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Newmarket Public Library Board

Regular Board Meeting Minutes

Tuesday, May 15, 2018
Newmarket Public Library Board Room

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Kelly Broome
Darcy McNeill
Jane Twinney
Tom Vegh

Regrets: Venkatesh Rajaraman

Staff Present: Todd Kyle, CEO
Linda Peppiatt, Deputy CEO
Lianne Bond, Administrative Coordinator

The Chair called the meeting to order at 5:35 pm

Adoption of Agenda Items

1. Adoption of the Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of the Consent Agenda Items

The Chair asked if there were any additions to the agenda.

Motion 18.05.284

Moved by Kelly Broome

Seconded by Jane Twinney

That Agenda items 1) to 3) be adopted as presented.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, April 18, 2018
5. Adoption of the Closed Session Meeting Minutes for Wednesday, April 18, 2018
6. Strategic Operations Report for April, 2018
7. Monthly Bank Transfer

Motion 18.05.285

Moved by Tara Brown

Seconded by Tom Vegh

That Consent Agenda items 4) to 7) be received and approved as presented.

Carried

Reports

8. 2017 Audited Financial Statement

A copy of the 2017 Audited Financial Statements were distributed to Library Board members for review.

Motion 18.05.286

Moved by Tom Vegh

Seconded by Jane Twinney

That the Library Board defer approval of the 2017 Audited Statements to the next Regular Board meeting on June 20, 2018.

Carried

Business Arising

9. Library Board Action List

The Library Board reviewed and updated the Action list.

Motion 18.05.287

Moved by Tom Vegh

Seconded by Tara Brown

That the Library Board receive the Action List as presented.

Carried

New Business

10. 2019 Capital and Operating Budget

The Town of Newmarket Finance Department have requested preliminary draft capital and operating budgets be submitted by the end of June. The CEO discussed with the Library Board drivers to consider for the Library base operating budget and enhancement requests.

Motion 18.05.288

Moved by Darcy McNeill

Seconded by Kelly Broome

That the Library Board receive the report on 2019 Operating and Capital Budgets.

Carried

Closed Session

Motion 18.04.289

Moved by Tara Brown

Seconded by Tom Vegh

That the Library Board move in to a Closed Session at 6:15 pm to discuss matters pertaining to Labour relations.

Carried

Motion 18.05.290

Moved by Tara Brown

Seconded by

That the Library Board move out of Closed Session at 6:20 pm.

Carried

Motions Arising from Closed Session

Motion 18.05.291

Moved by Jane Twinney

Seconded by Tom Vegh

That the Library Board receive the report on matters pertaining to Labour relations.

Carried

Dates of Future Meetings

The next Regular Library Board meeting will be Wednesday, June 20, 2018 at 5:30 pm in the Library Board room.

Adjournment

Motion 18.05.292

Moved by Tara Brown

Seconded by Kelly Broome

That there being no further business the meeting adjourn at 6:21 pm.

Carried

Joan Stonehocker, Chair

Todd Kyle, Secretary/Treasurer