



Town of Newmarket
395 Mulock Drive P.O. Box 328,
Newmarket, Ontario, L3Y 4X7

Email: info@newmarket.ca | Website: newmarket.ca | Phone: 905-895-5193

Alternate Acting Mayor Schedule 2018-2022 Staff Report

Report Number: 2018-72

Department(s): Legislative Services

Author(s): Kiran Saini, Deputy Town Clerk

Meeting Date: December 10, 2018

Recommendations

1. That the report entitled Alternate Acting Mayor Schedule 2018-2022 dated December 10, 2018 be received.

Purpose

The purpose of this report is to provide Council with the alternate Acting Mayor schedule for the 2018-2022 term of Council.

Background

At the beginning of every new term of Council, staff provides Council with an alternate Acting Mayor schedule for information purposes. This allows Council Members to be prepared to act in the absence of the Mayor or Deputy Mayor and Regional Councillor.

Discussion

The Procedure By-law provides that the Deputy Mayor and Regional Councillor is the Acting Mayor where the Mayor is absent from municipality or if the Mayor is unable to fulfill his or her duties due to illness. Where the Deputy Mayor and Regional Councillor is unable to serve as the Acting Mayor, an alternate Acting Mayor is required and is determined by a procedure set out in the Procedure By-law:

1. The alternate Acting Mayor is the Ward Councillor in ascending order of Ward number for each calendar month, starting with Ward 1 following the organization of Council in each new term of Council, based on his or her availability; and,

2. Availability is to be provided in writing to the Clerk, and the Clerk's determination of an alternate Acting Mayor is final.

The Acting Mayor and an alternate Acting Mayor have all the rights, powers and authority of the Mayor as Head of Council. An alternate Acting Mayor cannot participate in meetings and vote on matters as a Member of Regional Council.

Attachment A sets out the alternate Acting Mayor schedule as provided for in the Procedure By-law.

Conclusion

Following Council's receipt of this report, the alternate Acting Mayor schedule will be distributed and provided to all Members of Council.

Business Plan and Strategic Plan Linkages

This report relates to the Well-equipped and Managed link of the Town's Community vision – implementing policy and processes that reflect sound and accountable governance.

Consultation

None.

Human Resource Considerations

None.

Budget Impact

None.

Attachments

Attachment A - Alternate Acting Mayor Schedule 2018-2022

Approval

Lisa Lyons

Director of Legislative Services/Town Clerk

Esther Armchuk

Commissioner of Corporate Services

Contact

For more information regarding this report, contact Kiran Saini, Deputy Town Clerk at ksaini@newmarket.ca or 905-953-5300 extension 2203.