li>c. That staff be directed to organize a Council Workshop to present options based on Council's comments and feedback received at the November 6, 2017 Committee of the Whole meeting and that staff receive Council direction regarding the scope, scale and expected deliverables of a parking review prior to moving forward with issuing a Request for Proposal.</li> </ul> <p>(3) Recommendation 5: That the Temporary Parking Exemption Program be implemented as a pilot project and reviewed as part of the overall residential parking review scheduled for Q1/Q2, 2019</p> <p><b>Responsible Department:</b>            ➤ Planning and Building Services / Legislative Services</p>	Q2, 2019	CW scheduled for June 10, 2019

**Q3, 2019**

14.	<p><b>Meeting Date:</b> Committee of the Whole - April 30, 2018</p> <p><b>Subject:</b> Asset Replacement Fund Strategy</p>	<p><b>Recommendation:</b> 1. That the Asset Replacement Fund Strategy be referred to staff for further information and be brought back to Council for consideration at a later date.</p> <p><b>Responsible Departments:</b> ➤ Financial Services</p>	Q3, 2019	
15.	<p><b>Meeting Date:</b> Committee of the Whole – January 14, 2019</p> <p><b>Subject:</b> Residents of Knapton Drive – Woodland Hills (stop signs - deputation)</p>	<p><b>Recommendations:</b> 1. That the deputation be received and referred to staff.</p> <p><b>Responsible Department:</b> ➤ Transportation Services</p>	Q3, 2019	
16.	<p><b>Meeting Date:</b> (1) Council – December 14, 2015  (2) Council – January 18, 2016 – Item 35</p> <p><b>Subject:</b> 2015-44 – Proposed Trail from Yonge Street to Rita’s Avenue</p>	<p><b>Recommendation:</b> (1) 1. That staff provide alternate trail options for this area at a lower cost.  (2) 2. That Item 35 of the Council Minutes of December 14, 2015 being Joint Development and Infrastructure Services - Planning and Building Services and Engineering Services Report 2015-44 dated November 19, 2015 regarding a proposed trail from Yonge Street to Rita's Avenue be reconsidered; and,  (2) 3. That staff provide alternate trail options for this area at a lower cost, including the option of extending the trail through George Luesby Park along Clearmeadow Boulevard to Yonge Street and further connecting the trail from Flanagan Court/Rita’s Avenue to the George Luesby Park Trail; and,  (2) 4. That staff also include in the report the option of installing lighting along the George Luesby Park Trail.</p> <p><b>Responsible Department:</b> ➤ Planning and Building Services ➤ Engineering Services</p>	Q3, 2019	Deferred subsequent to VivaNext construction

17.	<p><b>Meeting Date:</b> Committee of the Whole - September, 25, 2017</p> <p><b>Subject:</b> Report 2017-16 Vacant Building Report – Window Wrap Program</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. That Corporate Services – Legislative Services Report 2017-16 dated September 14, 2017 entitled “Vacant Buildings/Storefronts” be received; and,</li> <li>2. That staff be directed to report back on Option 2, a Window Wrap program.</li> </ol> <p><b>Responsible Departments:</b></p> <ul style="list-style-type: none"> <li>➤ Legislative Services/Economic Development</li> </ul>	Q3, 2019	Joint Meeting to be scheduled with Business Improvement Area and Newmarket Accessibility Advisory Committee
18.	<p><b>Meeting Date:</b> Committee of the Whole - April 30, 2018</p> <p><b>Subject:</b> Heritage Designations – York Region Administrative Building and Newmarket Canal System</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. The Senior Leadership Team/Operational Leadership Team recommend that the following be referred to staff for review and report: <ol style="list-style-type: none"> <li>a. That the Heritage Newmarket Advisory Committee propose to the Region of York that the Administration Centre building be designated, due to its noted architect; and,</li> <li>b. That the Heritage Newmarket Advisory Committee recommend the Town of Newmarket designate the Newmarket Canal system.</li> </ol> </li> </ol> <p><b>Responsible Department:</b></p> <ul style="list-style-type: none"> <li>➤ Planning and Building Services</li> </ul>	Q3, 2019	
19.	<p><b>Meeting Date:</b> Council – December 5, 2016</p> <p><b>Subject:</b> Report 2016-25 – 178, 170, 184, 188, 190 and 194 Main Street s</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. That in 120 days, staff be directed to bring back an amendment to the Heritage Conservation District Plan and By-law for consideration of Council that would outline the criteria which would need to be met by applicants in order to be considered for approval for a fourth storey set back from the street by a minimum of 15 (fifteen) feet.</li> </ol> <p><b>Responsible Department:</b></p> <ul style="list-style-type: none"> <li>➤ Planning and Building Services</li> </ul>	Q3, 2019	



