

Thursday, May 17, 2018 at 10:30 AM  
Council Chambers

## **Additions & Corrections to the Agenda**

## **Declarations of Pecuniary Interest**

## **Presentations & Recognitions**

## **Approval of Minutes**

1. Accessibility Advisory Committee Meeting Minutes of March 15, 2018

## **Items**

2. Site Plan Review Process Discussion
3. Continuation of Playground Improvement Presentation  
<http://www.newmarket.ca/LivingHere/Pages/Parks,%20Trails%20and%20Sport%20Fields/Playground-and-Park-Improvements.aspx>
4. Update from the Chair regarding site visit at Old Town Hall
5. Workplan Update/Committee Accomplishments Presentation
6. National Access Awareness Week – Update from Sub-committee meeting
7. Availability for June 21 Meeting – Election Presentation

## **New Business**

## **Adjournment**

The meeting of the Accessibility Advisory Committee was held on Thursday, March 15, 2018 in the Council Chambers, 395 Mulock Drive, Newmarket.

Members Present:            Steve Foglia Chair  
                                     Kelsy McIntosh  
                                     Linda Jones  
                                     Councillor Bisanz  
                                     Richard Wilson  
                                     Jeremy Slessor

Regrets:                        Aaron Firth

Staff Present:                K Saini, Deputy Town Clerk  
                                     H. Leznoff, Council/Committee Coordinator  
                                     G. MacMillan Manager, Capital Projects  
                                     S. Scrofano, Capital Works Project Manager  
                                     M. Ashworth, Parks Development Coordinator  
                                     L. Traviss, Senior Planner  
                                     T. Horton, Planner  
                                     F. Dipassio, Licensing Officer  
                                     N. Evans, Supervisor, Parks  
                                     A. Fox, Operator, General Parks and Special Events

Guest:                         Danielle Liddy, ASL Services

The meeting was called to order at 10:30 AM, with Steve Foglia in the Chair.

## **Additions & Corrections to the Agenda**

## **Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

## **Presentation & Deputations**

There were no presentations or deputations.

## **Approval of Minutes**

### **1. Newmarket Accessibility Advisory Committee Meeting Minutes of January 15, 2018.**

Moved by: Linda Jones  
Seconded by: Kelsy McIntosh

1. That the Accessibility Advisory Committee Meeting Minutes of January 15, 2018 be approved.

**Carried**

## **Items for Discussion**

### **2. Site Plan Process Review Presentation/Discussion**

The Senior Planner and Planner addressed the Committee with a presentation regarding the new Site Plan Process review, and specifically addressing the role of the Accessibility Advisory Committee. He advised that the Committee can determine what type of applications they wish to review (e.g. commercial properties, public properties etc.), what plans they wish to comment on (e.g. Site Plans, Landscaping plans etc.) and how they would like the comments to be delivered to planning staff. The Planner further advised that with the proposed new process, the Accessibility Advisory Committee will be included as part of the technical review of Site Plan applications, in the same manner as other stakeholders such as the Engineering Department, Region of York and Lake Simcoe Region Conservation Authority.

The Planner advised that comments from the Accessibility Advisory Committee would be required within four to five weeks of the application being distributed and that the comments made by the Committee would be sent to the applicant for response. He further advised that planning staff wish to consult with the Committee regarding updating the accessibility checklist that is provided to applicants who submit site plan applications. The Accessibility Advisory Committee agreed that the new process would suit the Committee's needs and advised that for the time being, they wish to be notified of all applications and provided access to plans related to each site plan application.

### **3. Upcoming Capital Projects Presentation**

The Manager, Capital Projects addressed the Committee to provide an update on ongoing capital projects as well as provide an overview of projects scheduled for 2018. The Capital Works Manager advised that staff are currently with the consultant to determine if it is possible for a sidewalk to be placed on the north side of Park Avenue; the sidewalk being a minimum of 1.5 metres in width. The Parks Development Coordinator provided an update regarding the Franck Stronach Park Splash Pad. The Accessibility Advisory Committee had reviewed the plans in 2017 and provided comments. The Capital Projects Parks Development Coordinator discussed how the Committee's feedback was incorporated into the final design. Discussion ensued regarding accessible outdoor patio tables and a table feature that adjusts for various heights. The Manager of Capital Projects provided an overview of upcoming projects including water main projects on Gorham Street and George Street, soccer field improvements at George Richardson Park North, landscaping updates at the Magna Centre, a new trail near National Homes and updated streetscape at Bathurst Street and Davis Drive. He further advised that there will be updates to Armstrong Park and that a PIC will be held on April 19, 2018 to gather input on this project. He advised that his team will return to gather feedback from the Committee once concepts and designs have been established.

### **4. Playground Improvements Presentation**

The Supervisor, Parks and Operator, General Parks and Special Events addressed the Accessibility Advisory Committee to discuss 2018 Park Improvements and to gather feedback from the committee on the proposed designs. The Parks undergoing renovations and improvements include: Beswick Park, Environmental Park, George Richardson Park, Whipper Watson Park, Fairgrounds Park Batting Cage. They advised that the proposed designs are available to view on the Town of Newmarket website. Discussion ensued regarding the use of wood chips and if the material is wheelchair accessible. Due to time constraints, only a few park designs were reviewed but the Supervisor and Operator, Parks advised that the Committee could review the designs posted on the Town's website and provide further comments.

### **5. Upper Canada Mall and Oxford Properties – Accessible Washroom Discussion**

The Chair provided an update regarding the accessible washrooms at Upper Canada Mall. He advised that the owners, Oxford Properties confirmed they will be renovating an upstairs washroom into a fully accessible washroom equipped with an adult change table. He further advised that a temporary adjustable change table will be provided until this renovation is complete in 2019.

