



Town of Newmarket  
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## **Building Permit Fees Information Report**

Report Number: 2018-42

Department(s): Financial Services

Author(s): Senior Financial Analyst

Date: December 10, 2018

### **Recommendations**

1. That the report entitled 2019 Building Permit Fees dated December 10, 2018 and the attached schedule be received for information purposes.

### **Executive Summary**

See below.

### **Purpose**

The purpose of this report is to provide an update that the building permit fees are not suggested to increase in 2019.

### **Background**

In 2016, By-law 2015-58 was enacted to establish the collection of Building Permit fees. This fee schedule has remained unchanged since then.

As per the Building Code Act, 1992, a municipality is required to prepare a report regarding building permit fees collected and the costs of administering and enforcing this Act every 12 months; and, the municipality shall make its report available to the public. This report was prepared for 2017; 2018-16 Information Report Building Permit Fees.

## **Discussion**

Based on the Servicing Pricing Policy, Building Code Act fees are categorized as a Private Good establishing a cost recovery target level of 100% to recover the full cost of providing the services by the municipality. The services are provided for the benefit of specific interested users.

For 2019, no fee increase is being proposed. Cost recovery targets will continue to be met with the current fees and charges.

## **Conclusion**

The report will be posted on the Town's website.

## **Business Plan and Strategic Plan Linkages**

This report links to Newmarket's key strategic direction in being Well Managed through fiscal responsibility.

## **Consultation**

Consultation has taken place with Building Services staff.

## **Human Resource Considerations**

Not applicable to this report.

## **Budget Impact**

Building Code Act Fee adjustments are limited to cost recovery and have no impact on the tax base.

## **Attachments**

Building Permit Fee Schedule

## **Contact**

For more information on this report, contact Mike Mayes at 905-953-5300, ext. 2102 or via e-mail at [mmayes@newmarket.ca](mailto:mmayes@newmarket.ca)

## **Approval**

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