<p>20.</p>	<p><b>Meeting Date:</b> Committee of the Whole – April 8, 2019</p> <p><b>Subject:</b> Hollingsworth Arena and Future Ice Allocation Considerations</p>	<p><b>Recommendations:</b></p> <ol style="list-style-type: none"> <li>1. That the report entitled Hollingsworth Arena and Future Ice Allocation Considerations, dated April 8, 2019, be received; and,</li> <li>2. That the Town of Newmarket decommission the Hollingsworth Arena after the 2019-2020 season, ending in April 2020; and,</li> <li>3. That the Town of Newmarket operate with six ice pads and report back annually on the status of ice allocations, and ability to accommodate users; and,</li> <li>4. That staff conduct programmatic changes as outlined in the report in order to accommodate user groups post closure of Hollingsworth Arena; and,</li> <li>5. That construction of a new outdoor ice pad coincide with the final season of Hollingsworth Arena if at all possible; and,</li> <li>6. That within six months staff bring back a report on any plans for public amenity use at this location; and,</li> <li>7. That Staff be authorized and directed to do all things necessary to give effect to this resolution.</li> </ol> <p><b>Responsible Department:</b></p> <ul style="list-style-type: none"> <li>➤ Recreation</li> </ul>	<p>Q3, 2019</p>	
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**Q4 2019**

<p>23.</p>	<p><b>Meeting date:</b> Committee of the Whole – March 19, 2018</p> <p><b>Subject:</b> 500 Water Street Parking Information Report 2018- 11 (Cachet Parking Lot)</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. That Engineering Services report 2018-11 dated March 8, 2018 entitled “500 Water Street Parking (Cachet Parking Lot Expansion) be referred to the Community Centre Lands Task Force; and,</li> <li>2. That the Community Centre Lands Task Force be directed to immediately reengage in the exploration of all options, including cost and timelines, for enhanced parking in the downtown area, including but not limited to new spaces and temporary structured parking; and,</li> <li>3. That the Community Centre Lands Task Force work form the basis of a report back to Council, to be brought forward in Q1/Q2, 2019.</li> </ol> <p><b>Responsible Department:</b></p> <ul style="list-style-type: none"> <li>➤ Engineering Services/ Community Centre Lands Task Force</li> </ul>	<p>Q4, 2019</p>	
<p>24.</p>	<p><b>Meeting Date:</b> Committee of the Whole – February 25, 2019</p> <p><b>Subject:</b> Recognition of the Widdifield Family</p>	<p><b>Recommendations:</b></p> <ol style="list-style-type: none"> <li>1. That staff be directed to investigate options that will recognize the area east of the river and west of Doug Duncan Drive, that lies between Timothy and Water St to be recognized in some format by a commemorative plaque or other option that acknowledges and demonstrates the background and history of an area known to be Widdifield Park; and,</li> <li>2. That Mike Widdifield of Newmarket be notified of any proposals.</li> </ol> <p><b>Responsible Department:</b></p> <ul style="list-style-type: none"> <li>➤ Recreation / Parks</li> </ul>	<p>Q4, 2019</p>	<p>Information Report to be provided</p>
<b>2020</b>				
<p>25.</p>	<p><b>Meeting Date:</b> Council – June 26, 2017- Item 10</p> <p><b>Subject:</b> Application for Official Plan Amendment and Zoning By-law Amendment – 260 Eagle Street</p>	<p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. That traffic impacts be monitored post construction.</li> </ol> <p><b>Responsible Departments:</b></p> <ul style="list-style-type: none"> <li>➤ Engineering Services</li> </ul>	<p>Development is estimated to not be completed before 2020</p>	