TOWN OF NEWMARKET
2019 USER FEES
SCHEDULE B

Commission: Corporate Services **Effective Date: January 1, 2019**

SERVICE PROVIDED	UNIT OF MEASURE	SUBJECT TO HST	2018 FEE BEFORE TAX	2019 FEE BEFORE TAX	HST	TOTAL FEE	% INCREASE
FINANCIAL SERVICES							
Accounting							
Accounts Receivable Finance Charges	1.25% monthly on outstanding balance	**N**	1.25% monthly on outstanding balance	1.25% monthly on outstanding balance	$0.00	**1.25% monthly on outstanding balance**	0.00%
Accounts Receivable Collection Charges	16% of the outstanding balance	**N**	16% of the outstanding balance	16% of the outstanding balance	$0.00	**16% of the outstanding balance**	0.00%
Treasurer's Compliance Letter	each	**N**	$80.00	$82.00	$0.00	**$82.00**	2.50%
Returned Payment	each	**N**	$51.00	$50.00	$0.00	**$50.00**	-1.96%
Verification of Local Improvements	each	**N**	$80.00	$82.00	$0.00	**$82.00**	2.50%
Financial Services Administrative Fee	15% of invoice	**Y**	16% of invoice	16% of invoice		**16% of invoice+HST**	0.00%
Administration of Developments	5% of Security Requirement, to a maximum amount +HST	**Y**	5% of Security Requirement, maximum $60,000 +HST	5% of Security Requirement, maximum $65,000 +HST		**5% of Security Requirement, maximum $65,000 +HST**	8.33%
Property Tax/Assessment							
Tax Certificate	each	**N**	$82.00	$82.00	$0.00	**$82.00**	0.00%
Returned Payment	each	**N**	$51.00	$50.00	$0.00	**$50.00**	-1.96%
Statement of Unpaid Taxes (Arrear Notices)	each 4 X per year	**N**	$0.00	$5.00	$0.00	**$5.00**	NEW
Statement of Property Taxes Paid	each	**N**	$40.00	$41.00	$0.00	**$41.00**	2.50%
Detailed Analysis of Property Tax Account	per hour	**N**	$45.00	$45.00	$0.00	**$45.00**	0.00%
Update Mortgage Company Information	each	**N**	$15.00	$15.00	$0.00	**$15.00**	0.00%
Property Tax Administrative Fee-Additions to the Tax Account for Collection	15% of invoice	**Y**	16% of invoice	16% of invoice		**16% of invoice+HST**	0.00%
New Ownership Maintenance Fee	per account	**N**	$20.00	$20.00	$0.00	**$20.00**	0.00%
Detailed Calculations of Tax Adjustments (other than property owner)	per tax year	**N**	$25.00	$30.00	$0.00	**$30.00**	20.00%
New Account/Roll Number	each	**N**	$30.00	$30.00	$0.00	**$30.00**	0.00%

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PROCUREMENT SERVICES							
Quotations, Proposals and Tenders	Range from $10 to $259 depending on the complexity or value of the solicitation	**Y**	Range from $10 to $265 depending on the complexity or value of the solicitation	Range from $10 to $265 depending on the complexity or value of the solicitation		**Range from $10 to $265 depending on the complexity or value of the solicitation**	0.00%
INFORMATION TECHNOLOGY							
Custom Mapping (minimum charge of 1/2 hour)	per hour	**Y**	$50.00	$50.00	$6.50	**$56.50**	0.00%
	per additional copy (size 8.5x11 to 11x17)	**Y**	$1.99	$1.99	$0.26	**$2.25**	0.00%
	per additional copy (larger than 11x17)	**Y**	$5.00	$5.00	$0.65	**$5.65**	0.00%
Ward Polling Location Map	per copy	**Y**	$15.27	$15.27	$1.99	**$17.26**	0.00%
Individual Ward Map	per copy	**Y**	$15.27	$15.27	$1.99	**$17.26**	0.00%
Detailed Street Map	per copy	**Y**	$25.00	$25.00	$3.25	**$28.25**	0.00%
Municipal Address Map Series	full set of 42, D sized sheets	**Y**	$125.00	$125.00	$16.25	**$141.25**	0.00%
	per sheet (D sized)	**Y**	$6.68	$6.68	$0.87	**$7.55**	0.00%
	full set of 42, 11x17	**Y**	$76.50	$76.50	$9.95	**$86.45**	0.00%
	per sheet (11x17)	**Y**	$1.99	$1.99	$0.26	**$2.25**	0.00%
Large 2007 Ortho Meeting Room Map	per copy	**Y**	$50.00	$50.00	$6.50	**$56.50**	0.00%
Large 2009 Ortho Meeting Room Map	per copy	**Y**	$50.00	$50.00	$6.50	**$56.50**	0.00%
Large 2011 Ortho Meeting Room Map	per copy	**Y**	$100.00	$100.00	$13.00	**$113.00**	0.00%