



# **Town of Newmarket**

## **Minutes**

### **Committee of the Whole**

Date: Monday, December 10, 2018

Time: 1:30 PM

Location: Council Chambers  
Municipal Offices  
395 Mulock Drive  
Newmarket, ON L3Y 4X7

Members Present: Mayor Taylor  
Deputy Mayor & Regional Councillor Vegh  
Councillor Simon  
Councillor Woodhouse  
Councillor Twinney  
Councillor Morrison  
Councillor Kwapis  
Councillor Broome  
Councillor Bisanz

Staff Present: E. Armchuk, Acting Chief Administrative Officer  
P. Noehammer, Commissioner of Development & Infrastructure Services  
I. McDougall, Commissioner of Community Services  
L. Lyons, Acting Commissioner of Corporate Services  
K. Saini, Acting Director of Legislative Services/Town Clerk  
J. Grossi, Legislative Coordinator  
A. Walkom, Legislative Coordinator

For consideration by Council on December 17, 2018.

The meeting was called to order at 1:34 PM.

Mayor Taylor in the Chair.

#### **1. Additions & Corrections to the Agenda**

None.

**2. Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

**3. Presentations & Recognitions**

None.

**4. Deputations**

None.

**5. Consent Items**

Moved by: Councillor Woodhouse

Seconded by: Councillor Kwapis

1. That the following items be adopted on consent with the exception of Items 5.1, 5.2, and 5.11. See following Items 5.1, 5.2 and 5.11 for motions.

**Carried**

**5.1 2019 Schedule of Meetings**

An alternate motion was presented and is noted below in bold.

Moved by: Councillor Bisanz

Seconded by: Deputy Mayor & Regional  
Councillor Vegh

1. That the report entitled 2019 Council and Committee of the Whole Meeting Schedule dated December 10, 2018 be received; and,
2. That Council maintain the current schedule as presented in Attachment A; and,
3. **That Committee of the Whole continue to meet at 1:30 PM; and,**
4. That staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

An further amendment to the alternate motion was presented and noted below.

**Amendment:**

Moved by: Councillor Broome

Seconded by: Councillor Twinney

1. That the report entitled 2019 Council and Committee of the Whole Meeting Schedule dated December 10, 2018 be received; and,
2. That Council maintain the current schedule as presented in Attachment A; and,
3. **That effective March 1, 2019, all Committee of the Whole meetings begin at 12:30 PM; and,**
4. That staff be authorized and directed to do all things necessary to give effect to this resolution.

**Carried**

**5.2 Councillor Appointments to Committees & Committee Structure Review**

An alternate motion was presented and is noted below in bold.

Moved by: Councillor Broome

Seconded by: Councillor Simon

1. That the report entitled Councillor Appointments to Committees & Committee Structure Review dated December 10, 2018 be received; and,
2. **That Council appoint the below Member(s) of Council to the following committees:**
  - a. **Accessibility Advisory Committee (Councillor Simon);**
  - b. **Appointment Committee (Mayor Taylor, Deputy Mayor & Regional Councillor Vegh, Councillor Twinney);**
  - c. **Audit Committee (Deputy Mayor & Regional Councillor Vegh, Councillor Bisanz, Councillor Morrison);**
  - d. **Central York Fire Service Joint Council Committee (Deputy Mayor & Regional Councillor Vegh, Councillor Broome, Councillor Bisanz);**
  - e. **Elman W. Campbell Museum Board (Councillor Morrison);**

- f. **Heritage Advisory Committee (Councillor Bisanz);**
- g. **Main Street District Business Improvement Area Board of Management (Councillor Twinney, Councillor Kwapis);**
- h. **Newmarket Historical Society (Councillor Woodhouse);**
- i. **Newmarket Public Library Board (Councillor Broome, Councillor Twinney, Councillor Woodhouse);**
- j. **Newmarket Seniors' Meeting Place Board (Councillor Twinney);**
- k. **SmartCommute – Central York (Councillor Morrison); and,**
- 3. **That Council recommend Deputy Mayor & Regional Councillor Vegh to York Region Council for appointment to the Lake Simcoe Region Conservation Authority's Board of Directors; and,**
- 4. That statutory Boards and Committees, as outlined in Attachment A, of this report be permitted to meet to fulfill their duties until the appointment of their successors; and,
- 5. That should a time sensitive or legislated matter requiring the consideration by a Board or Committee prior to their successors being appointed, that Board or Committee be authorized to meet; and,
- 6. **The terms of reference for the Audit Committee be amended to include any three Members of Council; and,**
- 7. That staff be directed and authorized to do all things necessary to give effect to this resolution.

**Carried**

### **5.3 Alternate Acting Mayor Schedule 2018-2022**

- 1. That the report entitled Alternate Acting Mayor Schedule 2018-2022 dated December 10, 2018 be received.

### **5.4 Audit Committee Meeting Minutes of June 7, 2018**

- 1. That the Audit Committee Meeting Minutes of June 7, 2018 be received.

### **5.5 Central York Fire Services Joint Council Committee Meeting Minutes of June 12, 2018**

1. That the Central York Fire Services Joint Council Committee Meeting Minutes of June 12, 2018 be received.

**5.6 Newmarket Public Library Board Meeting Minutes of May 15, 2018, June 20, 2018, September 12, 2018, and October 10, 2018**

1. That the Newmarket Public Library Board Meeting Minutes of May 15, 2018, June 20, 2018, September 12, 2018, and October 10, 2018 be received.

**5.7 Main Street District Business Improvement Area Board of Management Meeting Minutes of July 24, 2018**

1. That the Main Street District Business Improvement Area Board of Management Meeting Minutes of July 24, 2018 be received.

**5.8 Site Plan Review Committee Minutes of September 24, 2018**

1. That the Site Plan Review Committee Minutes of September 24, 2018 be received.

**5.9 Newmarket Downtown Development Committee Minutes of June 29, 2018**

1. That the Newmarket Downtown Development Committee Minutes of June 29, 2018 be received.

**5.10 Newmarket Economic Development Advisory Committee Meeting Minutes of April 26, 2018**

1. That the Newmarket Economic Development Advisory Committee Meeting Minutes of April 26, 2018 be received.

**5.11 Outstanding Matters List**

Moved by: Councillor Twinney

Seconded by: Councillor Broome

1. That the list of outstanding matters be received.

**Carried**

**6. Action Items**

None.

**7. Reports by Regional Representatives**

None.

**8. Notices of Motions**

None.

**9. Motions**

None.

**10. New Business**

None.

**11. Closed Session**

Mayor Taylor advised that there was no requirement for a Closed Session.

**12. Public Hearing Matter**

None.

**13. Adjournment**

Moved by: Councillor Woodhouse

Seconded by: Councillor Simon

1. That the meeting be adjourned at 2:00 PM.

**Carried**

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John Taylor, Mayor

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Kiran Saini, Acting Town Clerk