



Town of Newmarket
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CYFS Budget Report – Third Quarter 2018 Staff Report

Report Number: 2019-02

Department(s): Joint CYFS, Financial Services

Author(s): Dawn Schellenberg

Meeting Date: January 22, 2019

Recommendations

That the report entitled CYFS Preliminary Budget Report – Third Quarter dated January 22, 2019 be received for information purposes.

Purpose

The purpose of this report is to provide the Joint Council Committee (JCC) with the third quarter results for Central York Fire Services for 2018 and provide an estimate of the year-end results.

Background

Reports on operating and capital results are prepared quarterly, with a more detailed update on the status of capital projects being included for the second quarter (Report 2018-30 dated September 4, 2018) and fourth quarter reports. This third quarter report includes a forecast of year-end results.

Discussion

Operating

Net expenditures were \$868,629 less than budget at the end of the third quarter of 2018.

Wages and benefits have been accrued for a new collective agreement (recently arbitrated for 2016 and 2017), but still reflect a favorable variance to budget due to lower overtime and standby as well as gapping of new positions. Lieu time, paid in November, will be \$112,000 over budget and vehicle repairs and maintenance will be over budget which has been the trend in the last several years. Both factors have been addressed in the JCC recommended 2019 budget. Lower wellness related expenses, resulting from the cancellation of the contract, will be somewhat offset by expenses for a new training initiative.

Total revenues mainly represent fire department recoveries which are below budget at the end of nine months. However, revenues are anticipated to be on budget or higher at year-end.

Capital

The 2018 capital budget, including carryovers, totals \$6,289,301. Included in this amount is \$3,687,761 which has been carried forward from 2016 for the construction of the new fire station (Station 4-5). The remaining amount of \$4.8 million is intended to be included in the 2019 capital budget.

At the end of the third quarter of 2018, expenditures of \$366,703 have been incurred. As well as the purchase of equipment and bunker gear for the new recruits, thermal imaging cameras and other equipment have been replaced. We are awaiting delivery of the replacement fire apparatus tendered and ordered together.

Conclusion

See below.

Business Plan and Strategic Plan Linkages

This report is consistent with the budget methodology set out in the Master Fire Plan.

Consultation

There has been consultation between the Finance staff of both Aurora and Newmarket, as well as Fire Services management.

Human Resource Considerations

None.

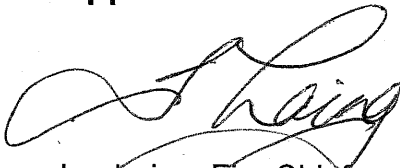
Budget Impact

A surplus of approximately \$50,000 is currently projected for 2018, largely due to staff gapping as well as lower overtime and standby expenses. The Reserve Fund balance is projected to be \$790,000 before any adjustments for 2018 results. Any 2018 CYFS operating surplus would be transferred to the Reserve Fund. A preliminary fourth quarter report will be presented in March 2019.

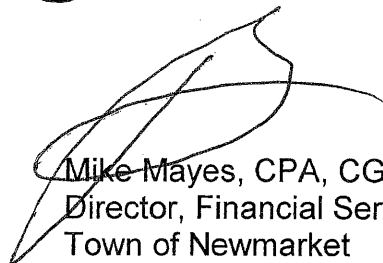
Attachments

Operating Results for the Nine Months ending September 30, 2018

Approval



Ian Laing, Fire Chief
Central York Fire Services



Mike Mayes, CPA, CGA, DPA
Director, Financial Services/Treasurer
Town of Newmarket

Reviewed by:
Jason Gaertner, Deputy Treasurer
Town of Aurora

Contact

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CENTRAL YORK FIRE SERVICES
OPERATING RESULTS
For the Nine Months Ending September 30, 2018