## **6. Accessible Taxis Discussion**

The Chair provided an update regarding ADAPT's transportation service and expressed concern regarding the accessible taxi services. The Town of Newmarket amended its by-law to allow for accessible taxis from the City of Vaughan to operate in Newmarket without a licence plate. However, when members of the Accessibility Advisory Committee attempted to book transportation with the three companies offering accessible taxi services, they faced challenges such as the company cancelling the ride at the last minute or advising that they do not provide taxis services in Newmarket. The Licensing Officer advised that she would raise this concern at the next York Region licensing meeting.

## **7. National Access Awareness Week – Update from Sub-committee meeting**

The Chair advised that the next Sub-Committee meeting will be held on April 26, 2018 at 10:30 AM at the Community Centre.

## **New Business**

There were no items of new business.

## **Adjournment**

There being no further business, the Accessibility Advisory Committee meeting adjourned at 12:39 PM.

Date

Steve Foglia, Chair

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
1.	Public Awareness Campaign		Community Engagement i. Engaging our changing resident demographics Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing  Logo Contest – June, 2016  Making Downtown Newmarket More Accessible – goal for the end of the term.	September 17, 2015 Committee to review options related to other methods of engaging people (closed captioning, etc.) September 17, 2015 Committee to conduct a logo contest in order to engage the community and spread awareness of disabilities. See initiative sheet. March 2017- Due to lack of applicants to the Logo Contest, the Committee has requested the Logo be developed in collaboration with the Communications Department. <b>Accessible Logo for businesses may be considered as part of the public awareness campaign to make the downtown more accessible.</b>
2.	StopGap Ramp Project <ul style="list-style-type: none"> <li>Initiate a community ramp project with local businesses to prevent physical barriers</li> </ul>		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	May, 2016	June 18, 2015 Tyler Barker to be invited to a future AAC Meeting to provide information on the project. September 17, 2015 The Chair provided a project update. The Deputy Clerk advised that collaboration

Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
					with the Chamber of Commerce and the BIA would be ideal. Tyler to attend in November or January. January 7/March 10, 2016 Staff arranging for a representative to attend a future meeting. <b>Not available to attend on Thursdays. Staff will look into this option for the downtown area.</b>
3.	Annual Accessibility Award(s) <ul style="list-style-type: none"> <li>Creation of an award for presentation during National Access Awareness Week</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	June, 2016	Committee developed award criteria. Awards and Contest page updated on Town website in 2016. Application form and information are listed encouraging applicants to apply annually by April 1, 2018. No applications have been received as of yet.
4.	York Region Area Accessibility Advisory Committee <ul style="list-style-type: none"> <li>Newmarket to host a meeting of all York Region AAC Committees</li> </ul>		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Fall, 2016 or later.	<b>Update?</b>
5.	<i>Municipal Act, 2001</i> Amendments <ul style="list-style-type: none"> <li>Proposal to amend the <i>Municipal Act</i> to permit alternate forms of meeting attendance (for example Skype, video conferencing, alternate treatments to permit flexibility)</li> </ul>		Community Engagement <ul style="list-style-type: none"> <li>Engaging our changing resident demographics</li> </ul> Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing/Outstanding	September 22, 2014 Councillor Twinney made a motion requesting amendments to the <i>Municipal Act</i> which was ratified by Council on September 29,

Project Description		Priority	Link to Council’s Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
					2014. <b>Completed - Letters sent to Hon Kathleen Wynne, Premier of Ontario, Hon Brad Dugiod, Minister of Economic Development, Employment and Infrastructure, Hon. Ted McMeekin, Minister of Municipal Affairs and Housing, Mr. Chris Ballard, MPP, municipalities in York Region, Durham Region and Halton Region, City of Toronto and the Association of Municipalities of Ontario in September 2014.</b>
6.	Accessibility Audit of Town Facilities		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	Ongoing	<b>2017 Audits – Newmarket Theatre and Old Town Hall</b>
7.	Accessible Taxi Cabs		Well-balanced <ul style="list-style-type: none"> <li>Increased accessibility for persons with disabilities</li> </ul>	April 4, 2016	September, 2016 Agreement has been completed – staff to begin working on a communication plan to advise the public of the availability of accessible taxis.



Project Description		Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
					<p><b>Current issue with service. Information currently removed from the website until further notice. Staff will bring this forward at York Region Licensing Meeting to look for resolution.</b></p>
8.	<p>National Access Awareness Week</p> <ul style="list-style-type: none"> <li>• Event held the first week in June</li> </ul>		<p>Community Engagement</p> <ul style="list-style-type: none"> <li>i. Engaging our changing resident demographics</li> </ul> <p>Well-balanced</p> <ul style="list-style-type: none"> <li>• Increased accessibility for persons with disabilities</li> </ul>	Ongoing – Annual Event	<p>Recommendation to have closed captioning at public presentation/meetings and accommodation for the disabled/hearing impaired. September 17, 2015 Subcommittee for NAAW to include all members. Each meeting to commence at 9:00 a.m. immediately prior to the AAC meeting.</p> <p><b>Closed captioning now available for videos of Council and Committee of the Whole meetings (not during live stream).</b></p> <p><b>Three different styles of assisted hearing devices available in the Council Chambers.</b></p> <p><b>Committee planning events</b></p>

Project Description	Priority	Link to Council's Strategic Priorities and/or Corporate Strategic Goals	Target for Completion	Status
				for National Access Awareness Week 2018