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Newmarket Public Library Board

Regular Board Meeting Minutes

Wednesday, April 18, 2018
Newmarket Public Library Board Room

Present: Joan Stonehocker, Chair
Tara Brown, Vice Chair
Venkatesh Rajaraman
Jane Twinney
Tom Vegh

Regrets: Kelly Broome
Darcy McNeill

Staff Present: Todd Kyle, CEO
Lianne Bond, Administrative Coordinator

The Chair called the meeting to order at 5:30 pm

Adoption of Agenda Items

1. Adoption of the Regular Agenda
2. Adoption of the Closed Session Agenda
3. Adoption of the Consent Agenda Items

The Chair asked if there were any additions to the agenda. One item was added under Closed Session.

Motion 18.04.275

Moved by Jane Twinney

Seconded by Venkatesh Rajaraman

That Agenda items 1) to 3) be adopted as amended.

Carried

Declarations

None were declared.

Consent Agenda Items:

4. Adoption of the Regular Board Meeting Minutes for Wednesday, March 21, 2018
5. Strategic Operations Report for March, 2018
6. First Quarter Library Statistical Data
7. Monthly Bank Transfer
8. Funding for Libraries in Ontario Provincial Government 2018 Budget

Motion 18.04.276

Moved by Tara Brown

Seconded by Tom Vegh

That Consent Agenda items 4) to 8) be received and approved as presented.

Carried

Policies

9. Use of Corporate Resources and Election Campaign Activities Policy

The CEO recommended that the Library Board adopt the Town of Newmarket Use of Corporate Resources and Election Campaign Activities Policy that would establish the rules and procedures for the Library during an election campaign period.

Motion 18.04.277

Moved by Venkatesh Rajaraman

Seconded by Tara Brown

That the Library Board approve the adoption of the Town of Newmarket Use of Corporate Resources and Election Campaign Activities Policy.

Carried

Reports

10. First Quarter Financial Statement

The Library is on target for the first quarter of 2018 in both expenditures and revenue.

Motion 18.04.278

Moved by Tom Vegh

Seconded by Jane Twinney

That the Library Board receive the First Quarter Financial Statements as presented.

Carried

Business Arising

11. Library Board Action List

The Library Board reviewed the Action list.

Motion 18.04.279

Moved by Venkatesh Rajaraman

Seconded by Tara Brown

That the Library Board receive the Action List as presented.

Carried

New Business

There was no New Business.

Closed Session

Motion 18.04.280

Moved by Tara Brown

Seconded by Jane Twinney

That the Library Board move in to a Closed Session at 5:55 pm to discuss matters pertaining to Labour relations.

Carried

Motion 18.04.281

Moved by Tara Brown

Seconded by Venkatesh Rajaraman

That the Library Board move out of Closed Session at 6:20 pm.

Carried

Motions Arising from Closed Session

Motion 18.04.282

Moved by Jane Twinney

Seconded by Tom Vegh

That the Library Board receive the report on matters pertaining to Labour relations.

Carried

Dates of Future Meetings

Due to a conflict of the next regularly, scheduled Library Board meeting on Wednesday, May 16, 2018 the next Regular Library Board meeting will be Tuesday, May 15, 2018 at 5:30 pm in the Library Board room

Adjournment

Motion 18.04.283

Moved by Tara Brown

Seconded by Tom Vegh

That there being no further business the meeting adjourn at 6:25 pm.

Carried

Joan Stonehocker, Chair

Todd Kyle, Secretary/Treasurer