OBJECT ACCOUNTS	2017	2018 YTD (September 30, 2018)				2018 FULL YEAR BUDGET	2018 REMAINING BUDGET
	ACTUAL \$	ACTUAL \$	BUDGET \$	VARIANCE favourable/(unfavourable)			
				\$	%	\$	\$
Expenses							
4011 Management Salaries	615,423	461,496	469,037	7,541	1.61%	641,841	180,345
4021 Regular Salaries & Wages	14,709,172	10,960,737	11,168,584	207,847	1.86%	15,272,233	4,311,496
4024 Standby/Callback	12,283	-	86,000	86,000	100.00%	86,000	86,000
4025 Overtime	170,483	95,251	150,000	54,749	36.50%	200,000	104,749
4026 Lieu Time Paid	721,585	3,823	-	(3,823)	n/a	617,000	613,177
4028 WSIB Reimbursements	(18,778)	(46,017)	-	46,017	n/a	-	46,017
4031 Casual/Seasonal Wage	20,366	18,864	14,615	(4,249)	(29.07%)	20,000	1,136
4081 Payroll Allocations	-	10,669	68,388	57,719	84.40%	93,583	82,914
4109 Direct Payroll Benefits	4,791,494	3,336,113	3,633,420	297,307	8.18%	4,972,051	1,635,938
Sub Total Salaries and Benefits	21,022,028	14,840,935	15,590,044	749,109	4.81%	21,902,708	7,061,773
4216 Stationery & Office Supplies	13,168	11,137	11,250	114	1.01%	15,000	3,864
4217 Photocopier Lease & Supplies	4,567	2,870	5,625	2,755	48.98%	7,500	4,630
4219 Emergency Mgmt. Materials	3,956	1,313	2,999	1,686	56.23%	4,000	2,687
4229 Janitorial Supplies	17,636	19,636	15,000	(4,636)	(30.90%)	20,000	364
4231 Machine Oil & Fuel	95,802	98,462	78,750	(19,712)	(25.03%)	105,000	6,538
4261 Uniforms, Clothing	146,735	90,447	104,249	13,802	13.24%	139,000	48,553
4269 Misc.	11,191	8,130	8,250	120	1.46%	11,000	2,870
4272 Vehicle Repairs & Maintenance	495,840	316,803	294,599	(22,204)	(7.54%)	392,800	75,997
4273 Building Repairs & Maintenance	146,970	96,004	89,999	(6,005)	(6.67%)	120,000	23,996
4278 Equipment Repairs & Maintenance	125,164	73,047	92,625	19,578	21.14%	123,500	50,453
4278 Radio Equipment Maintenance	17,866	34,519	26,250	(8,269)	(31.50%)	35,000	481
4299 Capital Acquisitions	61,156	36,054	45,000	8,946	19.88%	60,000	23,946
4303 Cell Phone	21,206	17,447	18,112	665	3.67%	24,150	6,703
4311 Hydro	84,379	61,691	69,374	7,683	11.07%	92,500	30,809
4321 Heat	33,720	27,076	33,749	6,673	19.77%	45,000	17,924
4331 Water	17,370	14,337	11,249	(3,088)	(27.45%)	15,000	663
4404 Consulting Services	10,840	3,000	44,999	41,999	93.33%	60,000	57,000
4425 Education/Corporate Tuition Assist.	2,459	687	6,374	5,687	89.22%	8,500	7,813
4462 Fire Prevention	29,531	27,601	20,999	(6,602)	(31.44%)	28,000	399
4462 Fire Prevention - Public education	-	5,164	7,499	2,335	31.14%	10,000	4,836
4463 Fire Investigation	2,309	1,095	1,874	779	41.55%	2,500	1,405
4464 Association Allowance	3,000	3,000	2,250	(750)	(33.33%)	3,000	-
4465 Dispatch Service	450,548	232,573	230,000	(2,573)	(1.12%)	460,000	227,427
4466 Wellness Program	117,025	8,303	108,749	100,446	92.37%	145,000	136,697
4471 Mileage/Parking/Tolls	1,284	747	2,250	1,503	66.78%	3,000	2,253
4474 Medical oversight	18,784	16,661	11,250	(5,411)	(48.10%)	15,000	(1,661)
4474 Training	100,250	45,739	74,999	29,260	39.01%	100,000	54,261
4478 Conferences & Seminar Fees	28,131	9,162	20,625	11,463	55.58%	27,500	18,338
4511 Street Snowploughing Contract	2,846	2,080	7,000	4,920	70.28%	10,000	7,920
4662 Contingency Account	164,310	46,856	33,750	(13,106)	(38.83%)	45,000	(1,856)
4667 Property lease	30,000	22,500	22,500	-	0.00%	30,000	7,500
Support cost allocation	911,482	723,381	723,379	(2)	(0.00%)	964,508	241,127
4911 Transfer to Capital	6,600	-	-	-	n/a	-	-
4936 Asset Replacement Fund	850,000	824,700	824,700	0	0.00%	1,099,600	274,900
Total Expenses	25,048,153	17,723,159	18,640,321	917,162	4.92%	26,123,766	8,400,607
Revenues							
7419 - Other Grant	-	5,153	-	5,153	n/a	-	-
7431 Fire Dept. Recoveries	333,713	168,720	230,379	(61,659)	-26.76%	307,172	138,452
7471 Misc. Charges	10,788	15,472	7,499	7,973	106.32%	10,000	(5,472)
Total Revenues	344,501	189,345	237,878	(48,533)	-20.40%	317,172	132,980
Net Expenditure Before Transfers	24,703,652	17,533,814	18,402,443	868,629	4.72%	25,806,594	8,267,628
Transfers to/(from) Reserve Fund							
4922 Transfer to Reserve Fund	71,715	-	-	-	n/a	-	-
7542 From Reserve Fund	(61,692)	-	-	-	n/a	-	-
Net Expenditure	24,713,675	17,533,814	18,402,443	868,629	4.72%	25,806,594	8,267,628
Newmarket's share(2017-59.40%; 2018- 59.35%)	14,654,876	10,406,318	10,921,850	515,532	4.72%	15,316,214	4,906,837
Aurora's share(2017-40.60%; 2018 - 40.65%)	10,058,799	7,127,495	7,480,593	353,098	4.72%	10,490,380	3,360,791
	24,713,675	17,533,814	18,402,443	868,629	4.72%	25,806,594	8,267,628